



## CITY OF CARMEL-BY-THE-SEA CITY COUNCIL AGENDA

Mayor Dave Potter, Councilmembers Jeff Baron,  
Alissandra Dramov, Karen Ferlito, and Bobby  
Richards  
Contact: 831.620.2000 [www.ci.carmel.ca.us](http://www.ci.carmel.ca.us)

All meetings are held in the City Council Chambers  
East Side of Monte Verde Street  
Between Ocean and 7th Avenues

### CITY COUNCIL SPECIAL MEETING Monday, September 9, 2024 4:30 PM

#### HYBRID MEETING ATTENDANCE OPTIONS

This meeting will be held in person and via teleconference ("hybrid"). The public is welcome to attend the meeting in person or remotely via Zoom, however, the meeting will proceed as normal even if there are technical difficulties accessing Zoom. The City will do its best to resolve any technical issues as quickly as possible. To view or listen to the meeting from home, you may also watch the live stream on the City's YouTube page at: <https://www.youtube.com/@CityofCarmelbytheSea/streams>. To participate in the meeting via Zoom, copy and paste the link below into your browser.

<https://ci-carmel-ca-us.zoom.us/j/87545876814> Meeting ID: 875 4587 6814 Passcode:  
813607 Dial in: (253) 215-8782

#### HOW TO OFFER PUBLIC COMMENT

The public may give public comment at this meeting in person, or using the Zoom teleconference module, provided that there is access to Zoom during the meeting. Zoom comments will be taken after the in-person comments. The public can also email comments to [cityclerk@ci.carmel.ca.us](mailto:cityclerk@ci.carmel.ca.us). Comments must be received at least 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be made part of the record.

#### CALL TO ORDER AND ROLL CALL

#### ANNOUNCEMENTS

#### PUBLIC APPEARANCES

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Chair. Persons are not required to provide their names, however, it is helpful for speakers to state their names so they may be identified in the minutes of the meeting. Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. If a member of the public attending the meeting remotely violates the Brown Act by failing to comply with these requirements of the Brown Act, then that speaker will be muted.

## **EXTRAORDINARY BUSINESS**

- A. Monterey County Business Council Presentation
- B. 3CE Annual Update Presentation

## **CONSENT AGENDA**

Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Council, Board or Commission or the public may ask that any items be considered individually for purposes of Council, Board or Commission discussion and/ or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

1. August 5, 2024, Special Meeting Minutes, and August 6, 2024, Regular Meeting Minutes
2. July 2024 Monthly Reports
3. July 2024 Check Register Summary
4. Resolution 2024-072 accepting the \$3,000 donation from Community Emergency Response Volunteers (CERV) for use by the Community Emergency Response Team
5. Resolution 2024-073 to designate the 2024 Holiday Closure from December 24, 2024 – January 1, 2025

## **ORDERS OF BUSINESS**

Orders of Business are agenda items that require City Council, Board or Commission discussion, debate, direction to staff, and/or action.

6. Resolution 2024-074 authorizing the City Administrator to execute Amendment No. 4 to the Agreement with Peninsula Messenger Service for mail delivery for a not-to-exceed increase of One Hundred Five Thousand Six Hundred Dollars (\$105,600.00) for the term of July 1, 2024 to June 30, 2025
7. Resolution 2024-075, authorizing the City Administrator to execute Amendment No. 2 to the Professional Services Agreement with Wallace Group, for Project Management and Design Services, for a not-to-exceed fee increase of \$39,770
8. Resolution 2024-076 authorizing the purchase of a 2024 Ford F-750 5-yard dump truck from National Auto Fleet Group under Sourcewell Contract #091521 for \$135,825

## **CLOSED SESSION**

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8:  
Property: Rio Park, East of Dolores Street and Lasuen Drive, Carmel-by-the-Sea  
Agency negotiators: City Administrator, City Attorney  
Negotiating parties: Carmel Area Wastewater District (CAWD)  
Under negotiation: Price and terms of payment

## **PUBLIC APPEARANCES - Limited to items on Closed Session**

## **ADJOURNMENT**

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, located on the NE corner of Ocean Avenue and Lincoln Street, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us> in accordance with applicable legal requirements.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this agenda, received after the posting of the agenda will be available for public review at City Hall located on Monte Verde Street between Ocean and Seventh Avenues during regular business hours.

**SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).



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### REGULAR MEETING Tuesday, September 10, 2024

4:30 PM

#### HYBRID MEETING ATTENDANCE OPTIONS

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<https://ci-carmel-ca-us.zoom.us/j/83289524838> Webinar ID: 832 8952 4838 Passcode:  
904814 Dial in: (253) 215-8782

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#### OPEN SESSION

4:30 PM

Tour Time - 3:30 PM

#### TOUR OF INSPECTION

Prior to calling the meeting to order, the Board/Commission will conduct an on-site tour of inspection of the properties listed on the agenda and the public is welcome to join. After the tour is complete, the Board/Commission will begin the meeting in the City Council Chambers no earlier than the time noted on the agenda.

- A. Ocean Avenue 4 northeast of Guadalupe Street, Carmel (APP 24188 - Mardani)
- B. Camino Real 4 Northwest of 11th Avenue, Carmel (APP 24117 - Rodriguez)

## **OPEN SESSION**

### **CALL TO ORDER AND ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **EXTRAORDINARY BUSINESS**

- A. Jacob's Heart - Childhood Cancer Awareness Month Proclamation
- B. Ovarian Cancer Awareness Month Proclamation
- C. Carmel High School Report Out

### **ANNOUNCEMENT ON PUBLIC APPEARANCES**

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#### **ANNOUNCEMENTS**

- A. City Attorney Announcements
- B. City Administrator Announcements
- C. Councilmember Announcements
- D. Ad Hoc Committees - Report Out

### **ORDERS OF BUSINESS**

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- 5. Resolution 2024-077 Adopting the Community Wildfire Protection Plan completed for the Cities of Monterey, Pacific Grove, and Carmel-by-the-Sea
- 6. Staff presents overview for proposed street address system implementation plan and a community engagement plan; City Attorney will provide a legal analysis for street address identification discussing State and City codes, a draft Ordinance, public vote and City options, and related matters, for City Council consideration and direction.
- 7. Update on City Council Resolution 2024-062 to develop alternative sites and programs that would allow for an amendment to the City's adopted 6<sup>th</sup> cycle Housing Element to remove Vista Lobos and Sunset Center from the Housing Sites Inventory List.
- 8. Consider Adoption of Resolution 2024-078 approving a Permanent Encroachment Application (EN 240031) for the legalization of, and modification to, existing encroachments in the public right-of-way, adjacent to a single-family residence located at the northeast corner of Sterling Way and Perry Newberry Way. APN: 009-162-025-

000.

## **PUBLIC HEARINGS**

9. APP 24117 (Rodriguez) - Consideration of an Appeal of the Historic Resources Board's decision to add an individual property known as the "Henry J. Ohloff House" located at Camino Real 4 northwest of 11th Avenue to the Carmel Inventory of Historic Resources. APN: 010-275-006.
10. APP 24188 (Mardani) - Consideration of an Appeal of the Planning Commission's approval of Design Study DS 21-376 (Mardani) and associated Coastal Development Permit for one-story additions totaling 333 square feet to a one-story 562-square-foot cottage and construction of a 230-square-foot detached garage in the front yard setback located on Ocean Avenue 4 northeast of Guadalupe Street. APN: 010-033-011-000

## **FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

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