



**City of Carmel-by-the-Sea  
Building Safety Division**

**Request for a Temporary Variance from  
Construction Hours**

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Building Permit Number: \_\_\_\_\_ Date: \_\_\_\_\_  
Project Name: \_\_\_\_\_ Location: \_\_\_\_\_  
Contractor Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Contact email: \_\_\_\_\_  
Requested Variance Date: \_\_\_\_\_ Requested Time Period: \_\_\_\_\_ - \_\_\_\_\_ am / pm

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The Carmel-by-the-Sea Municipal Code (CMC) Title 15.04.180 states: "For projects requiring a building permit, the permitted hours of construction shall be from 8:00 a.m. to 6:30 p.m. Monday through Saturday, unless other specified hours are approved or required by the Building Official or the Director of the Department of Community Planning and Building. These hours apply in all land use districts. For the purpose of this section, the term "hours of construction" is defined as all times when builders, contractors, work crews or other persons associated with the project are present on the property and engaged in any Class B noise activities related to or including construction. (Ord. 2006-02 § 1, 2006; Ord. 89-29 § 1, 1989)".

The City understands that occasionally it is desirable to conduct certain construction operations during periods outside of the construction hours established in Title 15.04. In such circumstances, a request for a variance from construction hours may be requested by submitting this completed form to the Building Official and/or Director of Community Planning and Building. The fully completed form shall be submitted for review and approval by email, postal mail, or by dropping off at the Planning and Building Counter in City Hall at least 48 hours in advance. Upon approval, a Notice of Authorized Work shall be issued and posted on the site during the authorized work period. It is a violation to proceed without said approval.

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Describe Reason for Needing Variance: *(How will your request: improve public safety, avoid traffic congestion, minimize disruptions to nearby residents and the public repose and convenience, etc.)*

Describe mitigation actions proposed to minimize noise, hazards to public safety, and disruption to roads/traffic and the public repose and convenience.

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Office Use Only

Approved by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_