



## CITY OF CARMEL-BY-THE-SEA CITY COUNCIL AGENDA

Mayor Dale Byrne, Councilmembers Jeff Baron, Hans Buder, Bob Delves, and Alissandra Dramov  
Contact: 831.620.2000 [www.ci.carmel.ca.us](http://www.ci.carmel.ca.us)

All meetings are held in the City Council Chambers  
East Side of Monte Verde Street  
Between Ocean and 7th Avenues

### CITY COUNCIL SPECIAL MEETING Monday, January 13, 2025 4:30 PM

#### HYBRID MEETING ATTENDANCE OPTIONS

This meeting will be held in person and via teleconference ("hybrid"). The public is welcome to attend the meeting in person or remotely via Zoom, however, the meeting will proceed as normal even if there are technical difficulties accessing Zoom. The City will do its best to resolve any technical issues as quickly as possible. To view or listen to the meeting from home, you may also watch the live stream on the City's YouTube page at: <https://www.youtube.com/@CityofCarmelbytheSea/streams>. To participate in the meeting via Zoom, copy and paste the link below into your browser.

<https://ci-carmel-ca-us.zoom.us/j/81991221369> Webinar ID: 819 9122 1369  
Passcode: 055985 Dial in: (253) 215-8782

#### HOW TO OFFER PUBLIC COMMENT

The public may give public comment at this meeting in person, or using the Zoom teleconference module, provided that there is access to Zoom during the meeting. Zoom comments will be taken after the in-person comments. The public can also email comments to [cityclerk@ci.carmel.ca.us](mailto:cityclerk@ci.carmel.ca.us). Comments must be received at least 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be made part of the record.

#### Tour Time - 4:00 PM

#### TOUR OF INSPECTION

Prior to calling the meeting to order, the Board/Commission will conduct an on-site tour of inspection of the properties listed on the agenda and the public is welcome to join. After the tour is complete, the Board/Commission will begin the meeting in the City Council Chambers no earlier than the time noted on the agenda.

- A. Southeast Corner of Torres Street and 5th Avenue, Carmel (PERM EN 23-077 - Givens)

4:30 PM

#### CALL TO ORDER AND ROLL CALL

#### PUBLIC APPEARANCES

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Chair. Persons are not required to provide their names, however, it is helpful for speakers to state their names so they may be identified in the minutes of the meeting. Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. If a member of the public attending the meeting remotely violates the Brown Act by failing to comply with these requirements of the Brown Act, then that speaker will be muted.

1. December 2 & 9, 2024, Special Meeting Minutes and December 3, 2024 Regular Meeting Minutes
2. November 2024 Monthly Reports
3. November 2024 Check Register Summary
4. Resolution 2025-03 adopting the Fiscal Year 2025-2026 budget schedule
5. Resolution 2025-04, Authorizing one (1) free use day of the Sunset Cultural Center theater and lobby for the 2025 AIM Ideas Lab Youth Presentation and Awareness Design Challenge Reception

## **ORDERS OF BUSINESS**

Orders of Business are agenda items that require City Council, Board or Commission discussion, debate, direction to staff, and/or action.

6. Resolution 2025-05 authorizing the City Administrator to execute a multi-year contract with MoGo Express for the delivery of mail from the Post Office to recipients within the City for a new not to exceed amount of \$270,000, granting the contract through June 30, 2025, with options to extend annually thereafter

## **CLOSED SESSION**

- A. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:  
Agency Designated Representatives: Assistant City Administrator Brandon Swanson, Senior HR Analyst Marisa Bermudez, Police Commander Todd Trayer, and Police Chief Paul Tomasi  
Employee Organization: Carmel Fire Ambulance Association

## **PUBLIC COMMENT - Limited to Items on Closed Session**

## **ADJOURNMENT**

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, located on the NE corner of Ocean Avenue and Lincoln Street, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us> in accordance with applicable legal requirements.

## **SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this agenda, received after the posting of the agenda will be available for public review at City Hall located on Monte Verde Street between Ocean and Seventh Avenues during regular business hours.

**SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).



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### REGULAR MEETING Tuesday, January 14, 2025

4:30 PM

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### OPEN SESSION 4:30 PM

#### PLEDGE OF ALLEGIANCE

#### CALL TO ORDER AND ROLL CALL

#### EXTRAORDINARY BUSINESS

- A. Carmel High School Report Out
- B. Commendation to Carmel Police Officers for Life Saving
- C. Volunteer Spotlight - Friends of Harrison Memorial Library
- D. Presentation on the Role of City Council and the City Administrator

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## **ANNOUNCEMENTS**

- A. City Administrator Announcements
- B. City Attorney Announcements
- C. Councilmember Announcements

## **ORDERS OF BUSINESS**

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1. Consider Resolution 2025-06 approving a supplemental budget appropriation to the Fiscal Year 2024-2025 Budget to award a \$1,000 Discretionary Grant to the Carmel Padre Parents for the Class of 2025 Sober Grad Night

## **PUBLIC HEARINGS**

2. Consider Adoption of Resolution 2025-07 Adopting the Historic Context Statement Update in a manner fully in conformity with the Coastal Act
3. Resolution 2025-08 - Consideration of a partial after-the-fact Permanent Encroachment Permit, PERM EN 23-077 (Givens), for development in the public right of way which includes a series of terraced retaining walls, a new staircase with handrail, and a new driveway retaining wall located on the southeast corner of Torres Street and 5th Avenue in the Single-Family Residential (R-1) District - ***Item Continued from December 3, 2024***

## **FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

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