

**CITY OF CARMEL-BY-THE-SEA
HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES
AGENDA**

Regular Meeting
City Hall,
East Side of Monte Verde
between Ocean & Seventh

Wednesday
October 24, 2012
9:00 AM

Nancy Collins, President
Martha Mosher
Glen Mozingo
Niels Reimers, Treasurer

- I. **Roll Call**
- II. **Extraordinary Business**
 - A. Administer Oath of Office to New Board Member Richard Flower
 - B. Sign Letter of Appreciation to Outgoing Trustee Elisabeth Ungaretti
- III. **Announcements From Board Members and Director**
- IV. **Appearances**

Anyone wishing to address the Library Board on items within its jurisdiction may do so now. Please rise, state your name and the matter on which you wish to speak. Matters not appearing on the Library Board agenda will not receive action at this meeting. Presentations will be limited to three minutes, or as established by the Library Board of Trustees.
- V. **Approval of Minutes of September 26, 2012 Regular Meeting (pp. 1 – 3)**
- VI. **Orders of Business**
 - A. Receive Report From the Carmel Public Library Foundation Regarding CPLF Activities
 - B. Consideration of Request From Local History Librarian Ashlee Wright to Close the Local History Department on Monday Afternoons for Three Months (p. 4)
 - C. Consideration of Request From the Carmel Public Library Foundation to Hold Annual Donor Salute and Sterling Circle Receptions in the Library (p. 5)
 - D. Accept First Quarter Distribution From Carmel Public Library Foundation in the Amount of \$70,000 (p. 6)
 - E. Consideration of Request to Close the Library on Thursday, December 13, 2012 for a Strategic Planning Workshop and to Appoint Representative(s) to Attend the Workshop (pp. 7 – 12)
 - F. Discuss and Provide Direction Regarding Board Meeting Schedule For November and December 2012 (p. 13)
- VI. **Librarian's Report**

Library Audit Update
Monthly Statistics
- VII. **Treasurer's Report: Accept September 30, 2012 Financial Statement and Check Register**
- VIII. **Adjournment**

The next regularly scheduled Library Board meeting will be held November 28, 2012

Any writings or documents provided to a majority of the Harrison Memorial Library Board of Trustees regarding an item on this agenda will be made available for public inspection in the Library Director's office at the Park Branch library at the corner of Mission & Sixth Streets during normal business hours.