

FEE SCHEDULE EFFECTIVE SEPTEMBER 9, 2023 - JUNE 30, 2024		Fee
COMMUNITY PLANNING & BUILDING		
Design Study and Review		
TRACK 1 DESIGN REVIEW/STUDY - MINOR	\$690 per application	690.00
TRACK 1 DESIGN REVIEW/STUDY - MAJOR	\$990 per application	990.00
TRACK 1 DESIGN REVIEW/STUDY-STREAMLINE	\$355 per application	355.00
TRACK 1 DESIGN REVIEW/STUDY - REFERRAL TO PLANNING COMMISSION	\$1,785 per application in addition to the base Track 1 fee	1,785.00
TRACK 1 DESIGN REVIEW/STUDY-REFERRAL TO HISTORIC RESOURCES BOARD	\$1,785 per application in addition to the base Track 1 fee	1,785.00
TRACK 2 DESIGN REVIEW - MINOR	\$3,910 per application	3,910.00
TRACK 2 DESIGN REVIEW - MAJOR	\$5,935 per application	5,935.00
TRACK 2 DESIGN REVIEW - MAJOR NEW COMMERCIAL BUILDING	\$2,830 per application plus a deposit determined by staff with charges at the fully allocated hourly rates for Project Planner	2,830.00
PRELIMINARY SITE ASSESSMENT	\$1,495 per application	1,495.00
REASONABLE ACCOMODATION	\$195 per application, plus fee for associated Design Study/Design Review as applicable	195.00
VOLUMETRIC ANALYSIS	\$135 per application plus \$1,500 deposit with charges at the fully allocated hourly rates plus any outside costs.	135.00
Use Permit and Other Services		
USE PERMIT	\$3,060 per application	3,060.00
USE PERMIT AMENDMENT	\$2,765 per application	2,765.00
TEMPORARY USE PERMIT	\$165 per application	165.00
RESTRICTED COMMERCIAL USE TRANSFER REQUEST	\$565 per application	565.00
WATER CREDIT TRANSFER REQUEST	\$3,100 per application	3,100.00
VARIANCE	\$1,790 per application	1,790.00
PRELIMINARY APPLICATION REVIEW - STAFF	\$1,365 per application with 50% of this fee credited towards future planning fees for this project.	1,365.00
PRELIMINARY APPLICATION REVIEW - PUBLIC HEARING (PLANNING COMMISSION, CITY COUNCIL, ETC.)	\$3,750 per application with 50% of this fee credited towards future planning fees for this project.	3,750.00
COASTAL DEVELOPMENT PERMIT - DEVELOPMENT	\$175 per application - Added to other Planning fees	175.00
COASTAL DEVELOPMENT PERMIT - EVENT	\$740 per application	740.00
LANDSCAPE PLAN CHECK/INSPECTION	\$690 per plan/inspection	690.00
PLANNING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.	
TOBACCO RETAIL LICENSE	Current fee as adopted by the Monterey County Board of Supervisors	
EXTRAORDINARY DEVELOPMENT	Deposit amount TBD based on scope of project, with charges at the fully allocated hourly rates plus any outside costs	
Amendments, Annexations and Agreements		
SPECIFIC PLAN/SPECIFIC PLAN AMENDMENT	\$5,000 deposit with charges at the fully allocated hourly rates plus outside costs	5,000.00
GENERAL PLAN AMENDMENT		
SPHERE OF INFLUENCE AMENDMENT		
ZONING CODE AMENDMENT		
ANNEXATION	\$10,000 deposit with charges at the fully allocated hourly rates plus outside costs	10,000.00
DEVELOPMENT AGREEMENT		
Environmental Review Maps and Lot Lines		
ENVIRONMENTAL REVIEW (IS/ND/EIR)	Contract cost plus 10%	
FILING ENVIRONMENTAL NOTICE OF EXEMPTION	\$495 per application plus associated Monterey County fees	495.00
MITIGATION MONITORING	\$3,000 deposit with charges at the fully allocated hourly rates plus outside costs.	3,000.00
TENTATIVE/FINAL MAP	\$4,000 deposit with charges at the fully allocated hourly rates plus any outside costs.	4,000.00
AMENDED FINAL MAP	\$1,000 deposit with charges at the fully allocated hourly rates plus any outside costs.	1,000.00
CERTIFICATE OF COMPLIANCE	\$750 per application plus actual contract cost	750.00
LOT LINE ADJUSTMENT/SUBDIV - PLANNING COMMISSION	\$1,055 per application plus actual contract cost	1,055.00
LOT MERGER	\$855 per application plus actual contract cost	855.00

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<b>Historic Evaluation</b>		
PRELIMINARY PHASE 1 - INITIAL ASSESSMENT OF HISTORIC SIGNIFICANCE	\$310 per application	310.00
PHASE 1 - HISTORIC EVALUATION	\$405 per application <b>plus actual cost for Historian review with \$1,500 deposit</b>	405.00
PHASE 2 - HISTORIC EVALUATION (INCLUDES HISTORIC RESOURCES BOARD HEARING)	\$2,040 per application <b>plus actual cost for Historian review with \$1,500 deposit</b>	2,040.00
APPEAL TO HISTORIC RESOURCES BOARD	\$1,500 per application <b>plus actual cost for Historian review with \$1,500 deposit</b>	1,500.00
MILLS ACT CONTRACT APPLICATION	\$3,430 per application <b>plus actual cost to record contract with County of Monterey</b>	3,430.00
MILLS ACT MAINTENANCE PLAN REVIEW	\$1,000 deposit <b>with charges at the fully allocated hourly rates plus any outside costs for qualified professional to review plan.</b>	1,000.00
MILLS ACT 5-YEAR INSPECTION	\$500 deposit <b>with charges at the fully allocated hourly rates plus any outside costs for qualified professional</b>	500.00
MILLS ACT 10-YEAR MAINTENANCE PLAN REVIEW	\$1,000 deposit <b>with charges at the fully allocated hourly rates plus any outside costs for qualified professional to review plan.</b>	1,000.00
<b>Determinations, Extensions and Appeals</b>		
PLANNING COMMISSION CODE DETERMINATION	\$1,740 per application	1,740.00
ZONING COMPLIANCE DETERMINATION	Charge the fully allocated hourly rates for all personnel involved with a one hour minimum	
PERMIT TIME EXTENSION - STAFF	\$400 per application	400.00
PERMIT TIME EXTENSION - PLANNING COMMISSION	\$1,080 per application	1,080.00
PERMIT TIME EXTENSION - CITY COUNCIL	\$1,045 per application	1,045.00
PUBLIC HEARING CONTINUANCE - PLANNING COMMISSION	\$830 per continuance	830.00
PUBLIC HEARING CONTINUANCE - COUNCIL	\$835 per continuance	835.00
APPEAL TO PLANNING COMMISSION	\$1,945 per appeal - No charge for appeals of Coastal Development Permits (CDPs) within the Coastal Commission Appeal Jurisdiction (CMC 17.20.140)	1,945.00
APPEAL TO CITY COUNCIL	\$2,085 per appeal - No charge for appeals of Coastal Development Permits (CDPs) within the Coastal Commission Appeal Jurisdiction (CMC 17.20.140)	2,085.00
<b>Sign and Banners</b>		
SIGN APPLICATION	\$450 per application	450.00
SIGN REFERRAL TO PLANNING COMMISSION	\$1,505 per application	1,505.00
RELOCATE EXISTING SIGN	\$240 per application	240.00
TEMPORARY SIGN PERMIT	No permit fee required	0.00
BANNER APPLICATION	\$0 per application, applicant bears the fully burdened cost of installation through City approved third-party vendors	
<b>Building Services</b>		
BUILDING RELOCATION	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs	
LARGE FAMILY DAY CARE (RESIDENTIAL)	\$2,320 per application	2,320.00
GENERAL PLAN UPDATE	3.5% of all Building & Safety permits	
BUILDING PLAN CHECK	Based on Building and Safety Construction Valuation	
BUILDING INSPECTION	Based on Building and Safety Construction Valuation	
BUILDING RE-INSPECTION	\$145 per re-inspection	145.00
BUILDING PERMIT APPLICATION EXTENSION	\$95 per extension (maximum of 4)	95.00
BUILDING PERMIT EXTENSION	\$150 per extension (maximum of 2)	150.00
BUILDING PERMIT PRE-APPLICATION CONFERENCE	\$340 per application	340.00
BUILDING SINGLE TRADE PERMIT	\$165 per permit	165.00
ON-SITE DRIVEWAY PERMIT	\$395 per permit	395.00
SOLAR PLAN CHECK/INSPECTION PERMIT	Plan Check AND Inspection - \$450 <b>plus \$15 per kW over 15kW</b> (Per Assembly Bill 1414)	450.00
RE-ROOF PERMIT	\$260 per permit	260.00
BUILDING BOARD APPEAL	\$1,135 per appeal	1,135.00
DUPLICATE INSPECTION CARD	\$60 per card	60.00
BUILDING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.	
STOP WORK INVESTIGATION	\$620 per investigation <b>plus double all Building Permit fees</b>	620.00

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TEMPORARY CERTIFICATE OF OCCUPANCY	\$225 per application	225.00
ALTERNATE MATERIALS/METHODS REVIEW	\$220 per application <b>plus actual cost of City Staff for all time over one hour.</b>	220.00
BUILDING PHASED WORK REQUEST	\$315 per application	315.00
BUILDING TECHNOLOGY SURCHARGE	\$8 per permit	8.00
<b>Bench Program</b>		
NEW BENCH LOCATION	\$960 per application <b>plus the actual cost of the bench and plaque (plus \$750 for future maintenance) plus \$2,005 if a public hearing is required.</b>	960.00
ADOPTION OF EXISTING BENCH	\$380 per application <b>plus the actual cost of the bench and plaque (plus \$750 for future maintenance) plus \$530 if a public hearing is required.</b>	380.00
REPLACEMENT OF BENCH PLAQUE	\$490 per application <b>plus the actual cost of the plaque plus \$530 if a public hearing is required.</b>	490.00
<b>Encroachment Permits</b>		
TEMPORARY ENCROACHMENT PERMIT	\$345 per permit	345.00
STREET EXCAVATION	\$800 per permit, <b>plus \$8.75/lineal foot of work being performed</b>	800.00
PERMANENT ENCROACHMENT PERMIT	\$475 per permit <b>plus \$8.75/lineal foot</b> <b>Plus cost of any damage to public right-of-way or street as determined by the Public Works Director</b> <b>Plus cost of and Design Study/Design Review as needed</b> <b>Plus cost of referral to City Council if needed.</b>	475.00
TRAFFIC CONTROL PLAN REVIEW/INSPECTION	\$675 per review <b>plus \$405 per each additional review</b>	675.00
SIDEWALK VENDING PERMIT	\$446 per new applications	446.00
	\$220 per renewal	220.00
USE OF ONLINE ELECTRONIC PAYMENT - CP&B DEPARTMENT	3.5% OF CHARGED AMOUNT	
USE OF CREDIT CARD/ DEBIT CARD - CP&B DEPARTMENT	3.5% OF CHARGED AMOUNT	
<b>PUBLIC WORKS/FORESTRY</b>		
TREE EVALUATION	\$195 per application	195.00
TREE REMOVAL PERMIT	\$665 per permit	665.00
TREE PRUNING PERMIT	\$255 per permit	255.00
PRUNING OR REMOVAL OF CITY TREE USING PRIVATE FUNDS UNDER CITY FORESTER INSTRUCTIONS	No permit fee required	0.00
APPEAL TO FOREST & BEACH COMMISSION	\$1,800 per appeal <b>plus actual outside costs</b>	1,800.00
APPEAL TO CITY COUNCIL	\$1,800 per appeal <b>plus actual outside costs</b>	1,800.00
REMOVAL OF PRIVATE TREE FALL IN PUBLIC RIGHT-OF-WAY	Charge the fully allocated hourly rate for all personnel involved <b>plus any outside costs</b>	
DAMAGE TO CITY PROPERTY	Charge the fully allocated hourly rate for all personnel involved <b>plus any outside costs</b>	
USE OF ONLINE ELECTRONIC PAYMENT- PUBLIC WORKS DEPT	3.5% OF CHARGED AMOUNT	
USE OF CREDIT CARD/ DEBIT CARD- PUBLIC WORKS DEPT	3.5% OF CHARGED AMOUNT	
<b>PUBLIC SAFETY</b>		
<b>Police Services</b>		
LOUD PARTY PUBLIC DISTURBANCE RESPONSE	First Response - No Charge	0.00
	Second Response the same day - \$218 per response	218.00
	Third Response within a calendar year - \$547 per response	547.00
POLICE FALSE ALARM RESPONSE	First Activation - \$109	109.00
	Second Activation - \$131	131.00
	Each Subsequent Activation in a calendar year - \$197	197.00
ALARM PERMIT	New - \$38 per permit	38.00
	Renewal - \$27 per permit	27.00
VEHICLE IMPOUND RELEASE	\$153 per vehicle	153.00
MISDEMEANOR BOOKING	Non-Carmel bookings - \$164 per booking	164.00
MISCELLANEOUS POLICE PERMIT	\$202 per application plus DOJ fees	202.00
FINGERPRINTING ON REQUEST	\$38 plus outside agency fees	38.00
CLEARANCE FORM TRAVEL LETTER	\$55 per letter	55.00

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VIN VERIFICATION	\$55 per vehicle	55.00
CITATION SIGN-OFF	Non-Carmel citations - \$27 per citation	27.00
SIGN ABATEMENT	\$27 per sign	27.00
POLICE COURT WITNESS	Fees are set by the court	
POLICE REPORT COPY	1st 10 pages - No Charge, Each additional page - \$0.20	0.20
POLICE PHOTOGRAPH COPY	photo - \$5 per photo, digital - \$5 per disk	5.00
<b>Animal Services</b>		
ANIMAL IMPOUND	Within a calendar year:	
	First impound - \$109	109.00
	Second impound - \$131	131.00
	Third and subsequent impounds - \$153	153.00
ANIMAL TRANSPORT	Local Transport - \$27 per transport	27.00
	To County Animal Shelter - \$99 per transport	99.00
<b>Parking</b>		
RESIDENT/EMPLOYEE PARKING PERMIT	\$33 per permit	33.00
	\$121 Misuse of Residential Permit	121.00
CONTRACTOR PARKING PERMIT	\$17 non specific	17.00
	\$27 space specific	27.00
NORTON COURT PARKING GARAGE	\$2,400 annually per space, \$600 quarterly per space	2,400.00
<b>Fire Services</b>		
FIRE PLAN CHECK/ REVIEW/INSPECTIONS	Current fee schedule as adopted by City of Monterey Council	
USE OF CREDIT CARD/ DEBIT CARD - PUBLIC SAFETY DEPTS	2.5% OF CHARGED AMOUNT	
<b>ADMINISTRATIVE SERVICES</b>		
NEW BUSINESS REGISTRATION PROCESS	Fixed Location - \$339 per application + \$4 State fee	339.00
	In & About - \$22 per application	22.00
	Home License - \$142 per application	142.00
BUSINESS REGISTER RENEWAL PROCESS	\$17 per renewal	17.00
DUPLICATE BUSINESS LICENSE	\$10 per license	10.00
CHANGE BUSINESS NAME	\$22 per business	22.00
<b>Finance</b>		
NSF CHECK PROCESSING	\$44 per NSF check	44.00
<b>City Clerk</b>		
DOCUMENT REPRODUCTION/SCANNING	First 10 copies - No Charge	0.00
	Additional copies - \$0.20 per copy	0.20
	FPPC copies - \$0.10 per copy plus \$5 for retrieval of documents if more than five years old plus postage cost if mailed	0.10
ELECTRONIC FILE COPY	\$5 per device	5.00
DOCUMENT CERTIFICATION	\$10 per document	10.00
RECORD COMPILATION	Record Compilation/Creation - charge the fully allocated hourly rate for all personnel involved plus any outside costs.	
LOCAL CANDIDATE FILING	\$25 per candidate- Fee is set by the State	25.00
LOCAL INITIATIVE PROCESSING	\$200 per initiative- This fee is limited by the State Law - Elections Code Section 9202(b) - Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.	200.00