

PROPOSED FEE SCHEDULE EFFECTIVE JULY 3, 2022 - JUNE 30, 2023		Proposed Fee
<b>COMMUNITY PLANNING &amp; BUILDING</b>		
<b>Design Study and Review</b>		
TRACK 1 DESIGN REVIEW/STUDY - MINOR	\$430 per application	448.00
TRACK 1 DESIGN REVIEW/STUDY - MAJOR	\$780 per application	813.00
TRACK 1 DESIGN REV/STUDY-STREAMLINE	\$195 per application	203.00
TRACK 1 DESIGN REV/STUDY - REFERRAL TO PLANNING COMMISSION	\$1,075 per application in addition to the base Track 1 fee	1,120.00
TRACK 1 DESIGN REV/STUDY-REFERRAL TO HISTORIC RESOURCES BOARD	\$1,075 per application in addition to the base Track 1 fee	1,120.00
TRACK 2 DESIGN REVIEW - MINOR	\$2,265 per application	2,360.00
TRACK 2 DESIGN REVIEW - MAJOR	\$5,175 per application	5,392.00
TRACK 2 DESIGN REV - MAJOR NEW COMMERCIAL BUILDING	\$2,340 per application <b>plus a deposit determined by staff with charges at the fully allocated hourly rates for Project Planner</b>	2,438.00
PRELIMINARY SITE ASSESSMENT	\$1,135 per application	1,183.00
VOLUMETRIC ANALYSIS	\$130 per application <b>plus \$1,500 deposit with charges at the fully allocated hourly rates plus any outside costs.</b>	135.00
<b>Use Permit and Other Services</b>		
USE PERMIT	\$2,620 per application	2,730.00
USE PERMIT AMENDMENT	\$1,745 per application	1,818.00
TEMPORARY USE PERMIT	\$350 per application	365.00
RESTRICTED COMM USE TRANSFER REQUEST	\$500 per application	521.00
WATER CREDIT TRANSFER REQUEST	\$3,515 per application	3,663.00
VARIANCE	\$2,145 per application	2,235.00
PRE-APPLICATION REVIEW - STAFF	\$1,615 per application with 50% of this fee credited towards future planning fees for this project.	1,683.00
PRELIMINARY REVIEW - PLANNING COMMISSION	\$3,345 per application with 50% of this fee credited towards future planning fees for this project.	3,485.00
COASTAL DEV. PERMIT - DEVELOPMENT	\$130 per application - Added to other Planning fees	135.00
COASTAL DEV. PERMIT - EVENT	\$1,360 per application	1,417.00
TOBACCO RETAIL LICENSE	Current fee as adopted by the Monterey County Board of Supervisors	
<b>Amendments, Annexations and Agreements</b>		
SPECIFIC PLAN/SPECIFIC PLAN AMENDMENT		5,210.00
GENERAL PLAN AMENDMENT	\$5,000 deposit with charges at the fully allocated hourly rates plus outside costs	
SPHERE OF INFLUENCE AMENDMENT		
ZONING CODE AMENDMENT		
ANNEXATION	\$10,000 deposit with charges at the fully allocated hourly rates plus outside costs	10,420.00
DEVELOPMENT AGREEMENT		
<b>Environmental Review Maps and Lot Lines</b>		
ENVIRONMENTAL REVIEW (IS/ND/EIR)	Contract cost plus 10%	
ENVIRONMENTAL NOTICE OF EXEMPTION	\$150 per application <b>plus County fees</b>	156.00
MITIGATION MONITORING	\$3,000 deposit <b>with charges at the fully allocated hourly rates plus outside costs.</b>	3,126.00
TENTATIVE/FINAL MAP	\$4,000 deposit <b>with charges at the fully allocated hourly rates plus any outside costs.</b>	4,168.00
AMENDED FINAL MAP	\$1,000 deposit <b>with charges at the fully allocated hourly rates plus any outside costs.</b>	1,042.00
CERTIFICATE OF COMPLIANCE	\$585 per application <b>plus actual contract cost</b>	610.00
LOT LINE ADJUSTMENT/SUBDIV - PLANNING COMMISSION	\$520 per application <b>plus actual contract cost</b>	542.00
LOT MERGER - STAFF REVIEW	\$900 per application <b>plus actual contract cost</b>	938.00
<b>Historic Evaluation</b>		
PRELIM (PHASE 1) HISTORICAL EVALUATION - STAFF	\$455 per application	474.00

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PHASE 1 HISTORIC EVALUATION - QUALIFIED PROFESSIONAL	\$260 per application <b>plus actual cost for Historian review with \$1,500 deposit</b>	271.00
PHASE 2 HISTORIC EVALUATION-HISTORIC RESOURCES BOARD REVIEW	\$1,515 per application <b>plus actual cost for Historian review with \$1,500 deposit</b>	1,579.00
APPEAL TO HISTORIC RESOURCES BOARD	\$2,035 per application <b>plus actual cost for Historian review with \$1,500 deposit</b>	2,120.00
MILLS ACT CONTRACT PROCESSING	\$3,440 per application	3,584.00
<b>Determinations, Extensions and Appeals</b>		
PLANNING COMMISSION CODE DETERMINATION	\$1,165 per application	1,214.00
ZONING COMPLIANCE DETERMINATION	\$550 per application	573.00
TIME EXTENSION - STAFF	\$300 per application	313.00
TIME EXTENSION - PLANNING COMMISSION	\$870 per application	907.00
TIME EXTENSION - CITY COUNCIL	\$1,055 per application	1,099.00
PUBLIC HEARING CONTINUANCE - PLANNING COMMISSION	\$850 per continuance	886.00
PUBLIC HEARING CONTINUANCE - COUNCIL	\$900 per continuance	938.00
APPEAL TO PLANNING COMMISSION	\$2,000 per appeal - Appeal in the Coastal Zone - No Charge by State law	2,084.00
APPEAL TO CITY COUNCIL	\$2,000 per appeal - Appeal in the Coastal Zone - No Charge by State law	2,084.00
<b>Sign and Banners</b>		
SIGN APPLICATION	\$270 per application	281.00
SIGN REFERRAL TO PLANNING COMMISSION	\$830 per application	865.00
RELOCATE EXISTING SIGN	\$175 per application	182.00
TEMPORARY SIGN PERMIT	\$100 per application	104.00
<b>Building Services</b>		
BUILDING RELOCATION	\$1,860 per application	1,938.00
LARGE FAMILY DAY CARE (RESIDENTIAL)	\$730 per application	761.00
GENERAL PLAN UPDATE	3.5% of all Building & Safety permits	
PLANNING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.	
BUILDING PLAN CHECK	Based on Building and Safety Construction Valuation	
BUILDING INSPECTION	Based on Building and Safety Construction Valuation	
BUILDING RE-INSPECTION	\$140 per re-inspection	146.00
PERMIT APPLICATION EXTENSION	\$90 per extension (maximum of 4)	94.00
PERMIT EXTENSION	\$140 per extension (maximum of 2)	146.00
BUILDING PERMIT PRE-APPLIC. CONFER.	\$305 per application	318.00
BUILDING SINGLE TRADE PERMIT	\$160 per permit	167.00
ON-SITE DRIVEWAY PERMIT	\$260 per permit	271.00
SOLAR PLAN CHECK/INSPECTION PERMIT	Plan Check - \$305	318.00
	Inspection - \$130	135.00
RE-ROOF PERMIT	\$245 per permit	255.00
BUILDING BOARD APPEAL	\$1,010 per appeal	1,052.00
DUPLICATE INSPECTION CARD	\$60 per card	63.00
BUILDING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.	
STOP WORK INVESTIGATION	\$545 per investigation <b>plus double the permit fee</b>	568.00
TEMPORARY CERTIFICATE OF OCCUPANCY	\$215 per application	224.00
ALTERNATE MATERIALS/METHODS REVIEW	\$205 per application <b>plus actual cost of City Staff for all time over one hour.</b>	214.00
BUILDING PHASED WORK REQUEST	\$290 per application	302.00
LANDSCAPE PLAN CHECK/INSPECTION	\$270 per plan/inspection	281.00
BUILDING TECHNOLOGY SURCHARGE	\$8 per permit	8.00
<b>Bench Program</b>		

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NEW BENCH LOCATION	\$925 per application <b>plus the actual cost of the bench and plaque (plus 20% for future maintenance) plus \$1,325 if a public hearing is required.</b>	964.00
ADOPTION OF EXISTING BENCH	\$300 per application <b>plus the actual cost of the bench and plaque (plus 20% for future maintenance) plus \$580 if a public hearing is required.</b>	313.00
REPLACEMENT OF BENCH PLAQUE	\$390 per application <b>plus the actual cost of the plaque plus \$380 if a public hearing is required.</b>	406.00
<b>Encroachment Permits</b>		
TEMPORARY ENCROACHMENT PERMIT	\$210 per permit	219.00
PERMANENT ENCROACHMENT PERMIT	Street Excavation - \$735 per permit and \$4.25/lineal foot Other - \$415 per permit and \$4.25/lineal foot or \$415 per permit and \$2.13/lineal foot (aerial installation) <b>Plus cost of damage to public right-of-way or street as determined by the Public Works Director.</b>	766.00 432.00
TRAFFIC CONTROL PLAN REVIEW/INSPECTION	\$355 per review <b>plus \$210 per each additional review</b>	370.00
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT	
<b>PUBLIC WORKS/FORESTRY</b>		
TREE REMOVAL PERMIT	\$245 per tree removal assessment (initial Forester assessment); \$340 per permit for removal of 1-5 trees; \$585 per permit for removal of 6 or more trees	255.00
TREE PRUNING REQUEST	\$245 per permit	255.00
PRUNING OR REMOVAL OF CITY TREE USING PRIVATE FUNDS UNDER CITY FORESTER INSTRUCTIONS	No permit fee required	-
TREE APPEAL TO FOREST & BEACH COMMISSION	\$1,425 per appeal <b>plus actual outside costs</b>	1,485.00
TREE APPEAL TO CITY COUNCIL	\$1,425 per appeal <b>plus actual outside cost</b>	1,485.00
PRIVATE TREE FALL IN PUBLIC RIGHT-OF-WAY	Charge the fully allocated hourly rate for all personnel involved <b>plus any outside costs</b>	
DAMAGE TO CITY PROPERTY	Charge the fully allocated hourly rate for all personnel involved <b>plus any outside costs</b>	
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT	
<b>PUBLIC SAFETY</b>		
<b>Police Services</b>		
LOUD PARTY PUBLIC DISTURBANCE RESPONSE	First Response - No Charge Second Response the same day - \$200 per response Third Response within a calendar year - \$500 per response	- 208.00 521.00
POLICE FALSE ALARM RESPONSE	First Activation - \$100 Second Activation - \$120 Each Subsequent Activation in a calendar year - \$180	104.00 125.00 188.00
ALARM PERMIT	New - \$35 per permit Renewal - \$25 per permit	36.00 26.00
VEHICLE IMPOUND RELEASE	\$140 per vehicle	146.00
MISDEMEANOR BOOKING	Non-Carmel bookings - \$150 per booking	156.00
MISCELLANEOUS POLICE PERMIT	\$185 per application plus DOJ fees	193.00
FINGERPRINTING ON REQUEST	\$35 plus outside agency fees	36.00
CLEARANCE FORM TRAVEL LETTER	\$50 per letter	52.00
VIN VERIFICATION	\$50 per vehicle	52.00
CITATION SIGN-OFF	Non-Carmel citations - \$25 per citation	26.00
SIGN ABATEMENT	\$25 per sign	26.00
POLICE COURT WITNESS	Fees are set by the court	
POLICE REPORT COPY	1st 10 pages - No Charge, Each additional page - \$0.20	0.20
POLICE PHOTOGRAPH COPY	photo - \$5 per photo, digital - \$5 per disk	5.00
<b>Animal Services</b>		
ANIMAL IMPOUND	Within a calendar year: First impound - \$100 Second impound - \$120	- 104.00 125.00

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	Third and subsequent impounds - \$140	146.00
ANIMAL TRANSPORT	Local Transport - \$25 per transport	26.00
	To County Animal Shelter - \$90 per transport	94.00
<b>Parking</b>		
RESIDENT/EMPLOYEE PARKING PERMIT	\$30 per permit	31.00
	\$110 Misuse of Residential Permit	115.00
CONTRACTOR PARKING PERMIT	\$15 non specific	16.00
	\$25 space specific	26.00
<b>Fire Services</b>		
FIRE PLAN CHECK/ REVIEW/INSPECTIONS	Current fee schedule as adopted by City of Monterey Council	
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT	
<b>ADMINISTRATIVE SERVICES</b>		
<b>Business License</b>		
NEW BUSINESS REGISTRATION PROCESS	Fixed Location - \$310 per application + \$4 State fee	323.00
	In & About - \$20 per application	21.00
	Home License - \$130 per application	135.00
BUSINESS REGISTER RENEWAL PROCESS	\$15 per renewal	16.00
DUPLICATE BUSINESS LICENSE	\$10 per license	10.00
CHANGE BUSINESS NAME	\$20 per business	21.00
<b>Finance</b>		
NSF CHECK PROCESSING	\$40 per NSF check	42.00
<b>City Clerk</b>		
DOCUMENT REPRODUCTION/SCANNING	First 10 copies - No Charge	-
	Additional copies - \$0.20 per copy	0.20
	FPPC copies - \$0.10 per copy plus \$5 for retrieval of documents if more than five years old plus postage cost if mailed	0.10
ELECTRONIC FILE COPY	\$5 per device	5.00
DOCUMENT CERTIFICATION	\$10 per document	10.00
RECORD COMPILATION	Record Compilation/Creation - charge the fully allocated hourly rate for all personnel involved plus any outside costs.	
LOCAL CANDIDATE FILING	\$25 per candidate- Fee is set by the State	25.00
LOCAL INITIATIVE PROCESSING	\$200 per initiative- This fee is limited by the State Law - Elections Code Section 9202(b) - Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.	200.00
USE OF CREDIT CARD/ DEBIT CARD	2.5% OF CHARGED AMOUNT	