

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION**

REGULAR MEETING AGENDA

Thursday, 2 May 2013

Tour – 1:30 p.m.

Regular Meeting – 2:00 p.m.

City Hall, Council Chambers
East side Monte Verde St. between Ocean & 7th Avenues
Carmel, California

I. CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS: TOM LEVERONE, CHAIRPERSON
LESLIE KADIS
KAREN FERLITO
LISA BOARDMAN
DAVID REFUERZO

II. PLEDGE OF ALLEGIANCE

III. TOUR OF INSPECTION

Shortly after 1:30 p.m. the Commission will leave the Council Chambers for an on-site Tour of Inspection of all properties listed on this agenda. The Tour may also include projects previously approved by the City and not on this agenda. Prior to the beginning of the Tour of Inspection, the Commission may eliminate one or more on-site visits. The public is welcome to follow the Commission on its tour of the determined sites. The Commission will return to the Council Chambers at **2:00 p.m.** or as soon thereafter as possible.

1. Storm drain replacement project site: Fourth Ave. between Santa Fe and Torres Streets, and Torres Street between Fourth and Fifth Aves.

IV. APPEARANCES

Thank you for attending the meeting. Anyone wishing to address the Commission on matters within the jurisdiction of the Commission may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

V. CONSENT AGENDA

1. Consideration of the minutes for the 4 April 2013 Regular meeting.

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VI. ORDERS OF BUSINESS

1. Review and comment on a stormwater pipeline replacement project on Fourth Avenue between Santa Fe and Torres Streets, and Torres Street between Fourth and Fifth Avenues.

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VII. REPORTS FROM STAFF AND COMMISSIONERS

- 1. Receive verbal report from the Ad Hoc Beach Committee. No page.

- 2. Forester's report. No Page.
 - a. April tree data report –presented at the meeting.
 - b. Project updates.
 - c. Parks activities.
 - d. Beach activities.

VIII. ADJOURNMENT

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7th Avenues during normal business hours.

If there is not a special meeting, the next regular meeting of the Forest and Beach Commission will be:

6 June 2013

1:30 p.m. – Tour of Inspection

2:00 p.m. - Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication's Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION**

REGULAR MEETING MINUTES

Thursday April 4, 2013

1:30 p.m.

I. CALL TO ORDER AND ROLL CALL

The regular meeting of the Forest and Beach Commission of the City of Carmel-by-the-Sea, California was held on the above date at the hour of 1:30 p.m.

PRESENT: Karen Ferlito
Les Kadis
Tom Leverone - Chairperson
David Refuerzo

ABSENT: Lisa Boardman

STAFF PRESENT: Mike Branson, City Forester
Margi Perotti, Secretary to the Forest and Beach Commission
Sharon Friedrichsen, Public Services Director

II. PLEDGE OF ALLEGIANCE

Members of the audience joined the Commission in the Pledge of Allegiance.

III. APPEARANCES

No appearances.

IV. CONSENT AGENDA

1. Consideration of the minutes for the 7 March 2013 regular meeting.

It was moved by LEVERONE and seconded by FERLITO to approve the consent agenda. The motion carried by the following roll call vote:

AYES: COMMISSION MEMBERS: FERLITO, KADIS, REFUERZO, LEVERONE
NOES: COMMISSION MEMBERS: NONE
ABSTAINED: COMMISSION MEMBERS: NONE
ABSENT: COMMISSION MEMBERS: BOARDMAN

V. ORDERS OF BUSINESS

1. Review and comment on future PG&E undergrounding projects on Ocean Avenue.

Mike Branson, City Forester presented his staff report and addressed questions of the Commission. No action taken. No public comments.

2. Review of Capital Improvement Plan and City Council Performance Measures.

Staff members Mike Branson, City Forester and Sharon Freidrichsen, Director of Public Services presented an overview of the Capital Improvement Plan and City Council Performance Measures and addressed questions of the Commission. No public comments.

VII. REPORTS FROM STAFF AND COMMISSION

1. Receive verbal report from the Ad Hoc Beach Committee.

Commissioner REFUERZO presented his report.

2. Forester's Report.

Mike Branson, City Forester presented his reports and addressed questions of the Commission.

- a. February tree data report
- b. Project updates
- c. Parks activities
- d. Beach Activities

No public appearances.

IV. ADJOURNMENT

There being no further business, Chairperson LEVERONE adjourned the meeting at 3:07 p.m.

Approved,

Respectfully submitted,

Tom Leverone, Chairman

Margi Perotti, Secretary

MEMORANDUM

TO: Tom Leverone, Chairperson
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 23 April 2013

SUBJECT: Review and comment on a stormwater pipeline replacement project on Fourth Avenue between Santa Fe and Torres Streets, and Torres Street between Fourth and Fifth Avenues.

City policy requires that undergrounding projects be reviewed by the Forest and Beach Commission during several planning phases of each project.

The City of Carmel is planning to replace a section of stormdrain that currently runs across several private lots in the vicinity of Torres St. and 4th Ave., onto the city street right-of-way. The purpose of this project is to avoid liability from damaged property if the current pipe fails, as well as locating the pipeline in an area where access for service or repairs can be accomplished without disturbing private property.

The current pipeline runs in a southwest direction from the near southwest corner of Santa Fe St. and 4th Ave. to mid-block on Torres St. between 4th and 5th Aves. The preliminary plans show a new pipeline connecting to an existing manhole at Santa Fe St. and 4th Ave and extending westward to the intersection of Torres St. and 4th Ave. From this point the new pipe runs south on Torres St. to connect to a manhole and existing pipe about mid-block between 4th and 5th Aves.

There are two areas that are near trees. The first area is on 4th Ave. mid-block between Santa Fe St. and Torres St. where there is a Monterey pine located in a small island in the middle of the street. The new pipeline must go almost directly beneath this tree due to the location of other underground utilities in the right-of-way. The pine tree is declining and I do not think it has much to offer in the future. I support removing the tree at this time in conjunction with the project.

A secondary question is whether to plant a replacement tree back in the center of the roadway. This is a relatively narrow section of roadway and the tree does contribute to slowing cars as they navigate around the tree. The commission should make a recommendation on this item.

The other area that is near trees is on Torres St. behind the city corporation yard. There are two relatively young Monterey cypress and a relatively young Monterey pine that will be within 5 feet of the pipeline location. Unfortunately there is only a small area in the right-of-way where the pipeline can be located due to the location of other utilities. The pipe material is reinforced concrete so there very little ability to arc the pipe over short distances.

As the work enter the area near these trees I recommend the City Forester be on site and the first 2-3 feet of excavation be done by hand to assess what roots may be in the work zone and either try to work around the roots – preferred - or prune them under the guidance of the Forester.

The other trees in the vicinity of the project are all 10 feet or more from the new pipeline and should not be significantly affected. Standard tree protection practices will apply to this project.

