

**CITY OF CARMEL-BY-THE-SEA  
FOREST AND BEACH COMMISSION  
MEETING AGENDA  
Thursday, June 9, 2016  
Regular Meeting – 3:30 p.m.**

City Hall, Council Chambers  
East side of Monte Verde St. between Ocean & 7<sup>th</sup> Avenues  
Carmel, California

**CALL TO ORDER AND ROLL CALL**

COMMISSION MEMBERS:                   KAREN FERLITO – CHAIR  
  KATHY BANG – VICE CHAIR  
  DAVID REFUERZO  
  JEFF BARON  
  MAGGIE EATON

**PLEDGE OF ALLEGIANCE**

**APPEARANCES**

Thank you for attending the meeting. Anyone wishing to address the Commission on matters not on the agenda, but within the jurisdiction of the Commission, may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

**CONSENT AGENDA**

1. Consideration of the Minutes for the May 12, 2016 Meeting

**ORDERS OF BUSINESS**

2. Friends of Carmel Forest report on the Centennial Tree Planting Program
3. Update on finalization of 2014 Shoreline Assessment by Coastal Biologist David Shonman
4. Presentation on the status of the shoreline structures on Carmel Beach by Engineering Geologist Greg Easton
5. Update on Landscape Renovation Plan for Scenic Road by Landscape Architect Scott Hall
6. Discussion of issues to address at a joint meeting with the Planning Commission

## REPORTS FROM STAFF AND COMMISSIONERS

7. City Forester's Report
  - A. May tree data
  - B. Parks activities
  - C. Beach activities
  - D. Future agenda items
  
8. Public Works Director's Report
  - A. Updates on City Council Items
  - B. Other Items of Interest to the Commission
  
9. Commissioner Announcements

## ADJOURNMENT

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7<sup>th</sup> Avenues during normal business hours.

The next meeting of the Forest and Beach Commission will be:

Regular Meeting – July 14, 2016  
Tour of Inspection – as required  
3:30 p.m. – Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication's Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

### **AFFIDAVIT OF POSTING**

*I, Mike Branson, City Forester, for the City of Carmel-by-the-Sea, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Carmel-by-the-Sea City Hall bulletin board, at the Harrison Memorial Library on Ocean and Lincoln Avenues, the Carmel Post Office, and distributed to members of the media on June 3, 2016.*

Dated this 3rd day of June 2016 at the hour of 4:00 p.m.



Mike Branson  
City Forester







- c. City Council is accepting applicants for the Council vacancy with an appointment set for June 1<sup>st</sup>.
- d. City Council authorized \$48,000 for centennial parade floats.
- e. City council voted in support of the proposed TAMC sales tax increase for transportation improvements. This will be on the November ballot.
- f. Two Forest Theater use agreements were discussed.
- g. Two fee waivers were approved for the Concours on the Avenue and the Concours D' Elegance.

B. Other Items of Interest to the Commission

- a. Carmel Beach fires will be on the June 6<sup>th</sup> City Council meeting. A letter from the California Coastal Commission has been received and will be distributed to the Forest and Beach Commissioners
- b. The Holiday tree item is going to be on the June 7<sup>th</sup> City Council meeting. (Follow-up note on 6/2/16: It is actually on the June 6<sup>th</sup> agenda.)
- c. Staff, volunteers, and contractors are working on cleanup of road medians and mini parks around the city.
- d. A sidewalk and road repair project on Ocean Ave. and Monte Verde St. has begun.
- e. 1.2 million dollar road resurfacing project will begin towards the end of May.
- f. Staff with Maria Sutherland from the Friends of Carmel Forest to discuss their tree planting program.
- g. iWorQ should be on-line for the Public Works Department very soon to help with the management of tree permits and service requests.

8. Commissioner Announcements

Commissioner Refuerzo announced that he will be absent from the July meeting. Commissioner Ferlito announced there is a weed pull in Mission trail Nature Preserve on Saturday which will also include lunch and there is a CRA beach cleanup on Saturday, May 21<sup>st</sup>.

**ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at 5:03 p.m.

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Yvette Oblander, Commission Secretary

ATTEST:

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Karen Ferlito, Chair



CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission Report

June 9, 2016

**To:** Chair Ferlito and Forest & Beach Commissioners  
**From:** Matt Feisthamel, Assistant City Forester  
**Subject:** Friends of Carmel Forest report on their Centennial Tree Planting Program

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The Friends of Carmel Forest decided to celebrate the City of Carmel-by-the-Sea 100 year anniversary and plant 100 trees in 2016. A representative of the group will present an update on the planting data, which will include the number of trees planted and pending tree plantings.

Attachment 1 – FOCF centennial tree planting spreadsheet.

#	side	street	cross street	species	star value	planted	size (gall)	picture	water list	sponsor	note
18	Med	Junipero	10' S of 11th	P	3	2/1	1	5/2	1/1	Willey	City planted & waters
1	W	Dolores	2S of 5th	C		2/9	5	4/17	3/21	Quintanilla	
2	W	Junipero	SW cor of 8th	P	3	2/9	5	4/17	3/21	Allard	
4	W	San Carlos	1S of 8th	P	3	3/20	5	4/17	3/21	Burnett	
5	S	7th	SW cor Junipero	O	2	3/20	15	4/17	3/21	Beach	
8	W	Junipero	NW cor at 3rd	O	3	3/20	5	4/11	3/21		
9	W	Mission	NW cor at 3rd	O	2	3/20	15	4/11	3/21	West	
10	S	5th	SE cor Monte Verde	P		3/20	5	4/11	3/21		
11	W	Dolores	NW cor at 5th	O	3	3/20	5	5/2	3/21	Buckminster	
12	S	5th	SW cor Dolores	C	2	3/20	5	4/17	3/21	Diamond	
6	E	Torres	NE cor 4th	O	2	4/17	5	4/17	4/22		
13	W	Sante Fe	50 " N Mt View	P	3	4/17	5	4/17	4/22		
14	N	1st	NW cor at Guadalupe	P	3	4/17	5	5/2	4/22		
15	S	1st	SE cor at Guadalupe	P	2	4/17	5	4/17	4/22	Smith	
16	S	1st	40' E of Lobos	P	2	4/17	5	4/17	4/22		
35	E	Monterey	NE cor 3rd	C	NA	4/17	5	4/17	4/22		street in City limits
36	S	1st	50' W of Lobos	C	NA	4/17	5	4/17	4/22		
17	W	San Carlos	SW cor 10th	C	3	5/15	5	5/15	5/19	Hess	never submitted to Mike
20	E	Monte Verde	20' S of Ocean	C	3	5/15	5	5/15	5/19	Beach 2	
24	W	San Carlos	NW cor at 11th	P		5/15	5	5/15	5/19		
25	S	11th	1 W of Mission	P	4	5/15	5	5/15	5/19		



#	side	street	cross street	species	star value	planted	size (gal)	picture	water list	sponsor	note
28	W	Carmelo	2N of 7th	P		5/15	5	5/15	5/19		
32	W	San Carlos	50' North of 10th	P	NA	5/15	5	5/15	5/19		
40	W	scenic	1 S of 8th	C	3	5/15	5	5/15	5/19		
41	W	scenic	3 S 8th	C	3	5/15	5	5/15	5/19	Eaton	
23	S	10th	1 W of Mission	P		pc	15	pc		Scott	
26	N	Ocean	100E of Cassanova	C		pc	5	pc		Dunaway	Is pine OK Peter?
30	E	Mission	between 7th & 8th	P ?		pc	15	pc			Carriage House
7	W	Guadalupe	NW cor at 1st	P	2	pc	15	pc		Armstrong	
3			Forest Park	O		pc	15	pc		Burnett 2	
19	N	Ocean Ave	NW cor Lincoln	P	5						library (stump removal)
21	W	Lincoln	6S 9th	P	2						
22	W	Lincoln	80' NW of 7th	mb	4					Sanders	Wayfarer church (stump)
27	med	Ocean	100' E of Mission	P	4					Livingston	stump
29	W	Lincoln	4S 9th	P	3						
31	E	Lincoln	3N 10th	O	2						
33	W	Dolores	90' S of 10th	?	NA	site te rejected	5/15				underground stump roots
34	mb									Brodslley	location needed
37	mb									Brodslley	location needed
38	mb									Talmadge	location needed
39	S	8th	SE cor scenic	C	5						prop line
40	mb									Sutherland	location needed



CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission Report

June 9, 2016

**To:** Chair Ferlito and Forest & Beach Commissioners

**From:** Matt Feisthamel, Assistant City Forester

**Subject:** Report on the 2015-2016 Shoreline Assessment

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Coastal Biologist David Shonman was retained by the City of Carmel-by-the Sea to evaluate, assess, and make recommendations on the various components that comprise the Carmel shoreline. Mr. Shonman's observations and recommendations were compiled in the fall of 2014 in the 2014 Shoreline Assessment report. The 2014 Shoreline Assessment, which was previously (in 2015) distributed to and discussed by the Commission, addresses the slopes, bluffs, storm water outfalls, shoreline walls, stairs, ramps, and pathway.

Mr. Shonman is in the process of finalizing the report to include recent progress by the City on addressing areas and issues needing attention. The final report will also include recommendations for additional or ongoing maintenance and repair needs as well as ongoing or future management actions. Mr. Shonman will present this update to allow for comments and input by the Commission prior to finalizing the report.



CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission Report

June 9, 2016

**To:** Chair Ferlito and Forest & Beach Commissioners

**From:** Matt Feisthamel, Assistant City Forester

**Subject:** Presentation on the status of shoreline structures on Carmel Beach

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The City retained Coastal geologist Greg Easton of Easton Geology to conduct an assessment of the structural integrity of Carmel's shoreline structures, stairways, storm-water outfalls, retaining walls, and revetments. Mr. Easton's assessment was completed over multiple site visits this past fall and winter. In general, the assessment notes that the City's shoreline structures are in relatively good shape. A few areas for minor shoring up were noted, and some of these areas were addressed by City Public Works staff this winter.

Mr. Easton will present a summary of his findings regarding the analysis of Carmel's shoreline structures.



CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission Report

June 9, 2016

**To:** Chair Ferlito and Forest & Beach Commissioners  
**From:** Matt Feisthamel, Assistant City Forester  
**Subject:** Update on the Landscape renovation Plan for the Scenic Road Pathway.

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The City of Carmel-by-the-Sea retained Scott Hall of Hall Landscape Design to provide a plan to renovate five identified areas along the Scenic pathway.

The landscape design will include irrigation, plant material, pathway renovation and updated digitized map files. This plan will be used as a model for future landscape renovations along the Scenic walkway, and funding for this work is included as a Capital Improvement Program project for Fiscal Year 2016-17. Mr. Hall will present an update of his work to date.



CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission Report

June 9, 2016

**To:** Chair Ferlito and Forest & Beach Commissioners

**From:** Matt Feisthamel, Assistant City Forester

**Subject:** Discussion of issues to be addressed at joint meeting with the Planning Commission.

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Chair Ferlito has requested a joint meeting between the Forest and Beach Commission and the Planning Commission in order to collaborate on ways trees can be protected during the construction and remodeling of homes. Conflicts with trees can occur during the planning and building of homes in Carmel-by-the-Sea. Policies and practices to protect trees will be discussed between the two commissions.

Commissioners should discuss and refine the issues that they would like included on the agenda for the joint meeting. The joint meeting is tentatively planned for mid- to late-July, and the Commission should also discuss potential dates and times that work for this meeting.

City Trees Removed (upper/lower)		MAY	YTD	2015	City Trees Planted (upper/lower)			MAY	YTD	2015
		18(15/3)	97(85/12)	162				0(0/0)	27(13/14)	123
Vista Lobos	7(16", 12", 9", 8", 6", 15", 10")									
e/ Junipero bet 8 & 9	10" oak									
ne Corner of Ocena Ave. and Lincoln St.	33" Monterey pine									
Forest Theater	30", 17" Monterey pines									
se corner Monte Verde & 4th	9" Monterey cypress									
s/ 10th bet. Lincoln & Monte Verde	10" Monterey cypress									
w/ Lincoln bet. Ocean & 7th	38" Monterey pine									
w/ Monterey bet. 1st & 2nd	19" oak									
e/ Camino Real bet 7th & 8th	4" Monterey pine									
w/ Junipero bet. 7th & 8th	3" Monterey pine									
w/ Monte Verde bet. 4th & 5th	18" oak									

r = replace of recently planted tree

Private Removal Permits (upper/lower)		7(4/4)	52(42/21)	119	Private Planting Requirements	
nw corner of 12th & Dolores	24" coast redwood				5 gal. upper canopy	
w/ Carmelo bet. 11th & 12th	20" Monterey pine				5 gal. upper canopy	
ne corner of Dolores & Ocean	7" Liquidambar					
e/ Camino Real bet 4th & Jane Powers	18" Monterey pine					
e/ Casanova bet. 4th & Ocean	45" Monterey pine				existing pine seedling nearby	
n/ 6th Bet Santa Rita and Santa Fe	10" oak				15 gal. lower canopy	
e/ Monte Verde bet. 12th & 13th	16", 17" oaks				15 gal. lower canopy	

5(3/2)	32(16/11)	42
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Construction Permits (remove/prune)		5(5/3)	12(11/5)	15
sw corner of Linciln & 11th	20" black acacia			
ne corner of Forest & 7th	4" AZ cypress, 9", 10", 12" acacias; pruning			
w/ Camino Real bet. 8th & 9th	6" holly; pruning			
w/ Mission bet Alta & Vista	10" oak; pruning			
ne corner of San Antonio & 10th	20" Atlas cedar			

Construction Planting Requirements	
24" box coast live oak	

1(0/1)	5(2/3)	8
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Private Pruning Permits			2	24
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Trees Under Care	
City watered	213
City irrigated	22

City Pruning by contractors				
level I - total tree		1	5	36
level II - hazard /emergency		1	1	9
level III - specific purpose		0	0	9

Construction Finals		Planted
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**Contracts**  
 Stump grinding contract with John Ley's Tree Service for 96 stumps