

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION**

REGULAR MEETING AGENDA

Thursday, 5 April 2012

Tour of Inspection – 1:30 p.m.

Regular Meeting – 2:30 p.m.

City Hall, Council Chambers
East side Monte Verde St. between Ocean & 7th Avenues
Carmel, California

I. CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS: TOM LEVERONE, CHAIRPERSON
LESLIE KADIS
TODD HORNIK
LISA BOARDMAN
DAVID REFUERZO

II. PLEDGE OF ALLEGIANCE

III. APPEARANCES

Thank you for attending the meeting. Anyone wishing to address the Commission on matters within the jurisdiction of the Commission may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

IV. CONSENT AGENDA

1. Consideration of the minutes for the 1 March 2012 regular meeting and the 10 March 2012 special workshop.

Page 1.

V. APPLICATIONS/PUBLIC HEARINGS

IF YOU CHALLENGE THE NATURE OF THE PROPOSED ACTION IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS NOTICE, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE FOREST AND BEACH COMMISSION, OR PRIOR TO DELIBERATION OF THE ITEMS ON THE TOUR OF INSPECTION/PUBLIC HEARING.

1. Consideration of an application to relocate two trees (coast live oak: 12" diameter and coast redwood: 10" diameter) for construction of two new homes. The site is located at the northwest corner of Lincoln St. and Fifth Ave. The applicant and property owners Chris Tescher for Pot D'Or. Page 7.
2. Consideration of an application to remove one Monterey pine (28" diameter) due to safety concerns of the property owner. The site is located on the northwest corner of Carpenter St. and Second Ave. The applicant and property owners are Smith Tree Service for Mrs. Lawton. Page 17.

VI. ORDERS OF BUSINESS

1. Review and comment on the proposed renovation of the City Hall landscaping by the Carmel-by-the-Sea Garden Club. Page 21.
2. Review and comment on the proposed pedestrian path on San Antonio Ave between 4th Ave. and Ocean Ave. Page 28.
3. Review and comment on the design of a new ADA accessible wood boardwalk and overlook viewing platform on Carmel Beach at the foot of Ocean Ave. Page 31.
4. Review and comment on a proposed installation of a wood split-rail fence in Mission Trail Nature Preserve. Page 36.
5. Review and discuss a revision to the tree permit ordinance. Page 39.
6. Discussion on scheduling a workshop with the Planning Commission to review and discuss tree protection policy, city codes, and possible implementation of any amendments. Page 44.

VII. REPORTS FROM STAFF AND COMMISSION

1. Receive verbal report from the Ad hoc Beach Committee. No Page.
2. Forester's report. Page 45.

VIII. ADJOURNMENT

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7th Avenues during normal business hours.

If there is not a special meeting, the next regular meeting of the Forest and Beach Commission will be:

3 May 2012
1:30 p.m. – Tour of Inspection
2:00 p.m. - Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication's Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION**

REGULAR MEETING MINUTES

Thursday, March 1, 2012

1:30 p.m.

I. CALL TO ORDER AND ROLL CALL

The regular meeting of the Forest and Beach Commission of the City of Carmel-by-the-Sea, California was held on the above date at the hour of 1:34 p.m. The meeting was adjourned to the tour of inspection and reconvened the meeting at 2:22 p.m.

PRESENT: Lisa Boardman
Les Kadis
Tom Leverone - Chairperson
David Refuerzo

ABSENT: Todd Hornik

STAFF PRESENT: Mike Branson, City Forester
Margi Perotti, Secretary to the Forest and Beach Commission

II. PLEDGE OF ALLEGIANCE

Members of the audience joined the Commission in the Pledge of Allegiance.

III. APPEARANCES

Neils Reimers, Kathy Haller and Mr. William Smith appeared before the Commission.

IV. CONSENT AGENDA

1. Consideration of the minutes for the 2 February regular meeting.

It was agreed by unanimous consensus to approve the minutes of the 2 February 2012 regular meeting with one correction.

V. APPLICATIONS/PUBLIC HEARINGS

1. Consideration of an application to remove ten coast live oaks (2-6", 4-4", 2-3" 1-7", 1-8") for construction of a new home. The site is located on the east side of Mission Street, 3 north of 8th Avenue. The applicant and property owners are James and Catherine Bell.

Mike Branson, City Forester presented his staff report.

Chairperson LEVERONE opened the public hearing at 2:56 p.m. Richard Barrett, project architect and Jim Bell, property owner, appeared before the Commission. The public hearing was closed at 2:58 p.m.

①

It was moved by RUFUERZO and seconded by LEVERONE to approve the application with staff's special conditions. The motion carried by the following roll call vote:

AYES: COMMISSION MEMBERS: BOARDMAN, KADIS, REFUERZO, LEVERONE
NOES: COMMISSION MEMBERS: NONE
ABSTAINED: COMMISSION MEMBERS: NONE
ABSENT: COMMISSION MEMBERS: HORNIK

2. Consideration of an application to remove one Monterey pine (28" diameter) due to safety concerns of the property owner. The site is located on the northwest corner of Carpenter Street and Second Avenue. The applicant is Smith Tree Service for property owner Mrs. Lawton.

Mike Branson, City Forester presented his staff report.

Chair LEVERONE opened the public hearing at 3:04 p.m. Brian Jacobson, from Smith Tree Service appeared before the Commission. The public hearing was closed at 3:06 p.m.

It was moved by RUFUERZO and seconded by KADIS to approve the application. The motion FAILED by the following roll call vote:

AYES: COMMISSION MEMBERS: KADIS, REFUERZO
NOES: COMMISSION MEMBERS: BOARDMAN, LEVERONE
ABSTAINED: COMMISSION MEMBERS: NONE
ABSENT: COMMISSION MEMBERS: HORNIK

It was moved by LEVERONE and seconded by BOARDMAN to deny the application. The motion failed by the following roll call vote:

AYES: COMMISSION MEMBERS: BOARDMAN, LEVERONE
NOES: COMMISSION MEMBERS: KADIS, REFUERZO
ABSTAINED: COMMISSION MEMBERS: NONE
ABSENT: COMMISSION MEMBERS: HORNIK

This item was continued to the next meeting for consideration by the entire commission.

V. ORDERS OF BUSINESS

1. Discussion on the progress of the Ad Hoc committee and questions to the City Attorney regarding the monitoring of replacement trees for five years.

Chair LEVERONE gave a presentation and introduced Don Freeman, City Attorney.

City Attorney comments:

Ensuring compliance – might not issue permit until you receive drawing where tree plating is to occur.

Volunteers – has legal liability to the City. Would need permission from the property owner or inspection warrant to go on private property. We must do background checks for volunteers who would go onto

the property.

Is there a problem with replacement trees – go back 1 or 2 years and double check to see if the required trees are there.

Bonds – legal process with court order. Not worth the money – would have to do a court process to get the money within the state of California. Legal liability to the City.

Deed restricts – must have a date to end the deed restriction – ordinance thru the city council and want to put a deed restriction on a property

Don feels education is the best method. Also, the water crisis might limit the homeowner's ability to plant and water the tree for 5 years. Financially a burden too.

Is it city wide or an individual problem?

City wide issue – obtain deed restriction.

Checking – no volunteers, it is city staff responsibility.

Ordinance change – give applicants a drop date to have the tree planted. Date certain, and it must be inspected on that day.

Public comment open and closed at 2:44 p.m.

After discussion the commission decided to discuss at the next regular meeting a draft of an ordinance to address having a replanting map , required planting date and required inspection date as part of issuance of a tree pruning/removal permit.

Also, at some future meeting to discuss the possibility of deed restrictions and possibly implementing an in lieu fee for not planting a tree.

2. Discussion of Commission goals for budget consideration in FY 2012-13.

Commissioner REFUERZO presented the Ad Hoc goals for the Commissions FY 2012-13 goals under three categories:

A. Urban Forest and Parks

Chair LEVERONE opened the public hearing, no appearances, the public hearing was closed

B. Mission Trail Nature Preserve.

Chair LEVERONE opened and closed the public hearing.

C. Carmel Beach

Chair LEVERONE opened the public hearing, Kathy Haller and Greg D'Ambrosio appeared before the Commission.

Following discussion, it was moved by LEVERONE and seconded by REFUERZO to forward the

Commission budget requests as revised to the City Council for consideration. The motion carried by the following roll call vote:

AYES: COMMISSION MEMBERS: BOARDMAN, KADIS, REFUERZO,
LEVERONE
NOES: COMMISSION MEMBERS: NONE
ABSTAINED: COMMISSION MEMBERS: NONE
ABSENT: COMMISSION MEMBERS: HORNIK

3. Discussion on scheduling a workshop with the Planning Commission to review and discuss tree protection policy, city codes, and possible implementation of any amendments.

Chair LEVERONE opened the public hearing at 4:01 p.m. Steve Brooks and Greg D'Ambrosio appeared before the Commission. Public comment closed at 4:03 p.m.

Chair LEVERONE continued this item to the next regular meeting.

No other action taken.

4. Review and comment on the design of a new footbridge for Mission Trail Nature Preserve.

Mike Branson, City Forester presented his staff report and addressed questions from the Commission.

Chairperson LEVERONE opened the public hearing at 4:07 p.m. Greg D'Ambrosio appeared before the Commission. The public hearing was closed at 4:08 p.m.

It was moved by LEVERONE and seconded by Commissioner KADIS to approve the similar structural design of the new (2009) bridge, to make the bridge ADA compliant, and no mid-span landing area. The motion carried by the following roll call vote:

AYES: COMMISSION MEMBERS: BOARDMAN, KADIS, REFUERZO,
LEVERONE
NOES: COMMISSION MEMBERS: NONE
ABSTAINED: COMMISSION MEMBERS: NONE
ABSENT: COMMISSION MEMBERS: HORNIK

5. Discussion on the Maintenance and Inspection section of the Shoreline Management Plan.

Chairman LEVERONE spoke on the importance of the Shoreline Management Plan.

Mike Branson, City Forester addressed use of the Plan by the Ad hoc beach committee and all commissioners when reviewing or planning beach activities.

Chairperson LEVERONE opened the public hearing at 4:12 p.m. Cathy Haller appeared before the Commission. Public hearing was closed at 4:13 p.m.

No other action taken

VII. REPORTS FROM STAFF AND COMMISSION

1. Receive verbal report from the Ad Hoc Beach Committee.

Commissioner BOARDMAN stated the garbage cans are dirty and signage needs to be replaced.

Mike Branson, City Forester reported that Commissioner HORNIK submitted an email stating near 12th Avenue there are two places where some cement needs to be repaired and an exposed pipe needs removal. These items were forwarded to staff for appropriate repairs.

2. Forester's Report.

Mike Branson City Forester presented his report.

Chairperson LEVERONE opened the public hearing at 4:19 p.m. Steve Brooks appeared before the Commission. No action taken.

IV. ADJOURNMENT

There being no further business, Chairperson LEVERONE adjourned the meeting at 4:21 p.m.

Approved,

Respectfully submitted,

Tom Leverone, Chairman

Margi Perotti, Secretary

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION**

WORKSHOP MEETING MINUTES

Saturday March 10, 2012

1:30 p.m.

I. CALL TO ORDER

A workshop of the Forest and Beach Commission of the City of Carmel-by-the-Sea, California was held on the above date at the hour of 11:00 a.m. on Carmel Beach at the Cove at Scenic and 13th Avenues.

PRESENT: Tom Leverone, Lisa Boardman and David Refuerzo

ABSENT: Todd Hornik, Les Kadis

STAFF PRESENT: Margi Perotti, Secretary to the Forest and Beach Commission

Comments from the public regarding the demonstration of the fire basket.

- Where would the baskets be available, how would they be returned.
- Will it cost to use the baskets? If so, how much will it cost?
- Will there be a deposit for the basket? If so how do they get their deposit back?
- How many fire baskets would be available, would people still be able to have fires if they don't have baskets?
- Will buckets need to be dispensed with the baskets to haul water?
- Where would the charcoal be disposed?
- What are the fines if they dump the coals on the beach?
- What about the coals catching on fire, what are the preventative measures?
- Could hotels buy baskets and dispense them from the hotel?
- Are smaller baskets available for couple?
- What is the liability if someone get hurt hauling the basket up from the beach
- Would the City sell wood along with the use of the basket?
- Would the City pick the baskets up at the end of the evening with the ATV?
- What is the life span of the basket?
- Will the baskets be available for purchase if someone wanted to buy one?
- Will an ordinance need to be adopted to require the use of the baskets?

IV. ADJOURNMENT

The workshop was adjourned at 1:22 p.m.

(6)

MEMORANDUM

TO: Tom Leverone, Chairperson
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 27 March 2012

SUBJECT: TREE RELOCATION
NORTHWEST CORNER OF LINCOLN ST. AND FIFTH AVE.
BLOCK: 53, LOTS: 17 & 19
PROPERTY OWNER: POT D'OR

Site Condition:

The site is currently an 8,000 ft² lot with a single family home, guest unit and detached garage. The existing development will be demolished and the property divided in half from north to south in order to construct two new homes on 4,000 ft² lots. The site slopes slightly from southeast to northwest. Both new properties will have driveway access from Fifth Ave.

Size and species of trees(s) requested for relocation:

Coast redwood – 10” diameter
Coast live oak – 12” diameter

Health and condition of tree(s) requested for removal/pruning:

Both trees appear healthy and sound. I did not observe any significant disease, insect or structural problems with either tree.

Previous requests and decision:

None.

Reason for request- Description of Project:

Construction of two new single-family homes. The two trees have been determined to be significant and lie within the proposed building footprints.

⑦

The importance of the tree(s) to the urban forest in the area:

Both trees contribute to the urban forest of the property and the neighborhood.

Size and species of tree(s) that are to be preserved:

Coast live oak: 10", 17", 24" double trunk
Coast redwood: 14", 12", 36", 12" double trunk
Pittosporum: 14"
Monterey pine: 26"

Impacts construction may have on trees that are to be preserved and suggested mitigation:

Standard tree protection practices will apply to the site. Protective fencing is proposed around the two relocated trees to provide additional protection to the rootball area during construction.

Options:

1. Approve the application.
2. Approve a portion of the application.
3. Do not approve the application.
4. Postpone consideration.

Staff Recommendations:

Option 1 – Approve the application. All significant trees will be retained on the site. The applicant has presented a proposal that address the process and after care of relocating trees of this size. The moving company has moved larger trees in Carmel and has an outstanding reputation in the industry.

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES FOR THE PURPOSES OF CONSTRUCTION/DEMOLITION

Location of property: NW CORNER, 5TH & LINCOLN
Block: 53 Lot: 17 & 19

Name of Property Owner: POT D'OR Name of Applicant/Contractor: CALUS FESCHER

Mailing Address: Box 4915 Mailing Address: Box 4915

Carmel, CA

Carmel, CA

Phone #: 594-7721

Phone #: 594-7721

(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: 10" REDWOOD, 12" OAK

Number, size and species of limbs/or roots to be removed: NONE

Reason for removal or Pruning: CONSTRUCTION

Company Removing Tree/Limbs: ENVIRONMENTAL DESIGN City Business License # _____

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line: _____ Date: _____

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure/proposed structure.
4. Existing and proposed site coverage.
5. ALL areas that are to remain for landscaping and the total square feet of openspace.
6. Location of areas for tree replanting - The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.
7. Will excavation other than standard footings be required as part of your construction? YES, NO. If Yes, you **MUST** show the area of cut, its depth and total cubic yards to be removed.

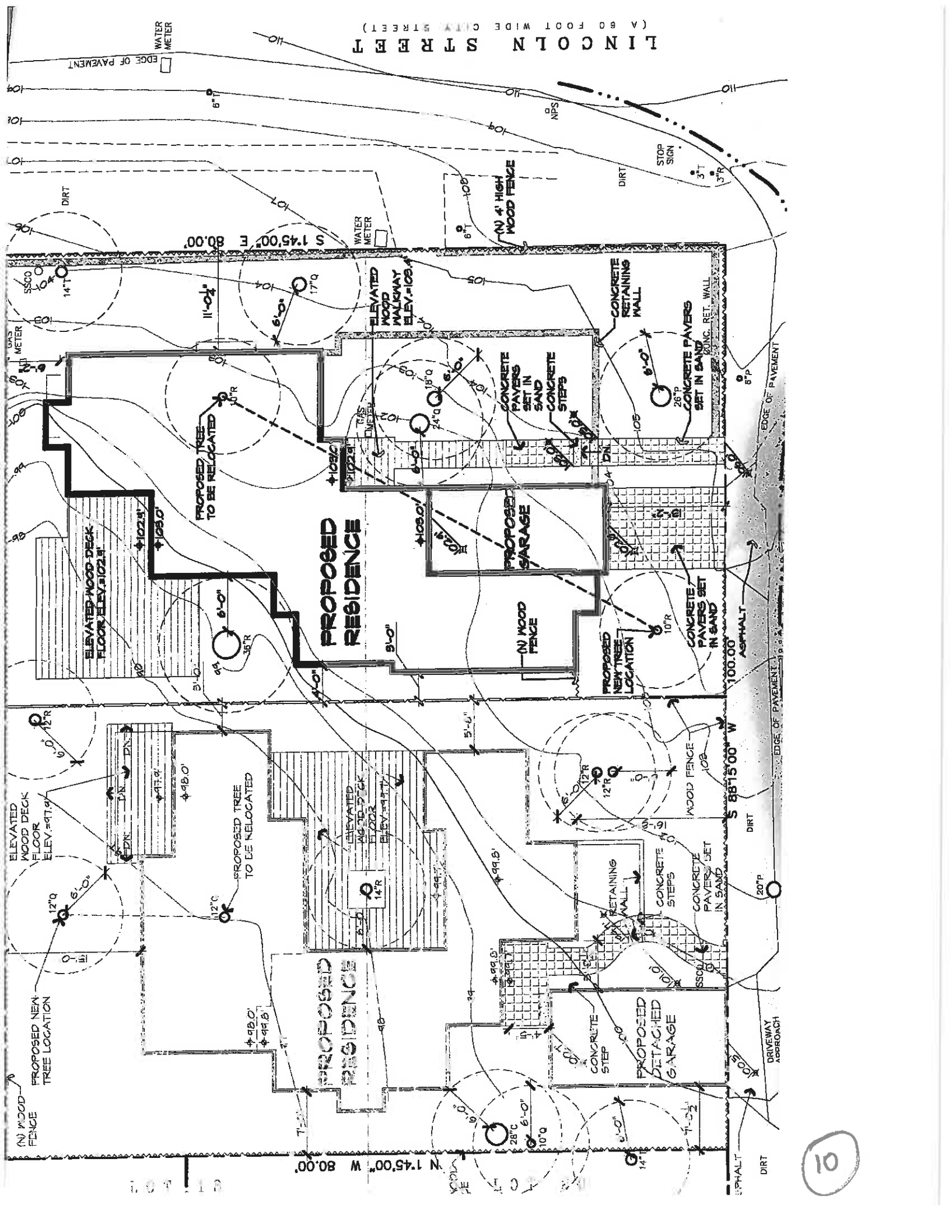
➤ In order to properly consider your application it is necessary that the footprint of your proposed construction be clearly defined on the lot and height poles are installed prior to the Commission's Tour of Inspection. Any decision of the Forest and Beach Commission is based on information submitted with this application. If the design is altered or the location of the structure changed, another application for a tree permit is required.

➤ **NO WORK IS PERMITTED** until you have received project approval through the Planning Commission and the issuance of a valid building permit. The Permit to remove trees must be posted on the job site when work is being performed.

Owner's Signature: _____ Date: _____
Agent for Owners: [Signature] Date: 1/25/12

INCOMPLETE APPLICATIONS WILL BE RETURNED

(9)





Jan. 16, 2012

**Private Residence
5th and Lincoln
Carmel-By-The-Sea**

The Relocation Process

What Method is used to move the trees?

The trees will be moved using the roundball method that has been used successfully to move trees at Tehama, Pebble Beach and the Lee Cox residence on Ridgewood in Carmel.

What will be the size of the root ball?

Tree- 14" diameter Coast Live Oak will have a 12' root ball.
Tree- 10" diameter Coast Redwood will have a 8' root ball.

Will the trees be planted immediately or stored on or off site for later planting?

The trees will be replanted immediately or as soon as site conditions permit if weather is a factor.

Who will take of the trees if they are stored during construction?

Owner will care for the trees if there is any delay in replanting.

When will the trees be moved?

The trees will be moved as soon as demolition is completed on the existing structures.

What protection will be used during the process of relocation?

The trees will be fenced off during relocation. Nylon straps will be used to attach the rigging to avoid limb scarring. Limbs and trunks will be wrapped with nylon belting near any contact with rigging. Soil moisture will be monitored to eliminate drying out of the root balls.

Identify how the trees will be prepared for relocation.

All trees will be presoaked to ensure adequate moisture before excavation. The trees will be root pruned by hand before the main excavation begins. They will be excavated to a depth of 4' with any exposed roots cleanly cut with pruning saws and shears. The root ball will be carefully shaped with hand tools, wrapped



Are the soils compatible?

The soil is a sandy loam with a granite substrata approximately 4' below surface level. The soil should be the same since it is in the same approximate area as the existing trees.

What is the slope and aspect of the original site and the proposed location? Are they compatible?

The slopes are nearly flat on all trees and should not be an issue to align them with the receiving locations.

Identify the location of all existing and proposed buildings and utilities for the site.

See attached plan.

How will construction affect any retained trees?

Trees will be fenced with wire fencing to keep construction damage at a minimum. Trees will be given extra water to compensate for any root loss. Exposed roots will be pruned with hand saws to minimize any stress on the trees. Mulch will be added over the top surface to mitigate any potential surface damage.

Will relocation affect any retained trees?

Retained trees will be protected from equipment damage by circling exposed trunks with 2x4 lumber. Any exposed roots will be cleanly severed and recovered as quickly as possible, the trees will be given extra hydration. The only trees that would be affected are #775/776.

What access constraints exist on the site?

When the existing structures are removed, there should be no real constraints. There may need to be some street blockage for a short time in order to bring in equipment and dig receiving locations.

Tree Evaluation

Identify the size and species of all trees on the site.

Coast Redwood 10" diameter – Healthy, good condition, recommend removal
Coast Live Oak 14" diameter - Healthy, good condition, recommend removal

Submitted by

Joseph Monteleone
West Project Manager
Environmental Design, Inc
408-890-9440

PO Box 221547
Carmel, Ca 93922

Site Characteristics

Identify the relocation site on the property

What is the soil type and depth where the trees are growing and the relocation sites?

(14)

FOREST AND BEACH COMMISSION TREE RELOCATION POLICY

The Forest and Beach Commission may consider the relocation of trees upon receiving a completed application together with the appropriate processing fees. The application shall include, but is not limited to, the reason and necessity for the relocation request, a map identifying the proposed site, and a description of the proposed project. In addition the applicant shall submit with their application a report by a certified arborist addressing the tree relocation and management issues on the site.

It should be noted that tree relocation of significant trees is considered to be a relatively uncommon event and it is expected that the applicants have performed a complete analysis of other options for development of the property to avoid relocation of significant trees.

The following is an outline to be used as a guide for the minimum information that must be included in the Arborist report:

Reason and necessity for relocation

- Why is relocation proposed?
- Have items included in Municipal Code Section 17.48.070 B, relating to significant trees been addressed?
- Has a City Planner been consulted?
- Identify and provide references of the relocation contractor.

Tree Evaluation

- Identify the size and species of all trees on the site.
- What are the health, condition, and vigor of any affected trees.
- Are there any significant insect, disease, or structural problems? If so, how will they be corrected?
- Perform a value assessment of the tree prior to relocation.

Site Characteristics

- Identify the relocation site on the property.
- What is the soil type and depth where the tree is growing and the relocation site? Are the soil types compatible?
- What is the slope and aspect of the original site and the proposed location? Are they compatible?
- Identify the location of all existing and proposed buildings and utilities for the site.
- How will construction affect any relocated tree?
- Will relocation affect any retained trees?
- What access constraints exist on the site?

The Relocation Process

- What method is to be used to move the tree?
- What will be the size of the root ball?
- Will the tree be planted immediately or stored on or off site for later planting?
Who will take care of the trees if they are stored during construction?
- When will the trees be moved (month)?
- What protection measure will be used during the process of relocation?
- Identify how the tree will be prepared for relocation.
- How will other trees be protected?
- Will a brace or guy system be used?

Post-relocation monitoring

- Who will be responsible for post planting monitoring of the tree?
- Establish a short-term and long-term plan for monitoring and adjustments to soil moisture, fertilizer applications, mulch placement, guy or brace inspections, and pesticide applications.
- Establish a final time for post-planting monitoring.
- Propose mitigation if the tree dies or does not thrive after relocation. Identify alternate planting on or off site and the use of performance bonds or other means to pay for replacement.

MEMORANDUM

TO: Tom Leverone, Chairperson
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 23 February 2011

SUBJECT: TREE REMOVAL
NORTHWEST CORNER OF CARPENTER ST. AND 2nd AVENUE
BLOCK: 17, LOT: PARTS OF 17 & 19
PROPERTY OWNER: MRS. LAWTON
APPLICANT: SMITH TREE SERVICE

Site Condition:

This site is a fairly level, 4,000 square-foot corner lot with a single-family residence and attached garage. The pine tree in question is growing along the north property line.

Size and species of trees(s) requested for removal/pruning:

Remove one 28" dbh Monterey pine

Health and condition of tree(s) requested for removal/pruning:

This is an old mature pine tree. It has a few dead and declining limbs in the canopy but still retains some degree of vigor in the remaining limbs. I did not observe any significant insect, disease, or structural issues with the tree.

Previous requests and decision:

None

Reason for request- Description of Project:

The owner is concerned about age and condition of the tree and possible hazard to neighboring properties.

The importance of the tree(s) to the urban forest in the area:

This tree contributes to the upper canopy of the forest in this neighborhood.

Size and species of tree(s) that are to be preserved:

Coast live oak: 11", 8", 7", 10" dbh.

Douglas-fir: 14" dbh.

Impacts construction may have on trees that are to be preserved and suggested mitigation:

N/A

Options:

1. Approve the application.
2. Do not approve the application.
3. Postpone consideration.

Staff Recommendations:

Option No.2. Do not approve the application. This is an older mature tree that still retains some degree of vigor. If pruned to remove the dead limbs it can be a contributor to the urban forest for several more years.

If the application is approved I recommend planting a new upper canopy tree on the property where adequate growing space and water can be provided by the property owner.

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES
NO CONSTRUCTION

Location of property: NW corner, Carpenter and Second
Block: _____ Lot: _____

Name of Property Owner: Mrs. Lawton Name of Applicant/Contractor: Brian Jacobson
Smith Tree Service, Inc.

Mailing Address: Box 1146
Carmel, CA 93921 Mailing Address: Box 22638
Carmel, CA 93922

Phone #: 625-1624 Phone #: 649-4343

WHO WILL BE REMOVING/PRUNING THE TREE(S): Smith Tree Service, Inc.
City Business License #: _____

(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: One Pinus radiata, ~28" dbh

Number, size and species of limbs/roots to be removed: 0

Reason for removal or pruning: Genesee - Mrs. Lawton is worried about hazards
to hers and neighbors' properties

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line:
Date: _____

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:

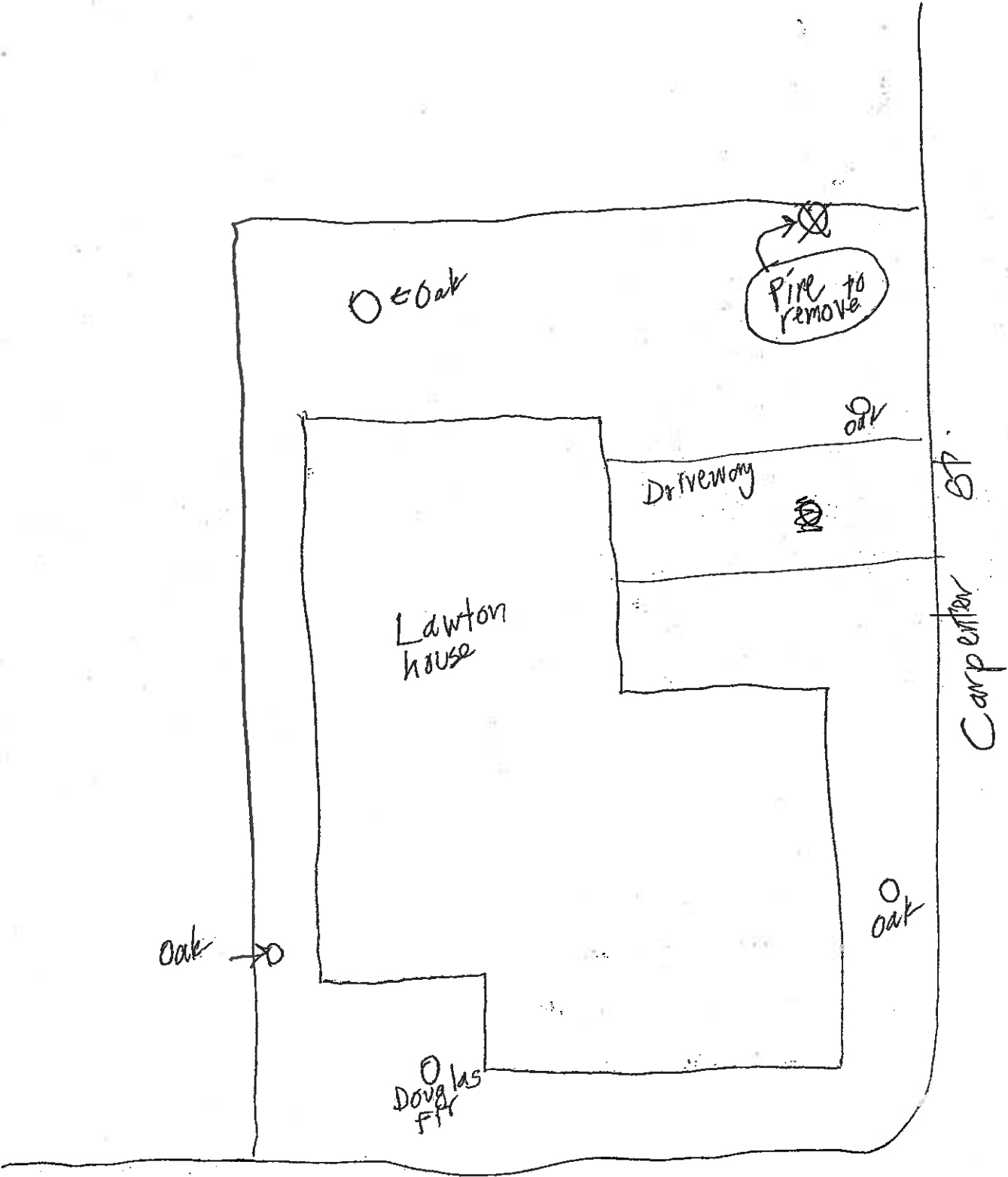
1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure.
4. Location of areas for tree replanting - The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.

- > Any decision of the Forest and Beach Commission is based on information submitted with this application - PLEASE BE ACCURATE.
- > NO WORK IS PERMITTED until you have picked up your permit for tree work - The Permit must be posted on the job site when work is being performed.

Owner's Signature: N/P Date: _____
Agent for Owners: B. At Date: 2/6/12

INCOMPLETE APPLICATION WILL BE RETURNED

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2/6/12

MEMORANDUM

TO: Chairperson Tom Leverone
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 28 March 2012

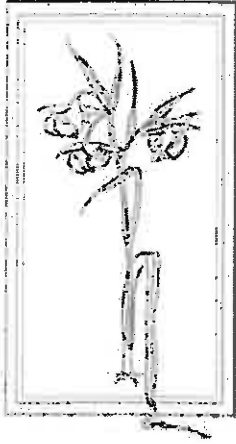
SUBJECT: Review and comment on the design of a plan for the renovation of the landscape at City Hall.

The Carmel-by-the-Sea Garden Club is making a proposal to renovate the landscaping in the front of city hall. The objective is to create an attractive and appropriate landscape for this important civic building.

Major design elements are:

- New walkway made of concrete that appears to be decomposed granite.
- New hand forged iron handrails.
- A water feature on the patio.
- A new irrigation system with an automatic controller.
- New benches and seating arrangement in the patio area.
- Patio is raised to grade of the main walkway.
- Mostly new plant material – some of the existing material is retained.
- Low-voltage path lighting.
- Relocation of the bulletin board.
- Possible rainwater capture for irrigation use.

The proposed design is attached for review by the commission. Comments and suggestions from the commission will be provided to the planning commission when they review this proposal at a future meeting.



MICHELLE COMEAU

LANDSCAPE DESIGN &
INSTALLATION

P.O. BOX 6327 ■ CARMEL, CA
93921

831.620.0111 ■ FAX 831.620.0105

www.comeaudeesign.com

LICENSE NO. 582326

City of Carmel-by-the-Sea
Carmel by the Sea Garden Club

March 19, 2012

New City Hall Garden Concept

The Carmel-by-the-Sea Garden Club has selected City Hall, after researching possible sites and consulting with City officials, as a site to create a garden in the memory of one of their beloved members. They agree that one of the most visible spots in the Village exists right in front of City Hall believing the site has great potential as it is the center of City government and a favorite stop for visitors to the area.

This is a most generous and timely gift, allowing the Garden Club to work together with the City to not only plant a lovely garden, but to address many deeper issues.

The grounds of City Hall need a serious update, the maintenance, of the hardscape particularly, has been deferred for a very long time. The infrastructure is an important issue to consider. It is my deep concern that a new beautiful garden will be disrupted and/or damaged when the inevitable maintenance work is done.

Many of the wood retaining walls are rotting and need repair or replacement. All the gutters are dumping the water into the planter beds at the base of the building, contributing to the demise of the wood retaining walls, many of which hold the ADA ramps in check.

The existing Handicap walkway is falling apart, and will be replaced with a sand finish concrete that looks just like our local Golden Decomposed Granite. It would allow for the connection of all the drains, an updated irrigation system infrastructure, safe lighting, and be a seamless 'path' throughout the landscape.

Aesthetically, one of the more glaring issues are the handrails required by the ADA. The requirements are specific, and proposed are an elegant hand forged rail that floats on either side of the Handicap Ramps, functional yet very understated. The rails on either side of the front walkways and up to the Chambers are not required to be ADA compatible, and can be more decorative and celebratory in nature.

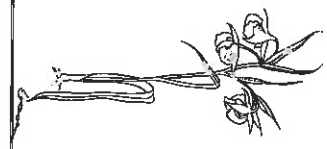
The Garden at City Hall could truly be a 'jewel' of a garden, a destination for visitors and the local community alike. It can set an example of thoughtful plant choices, while incorporating a comfortable area to pause and listen. This overall concept weaves a number of challenging features into one concise package.

There has been consideration to 'green' technology as well as updating the garden itself. One sustainable aspect is that the wood slat backs of the benches can re-cycled from the existing ADA rails, and the current pavers will be re-used in future City projects.

Water is as critical as energy; the roof system at City Hall could capture more than enough water to take care of all landscaping needs, and would set another example of environmental consciousness. The new drain system can be organized such that these could be located beneath the parking lot on the South Side in the future.

By incorporating sustainable aspects, water conserving plant material and providing for future items such as a rainwater capture system, it would set an example that the City of Carmel is willing to 'improve, and protect the quality of the environment' while remaining committed to civic improvement.

Michelle Comeau Landscape Design

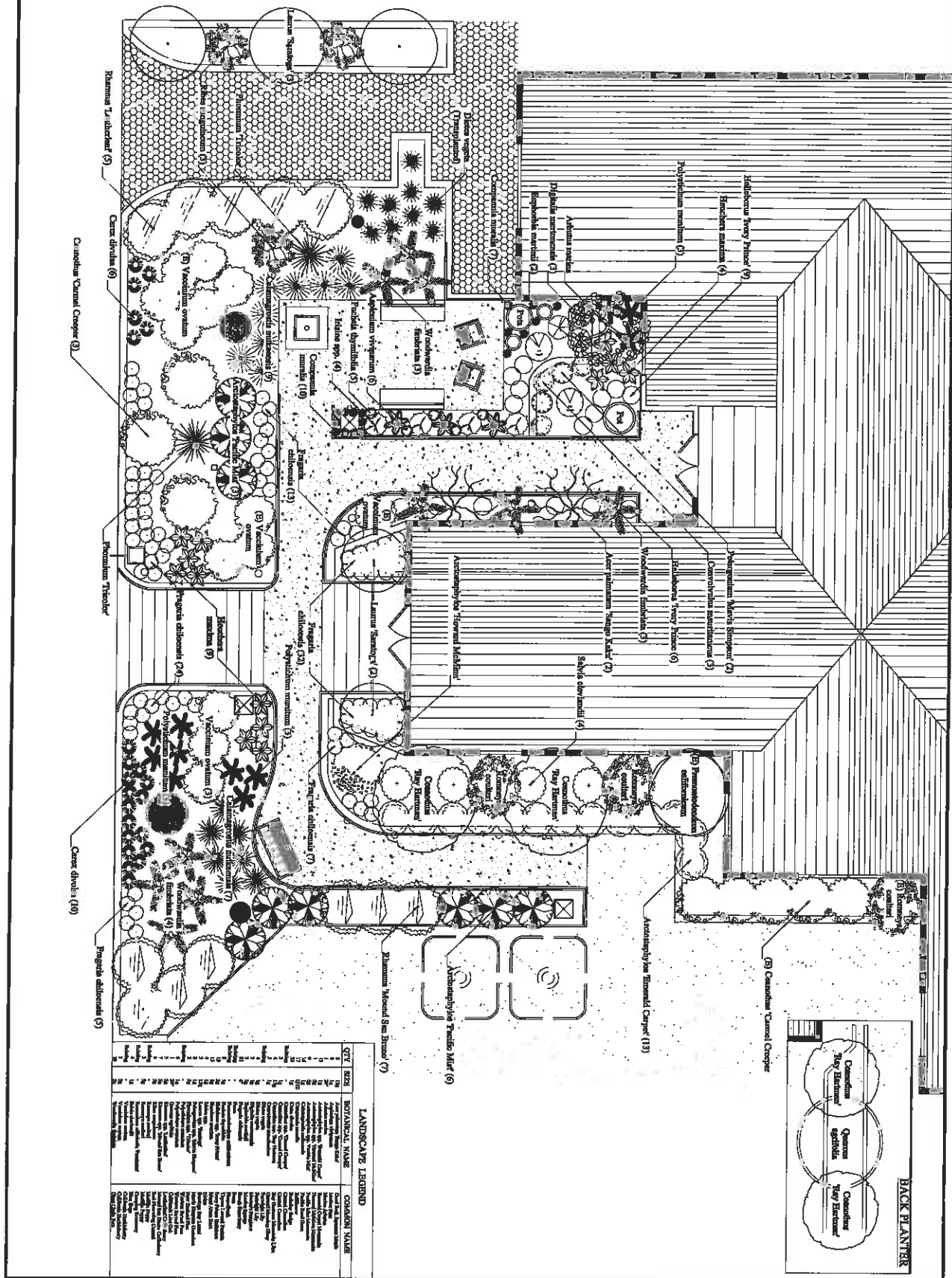


Michelle Corneau
Landscape Design
&
Installation

P.O. Box 6327
Carmel, CA 93921
P: (831) 620-0111
F: (831) 620-0105
michelle@corneaulandscape.com

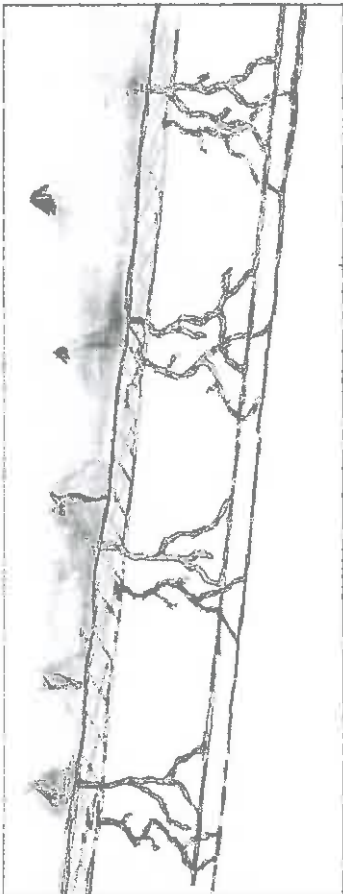
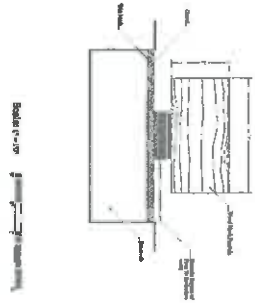
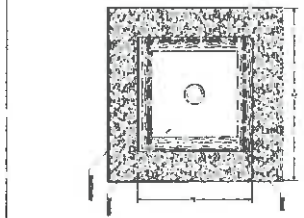
Landscape Plan Prepared For:
Carmel City Hall
Monte Verde St. Between Ocean & 7th Ave.
Carmel, CA 93921

Sheet Title:
Planting Plan
Date: 1/11/2012
Scale: 1/4" = 1'-0"
Drawn By: CT
Revised: 3/7/2012
Sheet: L-2
of: 3



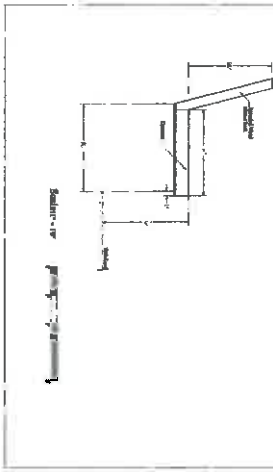
25

Wood Block Forming



Hand Forged Iron Rail Concept

Concrete Seat Bench w/ Slatted Wood Deck



Hand Forged Iron Rail Sample



Hand Forged Iron Rail Sample



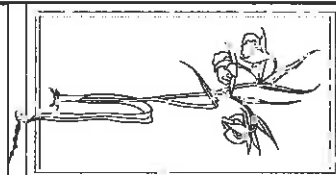
Example Of Seat Bench Base,
Bottom Of Base Is Sample Of Color
and Texture For Concrete Paths



Example Of Concrete Walk



Hand Forged Iron Rail Sample



Michelle Cormeau
&
Landscape Design

Installation

P.O. Box 6327
Corral, Ca 93921

P: (831) 820-0111
F: (831) 820-0105

with professional seal of PLS

Landscape Plan Prepared For:
Corral City Hall
Monte Verde St. Between Ocean & 7th Ave.
Corral, CA 93921

Sheet Title:
Details & Notes

Date: 1/11/2012

Scale: 1/8" = 1/4"


Drawn By: GT

Revised:

3/16/2012

Sheet: 1-3
of: 3




Michelle Corneau
Landscape Design
 &
Installation

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 Carmel, Ca 93921
 P: (831) 620-0111
 F: (831) 620-0105
michellicorneaulandscape.com

Landscape Plan Prepared For:
Carmel City Hall
Monte Verde St. Between Ocean & 7th Ave.
Carmel, CA 93921

Sheet Title:
Concept Plan

Date: 1/11/2012
Scale: 1/8" = 1'-0"
Drawn By: CT
Revised:
 2/29/2012

Sheet: L4
 of 4

MEMORANDUM

TO: Chairperson Tom Leverone
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 27 March 2012

SUBJECT: Review and comment on the design of a new pedestrian path on the west side of San Antonio Ave. between 4th Ave. and Ocean Ave.

The city adopted the Del Mar Master Plan in 2009 as a guide for the management of the various issues related to this area of Carmel-by-the-Sea. The plan addresses parking, traffic flow, public access, and environmental resources of the parking area and the dune area north of Ocean Ave. Some elements of the plan have completed, others are underway, and others are still being developed.

The city recently received a grant of \$250,000 for more implementation of the Master Plan goals. The primary objectives for the grant funds are:

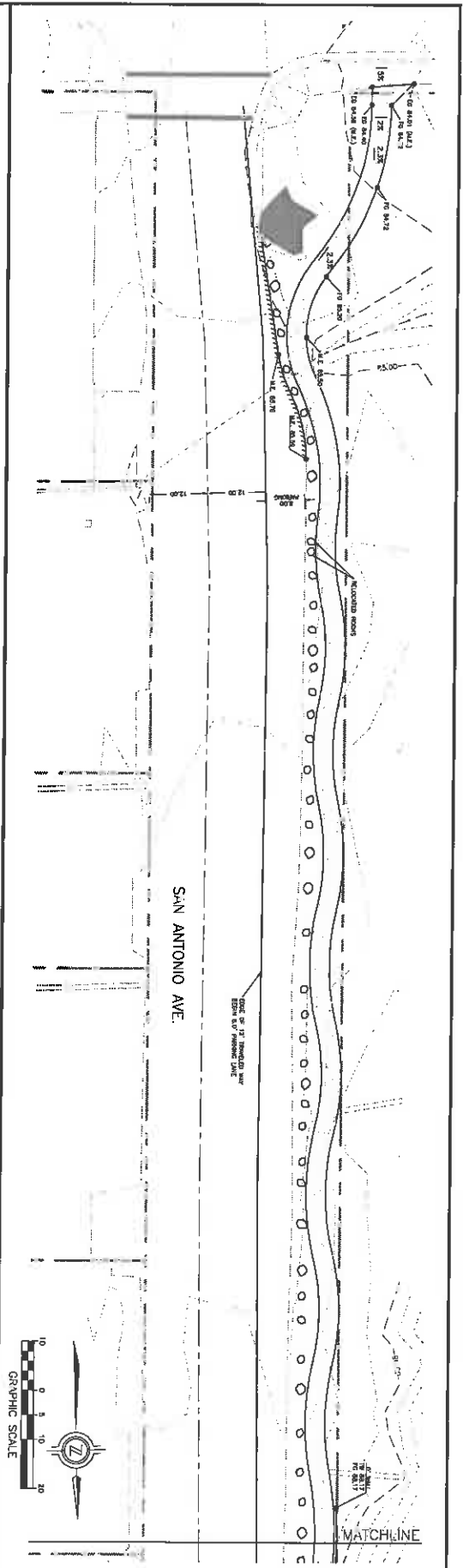
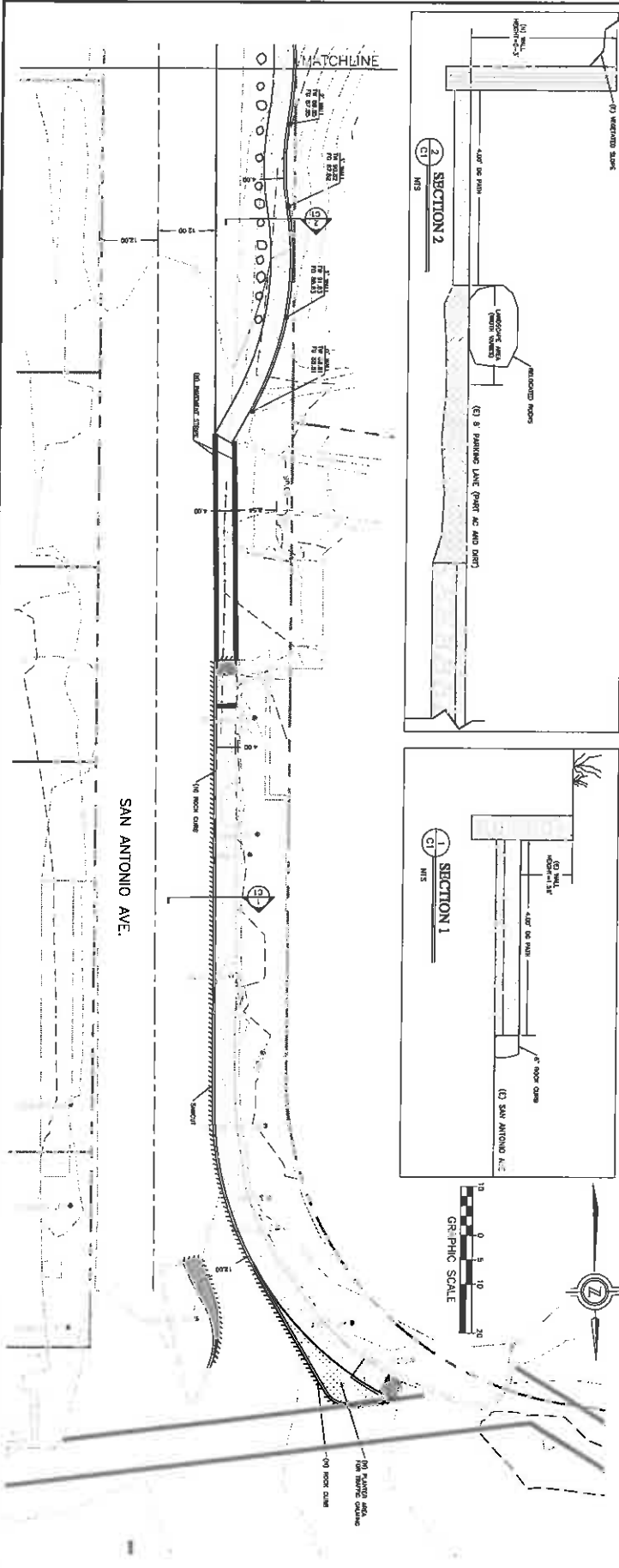
- Design and construction of a pedestrian pathway along San Antonio Ave. from 4th Ave. to Ocean Ave.
- Construct an ADA compliant boardwalk and viewing platform west of the Del Mar parking area.
- Replace the existing asphalt sidewalks on Ocean Ave. with permeable pavers from San Antonio Ave. to Del Mar.
- Development of a dune landscape plan for the remaining portions of the North Dunes.

The San Antonio Ave. pedestrian path design has been contracted out to WWD Engineering and a conceptual design has been presented to the Planning Commission and to the City Council. A revised conceptual plan is now before the Forest and Beach Commission for review and comment. The significant elements of the path proposal are:

- The section from 4th Ave. to the Sand and Sea driveway will lie next to the existing stone wall (maybe incorporating some wall space where the wall needs repair), with a stone curb and raised DG path (curb height).
- A planter "bump out" will start at the 4th Ave. crosswalk and extend south diverting traffic slightly to the west as they head south on San Antonio Ave. This planter will act as a buffer between the oncoming vehicles and pedestrians on the

- pathway as well as a traffic calming element in this busy intersection.
- The center island will be slightly narrowed to allow safe passage of larger vehicles and fire trucks.
 - South of the Sand and Sea driveway the path will be DG and slightly meander as it parallels the roadway. The existing boulders will be incorporated as a separator between the path and parked vehicles. No curb is anticipated in this area.
 - The first 30 feet or so south of Sand and Sea will require a section of wood retaining wall on the west edge of the path due to the steepness of the dune in the area and to retain space for parking vehicles on the pavement.

Any comment or suggestions from the Forest and Beach Commission will be forwarded to the Planning Commission when they review the revised plan at a future meeting.



C1

PROPOSED TRAIL FOR:
SAN ANTONIO AVE
CARMEL, CA

PRELIMINARY SITE PLAN

DRAWN BY: JPR
DESIGNED BY: JPR
DATE: 3-14-12
SCALE: AS NOTED
JOB NUMBER: 12-01
LAST REVISED: XXX
REVISED BY: XXX

PRELIMINARY
LANDSCAPE
DISCUSSION
3-14-12



30

MEMORANDUM

TO: Chairperson Tom Leverone
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 27 March 2012

SUBJECT: Review and comment on the design of a new ADA accessible wood boardwalk and overlook viewing platform on Carmel Beach at the foot of Ocean Ave.

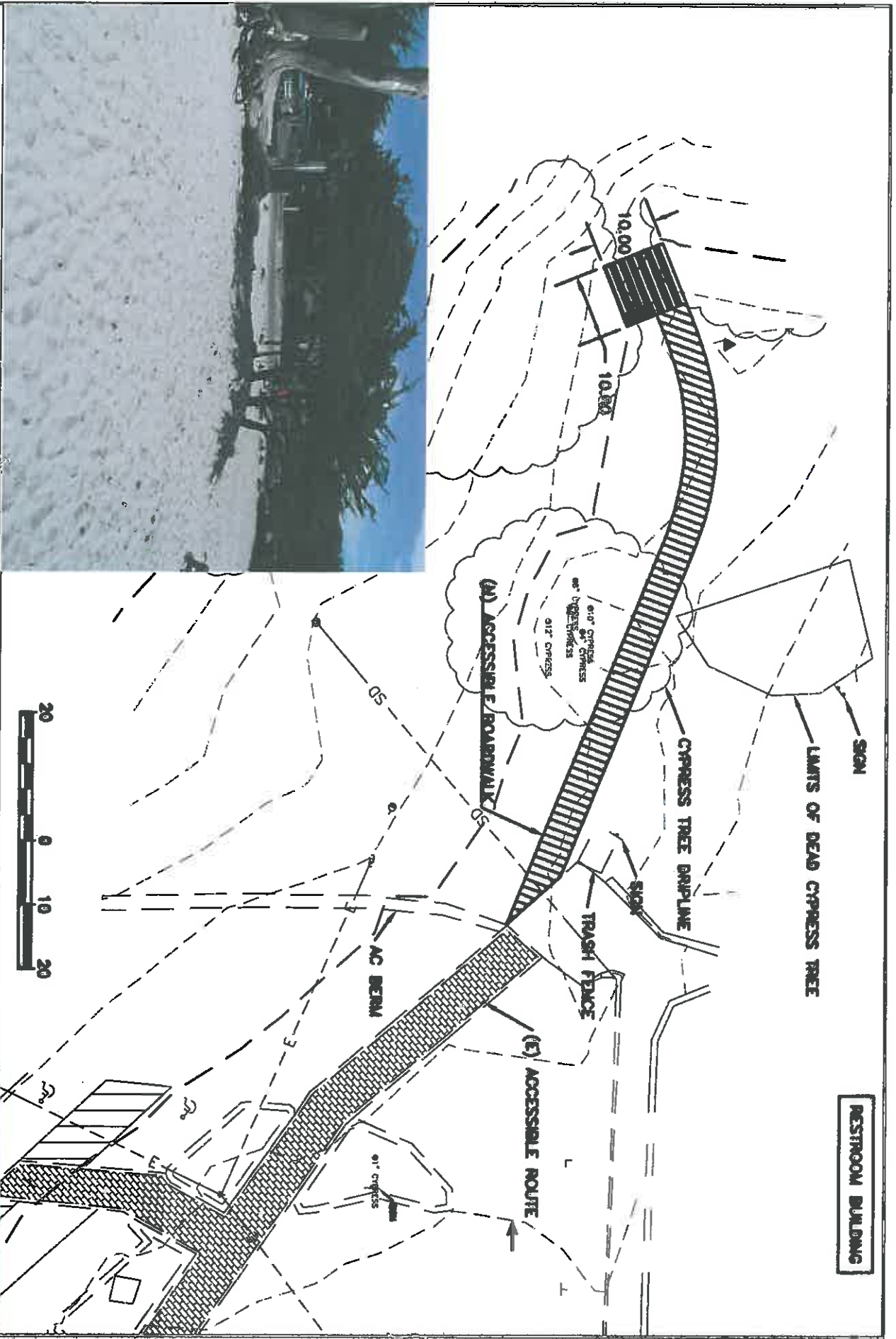
The city adopted the Del Mar Master Plan in 2009 as a guide for the management of the various issues related to this area of Carmel-by-the-Sea. The plan addresses parking, traffic flow, public access, and environmental resources of the parking area and the dune area north of Ocean Ave. Some elements of the plan have completed, others are underway, and others are still being developed.

The city recently received a grant of \$250,000 for more implementation of the Master Plan goals. The primary objectives for the grant funds are:

- Design and construction of a pedestrian pathway along San Antonio Ave. from 4th Ave. to Ocean Ave.
- Construct an ADA compliant boardwalk and viewing platform west of the Del Mar parking area.
- Replace the existing asphalt sidewalks on Ocean Ave. with permeable pavers from San Antonio Ave. to Del Mar.
- Development of a dune landscape plan for the remaining portions of the North Dunes.

The city has contracted with WWD Engineering to design an ADA accessible boardwalk and viewing platform on Carmel Beach. The primary goal of this project is to give disabled visitors to Carmel Beach a better view and a more enhanced beach experience than can be obtained from the Del Mar parking area.

A preliminary design is attached for comments by the commissioners. Comments and suggestions will be forwarded to the Planning Commission when they review this proposal at a future meeting..



CITY OF CARMEL, BY THE SEA
 Planning and Building Services
 Carmel, CA 93921
 (831)620-2010

PROPOSED ACCESSIBLE OVERLOOK
 PRELIMINARY SITE PLAN

DESIGNED BY:	JAN
APPROVED BY:	JAN
DATE:	2-28-12
SCALE:	AS SHOWN
JOB NUMBER:	12-001
LAST REVISION:	XXXX
REVISION BY:	XXXX

WWD
 WWD Engineering, Inc.
 1000 Highway 177, San Jose, CA 95128
 www.wwdengineering.com



NOTE:
PEBBLE BEACH
OVERLOOK WAS BUILT
10' WIDE BY 50' LONG
<\$100,000

CITY OF CARMEL, BY THE SEA
 Planning and Building Services
 Carmel, CA 93921
 (831) 620-2010

PROPOSED ACCESSIBLE OVERLOOK
SAMPLE PHOTOS:
RECENTLY CONSTRUCTED PEBBLE BEACH CO.
OVERLOOK

DRAWN BY: JPR
DESIGNED BY: JPR
DATE: 1-30-12
SCALE: AS NOTED
JOB NUMBER: 12-001
LAST REVISION: XXX
REVISED BY: XXX

WWD
 WWD Engineering, Inc.
 4200 Montecito, Suite 100, San Jose, CA 95128
 Tel: (408) 355-8723 Fax: (408) 355-2455
 e-mail: wwd@wwdeng.com



35

CITY OF CARMEL, BY THE SEA
 Planning and Building Services
 Carmel, CA 93921
 (831)620-2010

PROPOSED ACCESSIBLE OVERLOOK VIEW

DRAWN BY: JPR
 DESIGNED BY: JPR
 DATE: 1-20-12
 SCALE: AS NOTED
 JOB NUMBER: 12-001
 LAST REVISED: XXX
 REVISED BY: XXX



MEMORANDUM

TO: Chairperson Tom Leverone
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 27 March 2012

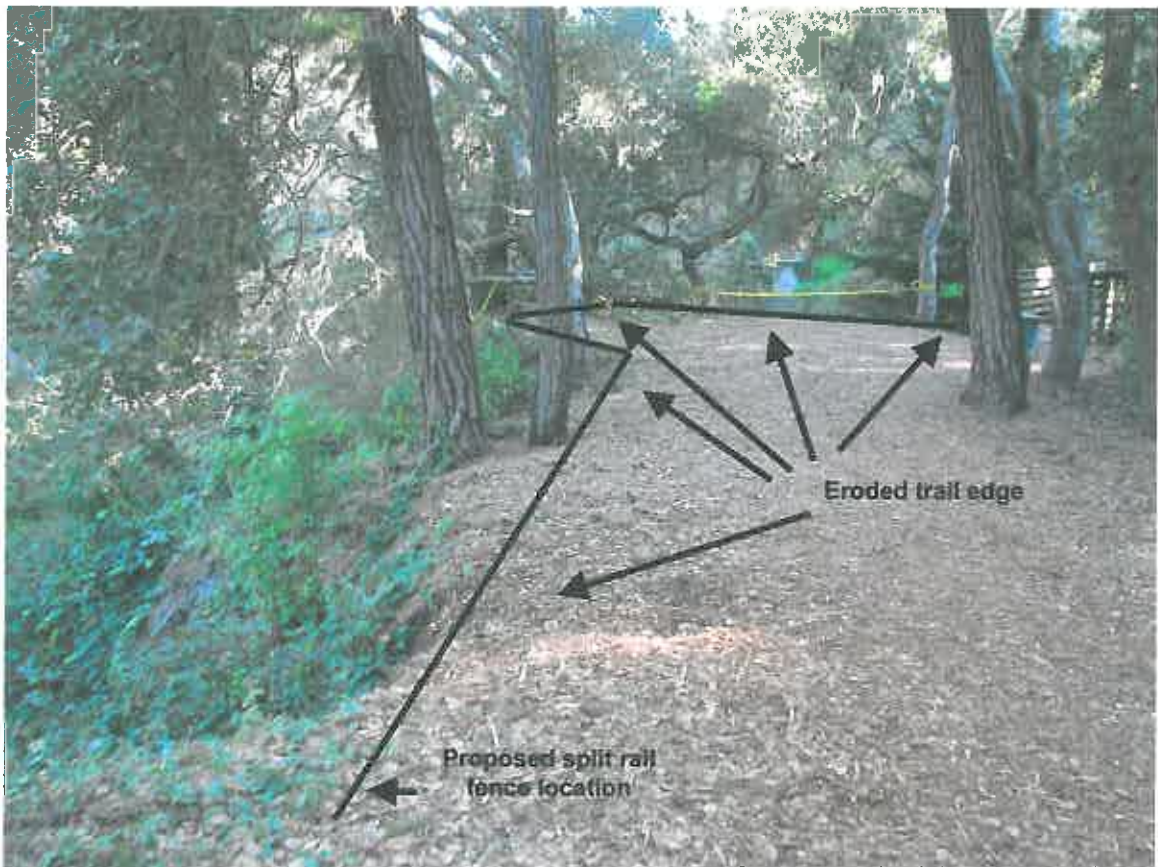
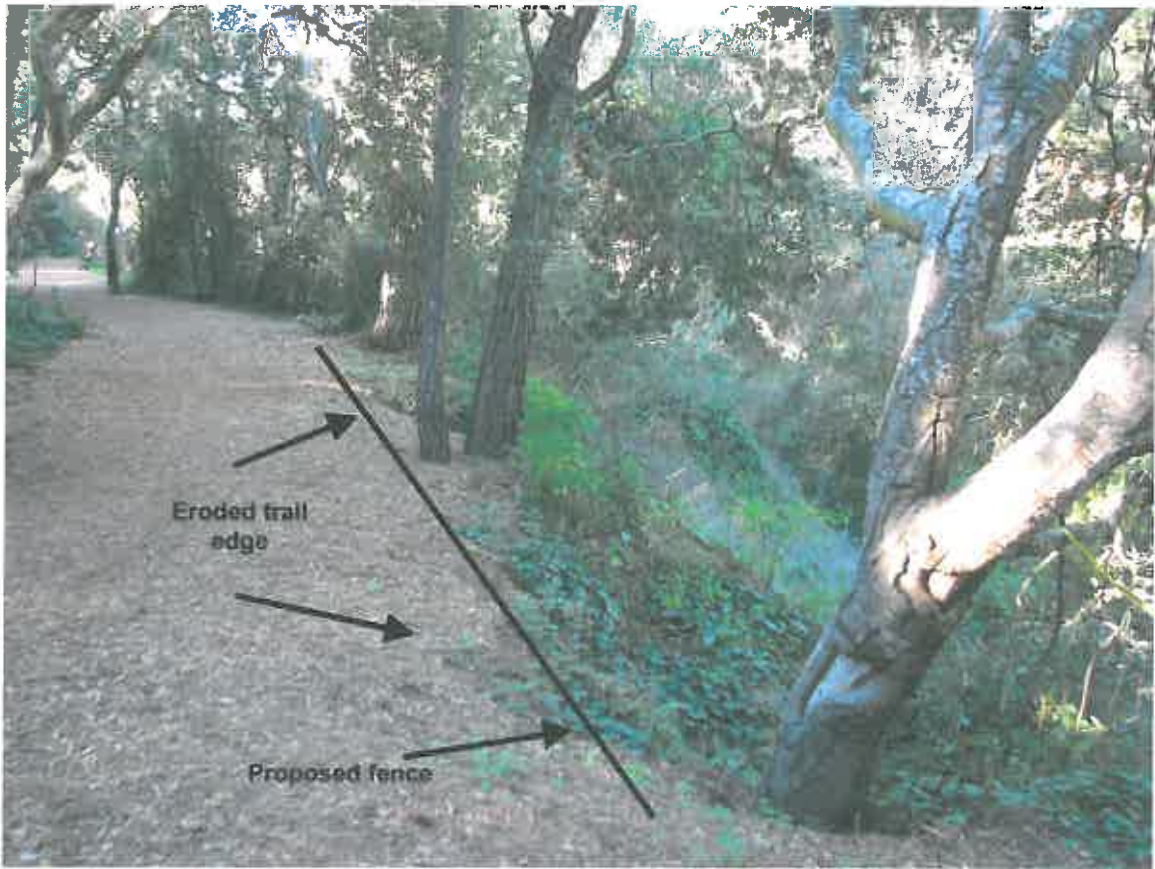
SUBJECT: Consideration of the Installation of Split Rail Fencing in Mission Trail Nature Preserve.

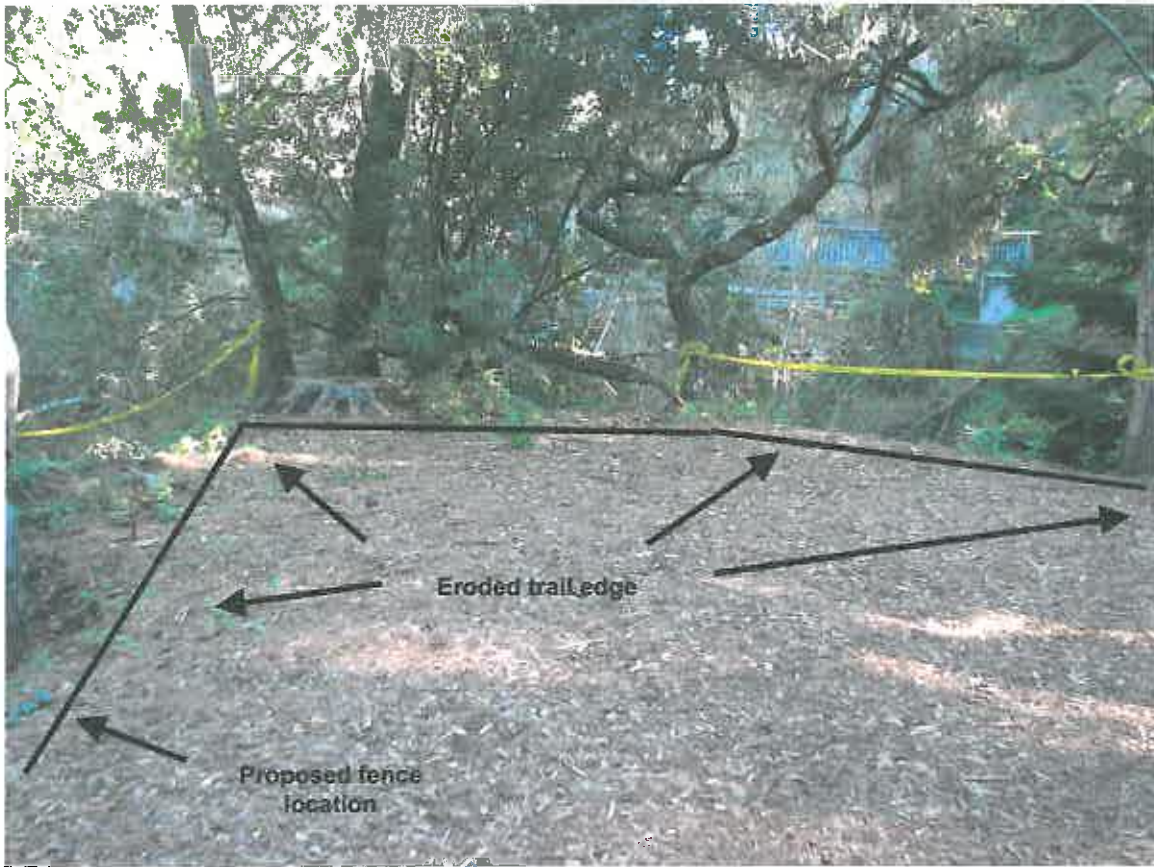
Along with the replacement of a footbridge in Mission Trail Nature Preserve I am requesting approval to install about 100 feet of split rail fencing along the edge of the Serra trail just south of the footbridge. The edge of the trail has eroded over the years creating a potential area where visitors or pets could fall into the canyon below the trail. Yellow caution tape has been placed in the area of concern. Several preserve visitors have raised the issue of their safety along this section of the trail. The fence will be a three-rail split cedar construction that is similar to other installations in Carmel.

This proposal was considered by the planning commission in March but they requested a review by this commission as to whether this fencing is necessary and/or appropriate for use in the Preserve. Or, if alternative measures can be used instead of fencing to achieve the desired goals. Comments will be sent to the planning commission when they reconsider the fence installation in a future meeting.

I think the split rail fencing is suitable for use in the preserve and is a material that commonly used in other areas of the city. I also think it may be a better choice than the other wood barriers currently in place in other sections of the preserve that direct visitors to stay on trails and avoid cutting trail junctions.

Photos are attached of the area proposed for the split rail fence and an example of the proposed fence.





MEMORANDUM

TO: Chairperson Tom Leverone
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 27 March 2012

SUBJECT: Consideration of revising the tree removal permit ordinance to include the requirement for a planting location map, date for planting and a date for city inspection.

After a presentation by City Attorney Don Freeman and a report by the Ad hoc committee on tree replacement at the March meeting, the commission decided to revise the tree removal/pruning permit process. The revisions the commission decided to make are: 1) require the applicant to include a specific replanting map with their application; 2) require a specific date for planting any tree(s) that are a condition of the tree permit; 3) have a specific date for the city to inspect the tree planting.

The commission determined that these new requirements should be incorporated into the tree ordinances of the municipal code. I have included relevant sections of the code relating to permits, replanting, and tree maintenance. Copies of the city application, permit, and planting return form are also attached.

12.28.180 Permit for Removing Trees, Pruning or Removing Roots on Private Property – Application.

Applications for permission to cut or remove a tree or trees under this chapter shall be submitted to the Director of Forest, Parks and Beach on forms provided by her/him. There shall be a fee for this permit as established by resolution of the City Council. The Forest and Beach Commission may approve or deny the application and require as a condition on which a permit is granted that replacement trees be planted at a place, of a species and of a size designated by the commission on public or private property. The person requesting the permit may also be required to pay the cost of obtaining and planting the replacement trees. (Ord. 95-3 § 1, 1995; Ord. 88-13 § 2, 1988; Ord. 81-4 § 5, 1981; Ord. 75-10 § 3, 1975; Ord. 236 C.S. § 1, 1971; Code 1975 § 1232.01).

12.28.350 Safeguarding Trees That are Required to be Planted as a Condition of Tree-Removal Permit Approval.

A. Trees required to be kept on a building site and trees required to be planted as a condition of tree-removal permit approval shall be maintained according to accepted arboricultural practices for a minimum of five years from the completion of construction or the date that the tree is planted.

B. At no time shall these trees be moved without the issuance of a valid permit

C. Nothing contained in this section shall be deemed to replace or revoke any requirements for the safeguarding of trees found elsewhere in this municipal code or in the ordinances and procedures of the City. (Ord. 95-10 § 1, 1995; Ord. 84-6 § 1, 1984; Code 1975 § 1238).

17.48.080 Tree Removal and Replacement.

A. Tree Replacement. When tree replacement is required by this chapter, the following requirements apply.

1. Location. Replacement trees shall be planted on-site unless the City Forester recommends that replacement trees be located in the public right-of-way or in an adjacent park/open space area.

2. Tree Quantity. The number of replacement trees required when approving tree removals shall be based on the size of the lot, as listed in Table 17.48-A, the characteristics of the surrounding neighborhood and protection of significant public views, scenic routes and corridors. In some areas fewer trees or only lower canopy trees may be most appropriate.

Lot Size (Square Feet)	Upper Canopy Trees	Lower Canopy Trees
0 – 4,000	3	1
4,001 – 6,000	4	3
6,001 – 8,000	5	4
Over 8,000	As determined by the Forest and Beach Commission	As determined by the Forest and Beach Commission

3. Tree Species. Replacement trees shall be the same species as the removed tree or another species listed on the Tree Species List and as approved by the City Forester except that particular emphasis shall be placed on maintaining a significant population of native Monterey Pine, coast live oaks and Monterey Cypress on a City-wide basis. Replacement Monterey Pine trees shall be of local genetic stock.

4. Tree Quality. Replacement trees shall be of substantial size, caliper, and height to produce an immediate visual impact and reduce the incidence of unauthorized removal. Replacement trees shall be a minimum 24-inch box size except for Monterey Pines, which shall be a minimum 15-gallon size. Larger sizes may be required by the Forest and Beach Commission, or the Planning Commission based in specific design considerations applicable to the project. The City Forester may authorize the use of smaller sizes when trees meeting these standards, or meeting specific conditions of approval, are unavailable.

5. Monitoring and Maintenance. Replacement trees shall be recorded and monitored for at least five years to ensure their establishment and growth to maturity, and may be inspected by the City to ensure adequate maintenance. Replacement trees that do not survive or are removed shall be replaced at the owner's expense. (Ord. 2009-07 Att. A, 2009; Ord. 2004-02 § 1, 2004; Ord. 2004-01 § 1, 2004).

**APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES
NO CONSTRUCTION**

Location of property: _____
Block: _____ Lot: _____

Name of Property Owner: _____ Name of Applicant/Contractor: _____

Mailing Address _____ Mailing Address: _____

Phone #: _____ Phone #: _____

WHO WILL BE REMOVING/PRUNING THE TREE(S): _____

(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: _____

Number, size and species of limbs to be removed: _____

Number, size and species of roots to be removed: _____

Reason for removal or pruning: _____

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 624-3543. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line.
Date: _____

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:

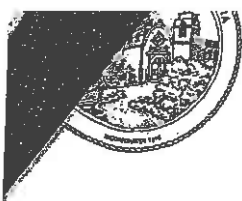
1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure.
4. Location of areas for tree replanting – The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.

- Any decision of the Forest and Beach Commission is based on information submitted with this application – PLEASE BE ACCURATE.
- NO WORK IS PERMITTED until you have picked up your permit for tree work – The Permit must be posted on the job site when work is being performed.

Owner's Signature _____ Date: _____
Agent for Owners: _____ Date: _____

INCOMPLETE APPLICATION WILL BE RETURNED

41



Post Office Box SS
 Carmel, CA 93921
 Ph: (831) 620-2070 FAX: 831-624-2132

Permit # 2362

Date: _____

Receipt #: _____

Exact location of property: _____ Block: _____ Lot _____

Name of Property Owner: _____ Phone: _____

Owner's Mailing Address: _____

Contractor: _____ Phone _____

Mailing Address: _____

City Lic. No.: _____ State Lic. No /Type: _____

Approved for removal or pruning: _____

Replant: _____ upper / lower canopy trees // species: _____ // _____ gallon / box size

Additional Conditions: _____

Conditions/Requirements:

1. ALL Permits must be obtained before any tree is removed or pruned, i.e. Building, Demolition, Coastal Comm., etc.
2. The City Forester must be contacted two days before tree work commences.
3. All tree work must be done by a tree service company currently licensed by the City of Carmel-by-the-Sea.
4. When grading for building foundations or footings, any roots larger than 2" in diameter must NOT be cut unless approved by the City Forester.
5. Mechanical equipment for grading operations will NOT be permitted within the root zones of any tree(s) unless approved by the City Forester.
6. A tree's root zone that has been exposed to the air due to grade cuts; this area must be covered with a moist tarpaulin to prevent drying of the root zone. This cover must be kept wet.
7. All trees retained on the site that are in danger from construction must have wood bumper protection surrounding tree trunks during the project. (The protection shall be 2" x 4", 8' high on the tree, no more than 1" apart).
8. All tree(s) required to be planted, shall be installed prior to the final building inspection or 30 days after the issuance of this permit.
9. All replacement trees must be maintained in a healthy condition for a minimum of 5 years.
10. I will return the attached page within 30 days, and indicate where and when the replacement trees were planted.

I understand and agree to comply with all pertinent conditions, standards and requirements as specified by the Carmel Municipal Code. I understand that the issuance of a permit is based upon plans and specifications attached hereto shall not prevent the Building Official or the City Forester from thereafter requiring the correction of errors in said plans and permits when in violation of any City Code and/or Ordinance. Any deviation and/or change in these plans shall be approved by the City Forester or the Forest and Beach Commission. I agree to properly execute the subject work at no expense to the City and to indemnify the City from any liability arising from the permit issued. Acceptance by the City of the work described hereon is not a waiver of my obligations as stated herein.

Expiration of Permit: This permit expires if the work is not performed within 1 year of issuance. This permit must be renewed before the work may be commenced again.

This permit must be posted on the job site when work is being performed.

Agent/Property Owner's Signature: _____ Date: _____

Approved by: _____ Date: _____

412



Post Office Box SS
 Carmel, CA 93921
 Ph: (831) 620-2070 FAX: 831-624-2132

Permit # **2362**

Date: _____

Receipt #: _____

Exact location of property: _____ Block: _____ Lot _____

Name of Property Owner: _____ Phone: _____

Owner's Mailing Address: _____

Contractor: _____ Phone _____

Mailing Address: _____

City Lic. No.: _____ State Lic. No /Type: _____

Approved for removal or pruning: _____

Replant: _____ upper / lower canopy trees // species: _____ // _____ gallon / bc

Additional Conditions: _____

Your permit for tree removal/pruning has been issued to you by the City of Carmel-by-the-Sea with the condition that a tree(s) be planted in replacement. It is the intent of the City of Carmel-by-the-Sea to fully implement its reforestation policy as outlined in the City of Carmel-by-the-Sea's Municipal Code (Chapter 12.28.180 and Chapter 17).

Tree replacement is vital to the health and continuance of your urban forest and is one of the conditions that have been agreed to by your signature on the tree removal permit. Please return this page with a sketch showing what species and location of the replacement planting(s). You are required to return this form to the Forest Parks and Beach Department within 30 days at the above address.

Area for sketch:

Random inspection will be scheduled, at which time, if the replanting requirements are not satisfied, appropriate action will result. This may lead to an issuance of a citation for an infraction, punishable by a fine as stated in Municipal Code, Section 12.28.185.

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MEMORANDUM

TO: Tom Leverone, Chairperson
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 28 March 2012

SUBJECT: Discussion on scheduling a workshop with the Planning Commission to review and discuss tree protection policy, city codes, and possible implementation of any amendments.

This item is continued from the March meeting.

Commissioner Leverone is considering a joint workshop of the Forest and Beach Commission and the Planning Commission to discuss tree protection policy, city codes, possible implementation of any amendments, and other common areas involving trees and building projects.

Commissioners are asked to bring ideas to consider as possible agenda items that are of mutual concern to both commissions.

The Planning Commission has discussed this item and preferred to wait until after the April municipal election. Three areas of common interest have been brought up by the Planning commission:

- The zoning ordinance as it applies to the protection of significant trees (removal, setbacks for new construction, planting new trees, etc.).
- Maintaining and improving the rights-of-way.
- City projects of interest (Del Mar Master Plan, Signage at the Beach, etc.).

As far as setting a meeting, once both commissions agree to have a meeting, the chairs can set an agenda and determine the date, time and place that suits all or a good majority of commissioners.

FORESTER REPORT

2011												
	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT,	NOV.	DEC.
Trees removed			2 (10 - storm loss)	12	6	13	2	0	2	20	12	8
Trees planted			15	11	7	5	4	0	2	3	3	5

Note: several of the plantings in June and July were replacements of recently planted trees that died or were damaged in the storm in June, not new planting locations.

45

2012												
	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT,	NOV.	DEC.
Trees removed	10 1-storm	10	20*									
Trees planted	5	7	8									

* Six eucalyptus trees and four dead pines removed on Ocean Ave.