

Regular Meeting  
City Hall Council Chambers  
East side of Monte Verde  
between Ocean & 7<sup>th</sup>

Tuesday  
July 14, 2015  
9:30 a.m.

Donna Jett, Chair  
Kristy Downing, Vice Chair  
Stacy Meheen  
Judy Refuerzo  
Bobby Richards

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Appearances  
Any member of the public wishing to address the Commission on items within its jurisdiction may do so now. Please rise, state your name and the matter on which you wish to speak. Matters not appearing on the Community Activities & Cultural Commission agenda will not receive action at this meeting. Presentation will be limited to three minutes, or as established by the Community Activities & Cultural Commission.
4. Approval of Minutes of the June 9, 2015 Regular Meeting (pp. 1 - 6)
5. Orders of Business
  - A. Consider a proposed event honoring the centennial anniversary of the Carmel-by-the-Sea Fire Department and make recommendations to the City Council (pp. 7 – 9)
  - B. Discuss J.O. Lumberyard / Vista Lobos Facility and provide direction regarding fees, maintenance issues and potential upgrades
  - C. Consider a request from Community Activities department to relocate the Homecrafters' Marketplace event to the Sunset Center north parking lot and make recommendation to the City Council
  - D. Provide direction on cancelling, or rescheduling if necessary, the August 11, 2015 meeting
  - E. Discuss September 8, 2015 regular meeting date, which falls on the day after Labor Day, and provide direction
6. Announcements from the Chair and Commissioners
  - A. Report from the Chair regarding City boards, commissions, and community group proposals for the 2016 Centennial Celebration discussed at the July 6, 2015 special City Council meeting (pp.
7. Announcements from the staff – receive and discuss reports, provide direction as necessary
  - A. Request for a volunteer from the Community Activities and Cultural Commission to serve as a juror for the Homecrafters' Marketplace event on Wednesday, September 2, 2015 from 8:30 a.m. to 5:00 p.m.

## 8. Review of 2015 Special Event Permits

- 19<sup>th</sup> Annual Breakfast with the Bunny and Bunnyland, Saturday, April 4, Devendorf Park
- Monterey Vintners Winemakers' Celebration, Saturday, May 2, Dolores between Ocean and 7<sup>th</sup> Avenues
- 35<sup>th</sup> Annual Surfabout Contest, May 2 & 3, 2015, Carmel Beach
- 22<sup>nd</sup> Annual Carmel Art Festival, May 14-17, 2015 – Mission between Ocean and 6<sup>th</sup>
- Memorial Day Ceremony, Monday, May 25, 2015 11:00 am, Devendorf Park
- 5<sup>th</sup> Annual Run in the Name of Love, Sunday, June 21, 2015, 8:00 am, Race Start on San Carlos Street – Finish at Del Mar.
- 13<sup>th</sup> Annual 4<sup>th</sup> of July Celebration, Saturday, July 4, 2015, 12:00 pm, Devendorf Park -

### **Review**

- 9<sup>th</sup> Annual Concours on the Avenue, Tuesday, August 11, 2015, various locations and Devendorf Park.
- 18<sup>th</sup> Annual Pebble Beach Tour d'Elegance, Thursday, August 13, 2015 11:30 am - Ocean Avenue and Devendorf Park.
- Carmel Chamber of Commerce Refreshment Lounge, Thursday, August 13, 2015
- 55<sup>th</sup> Annual Sandcastle Contest, Sunday, October 4, 2015, Carmel Beach
- 7<sup>th</sup> Annual Carmel International Film Festival , Wednesday -Sunday, October 21-25, 2015 – various locations
- 100 Year Anniversary of the Carmel Fire Department, Saturday, October, 24, 2015, 11:00 am. 6<sup>th</sup> Street between Mission and San Carlos, in front of the Fire Station.
- 99<sup>th</sup> City Birthday Party and Parade, Saturday, October 31, 2015, 11:00 Parade, 12:00 Lunch, 3:00 Pumpkin Roll.
- Veterans Day Ceremony, Wednesday, November 11, 2015, Devendorf Park
- 45<sup>th</sup> Annual Homecrafters' Marketplace., Saturday, November 21, 2015, 9:00 am to 3:00 pm – Sunset Center
- Holiday Tree Lighting, Friday, December 4, 2015 4:30 pm – Ocean Avenue and Devendorf Park.

## 10. Future Agenda Items

## 11. Adjournment

### **AFFIDAVIT OF POSTING**

*I, Janet Bombard*, Library and Community Activities Director for the City of Carmel-by-the-Sea, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Carmel-by-the-Sea City Hall bulletin board, posted at the Harrison Memorial Library on Ocean and Lincoln Avenues and the Carmel Post Office and distributed to members of the media on July 10, 2015.

Dated this 10th day of July, 2015, at the hour of 3:00 p.m.

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Janet Bombard

Library and Community Activities Director