



CITY OF CARMEL-BY-THE-SEA

FOREST AND BEACH COMMISSION

Chair David Refuerzo, Commissioners Karen Ferlito,
Mo Massoudi, and Al Saroyan

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

REGULAR MEETING
8/10/2017
TOUR OF INSPECTION 3:00 p.m.
MEETING 3:30 p.m.

CALL TO ORDER AND ROLL CALL

TOUR OF INSPECTION

1. Lower Forest Hill Park – Arbor Day planning

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC APPEARANCES Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Commission. Matters not appearing on Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Persons are not required to give their names, but it is helpful for speakers to state their names so that they may be identified in the minutes of the meeting.

ANNOUNCEMENTS

- A. Announcements from Chair and Commissioners

CONSENT AGENDA Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Commission or the public may ask that any items be considered individually for purposes of Commission discussion and/ or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

1. Approval of the minutes for the 07/13/17 regular meeting.

ORDERS OF BUSINESS Orders of Business are agenda items that require Commission discussion, debate, direction to staff, and/or action.

2. Report from the 2017 Arbor Day event committee.
3. Report on tree inventory software.

4. Receive the City Forester's Report
 - a. July tree data
 - b. Parks activities
 - c. Beach activities
 - d. Other items of interest to the Commission

FUTURE AGENDA ITEMS

ADJOURNMENT

This agenda was posted at City Hall located on Monte Verde Street between Ocean and 7th Avenues, Harrison Memorial Library located on the NE corner of Ocean Avenue and Lincoln Street, and the Carmel-by-the-Sea Post Office located on 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us/carmel/> on 8/7/2017 in accordance with the applicable legal requirements.



Mike Branson, City Forester

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Community Activities and Cultural Commission members regarding any item on this agenda, received after the posting of the agenda will be available for public review in the Public Works Department Office located on the east side of Junipero Avenue between Fourth and Fifth Avenues during normal business hours.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2007 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of Carmel-by-the-Sea is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Carmel-by-the-Sea, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

The next regular meeting is September 14, 2017
Tour of Inspection – as required
3:30 p.m. – Regular Agenda

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION – MINUTES
REGULAR MEETING
THURSDAY, JULY 13, 2017**

CALL TO ORDER AND ROLL CALL

Chair Refuerzo called the meeting to order at 3:40 p.m.

COMMISSION MEMBERS PRESENT: David Refuerzo, Chair
 Karen Ferlito
 Mo Massoudi
 Al Saroyan

COMMISSION MEMBERS ABSENT: None

STAFF PRESENT: Mike Branson, City Forester
 Matt Feisthamel, Assistant City Forester
 Bob Harary, Public Works Director
 Paul Tomasi, Public Safety Director
 Ashlee Wright, City Clerk

PLEDGE OF ALLEGIANCE

Members of the audience joined the Commission in the Pledge of Allegiance.

INTRODUCTION OF PUBLIC WORKS STAFF

City Forester Mike Branson introduced Public Works Director Bob Harary.

APPEARANCES

The following members of the public spoke: Remy Allard, Lauren Banner, and Denise Otterson.

---End Public Appearances---

ANNOUNCEMENTS

A. Announcements from chair and commissioners

Commissioner Ferlito announced that the Friends of Carmel Forest will be having a planting and monitoring day on July 23, a Carmel Tree Walk on September 9, and on September 28 the Carmel Residents Association will show a film and have a tree talk.

Chair Refuerzo announced that this Saturday, July 15, was the CRA's monthly beach clean-up and that there would be dog treats and people treats.

CONSENT AGENDA

1. Approval of the minutes for the June 18, 2017 regular meeting. Approved 5:0

Commissioner Ferlito, moved to approve the minutes for the June 18, 2017 Regular Meeting, seconded by Chair Refuerzo and carried by the following roll call vote:

AYES: Ferlito, Massoudi, Saroyan, Refuerzo
NOES: None
ABSTAIN: None
ABSENT: None

ORDERS OF BUSINESS

2. Beach fire pilot program update and recommendations to the City Council

City Forester Mike Branson provided the staff report, which was an update on the beach fires pilot program and its purpose, and responded to questions from Commissioners.

Public Safety Director Paul Tomasi also responded to questions from Commissioners.

Public Comments

The following members of the public spoke on this item: Hugo Ferlito, Wayne Moon, Lynn Ross, Denise Otterson, Shirley Moon, Kathy Bang, Lauren Banner, Becky Hanna, and Gary Bang.

---End Public Comment---

Commission discussion followed and City Forester Mike Branson responded to further questions from Commissioners.

The Commission directed staff to recommend the following:

- Outsource some of the beach clean-up
- Keep the distance of the fire pits from the bluff at 75 feet
- Explore the idea reducing the distance between the fire pits to 150 feet apart rather than 200 feet to stop illegal fires and allow placement of more units earlier
- Continue and expand outreach and education, including how to extinguish fires
Improve signage; include how to extinguish fires
Consider health impacts in program objectives and include in any education materials
Collect more data on smoke impacts, user demographics, and fire practices
More enforcement
Retain current buffers zones, number of units, and fire zone until more data is collected, signage is improved, and enforcement is increased
Utilize volunteer groups to assist with outreach and education
Research fire units that feature smokeless fire technology
Remove driftwood from the beach to prevent its use in the fire units

3. Report from the 2017 Arbor Day committee

Matt Feisthamel reported on the 2017 Arbor Day committee activities and stated that the committee had decided that the event will be held at Forest Hill Park. The committee had other thoughts on the event such as: partnering with the Friends of Carmel Forest, giving a tree away, doing public outreach,

having a catered event or food truck, and live music. The Commission discussed these suggestions and identified potential dates for the event.

4. Report on tree inventory software

City Forester Mike Branson stated that staff had looked into using the Public Work's Department Iwork software for the tree inventory, but that it was not robust enough and alternate software would need to be identified and purchased.

5. Receive the City Forester's Report

a. June tree date

*17 trees (15 pine trees and 2 oak trees) removed and the City is still working on catching up on the backlog of tree removal and are finding fewer dead trees as this continues

*Intending to plant pines to replace the trees being removed

*There are also dead trees on private property, which need to be replaced

*Working on a system/routine with John Ley Tree Service for tree-watering

b. Parks activities

*Another phase of the invasive tree removals in Mission Trail Nature Preserve has been completed, with the removal of trees behind Flanders Mansion

*Working on relocating dusky-footed wood rats to complete the further removal of other invasive trees

*In maintenance mode for all of the parks; Devendorf Park lawn was aerated prior to the 4th of July event

*The pond in Devendorf Park has been repaired and the fish will be back soon

*Working on fuel breaks in some parks for fires and safety

c. Beach Activities

*Mutt mitts continue to be a problem and staff will explore other colors

d. Other items of interest to the Commission

FUTURE AGENDA ITEMS

*Update on Petit trees

*Update on Anderson trees at Forest Theater

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 5:58 p.m.

David Refeurzo, Chair

ATTEST:

Ashlee Wright, City Clerk

DRAFT

