

City of Carmel-by-the-Sea
Proposed Fiscal Year 2019-2020 Master Fee Fee

Service	Fiscal Year 2018-2019 Fees	Proposed Fiscal Year 2019-20 Fees
	Effective 7/1/18-6/30/19	Effective 7/1/19-6/30/20
Community Planning and Building		
Design Study and Review		
Track 1 Design Study-Major	\$ 815	\$ 855
Track 1 Design Study-Minor	\$ 425	\$ 445
Track 1 Design- Referral to Planning Commission	\$ 1,165	\$ 1,215
Track 2 Design Study-Major	\$ 4,825	\$ 5,045
Track 2 Design Study-Minor	\$ 2,205	\$ 2,305
Use Permits and Other Services		
Preliminary Site Assessment	\$ 865	\$ 905
Reasonable Accommodation	\$ 1,785	\$ 1,865
Volumetric Analysis		
<i>Application Fee</i>	\$ 125	\$ 130
<i>Refundable Deposit (Applicant Pays Actual Costs)</i>	\$ 1,500	\$ 1,500
Use Permit	\$ 2,905	\$ 3,035
Minor Use Permit	\$ 2,675	\$ 2,800
Use Permit Amendment	\$ 2,675	\$ 2,800
Temporary Use Permit	\$ 155	\$ 160
Restricted Use Transfer Request	\$ 845	\$ 885
Water Credit Transfer Request	\$ 2,905	\$ 3,035
Variance	\$ 1,865	\$ 1,950
Pre-application	\$ 1,735	\$ 1,815
<i>50% of fee credited toward future project fees</i>		
Conceptual Review	\$ 1,245	\$ 1,300
<i>50% of fee credited toward future project fees</i>		
Coastal Development Permit	\$ 1,215	\$ 1,270
Amendments, Annexations, Agreements		
Specific Plan, General Plan, Plan Amendment	\$5,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs	\$5,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs
Sphere of Influence, Zoning Code Amendment	\$5,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs	\$5,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs
Annexation, Development Agreement	\$10,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs	\$10,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs
Environmental Review, Maps and Lot Lines		
Environmental Review (IS/ND/EIR)	10% of contract cost	10% of contract cost
Environmental Notice of Exemption		
<i>City cost</i>	\$ 265	\$ 280
<i>County Costs</i>	TBD and paid by applicant	TBD and paid by applicant
Mitigation Monitoring	Deposit to be determined with charges at the fully allocated hourly rate for City staff and outside costs	Deposit to be determined with charges at the fully allocated hourly rate for City staff and outside costs
Tentative/Final Map	\$5,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs	\$5,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs
Amended Final Map	\$1,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs	\$1,000 deposit with charges at the fully allocated hourly rate for City staff and outside costs
Certificate of Compliance	\$ 685	\$ 715
Lot Line Adjustment	\$ 1,785	\$ 1,865
Lot Merger	\$ 548	\$ 575

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Historic Evaluation			
Prelim Historic Evaluation- Staff	\$	295	\$ 310
Historical Eval-Historic Resources Board (HRB) Review			
<i>Application Fee</i>	\$	2,015	\$ 2,105
<i>Refundable Deposit (Applicant Pays Actual Costs)</i>	\$	1,500	\$ 1,570
Mills Act Contract Processing	\$	1,295	\$ 1,350
Determinations, Extensions and Appeals			
PC Code Determination	\$	875	\$ 915
Zoning Compliance Determination	\$	615	\$ 645
Time Extension-Staff	\$	305	\$ 320
Time Extension- Planning Commission/Coastal Commission	\$	645	\$ 675
Public Hearing Continuance	\$	815	\$ 850
Sign and Banners			
Sign Application	\$	165	\$ 170
Sign Application-Referral to PC	\$	400	\$ 420
Relocate Existing Sign	\$	50	\$ 50
Temporary Sign Permit	\$	130	\$ 135
Banner Review/Installation		No charge for City review. Applicant pays actual costs for installation and removal of banners.	No charge for City review. Applicant pays actual costs for installation and removal of banners.

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Building Services and Title 15 Permits		
General Plan Update	3.5% of building and safety permits	3.5% of building and safety permits
Technology Surcharge (per permit)	\$ 1.55	\$ 1.55
Planning and Building Technical Assistance	100% of fully allocated hourly rate of City staff	100% of fully allocated hourly rate of City staff
ASBS Construction Inspections Deposit	\$ 775	\$ 775
<i>Less than 12 inspections (cost per inspection)</i>	Refund based on \$64.50 per inspection	Refund based on \$64.50 per inspection
<i>More than 12 inspections (cost per inspection)</i>	Additional cost at \$64.50 per inspection	Additional cost at \$64.50 per inspection
Title 15 Permit	100% of Building and Safety valuation table	100% of Building and Safety valuation table
Title 15 Permit Application Extension-90 Days (per extension, maximum 4)	\$ 105	\$ 110
Title 15 Permit Extension -180 Days (per extension, maximum 2)	\$ 205	\$ 215
Title 15- Expired Permit Renewal- 180 Days (per permit)	\$ -	\$ 215
Title 15- Phased Work Request	\$ -	\$ 215
Temporary Certificate of Occupancy	\$ -	\$ 215
Building Permit Pre-Application Conference (one hour maximum)	\$ -	\$ 215
Title 15 Plan Review	65% of Building and Safety valuation table	65% of Building and Safety valuation table
Title 15 Application for Alternative Material, Design or Method	\$105/hour plus fully allocated hourly rate of City staff	\$105/hour plus fully allocated hourly rate of City staff
Re-inspection	\$ 100	\$ 105
Gas service reconnection	\$ 100	\$ 105
Plan revision	\$250 base plus \$70 an hour for review longer than 1/2 hour	\$250 base plus \$70 an hour for review longer than 1/2 hour
Stop work order/ working without a permit	\$500 investigation fee plus double the permit fee	\$500 investigation fee plus double the permit fee
Permit by appointment	\$100 plus plan review and permit fees based on schedule	\$215 plus plan review and permit fees based on schedule
Title 15 Over the Counter Trade Permits		
WATER HEATER/FURNACE REPLACEMENT	\$ 185	\$ 190
ELECTRIC PANEL/SERVICE CHARGE	\$ 185	\$ 190
ELECTRIC VEHICLE CHARGING STATION	\$ 185	\$ 190
RE-PIPING WATER LINES (NO NEW FIXTURES)	\$ 185	\$ 190
GAS FIREPLACE INSERT (IN EXISTING FIREPLACE)	\$ 185	\$ 190
FURNANCE DUCT REPLACEMENT	\$ 185	\$ 190
Title 15 Driveway Permit	\$ 205	\$ 215
Owner/Builder Surcharge (Minimum \$50)	20% of permit and plan review fees	20% of permit and plan review fees
Moved Building	\$ 1,825	\$ 1,905
Large Home Day Care	\$ 715	\$ 745
Solar Plan Check	\$ 495	\$ 515
Re-roof Permit	\$ 485	\$ 505
Duplicate Inspection Card	\$ 65	\$ 70
Tobacco Retail License		
Tobacco Retail License (imposed and collected by Monterey County)	\$ 331	To be determined by County of Monterey
Fire Services		
Fire System Plan Review or Inspection (may be collected by the City of Monterey)	\$ 360	\$ 375
Fire System Revision Review or Inspection (may be collected by the City of Monterey)	\$ 120	\$ 125
Use of credit card for any planning and building charges	Additional 2.5% of fees incurred	Additional 2.5% of fees incurred

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Public Works		
Bench Program		
New Bench Location		
APPLICATION FEE	\$ 1,015	\$ 1,060
ACTUAL COST OF BENCH AND PLAQUE AND 20% FOR MAINTENANCE	Cost +20%	Cost +20%
<i>PUBLIC HEARING</i>	\$ 1,055	\$ 1,100
Adoption of Existing Bench/Replacement of Bench		
APPLICATION FEE	\$ 375	\$ 390
ACTUAL COST OF BENCH AND PLAQUE AND 20% FOR MAINTENANCE	Cost +20%	Cost +20%
<i>PUBLIC HEARING</i>	\$ 505	\$ 525
Encroachment Permits		
Curb/Gutter/Sidewalk Encroachment Permit	\$ 225	\$ 235
Right of Way Excavation Permit		
<i>Base Permit</i>	\$ 355	\$ 370
<i>Up to 100 square feet</i>	\$ -	\$ -
<i>Over 25 lineal feet (price per foot)</i>	\$ 3.5	\$ 3.5
Dumpster/POD Permit in the Street	\$ 145	\$ 150
Temp Encroachment Permit		
<i>Crane or Oversized Vehicle</i>	\$ 355	\$ 370
<i>Other</i>	\$ 145	\$ 150
Perm. Encroachment Permit	\$ 925	\$ 965
Newspaper Rack Permit	\$ 125	\$ 130
Landscape and Tree Permits		
Landscape Plan Check	\$ 175	\$ 180
Tree Removal Permit		
<i>NO CONSTRUCTION REMOVAL/PRUNING</i>	\$ 225	\$ 235
<i>CONSTRUCTION REMOVAL</i>	\$ 415	\$ 435
<i>PUBLIC TREE REMOVAL</i>	\$ 225	\$ 235
Private Tree Fall in the Right of Way	Fully allocated hourly rate of City staff plus any outside costs	Fully allocated hourly rate of City staff plus any outside costs
Damage to City Property	Fully allocated hourly rate of City staff plus any outside costs	Fully allocated hourly rate of City staff plus any outside costs
Use of credit card for any public works charges	Additional 2.5% of fees incurred	Additional 2.5% of fees incurred

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Public Safety		
Police Services		
Loud Party Disturbance		
<i>FIRST RESPONSE</i>	No charge	No charge
<i>SECOND RESPONSE (per response, 2nd response on same day)</i>	\$ 175	\$ 185
<i>THIRD RESPONSE (per response, response within a calendar year)</i>	\$ 525	\$ 550
Police False Alarm		
<i>FIRST RESPONSE</i>	\$ 55	\$ 60
<i>SECOND RESPONSE (per response, 2nd response on same day)</i>	\$ 105	\$ 110
<i>THIRD RESPONSE (per response, response within a calendar year)</i>	\$ 155	\$ 160
<i>FOURTH RESPONSE (per response, response within a calendar year)</i>	\$ 155	\$ 160
<i>FIFTH RESPONSE (per response, response within a calendar year)</i>	\$ 155	\$ 160
Alarm Permit		
<i>NEW</i>	\$ 35	\$ 40
<i>RENEWAL</i>	\$ 25	\$ 25
Vehicle Impound	\$ 125	\$ 125
Misdemeanor Booking (<i>non-Carmel</i>)	\$ 135	\$ 140
Misc. Police Permit (<i>per application+ DOJ fees</i>)	\$ 165	\$ 170
Fingerprinting on request (<i>plus outside agency fees</i>)	\$ 35	\$ 40
Clearance Form/Travel Letter	\$ 45	\$ 50
VIN Verification	\$ 45	\$ 50
Citation Sign Off (<i>non-Carmel</i>)	\$ 25	\$ 25
Animal Impound		
<i>FIRST</i>	\$ 85	\$ 90
<i>SECOND</i>	\$ 105	\$ 110
<i>THIRD</i>	\$ 125	\$ 130
Animal Transport		
<i>LOCAL</i>	\$ 25	\$ 25
<i>COUNTY ANIMAL SHELTER</i>	\$ 85	\$ 90
Sign Abatement	\$ 25	\$ 25
Court Witness	Fees set by court	Fees set by court
Police Report Copy	1st 10 pages - No Charge; Each additional page - \$0.20	1st 10 pages - No Charge; Each additional page - \$0.20
Police Photograph Copy	\$0.10 per page for standard reproduction of documents of a size 8 1/2 by 14 inches or less; \$0.20 per page for copying of documents from microfilm; actual costs for the reproduction of oversized documents or the reproduction of documents requiring special processing	\$0.10 per page for standard reproduction of documents of a size 8 1/2 by 14 inches or less; \$0.20 per page for copying of documents from microfilm; actual costs for the reproduction of oversized documents or the reproduction of documents requiring special processing
Parking		
Resident Parking Permit		
<i>PERMIT</i>	\$ 25	\$ 25
<i>MISUSE OF PERMIT</i>	\$ 105	\$ 110
Tour Bus parking (per hour)	\$ 20	\$ 30
Use of credit card for any public safety charges	Additional 2.5% of fees incurred	Additional 2.5% of fees incurred

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Parking Violations and Bail Schedule per Carmel Municipal Code and California Vehicle Code		
OVERTIME PARKING -CMC 10.32.060	\$40	\$40
FAULTY PARKING- CMC 10.32.020	\$40	\$40
COMMERICAL LOADING ZONE-CMC 10.36.050	\$40	\$40
PARKING 18" FROM CURB-CVC 22502(A)	\$40	\$40
NO PARKING ZONE-CMC 10.68.010	\$40	\$40
PARKING IN RED ZONE-CMC 10.32.050	\$40	\$40
PARKING ON PRIVATE PROPERTY-CMC 10.32.080H	\$40	\$40
OVERSIZED VEHICLE-CMC 10.32.080G	\$40	\$40
SPECIAL PURPOSE PARKING-CMC 10.32.110	\$50	\$50
PARKING IN FRONT OF A DRIVEWAY-CVC 22500(e)	\$50	\$50
DOUBLE PARKING-CVC 22500(h)	\$50	\$50
PARKING ON CROSSWALK-CVC 22500(b)	\$40	\$40
TAMPERING WITH MARK-CMC 10.32.150	\$100	\$100
PARKING OVER 48 HOURS-CMC 10.64.010	\$50	\$50
PARKING W/IN 15' OF A HYDRANT-CVC 22514	\$50	\$50
PASSENGER LOADING ZONE- CMC 10.36.060	\$40	\$40
PARKING SPACE FOR DISABLED-CVC 22507.8(a)	\$275	\$275
PARKING ON A SIDEWALK-CVC 22500(f)	\$50	\$50
PARKING W/IN AN INTERSECTION-CVC 22500(a)	\$40	\$40
PARKING TOUR BUS ZONE-CVC 22500(i)	\$40	\$40
RESIDENT ONLY PARKING-CMC 10.68.020	\$40	\$40
UNATTENDED VEHICLE-CVC 22515 (b)	\$40	\$40
NO CURRENT TAB DISPLAYED-CVC 5204(a)- Corrected Violation	\$100	\$100
NO CURRENT TAB DISPLAYED-CVC 5204(a)	\$25	\$25
PARKED IN A FIRE LANE-CVC 22500.1	\$150	\$150
VEHICLE POSTED FOR SALE-CMC 10.32.080	\$50	\$50
UNAUTHORIZED PARKING – VISTA LOBOS-CMC 10.32.080(J)	\$40	\$40
OVERSIZED VEHICLE ON TORRES-CMC 10.32.080(k)	\$40	\$40
PARKING ON SCENIC/DEL MAR LOT-CMC 10.32.080(L)	\$40	\$40
OVERTIME PARKING/SUNSET CENTER-CMC 10.32.080(M)	\$40	\$40
NO PERMIT/OVERTIME PARKING IN TOUR BUS ZONE-CMC 10.32.080(N)	\$100	\$100
RV OVER 6 HOURS-CMC 10.32.080(D)	\$50	\$50
NO FRONT PLATE-CVC 5200	\$100	\$100
<i>Use of credit card</i>	<i>Additional 2.5% of fees incurred</i>	<i>Additional 2.5% of fees incurred</i>

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Community Activites/Special Events			
Homecrafter			
Jury Fee	\$	25	\$ 25
Rental fee	\$	205	\$ 205
Vista Lobos Rental			
Rental Fee (per hour)	\$	25	\$ 25
Refundable Deposit (key/damage deposit)	\$	125	\$ 125
Beach Special Event			
Permit Fee- Non-profit organization or school	\$	175	\$ 180
Permit Fee- All others	\$	705	\$ 735
Refundable Deposit (per day)- All	\$	500	\$ 500
Rental fee (per day)- Non-profit organization or school	\$	250	\$ 250
Rental fee (per day)- All others	\$	500	\$ 500
Park Special Event			
Permit Fee- Non-profit organization or school	\$	175	\$ 180
Permit Fee- All others	\$	705	\$ 735
Refundable Deposit (per day)- All	\$	500	\$ 500
Rental fee (per day)- Non-profit organization or school	\$	250	\$ 250
Rental fee (per day)- All others	\$	500	\$ 500
Street Special Event			
Permit Fee- Non-profit organization or school	\$	175	\$ 180
Permit Fee- All others	\$	705	\$ 735
Refundable Deposit (per day, per block)- All	\$	500	\$ 500
Rental fee (per day, per block)- Non-profit organization or school	\$	250	\$ 250
Rental fee (per day, per block)- All others	\$	500	\$ 500
Rental fee (per event)- Portable barricade- All	\$	-	\$ 1,000
City staff overtime-Non-profit organization or school	25% of fully allocated hourly rate of City staff plus 100% any outside costs		25% of fully allocated hourly rate of City staff plus 100% any outside costs
City staff overtime-All others	100% of fully allocated hourly rate of City staff plus 100% any outside costs		100% of fully allocated hourly rate of City staff plus 100% any outside costs
Parking Stall Use			
Permit Fee- Non-profit organization or school	\$	175	\$ 180
Permit Fee- All others	\$	705	\$ 735
Rental fee- Regular (per stall, per day)-All	\$	100	\$ 100
Rental Fee- Peak Demand (per stall, per day)- All (Car Week, PGA Tour, last 2 weeks in Decmeber)	\$	200	\$ 200
Rental Fee- Car Week and PGA Tour (per stall, per day)- Shuttle Service	\$	200	\$ -
Other Permits			
Film Permit-Non-profit organization or school	\$	105	\$ 110
Film Permit-All others	\$	415	\$ 430
Sound Permit-Non-profit organization or school	\$	25	\$ 25
Sound Permit-All others	\$	12	\$ 10
Event with Alcohol-Non-profit organization or school	\$	175	\$ 180
Event with Alcohol-All others	\$	45	\$ 45
Resident Block Party	No charge		No charge
Use of credit card for any community acitivites charges	Additional 2.5% of fees incurred		Additional 2.5% of fees incurred

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Administrative Services			
Appeals			
Historic Determination/ Appeal to HRB			
Application Fee	\$	1,245	\$ 2,600
Refundable Deposit (Applicant Pays Actual Costs)	\$	1,500	\$ 1,500
Planning			
Staff decision to respective body	\$	675	\$ 1,420
Respective body to Council	\$	1,025	\$ 1,420
Coastal Zone (No charge)	\$	-	\$ -
Building Board	\$	485	\$ 975
Forest & Beach			
Staff decision to respective body	\$	655	\$ 1,375
Respective body to Council	\$	985	\$ 1,375
Business Licenses			
New Business License Registration			
FIXED LOCATION (per application)	\$	375	\$ 390
IN AND ABOUT (per application)	\$	21	\$ 20
HOME LICENSE (per application)	\$	124	\$ 130
STATE CERTIFIED ACCESS SPECIALIST PROGRAM FEE: Additional information is available at the CA Division of the State Architect (http://www.dgs.ca.gov/dsa/Programs/programCert/casp.aspx)	\$	4	\$ 4
Business License Renewal			
Renewal fee	\$	15	\$ 15
STATE CERTIFIED ACCESS SPECIALIST PROGRAM FEE: Additional information is available at the CA Division of the State Architect (http://www.dgs.ca.gov/dsa/Programs/programCert/casp.aspx)	\$	4	\$ 4
Duplicate Business License	\$	5	\$ 5
Change Business Name	\$	15	\$ 15
Clerk/Other Services			
Notary Public (per signature)	\$	15	\$ 15
Initiative Filing	\$	200	\$200 per initiative, fully refundable if initiative placed on ballot
Candidate Filing	\$	25	\$25 per candidate
Photocopies of City documents	\$0.10 per page for standard reproduction of documents of a size 8 1/2 by 14 inches or less; \$0.20 per page for copying of documents from microfilm; actual costs for the reproduction of oversize documents or the reproduction of documents requiring special processing		\$0.10 per page - FPPC related document Reproduction Costs – Other documents
Records Request			\$5.00 - Retrieval of FPPC filings 5 or more years old Where applicable, fully allocated hourly rates for all personnel involved plus any outside cost
NSF Check Processing	\$	40	\$ 40
Parking			
Norton Parking Garage (\$375 per quarter per space)	\$	1,400	\$ 1,500
Electric Changing Stations (Vists Lobos, Sunset Center) (per hour)	\$	1	\$ 1
Contractor/Construction Parking Permit			
Permit		25	\$ 25
Use charge (per space, per day)		35	\$ 35
Use of credit card for any admin services charges	Additional 2.5% of fees incurred		Additional 2.5% of fees incurred