



City of Carmel-by-the-Sea
 City Hall
 PO Box CC
 Carmel, CA 93921 Phone:
 (831) 620-2010

Date Received: _____

FEE: \$ _____

RECEIPT #: _____

Permit #: _____

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES FOR THE PURPOSE OF CONSTRUCTION/DEMOLITION

Location of property: _____

BLOCK: _____ LOT: _____ APN: _____

Name of Property Owner: _____ Name of Applicant/Contractor: _____

Mailing Address: _____ Mailing Address: _____

Email: _____ Email: _____

Phone #: _____ Phone #: _____

WHO WILL REMOVE/PRUNE TREE(S): _____

PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY

Number, size and species of **tree(s)** to be removed: _____

Number, size and species of **limb(s)** to be removed: _____

Number, size and species of **root(s)** to be removed: _____

Reason for removal or pruning: _____

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest Beach Commission to act on your absence by signing on the following line: _____ Date: _____

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND **SHOW** THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s) /limb(s) to be removed or pruned
3. Footprint of the structure
4. Existing and proposed site coverage.
5. ALL areas that are to remain for landscaping and the total square feet of open space.
6. Location of areas for tree replanting- The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with which guideline.
7. Will excavation other than standard footings be required as part of your construction? NO / YES

If **YES**, you **MUST** show the area of cut, its depth and total cubic yards to be removed.

- Any decision of the Forest and Beach Commission is based on information submitted with this application.
- In order to properly consider your application it is necessary that the footprint of your purposed construction be clearly defined on the lot and height poles are installed prior to the Commission's Tour of Inspection. Any decision of the Forest and Beach Commission is based on information submitted with this application. If the design is altered or the location of the structure changes, another application for a tree permit is required.
- **NO WORK IS PERMITTED** until your permit has been issued to you. The permit must be posted on the job site when work is being performed.

Owner's Signature: _____ Date: _____

Agent for Owners: _____ Date: _____

INCOMPLETE APPLICATIONS WILL BE RETURNED

CARMEL-BY-THE-SEA

POLICY C91-05

TREE DENSITY PER LOT

RESPONSIBLE PARTY:

This policy will be utilized by the Forest and Beach Commission to determine replacement plantings when a tree is proposed for removal. Planning staff and Forest, Parks, and Beach staff shall utilize the policy to determine new planting in conjunction with new houses and substantial alterations. Staff shall forward a recommendation to the Planning Commission based on this policy.

PURPOSE:

To protect conserve and enhance the unique natural beauty and irreplaceable natural resources of Carmel-by-the-Sea. To ensure the future of urban forest by the preservation and planting of native/indigenous trees on private property while considering the diverse vegetation existing within the community. The City recognizes these differences and will consider them when applying this policy. The City also recognizes that this policy is individual site constraints and opportunities.

POLICY/ PROCEDURE:

To implement General Plan (G-6-1), “To protect, conserve, and enhance the unique natural beauty and irreplaceable natural resources of Carmel and its sphere of influence; to conserve Carmel and its sphere of influence; to conserve Carmel’s available water sources; and to protect scenic routes and corridors”. The recommended replacement trees and plantings are:

LOT SIZE (<u>SQUARE</u> <u>FEET</u>)	UPPER <u>CANOPY TREES</u>	LOWER <u>CANOPY TREES</u>
Up to 4,000	3	1
4,001-6,000	4	3
6,001 to 8,000	5	4
Over 8,000	As determined by the Forest & Beach Commission	As determined by the Forest & Beach Commission

UPPER CANOPY TREES: Monterey pine, Monterey Cypress, Coast Redwoods, Douglas Fir, Bishop Pine.

LOWER CANOPY TREES: Coast live oak, liquid-amber, London plane, sycamore, fern-leaf, Catalina ironwood.

Also see “Approved Tree List for Carmel’s Urban Forest”