

CITY OF CARMEL-BY-THE-SEA
APPEAL OF PLANNING COMMISSION DECISION
(FILING FEE: See Current Fee Schedule*)

Appellant: _____

Mailing Address: _____

Phone: Day :() _____ Evening: () _____

Email: _____

Date of Planning Commission Decision: _____

*Decisions made by the Planning Commission may be appealed to the City Council by filing a written notice of appeal with the City Clerk. Appeals shall be filed **within 10 working days following the date of action** and paying the required filing fee as established by City Council resolution.*

Physical location of property that is the subject of appeal (street location or address):

Lot(s): _____ Block: _____ APN: _____

PLANNING COMMISSION DECISION BEING APPEALED:

If you were **NOT** the original applicant or the applicant's representative, please state why you are an aggrieved party:

GROUND FOR APPEAL: State the specific basis for your appeal, such as errors or omissions you believe were committed by the Planning Commission in reaching their decision, etc. You may also submit a letter or other material to explain your appeal.

I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT:

DATED THIS _____ DAY OF _____, 2018.

Signature of appellant

Appeal fee received: (Staff Initial)

Receipt #:

ATTEST:

Tom Graves, City Clerk

**Article 9, Section 7, of the Constitution of the State of California authorizes a city to impose fees. Also see California government Code, Section 54344.*

IMPORTANT: Within 10 working days after receipt of an appeal the City Clerk shall set a date for public hearing at which the City Council shall consider the appeal. All appeals shall be set for the next regular City Council meeting unless insufficient time exists for public notice as established in CMC 17.54.090, Notice of Hearing. This matter is tentatively scheduled to be heard on:

Date of appeal hearing

Revised July 2018