



**ON-CALL LANDSCAPE MAINTENANCE SERVICES
INVITATION FOR BIDS 22-23-001
ADDENDUM #1
Date of Addendum: 09/14/2022**

NOTICE TO ALL POTENTIAL BIDDERS	
The invitation for Bids is modified as set forth in this Addendum. The original Invitation for Bids Documents remain in full force and effect, except as previously modified by Addendum #1. Bidder shall take Addendum #1 into consideration when preparing and submitting Bid Proposal and will need to acknowledge Addendum #1 in Appendix A: Page 2, "Bid Cover Sheet."	
SUBMITTAL DEADLINE	
The submittal deadline is September 20, 2022 by 2:00 pm. Mail or hand deliver sealed Bids to Carmel-by-the-Sea City Hall.	
1.0 – CLARIFICATIONS	
The following clarifications are provided as a matter of information to clarify issues raised from the plans, specifications and potential Bidders. All Bidders are reminded that in order to submit an acceptable Bid, the acknowledgement found on Page 2 of Appendix A of the Bid Document must be completed.	
Item	Clarifications
1.00	None

2.0 – QUESTIONS AND ANSWERS	
The following questions and answers are provided as a matter of information to clarify issues raised from the plans, specifications and potential bidders. The bidder shall include all costs for the following clarifications in the Bid Schedule.	
2.01	<p>Question: Where will the Payment Bond cost be included in the Bid?</p> <p>Answer: Bidders will include the cost of the Payment Bond in the fully-burdened hourly rates submitted with their Bid. Description of the fully-burdened hourly rate can be found in the bolded paragraph at the bottom of page 13 of the bid document, which reads: <i>“Per Hour Labor” refers to the fully burdened rates and includes any miscellaneous consideration reasonably associated with each listed Item, including Labor at prevailing wage rates, employee benefits, overhead, profit, equipment, tools, traffic control, USA Alert tickets, portable toilets, vehicles, mileage, insurance, administrative costs, supplies, materials, disposal costs, transportation, incidentals, computers, cell phones, and rates for subcontractors if the Bidder cannot directly provide the labor or equipment listed.”</i></p>
2.02	<p>Question: Can you specify the bond amount?</p> <p>Answer: The bond amount a Contractor must submit to the City will depend on the ceiling amount of the contract(s), if awarded. Since there are four Bid categories (referred to as Bid Items A, B, C, and D in the Bid Document) that may be awarded, possibly to more than one Bidder, the City is unable to determine in advance any one Bidder’s exact bond amount prior to awarding a Contract or Contracts. The bond would likely be a low of \$25,000 to a high of \$175,000 in value. Also refer to the Payment Bond at the end of Appendix B.</p>
2.03	<p>Question: What is the contract value of each of the A, B, C, and D Bid Items?</p> <p>Answer: Per page 4 of the Bid Document, the Annual Contract Value will range from approximately \$25,000 to \$50,000 for each of the four Bid Item categories in the Bid Schedule (Page 13 of the Bid Document). Up to four Contracts may be awarded. If one Contract is awarded to one Contractor for all four Bid Item categories, the Contract Value may be up to \$175,000 per year.</p>
2.04	<p>Question: Will there be any hard costs in addition to the amount(s) per Bid Items A, B, C, and D, such as the Contractor being responsible to provide the dog waste bags, or sprinkler heads?</p> <p>Answer: The City will provide the dog waste bags. Minor incidental materials normally used for landscape maintenance service, such as sprinkler heads, small plantings, fertilizer, and mulch to maintain assigned job sites shall also be included in the fully-burdened hourly rates. Hard costs for materials for moderate repairs and upgrades will be paid for outside of hourly rates (i.e. timer clocks, garden beds).</p>
2.05	<p>Question: What will the Bidder be obligated to pay ahead of time?</p> <p>Answer: The City does not require any payments to be made ahead of time. A Bid Bond is not required.</p>
2.06	<p>Question: What are considered to be ‘after hours/emergency rates’?</p> <p>Answer: The City’s authorized work hours are 7:30am to 5:00pm, Monday through Friday. In accordance with the “Working Hours” subsection found on page 28 of the Bid Document, any working hours outside of the City’s authorized work hours, such as for overtime or emergency call back, shall be no less than one and one-half times the Per Hour Labor amount the Bidder submits for the respective Bid Item(s).</p>
2.07	<p>Question: In which Bid Item is upkeep of new plants included?</p> <p>Answer: Maintenance of existing plants is found in Bid Item A. Installation of plants is included in Bid Item C.</p>
2.08	<p>Question: How far in advance will the City schedule on-call jobs?</p> <p>Answer: The City will endeavor to provide one to two weeks prior notice to start a new assignment, however there may be times when the City expects assignments to begin within three</p>

Landscape Maintenance Services Addendum #1

	days after notice. The City will work with the awarded Contractor to request services in a timeframe reasonable to both parties as part of the Task Order process. See Appendix C.
2.09	<p>Question: Will the City ask for certified payrolls?</p> <p>Answer: Yes. Per the subsection labeled “Certified Payroll Records” on page 28 of the Bid Document, <i>“The Contractor shall conform to the requirements in Labor Code Section 1776 concerning payroll records. Regulations implementing Labor Code Section 1776 are located in Sections 16016 through 16019 and Sections 16207.10 through 16207.19 of Title 8, California Code of Regulations. The Contractor and each subcontractor shall preserve their payroll records for a period of 3 years from the date of completion of the Contract.”</i></p> <p>Please also reference the “Prevailing Wages” section beginning on page 8 of the Bid Document, as well as the section titled “Legal Relations and Responsibility to the Public” beginning on page 25 of the Bid Document for further information.</p>
2.10	<p>Question: Where will materials be disposed of?</p> <p>Answer: Waste and debris resulting from performed work may be disposed of at the Public Works Yard, the entrance of which is located on Torres Street between Fourth and Fifth Avenues. There are also recycling receptacles in this area.</p>
3.0 – INFORMATION	
The following item (s) are provided as a matter of information only to all respondents and do not modify or become part of the contract documents.	
Item	Description
3.01	Attached is the Non-Mandatory Pre-Bid Conference attendees
END	

Pre-Bid Conference Sign-In Sheet
 On-Call Landscape Maintenance Services
 Carmel City Hall Council Chambers
 2:00 pm, August 31, 2022

Name	Organization	Phone	Email
Sara Davis	City of Carmel	831-620-2073	sdavis@ci.carmel.ca.us
Tom Ford	City of Carmel	831-427-7673	tford@ci.carmel.ca.us
1 Robert Woods	THC	831 696-2709	contact@thc <i>contact@thc</i>
PARSO TOWERS	BRIGHTVIEW	408-250-0802	PARSO.TOWERS@BRIGHTVIEW.COM
Katie Dauphin	K&D Landscaping	831-235-1109	katie@kndlandscaping.com
Kendel White	K&D Landscaping	831-901-5243	kendel@kndlandscaping.com
ASHLEY GALKO	INDA Landscape	831.320.4420	ashleygalko@inda.com
BOB HARARY	CITY OF CARMEL	831-620-2021	bharary@ci.carmel.ca.us
René Aldama	City of Carmel	831-498-6928	raldama@ci.carmel.ca.us
SARA DAVIS	City of Carmel	831-620-2073	SDAVIS@COSTS.US

*Contact @ The Council
 of Carmel
 • Costs*