



## **CITY OF CARMEL-BY-THE-SEA CITY COUNCIL AGENDA**

Mayor Dale Byrne, Councilmembers Jeff Baron, Hans  
Buder, Bob Delves, and Alissandra Dramov  
Contact: 831.620.2000 [www.ci.carmel.ca.us](http://www.ci.carmel.ca.us)

All meetings are held in the City Council Chambers  
East Side of Monte Verde Street  
Between Ocean and 7th Avenues

### **CITY COUNCIL SPECIAL MEETING Monday, May 5, 2025 4:30 PM**

#### **HYBRID MEETING ATTENDANCE OPTIONS**

This meeting will be held in person and via teleconference ("hybrid"). The public is welcome to attend the meeting in person or remotely via Zoom, however, the meeting will proceed as normal even if there are technical difficulties accessing Zoom. The City will do its best to resolve any technical issues as quickly as possible. To view or listen to the meeting from home, you may also watch the live stream on the City's YouTube page at: <https://www.youtube.com/@CityofCarmelbytheSea/streams>. To participate in the meeting via Zoom, copy and paste the link below into your browser.

**<https://ci-carmel-ca-us.zoom.us/j/81991221369> Webinar ID: 819 9122 1369 Passcode:  
055985 Dial in: (253) 215-8782**

#### **HOW TO OFFER PUBLIC COMMENT**

The public may give public comment at this meeting in person, or using the Zoom teleconference module, provided that there is access to Zoom during the meeting. Zoom comments will be taken after the in-person comments. The public can also email comments to [cityclerk@ci.carmel.ca.us](mailto:cityclerk@ci.carmel.ca.us). Comments must be received at least 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be made part of the record.

**PUBLIC COMMENT GUIDELINES FOR SPECIAL MEETINGS - During Special City Council Meetings, public comments are permitted for items listed on the agenda. After each item on the agenda is introduced, the Mayor will invite public comment on that item. Each speaker has 3 minutes to speak unless otherwise adjusted by the Mayor. While stating your name is optional, it helps to identify speakers in the meeting minutes. Remote or in-person participants who do not comply with the requirements of the Brown Act will be muted.**

#### **CALL TO ORDER AND ROLL CALL**

#### **CONSENT AGENDA**

Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Council, Board or Commission or the public may ask that any items be considered individually for purposes of Council, Board or Commission discussion and/ or for public comment. Unless that is done, one motion may be used

to adopt all recommended actions.

1. March 24, 27, and 31, 2025, Special Meeting Minutes and April 1, 2025, Regular Meeting Minutes
2. March 2025 Monthly Reports
3. March 2025 Check Register Summary
4. Adopt Resolution 2025-038, authorizing the City Administrator to execute an Agreement for Contractor Services with QOVO Solutions Inc. for Police Department Access Control and Door upgrade, with a not-to-exceed budget of \$81,082.42
5. Receive the Carmel Police Department's 2024 Military Equipment Annual Report per AB 481
6. Resolution 2025-039 amending the Professional Services Agreement with Conti, LLC, and Purchase Order with OuttaTheWoods, to increase total project costs by \$36,963 from \$110,543 to \$147,506, to complete Audio/Visual upgrades to the Council Chambers

## **ORDERS OF BUSINESS**

Orders of Business are agenda items that require City Council, Board or Commission discussion, debate, direction to staff, and/or action.

7. Consideration and recommendation of FY 2025-2026 Council Discretionary Grant Funds and provide direction for the disbursement of the funds to various organizations (Estimated time - 30 min)
8. Discuss proposed changes to the Budget Policies and Financial Guidelines for inclusion in the FY 2025-2026 Operating Budget Book and provide direction to staff (Estimated time 30 min)
9. Receive a presentation on street addresses public vote options; presentation will include a brief overview of the street addresses work group and election costs and timeline requirements for a ballot measure in a 2025 Special Election and a 2026 Election. Staff recommends City Council action and direction on (1) whether to proceed in preparation for a ballot measure and election, and (2) which, if any, election year. (Estimated time - 90 min)
10. Receive a report and provide direction to staff on the allocation of 14-acre feet of water received by the Monterey Peninsula Water Management District (Estimated time - 45 min)
11. Receive a presentation and provide direction on the 2025 Fire Hazard Severity Zone map, Wildland-Urban Interface areas and associated Carmel-by-the-Sea Municipal Code modifications (Estimated time - 60 min)

## **ADJOURNMENT**

1. Correspondence Received After Agenda Posting

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, located on the NE corner of Ocean Avenue and Lincoln Street, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us> in

accordance with applicable legal requirements.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this agenda, received after the posting of the agenda will be available for public review at City Hall located on Monte Verde Street between Ocean and Seventh Avenues during regular business hours.

**SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).



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### **REGULAR MEETING Tuesday, May 6, 2025**

**4:30 PM**

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100836 Dial in: (253) 215-8782**

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### **OPEN SESSION 4:30 PM**

#### **CALL TO ORDER AND ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

#### **EXTRAORDINARY BUSINESS**

- A.** Carmel High School Report Out (Estimated time - 3 min)
- B.** Non-Profit Spotlight - Carmel Youth Center (Estimated time - 3 min)
- C.** Proclamation Recognizing Two Public Works Employees (Estimated time - 3 min)
- D.** Proclamation Recognizing May 18-24, 2025 as National Public Works

Week (Estimated time - 3 min)

- E. Report from See Monterey (Estimated time - 5 min)

## **PUBLIC APPEARANCES**

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Chair. Persons are not required to provide their names, however, it is helpful for speakers to state their names so they may be identified in the minutes of the meeting. Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. If a member of the public attending the meeting remotely violates the Brown Act by failing to comply with these requirements of the Brown Act, then that speaker will be muted.

## **ANNOUNCEMENTS (Estimated time - 5 min)**

- A. City Administrator Announcements
- B. City Attorney Announcements
- C. Councilmember Announcements

## **PUBLIC HEARINGS**

- 1. Resolution 2025-041 adopting Fiscal Year 2025-2026 Fee schedule for Administrative Services, Community Planning and Building, Public Safety, Public Works, Community Activities and Library Services (Estimated time - 30 min)

## **ORDERS OF BUSINESS**

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- 2. Receive the Fiscal Year 2025-2026 Recommended Budget (Estimated time - 60 min)
- 3. Consideration of Resolution 2025-042, authorizing the City Administrator to enter into a Professional Services Agreement with Opticos for a not-to-exceed fee of \$180,000 to prepare objective design and development standards (ODDS) for multi-family residential, mixed-used residential, and accessory dwelling units. (Estimated time - 60 min)
- 4. Receive a report regarding options for the future of ambulance services in Carmel-by-the-Sea, and direction to staff regarding an agreement to contract ambulance services with Monterey Fire as previously recommended by the City's Ambulance Ad Hoc Committee (Estimated time - 30 min)
- 5. Discuss proposed changes to City Policy C89-02: City Council Meetings, Orders of Council, Agenda Packets, Minutes of Meeting and Agenda Distribution, and provide direction to the City Administrator (Estimated time - 30 min)

## **FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

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