

FEE SCHEDULE EFFECTIVE AUGUST 5, 2024 - JUNE 30, 2025		Fee
COMMUNITY PLANNING & BUILDING		
Design Study and Review		
TRACK 1 DESIGN REVIEW/STUDY - MINOR	\$708 per application	708.00
TRACK 1 DESIGN REVIEW/STUDY - MAJOR	\$1,016 per application	1,016.00
TRACK 1 DESIGN REVIEW/STUDY - STREAMLINE	\$364 per application	364.00
TRACK 1 DESIGN REVIEW/STUDY - REFERRAL TO PLANNING COMMISSION	\$1,831 per application in addition to the base Track 1 fee	1,831.00
TRACK 1 DESIGN REVIEW/STUDY - REFERRAL TO HISTORIC RESOURCES BOARD	\$1,831 per application in addition to the base Track 1 fee	1,831.00
TRACK 2 DESIGN REVIEW - MINOR	\$4,012 per application	4,012.00
TRACK 2 DESIGN REVIEW - MAJOR	\$6,089 per application	6,089.00
TRACK 2 DESIGN REVIEW - MAJOR, NEW COMMERCIAL BUILDING	\$2,904 per application plus a deposit determined by staff with charges at the fully allocated hourly rates for Project Planner	2,904.00
PRELIMINARY SITE ASSESSMENT	\$1,534 per application	1,534.00
REASONABLE ACCOMMODATION	\$200 per application plus fee for associated Design Study/Design Review as applicable	200.00
VOLUMETRIC ANALYSIS	\$139 per application plus \$1,500 deposit with charges at the fully allocated hourly rates plus any outside costs	139.00
Use Permit and Other Services		
USE PERMIT	\$3,140 per application	3,140.00
USE PERMIT AMENDMENT	\$2,837 per application	2,837.00
TEMPORARY USE PERMIT	\$169 per application	169.00
RESTRICTED COMMERCIAL USE TRANSFER REQUEST	\$580 per application	580.00
WATER CREDIT TRANSFER REQUEST	\$3,181 per application	3,181.00
VARIANCE	\$1,837 per application	1,837.00
PRELIMINARY APPLICATION REVIEW - STAFF	\$1,400 per application with 50% of this fee credited towards future planning fees for this project	1,400.00
PRELIMINARY APPLICATION REVIEW - PUBLIC HEARING (PLANNING COMMISSION, CITY COUNCIL, ETC.)	\$3,848 per application with 50% of this fee credited towards future planning fees for this project	3,848.00
COASTAL DEVELOPMENT PERMIT - DEVELOPMENT	\$180 per application - Added to other Planning fees	180.00
COASTAL DEVELOPMENT PERMIT - EVENT	\$759 per application	759.00
LANDSCAPE PLAN CHECK/INSPECTION	\$708 per plan/inspection	708.00
PLANNING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.	
TOBACCO RETAIL LICENSE	Current fee as adopted by the Monterey County Board of Supervisors	
EXTRAORDINARY DEVELOPMENT	Deposit amount TBD based on scope of project, with charges at the fully allocated hourly rates plus any outside costs	
Amendments, Annexations and Agreements		
SPECIFIC PLAN/SPECIFIC PLAN AMENDMENT GENERAL PLAN AMENDMENT SPHERE OF INFLUENCE AMENDMENT ZONING CODE AMENDMENT	\$5,130 deposit with charges at the fully allocated hourly rates plus outside costs	5,130.00
ANNEXATION DEVELOPMENT AGREEMENT	\$10,260 deposit with charges at the fully allocated hourly rates plus outside costs	10,260.00
Environmental Review Maps and Lot Lines		
ENVIRONMENTAL REVIEW (IS/ND/EIR)	Contract cost plus 10%	
FILING ENVIRONMENTAL NOTICE OF EXEMPTION	\$508 per application plus associated Monterey County fees	508.00
MITIGATION MONITORING	\$3,078 deposit with charges at the fully allocated hourly rates plus outside costs	3,078.00
TENTATIVE/FINAL MAP	\$4,104 deposit with charges at the fully allocated hourly rates plus any outside costs	4,104.00
AMENDED FINAL MAP	\$1,026 deposit with charges at the fully allocated hourly rates plus any outside costs	1,026.00
CERTIFICATE OF COMPLIANCE	\$770 per application plus actual contract cost	770.00
LOT LINE ADJUSTMENT/SUBDIV - PLANNING COMMISSION	\$1,082 per application plus actual contract cost	1,082.00
LOT MERGER	\$877 per application plus actual contract cost	877.00
Historic Evaluation		

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PRELIMINARY PHASE 1 - INITIAL ASSESSMENT OF HISTORIC SIGNIFICANCE	\$318 per application	318.00
PHASE 1 - HISTORIC EVALUATION	\$416 per application plus actual cost for Historian review with \$1,500 deposit	416.00
PHASE 2 - HISTORIC EVALUATION (INCLUDES HISTORIC RESOURCES BOARD HEARING)	\$2,093 per application plus actual cost for Historian review with \$1,500 deposit	2,093.00
APPEAL TO HISTORIC RESOURCES BOARD	\$1,539 per application plus actual cost for Historian review with \$1,500 deposit	1,539.00
MILLS ACT CONTRACT APPLICATION	\$3,519 per application plus actual cost to record contract with County of Monterey	3,519.00
MILLS ACT MAINTENANCE PLAN REVIEW	\$1,026 deposit with charges at the fully allocated hourly rates plus any outside costs for qualified professional to review plan	1,026.00
MILLS ACT 5-YEAR INSPECTION	\$513 deposit with charges at the fully allocated hourly rates plus any outside costs for qualified professional	513.00
MILLS ACT 10-YEAR MAINTENANCE PLAN REVIEW	\$1,026 deposit with charges at the fully allocated hourly rates plus any outside costs for qualified professional to review plan	1,026.00
Determinations, Extensions and Appeals		
PLANNING COMMISSION CODE DETERMINATION	\$1,785 per application	1,785.00
ZONING COMPLIANCE DETERMINATION	Charge the fully allocated hourly rates for all personnel involved with a one-hour minimum	
PERMIT TIME EXTENSION - STAFF	\$410 per application	410.00
PERMIT TIME EXTENSION - PLANNING COMMISSION	\$1,180 per application	1,108.00
PERMIT TIME EXTENSION - CITY COUNCIL	\$1,072 per application	1,072.00
PUBLIC HEARING CONTINUANCE - PLANNING COMMISSION	\$852 per continuance	852.00
PUBLIC HEARING CONTINUANCE - COUNCIL	\$857 per continuance	857.00
APPEAL TO PLANNING COMMISSION	\$1,996 per appeal - No charge for appeals of Coastal Development Permits (CDPs) within the Coastal Commission Appeal Jurisdiction (CMC 17.20.140)	1,996.00
APPEAL TO CITY COUNCIL	\$2,139 per appeal - No charge for appeals of Coastal Development Permits (CDPs) within the Coastal Commission Appeal Jurisdiction (CMC 17.20.140)	2,139.00
Sign and Banners		
SIGN APPLICATION	\$462 per application	462.00
SIGN REFERRAL TO PLANNING COMMISSION	\$1,544 per application	1,544.00
RELOCATE EXISTING SIGN	\$246 per application	246.00
TEMPORARY SIGN PERMIT	No permit fee required	0.00
BANNER APPLICATION	\$0 per application; applicant bears the fully burdened cost of installation through City-approved third-party vendors	
Building Services		
BUILDING RELOCATION	Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs	
LARGE FAMILY DAY CARE (RESIDENTIAL)	\$2,380 per application	2,380.00
GENERAL PLAN UPDATE	3.5% of all Building & Safety permits	
BUILDING PLAN CHECK	Based on Building and Safety Construction Valuation	
BUILDING INSPECTION	Based on Building and Safety Construction Valuation	
BUILDING RE-INSPECTION	\$149 per re-inspection	149.00
BUILDING PERMIT APPLICATION EXTENSION	\$97 per extension (maximum of 4)	97.00
BUILDING PERMIT EXTENSION	\$154 per extension (maximum of 2)	154.00
BUILDING PERMIT PRE-APPLICATION CONFERENCE	\$349 per application	349.00
BUILDING SINGLE TRADE PERMIT	\$169 per permit	169.00
ON-SITE DRIVEWAY PERMIT	\$405 per permit	405.00
SOLAR PLAN CHECK/INSPECTION PERMIT	Plan Check AND Inspection - \$462 plus \$15 per kW over 15kW (Per Assembly Bill 1414)	462.00
RE-ROOF PERMIT	\$267 per permit	267.00
BUILDING BOARD APPEAL	\$1,165 per appeal	1,165.00
DUPLICATE INSPECTION CARD	\$62 per card	62.00
BUILDING TECHNICAL ASSISTANCE	Charge the fully allocated hourly rate for all personnel involved after 15 minutes.	
STOP WORK INVESTIGATION	\$636 per investigation plus double all Building Permit fees	636.00
TEMPORARY CERTIFICATE OF OCCUPANCY	\$231 per application	231.00
ALTERNATE MATERIALS/METHODS REVIEW	\$226 per application plus actual cost of City Staff for all time over one hour	226.00
BUILDING PHASED WORK REQUEST	\$323 per application	323.00

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BUILDING TECHNOLOGY SURCHARGE	\$8 per permit	8.00
Bench Program		
NEW BENCH LOCATION	\$985 per application plus the actual cost of the bench and plaque (plus \$750 for future maintenance) plus \$2,005 if a public hearing is required	985.00
ADOPTION OF EXISTING BENCH	\$390 per application plus the actual cost of the plaque (plus \$750 for future maintenance) plus \$530 if a public hearing is required	390.00
REPLACEMENT OF BENCH PLAQUE	\$503 per application plus the actual cost of the plaque plus \$530 if a public hearing is required	503.00
Encroachment Permits		
TEMPORARY ENCROACHMENT PERMIT	\$354 per permit	354.00
STREET EXCAVATION	\$821 per permit plus \$8.75/linear foot of work being performed	821.00
PERMANENT ENCROACHMENT PERMIT	\$487 per permit plus \$8.75/linear foot Plus cost of any damage to public right-of-way or street as determined by the Public Works Director Plus cost of Design Study/Design Review as needed Plus cost of referral to City Council if needed	487.00
TRAFFIC CONTROL PLAN REVIEW/INSPECTION	\$693 per review plus \$405 per each additional review	693.00
SIDEWALK VENDING PERMIT	\$458 per new application	458.00
	\$226 per renewal	226.00
USE OF ONLINE ELECTRONIC PAYMENT - CP&B DEPARTMENT	3.5% OF CHARGED AMOUNT	
USE OF CREDIT/DEBIT CARD - CP&B DEPARTMENT	3.5% OF CHARGED AMOUNT	
PUBLIC WORKS/FORESTRY		
TREE EVALUATION	\$200 per application	200.00
TREE REMOVAL PERMIT - DEAD TREE	\$200 per permit	200.00
TREE REMOVAL PERMIT	\$682 per permit	682.00
TREE PRUNING PERMIT	\$262 per permit	262.00
PRUNING OR REMOVAL OF CITY TREE USING PRIVATE FUNDS UNDER CITY FORESTER INSTRUCTIONS	No permit fee required	0.00
APPEAL TO FOREST & BEACH COMMISSION	\$1,847 per appeal plus actual outside costs	1,847.00
APPEAL TO CITY COUNCIL	\$1,847 per appeal plus actual outside costs	1,847.00
REMOVAL OF PRIVATE TREE FALL IN PUBLIC RIGHT-OF-WAY	Charge the fully allocated hourly rate for all personnel involved plus any outside costs	
DAMAGE TO CITY PROPERTY	Charge the fully allocated hourly rate for all personnel involved plus any outside costs	
USE OF ONLINE ELECTRONIC PAYMENT - PUBLIC WORKS DEPT	3.5% OF CHARGED AMOUNT	
USE OF CREDIT/DEBIT CARD - PUBLIC WORKS DEPT	3.5% OF CHARGED AMOUNT	
PUBLIC SAFETY		
Police Services		
LOUD PARTY PUBLIC DISTURBANCE RESPONSE	First Response - No Charge	0.00
	Second Response the same day - \$224 per response	224.00
	Third Response within a calendar year - \$561 per response	561.00
POLICE FALSE ALARM RESPONSE	First Activation - \$112	112.00
	Second Activation - \$134	134.00
	Each Subsequent Activation in a calendar year - \$202	202.00
ALARM PERMIT	New - \$39 per permit	39.00
	Renewal - \$28 per permit	28.00
VEHICLE IMPOUND RELEASE	\$157 per vehicle	157.00
MISDEMEANOR BOOKING	Non-Carmel bookings - \$168 per booking	168.00
MISCELLANEOUS POLICE PERMIT	\$207 per application plus DOJ fees	207.00
FINGERPRINTING ON REQUEST	\$39 plus outside agency fees	39.00
CLEARANCE FORM TRAVEL LETTER	\$56 per letter	56.00
VIN VERIFICATION	\$56 per vehicle	56.00

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CITATION SIGN-OFF	Non-Carmel citations - \$28 per citation	28.00
SIGN ABATEMENT	\$28 per sign	28.00
POLICE COURT WITNESS	Fees are set by the court	
POLICE REPORT COPY	First 10 pages - No Charge. Each additional page - \$0.20.	0.20
POLICE PHOTOGRAPH COPY	Photo - \$5 per photo. Digital - \$5 per disk.	5.00
Animal Services		
ANIMAL IMPOUND	Within a calendar year: First impound - \$112	112.00
	Second impound - \$134	134.00
	Third and subsequent impounds - \$157	157.00
ANIMAL TRANSPORT	Local Transport - \$28 per transport	28.00
	To County Animal Shelter - \$102 per transport	102.00
Parking		
RESIDENT/EMPLOYEE PARKING PERMIT	\$34 per permit	34.00
	\$124 Misuse of Residential Permit	124.00
CONTRACTOR PARKING PERMIT	\$17 non-specific	17.00
	\$28 space-specific	28.00
NORTON COURT PARKING GARAGE	\$2,460 annually per space, \$615 quarterly per space	2,460.00
Fire Services		
FIRE PLAN CHECK/ REVIEW/INSPECTIONS	Current fee schedule as adopted by City of Monterey Council	
USE OF CREDIT/DEBIT CARD - PUBLIC SAFETY DEPTS	2.5% OF CHARGED AMOUNT	
ADMINISTRATIVE SERVICES		
NEW BUSINESS LICENSE/REGISTRATION PROCESS	Fixed Location - \$348 per application + \$4 State fee (\$352)	348.00
	In-and-About - \$23 per application + \$4 State fee (\$27)	23.00
	Home Occupation - \$146 per application + \$4 State fee (\$150)	146.00
BUSINESS LICENSE RENEWAL PROCESS	\$17 per renewal	17.00
DUPLICATE BUSINESS LICENSE	\$10 per license	10.00
CHANGE BUSINESS NAME	\$23 per business	23.00
Finance		
NSF CHECK PROCESSING	\$45 per NSF check	45.00
City Clerk		
DOCUMENT REPRODUCTION/SCANNING	First 10 copies - No Charge	0.00
	Additional copies - \$0.20 per copy	0.20
	FPPC copies - \$0.10 per copy plus \$5 for retrieval of documents if more than five years old plus postage cost if mailed	0.10
ELECTRONIC FILE COPY	\$5 per device	5.00
DOCUMENT CERTIFICATION	\$10 per document	10.00
RECORD COMPILATION	Record Compilation/Creation - charge the fully allocated hourly rate for all personnel involved plus any outside costs.	
LOCAL CANDIDATE FILING	\$25 per candidate. Fee is set by the State.	25.00
LOCAL INITIATIVE PROCESSING	\$200 per initiative. This fee is limited by the State Law, Elections Code Section 9202(b). Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition.	200.00
USE OF CREDIT/DEBIT CARD - ADMINISTRATION DEPT	2.5% OF CHARGED AMOUNT	