



CITY OF CARMEL-BY-THE-SEA

P. O. BOX CC, CARMEL-BY-THE-SEA, CA 93921
(831) 620-2000

Your business license reporting period is **JULY 1, 2023** through **JUNE 30, 2024** revenues.
PLEASE SIGN & RETURN THIS WORKSHEET WITH YOUR PAYMENT.

Payment for renewal is delinquent after July 31, 2024.

Non-profit businesses: Please pay only Line 3.

Part 1: Gross Sales, Rents, and/or Service Charges 7/1/23 through 6/30/24.

Any person who willfully files a false statement of GROSS RECEIPTS shall be guilty of a misdemeanor & punishable by law.

(1) _____

Part 2: Calculation of Renewal Tax.

Renewal tax is \$1.00 per \$1,000 of GROSS revenues. (Gross X .00100)

(2) _____

Part 3: Administrative Fee \$17.00 Disability & ADA State Fee \$4.00.

Both fees due if renewing Business License.

(3) _____

Part 4: Late Penalty _____% of License Tax.

(4) _____

The Penalty is 25% after due date. Penalty increases 5% per month to a maximum penalty of 50%.

Total Business License Tax & Fees Due

Add Part 2, 3, and 4 (if applicable)

Please make check payable to "City of Carmel".

Total: (5) _____

EMAIL: _____ **NUMBER OF EMPLOYEES:** _____

DAILY AVERAGE OF EMPLOYEE PARKING SPACES REQUIRED: _____

IN AND ABOUT CUSTOMERS ONLY: *Please make license inactive as of _____.

First Year License Holders: License Tax (Part 2) remittance must be paid, even if not renewing license.

Signature Required: _____ **Date:** _____

LICENSE# _____	DATE RECEIVED: _____	RECEIPT _____
LICENSE MAILED / HANDED OVER: _____		BY _____

Please make any address changes below if necessary.

NAME _____
ADDRESS _____
CITY, STATE, ZIP _____