

Community Planning and Building
Department
Monte Verde St 2 SE of Ocean Ave
PO Box CC
Carmel-by-the-Sea, CA 93921

- In most cases the Building department completes plan check reviews for new applications and owner generated revisions within 2-3 weeks. Responses to City Requests for Information are typically reviewed within 1 week of receipt.
- The City of Carmel-by-the-Sea now offers electronic permit submittal, permit tracking, and scheduling of inspections
- Plan review can be expedited through the permits-by-appointment process.
- The Building department has published several new Guidance documents for permit submittal requirements and review guidelines. These include checklists to ensure applicants have all relevant information needed before submittal for projects such as: private drainage systems, retaining walls, decks, stairs, and more.
- The Building department offers many more forms to facilitate the permit process such as concurrent review forms*, phased construction requests, and work hours variance requests.

*Building permit plan check may occur while project is in Planning review.



C i t y o f C a r m e l - b y - t h e - S e a

Monte Verde St 2 SE of Ocean Ave
PO Box CC
Carmel-by-the-Sea, CA 93921

Phone: 831-620-2010
Web: ci.carmel.ca.us
Contact: scareylang@ci.carmel.ca.us

C i t y o f C a r m e l - b y - t h e - S e a

Planning and Building Department

Development Process Update Workshop 2024



Tel: (831) 620-2010

Carmel Planning and Development Process Update

With a new year brings new features and

improved processes to the City of Carmel-by-the-Sea. The Planning and Building department is inviting all contractors, architects, designers, and the general public to

attend an informa-



tional workshop regarding permit process updates, application re-

quirements, and the inspection process.



WHAT TO EXPECT

The City of Carmel-by-the-Sea is hosting a free and open workshop for all individuals to join and educate themselves regarding recent changes, improvements and updates to the development process in Carmel by the Sea.

This meeting will encompass discussions on a range of topics, including new policies, the diverse array of permits issued by the departments, the required documentation for obtaining these permits, and guidance on accessing both the Planning and Building departments' information on the city's website.

All residents, designers, architects, contractors, and engineers are encouraged to register for this free event in order to participate in the experience and provide discussion and input regarding the experience with Carmel-by-the-Sea.

AGENDA

-Overview of new Building guidance documents, forms, and shop for all individuals to join and educate themselves regarding recent changes, improvements and updates to the development process in Carmel by the Sea.

-Guidance on stormwater management plans, drainage, erosion control measures, temporary encroachment permits, right-of-way improvements, landscape plans, and trees.

-Carmel's e-permitting process: how to best utilize it, what it means for your project, and how it can save you time and money.

-Guidance for designing and constructing in the Very High Fire Hazard Severity Zone (VHFHSZ), and Wildland-Urban Interface (WUI) requirements in Carmel-by-the-Sea

-Presentations from Public Works, and Carmel Area Wastewater District (CAWD) about requirements in relation to building projects.

WHEN AND WHERE
Date: Tuesday, February 27th & Thursday, February 29th 2024
Time: 1:00 a.m.—1:00 p.m.

Location: Carmel City Hall Council Chambers

Contact: Sullivan Carey-Lang
P: (831) 620-2059
E: scareylang@ci.carmel.ca.us

Light lunch will be provided.

In order to have an accurate attendance count, the City requests that you RSVP through Eventbrite at your earliest convenience.

Link: <https://cpbworkshop2024.eventbrite.com>

C i t y o f C a r m e l - b y - t h e - S e a

Monte Verde St 2 SF of Ocean Ave
PO Box CC
Carmel-by-the-Sea, CA 93921

Phone: 831-620-2010
Web: ci.carmel.ca.us
Contact: scareylang@ci.carmel.ca.us