

CITY OF CARMEL-BY-THE-SEA

P.O. Box "SS"
Carmel, CA
Ph: (831) 624-3543/FAX: 831-624-2132

Date Received _____
Application Fee: \$ _____

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES
NO CONSTRUCTION

Location of property: _____
Block: _____ Lot: _____

Name of Property Owner: _____ Name of Applicant/Contractor: _____

Mailing Address _____ Mailing Address: _____

Phone #: _____ Phone #: _____

WHO WILL BE REMOVING/PRUNING THE TREE(S): _____

(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of **tree(s)** to be removed: _____

Number, size and species of **limbs** to be removed: _____

Number, size and species of **roots** to be removed: _____

Reason for removal or pruning: _____

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 624-3543. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line:

Date: _____

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure.
4. Location of areas for tree replanting -- The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.

- Any decision of the Forest and Beach Commission is based on information submitted with this application – PLEASE BE ACCURATE.
- NO WORK IS PERMITTED until you have picked up your permit for tree work – The Permit must be posted on the job site when work is being performed.

Owner's Signature _____ Date: _____

Agent for Owners: _____ Date: _____

INCOMPLETE APPLICATION WILL BE RETURNED