

CITY OF CARMEL-BY-THE-SEA  
COMMUNITY SERVICES  
PO BOX CC  
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DRAFT

**SPECIAL EVENT PERMIT**

**TYPE OF EVENT**

Race  Parade  Festival  **Film Permit**  Fundraiser  Other:

**EVENT TITLE:**

**DATE OF REQUEST:**

**DATE/TIME OF EVENT:**

**SPONSOR:**

**CONTACT:**

**TELEPHONE/FAX:**

**ADDRESS:**

**EMAIL ADDRESS:**

**EVENT LOCATION:**

**SPONSOR EQUIPMENT:**

Special Event Permit

Film Permit

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**FEES:**

Film Permit	\$250 per day
Mandatory 2-Police Officers Security/Traffic Control; 4 hour minimum (IF APPLICABLE)	\$75 per hour
Parking Stalls (IF APPLICABLE)	\$200 per stall/per day

**CONDITIONS OF APPROVAL:** Approval contingent upon submittal of appropriate insurance coverage and payment of fees stipulated by the City of Carmel-by-the-Sea (Policy C89-45, C89-47, C95-06).

1. **Business License Required:** Any event requiring the support of professional or service business must insure that each business obtain a City Business License.

- Yes
- **No**

2. **Insurance Policy:**

➤ **Required as stated**

- Co-sponsored by City Council (support groups only)
- Other conditions as required:

3. **Fees:**

➤ **Required as stated: \$250.00 per day**

➤ **Mandatory 2-Police Officers Security/Traffic Control; 4 hour minimum \$75.00 per hour. (If Applicable)**

➤ **Parking Stalls (If Applicable)**

- None required
- Co-sponsored by City Council
- Other conditions as required:

**GENERAL COMMENTS:** (please describe shoot in detail)