



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL AGENDA

Contact: 831.620.2000 www.ci.carmel.ca.us

Mayor Dale Byrne
Councilmembers Jeff Baron, Hans Buder, Bob Delves, and
Alissandra Dramov

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

Special Meeting

Monday, December 1, 2025

3:00 PM

HYBRID MEETING ATTENDANCE OPTIONS

This meeting will be held in person and via teleconference ("hybrid"). The public is welcome to attend the meeting in person or remotely via Zoom, however, the meeting will proceed as normal even if there are technical difficulties accessing Zoom. The City will do its best to resolve any technical issues as quickly as possible. To view or listen to the meeting from home, you may also watch the live stream on the City's YouTube page at: <https://www.youtube.com/@CityofCarmelbytheSea/streams>. To participate in the meeting via Zoom, copy and paste the link below into your browser.

<https://ci-carmel-ca-us.zoom.us/j/81991221369>

Webinar ID: 819 9122 1369

Passcode: 055985

Dial in: (253) 215-8782

HOW TO OFFER PUBLIC COMMENT

The public may give public comment at this meeting in person, or use the Zoom teleconference module, provided that there is access to Zoom during the meeting. Zoom comments will be taken after the in-person comments. The public can also email comments to cityclerk@ci.carmel.ca.us. Comments must be received at least 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be made part of the record.

PUBLIC COMMENT GUIDELINES FOR SPECIAL MEETINGS

During Special City Council Meetings, public comments are permitted on items listed on the agenda. After each item on the agenda is introduced, the Mayor will invite public comment on that item. Each speaker has 3 minutes to speak unless otherwise adjusted by the Mayor. While stating your name is optional, it helps to identify speakers in the meeting minutes. Remote or in-person participants who do not comply with the requirements of the Brown Act will be muted.

RECESS - The City Council will take a 30-minute break around 6:30 p.m. if needed.

CALL TO ORDER AND ROLL CALL

CONSENT AGENDA (Estimated time - 5 min)

Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Council or the public may ask that any items be considered individually for Council discussion and/or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

- 1) November 3, 2025, Special Meeting Minutes and November 4, 2025, Regular and Special Meeting Minutes
- 2) October 2025 Monthly Reports
- 3) October 2025 Check Register Summary
- 4) Resolution 2025-100 authorizing the City Administrator to execute Amendment No. 2 to the consultant agreement with Veronica Tam & Associates to increase the total contract amount to \$77,249.00 and extend the term to December 31, 2026
- 5) Resolution 2025-101 Authorizing the City Administrator to execute Amendment No. 2 to the Janitorial Services Agreement with Pureserve for a total not-to-exceed amount of \$149,000 for the term of January 1, 2026 to June 30, 2026.

ORDERS OF BUSINESS

Orders of Business are agenda items that require City Council discussion, debate, direction to staff, and/or action.

- 6) Receive a Presentation on the StreetSaver Pavement Management System by Nichols Consulting Engineers *(Estimated time - 20 min)*
- 7) Receive an update on the Design Traditions 1.5 Project, and provide feedback and direction to staff *(Estimated time - 90 min)*

ADJOURNMENT

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, located on the NE corner of Ocean Avenue and Lincoln Street, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage (<http://www.ci.carmel.ca.us>) in accordance with applicable legal requirements.

CORRESPONDENCE AND SUPPLEMENTAL MATERIALS

Any correspondence or supplemental materials related to items on this agenda that are received after the agenda has been posted will be distributed to the City Council and made available for public review at City Hall (Monte Verde Street between Ocean and Seventh Avenues) during regular business hours. Written comments emailed to the City Clerk will not be read aloud, but will be posted online with the related agenda at: <https://carmelbytheseaca.portal.civicclerk.com/>.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).



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Regular Meeting Tuesday, December 2, 2025 4:30 PM

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Webinar ID: 868 9031 7537

Passcode: 100836

Dial in: (253) 215-8782

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RECESS - The City Council will take a 30-minute break around 6:30 p.m. if needed.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

EXTRAORDINARY BUSINESS (Estimated time - 40 min)

- A. Carmel High School Report Out and Spotlight - CHS Robotics Team
- B. Recognition of Volunteers in Police Services (VIPS) and Carmel Community Emergency Response Team (CERT)
- C. Life Saving Commendation for Carmel Police Officers Martis and Mendoza
- D. Harrison Memorial Library Centennial Restoration Project Update
- E. Proclamation Recognizing City Administrator Chip Rerig

PUBLIC APPEARANCES

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Chair. Persons are not required to provide their names, however, it is helpful for speakers to state their names so they may be identified in the minutes of the meeting. Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. If a member of the public attending the meeting remotely violates the Brown Act by failing to comply with these requirements of the Brown Act, then that speaker will be muted.

ANNOUNCEMENTS (Estimated time - 10 min)

City Administrator Announcements

City Attorney Announcements

Councilmember Announcements

PUBLIC HEARINGS

- 1) First Reading and Introduction of Ordinance 2025-005 Adding Chapter 12.50 to the City Municipal Code Prohibiting Playing Pickleball and Other Paddle Sports in Forest Hill Park; and consideration of related CEQA exemptions (i.e., Common Sense Exemption [CEQA Guidelines § 15061(b)(3)] and Class 1 Existing Facilities Categorical Exemption [CEQA Guidelines § 15301])
(Estimated time - 15 min)

- 2) Staff's update on standard street addresses implementation timeline, Staff's recommendation that the City Council find that the proposed Ordinance is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15061(b)(3), 15301 and 15304, and First reading of Ordinance 2025-006 amending City of Carmel-by-the-Sea Municipal Code Section 15.55.100 for address identification pursuant to the California Building Standards Codes (*Estimated time - 45 min*)

ORDERS OF BUSINESS

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- 3) Receive the First Tri-Annual Budget Report for Fiscal Year 2025-2026
(*Estimated time - 40 min*)
- 4) Resolution 2025-102 Authorizing an Agreement for Acting City Administrator
(*Estimated time - 10 min*)

FUTURE AGENDA ITEMS

ADJOURNMENT

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