

Track One Residential Design Review Application Requirements

Typical Track One Projects

Fences and Walls

- Site plan showing the property lines and the location of the fence or wall.
- Elevation drawing of the fence showing the height of the fence and the proposed material.

Changes in site coverage and/or landscaping

- Site plan outlining all structures on the property and the location of all site coverage elements (walls, driveways, stone paths, stairs, decks and etc.) with a notation indicating whether permeable, impermeable or semi-permeable.
- Data table showing calculations for existing and proposed site coverage.
- Location, size and species of all plant materials (if proposing new vegetation).

Windows, doors and skylights

- Include a photo or drawing that identifies the windows and/or doors that are being replaced. If a window or door is being added or expanded, include a drawing showing the existing and proposed elevation.
- Indicate the material and design of the proposed window or door (include photos or a brochure if possible).
- Provide a roof plan and elevation for skylights. Include information regarding the size, style and materials.

Changes in exterior materials

- Submit a photo or elevation drawing of the structure showing the existing siding, and a photo, drawing, or sample of the proposed siding material to be used.
- If proposing new stonework, indicate the type of stone and pattern to be used. Include an elevation drawing showing the termination points.
- New roofing requires a re-roofing permit and is subject to review by the planning department.

Additions not increasing existing height and floor area by more than 10%

- Site plan that includes:
 - Site boundaries.
 - Outline of the existing structures and proposed new structures.
 - Dimensions for all setbacks.
 - Data table showing calculations for existing and proposed floor area and site coverage.
- Proposed floor plan.
- Proposed building elevation drawings.

***Additional Information May Be Required.**