



CITY OF CARMEL BY THE SEA
DEPARTMENT OF COMMUNITY PLANNING AND BUILDING
APPLICATION FOR STAFF CONSULTATION/RESEARCH/WORK ORDER

Receipt _____
 Date _____
 Deposit \$45.00

REQUESTED BY: _____ Phone # _____

- Consultation Site visit Research
 Copies/correspondence Other _____

Research Request: _____

Other: _____

Follow up required? Yes No

CORRESPONDENCE, REPORTS AND/OR RESEARCH TO BE SENT TO:

Name/Organization: _____

Mailing Address _____

City, State, Zip _____ Fax _____

OFFICE USE ONLY

Approved by: _____ Staff Member: _____

Hours Worked:

Date: _____ From: _____ To: _____ Total: _____ X \$45 Per Hour \$ _____

Date: _____ From: _____ To: _____ Total: _____ X \$45 Per Hour \$ _____

Copies: # of Pages _____ X 10¢ per page \$ _____

Postage Required? Yes _____ No _____ Postage Amount: \$ _____

Sub Total: \$ _____

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Total Due: \$ _____