

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION**

REGULAR MEETING AGENDA

Thursday, 6 June 2013

Tour – 1:30 p.m.

Regular Meeting – 2:00 p.m.

City Hall, Council Chambers
East side Monte Verde St. between Ocean & 7th Avenues
Carmel, California

I. CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS: TOM LEVERONE, CHAIRPERSON
LESLIE KADIS
KAREN FERLITO
LISA BOARDMAN
DAVID REFUERZO

II. PLEDGE OF ALLEGIANCE

III. TOUR OF INSPECTION

Shortly after 1:30 p.m. the Commission will leave the Council Chambers for an on-site Tour of Inspection of all properties listed on this agenda. The Tour may also include projects previously approved by the City and not on this agenda. Prior to the beginning of the Tour of Inspection, the Commission may eliminate one or more on-site visits. The public is welcome to follow the Commission on its tour of the determined sites. The Commission will return to the Council Chambers at **2:00 p.m.** or as soon thereafter as possible.

1. Tree removal, east side of Monte Verde St., 5 south of 11th Ave.
2. Tree removal, west side of Santa Rita St., 3 north of 5th Ave.

IV. APPEARANCES

Thank you for attending the meeting. Anyone wishing to address the Commission on matters within the jurisdiction of the Commission may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

V. CONSENT AGENDA

1. Consideration of the minutes for the 2 May 2013 regular meeting.

Page 1.

VI. APPLICATIONS/PUBLIC HEARINGS

IF YOU CHALLENGE THE NATURE OF THE PROPOSED ACTION IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS NOTICE, OR IN WRITTEN CORRESPONDENCE DELIVERED TO

THE FOREST AND BEACH COMMISSION, OR PRIOR TO DELIBERATION OF THE ITEMS ON THE TOUR OF INSPECTION/PUBLIC HEARING.

1. Consideration of an application to remove one Monterey pine (36" diameter) due to the tree impinging on a wood deck. The site is located on the east side of Monte Verde Street, 5 south of 11th Ave. The applicant and property owner are Iverson Tree Service for Matt Alexander. Page 3.
2. Consideration of an application to remove one Monterey pine (18" diameter) on private property due to roots impeding the sewer line. The site is located on the west side of Santa Rita St., 3 north of 5th Ave. The applicant and property owner is Gyll Meyer. Page 7.

VII. ORDERS OF BUSINESS

1. Determine a date and schedule a special meeting for July due to the regular meeting falling on a holiday. Page 12

VIII. REPORTS FROM STAFF AND COMMISSIONERS

1. Receive verbal report from the Ad Hoc Beach Committee. No page.
2. Forester's report. Page 13.
 - a. April tree data report –presented at the meeting.
 - b. Project updates.
 - c. Parks activities.
 - d. Beach activities.

IX. ADJOURNMENT

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7th Avenues during normal business hours.

If there is not a special meeting, the next regular meeting of the Forest and Beach Commission will be:

4 July 2013
1:30 p.m. – Tour of Inspection
2:00 p.m. - Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication's Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION**

REGULAR MEETING MINUTES

Thursday May 2, 2013
1:30 p.m.

I. CALL TO ORDER AND ROLL CALL

The regular meeting of the Forest and Beach Commission of the City of Carmel-by-the-Sea, California was held on the above date at the hour of 1:30 p.m.

PRESENT: Lisa Boardman
Karen Ferlito
Les Kadis
Tom Leverone - Chairperson
David Refuerzo

ABSENT: None

STAFF PRESENT: Mike Branson, City Forester
Margi Perotti, Secretary to the Forest and Beach Commission
Sharon Friedrichsen, Public Services Director

II. PLEDGE OF ALLEGIANCE

Members of the audience joined the Commission in the Pledge of Allegiance.

III. APPEARANCES

Barbara Livingston appeared before the Commission.

IV. CONSENT AGENDA

1. Consideration of the minutes for the 4 April 2013 regular meeting.

It was moved by LEVERONE and seconded by REFUERZO to approve the consent agenda. The motion carried by the following roll call vote:

AYES: COMMISSION MEMBERS: FERLITO, KADIS, REFUERZO, LEVERONE
NOES: COMMISSION MEMBERS: NONE
ABSTAINED: COMMISSION MEMBERS: BOARDMAN
ABSENT: COMMISSION MEMBERS: NONE

V. ORDERS OF BUSINESS

1. Review and comment on a storm water pipeline replacement project on 4th Avenue between Santa Fe and Torres Streets, and Torres Street between 4th and 5th Avenues.

Commission REFUERZO withdrew from the meeting for this item; he lives within 500 feet of the project.

Mike Branson, City Forester presented his staff report and addressed questions of the Commission. Barbara Livingston appeared before the Commission.

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Chair Leverone likes the zag in the road and feels like it should remain

Commissioner FERLITO moved to approve the removal of the pine tree with the condition that a replacement tree be replanted at the best possible area for traffic calming. In addition the City Forester must be on site during excavation /digging to assess roots and root pruning during the project, seconded by LEVERONE and carried by the following roll call vote:

AYES: COMMISSION MEMBERS: BOARDMAN, FERLITO, KADIS, LEVERONE
NOES: COMMISSION MEMBERS: NONE
ABSTAINED: COMMISSION MEMBERS: NONE
ABSENT: COMMISSION MEMBERS: REFUERZO

VII. REPORTS FROM STAFF AND COMMISSION

1. Receive verbal report from the Ad Hoc Beach Committee.

Commissioner REFUERZO presented his report.

Commissioner BOARDMAN stated the 4th Street meter box lid is broken.

Commissioner Ferlito would like someone/department to be assigned to the 4th street pathway to keep the sand clear.

Commissioner Ferlito stated during rainy season there is a lot of puddling on the scenic pathway.

Chair Leverone would like to see a plaque program for the railing section or an "adopt-a-section" of the beach pathway.

Branson and Friedrichsen stating they are starting a staff assessment of the whole beach area including but not limited to beach/facilities/walls etc., and to start implementing the shoreline management plan. They will also try to foster a partnership with the community to help maintain these areas.

2. Forester's Report.

Mike Branson, City Forester presented his reports and addressed questions of the Commission.

- a. February tree data report
- b. Project updates
- c. Parks activities
- d. Beach Activities

Steve Brooks appeared before the Commission.

IV. ADJOURNMENT

There being no further business, Chairperson LEVERONE adjourned the meeting at 3:071p.m.

Approved,

Respectfully submitted,

Tom Leverone, Chairman

Margi Perotti, Secretary

MEMORANDUM

TO: Tom Leverone, Chairperson
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 30 May 2013

SUBJECT: Tree Removal (Private)
Block: Lots:
W/ Monte Verde Street, 5 south of 12th Avenue
Applicant and Owner: Iverson Tree Service for Matt Alexander

Site Condition:

This is a 4000 square-foot lot with a single family home and attached garage. There is a wood deck attached to the south side of the home with large Monterey pine is growing through the deck. The deck is elevated about three feet above the soil grade and was constructed around the trunk of the pine tree. As the tree has grown in diameter, the trunk has come in contact with the deck causing distortion of the deck and damage to the bark of the tree.

The home is currently undergoing an internal remodel.

Size and species of trees(s) requested for removal/pruning:

Remove one Monterey pine – 36” diameter.

Health and condition of tree requested for removal:

This tree appears to be healthy without any significant insect, disease or structural problems. The pine is approximately 80’ tall with a crown spread of approximately 40’ in diameter. The lower portion of trunk cannot be inspected due to the construction of the wood deck.

Previous requests and decisions:

None.

Reason for request - Description of Project:

The applicant is concerned about damage to the wood deck..

The importance of the tree(s) to the urban forest in the area:

The tree contributes to the upper canopy of the urban forest in neighborhood.

Size and species of tree(s) that are to be preserved:

Coast live oak: 13", 10", 18" diameter.

Impacts construction may have on trees that are to be preserved and suggested mitigation:

N/A

Options:

1. Approve the application.
2. Do not approve the application.
3. Postpone consideration.

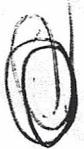
Staff Recommendations:

Option #2. Do not approve the application. The pine tree appears to be healthy and in good condition. Reconstruction of the deck around the tree to provide a gap between the trunk and deck should eliminate the current situation.

CITY OF CARMEL-BY-THE-SEA

P.O. Box "SS"
Carmel, CA 93921
Ph: (831) 620-2070/FAX: 831-624-2132

Date Received 4-12-13
Application Fee: \$ 25
Receipt # 51648



APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES
NO CONSTRUCTION

Location of property: \$ 5 SE of 12th on Montecredo
Block: _____ Lot: _____

Name of Property Owner: WATT ALEXANDER Name of Applicant/Contractor: Furson Tree Service

Mailing Address 905 PARKSIDE Mailing Address: po box 3658
HILLSBOROUGH CA 94010 Carmel CA 93921

Phone #: 415 908 4938 Phone #: 625-5743

WHO WILL BE REMOVING/PRUNING THE TREE(S): Furson
City Business License #: _____

(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: 1-36" pine

Number, size and species of limbs/roots to be removed: _____

Reason for removal or pruning: Damaging Deck - Bark inclusion

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line:

Date: _____

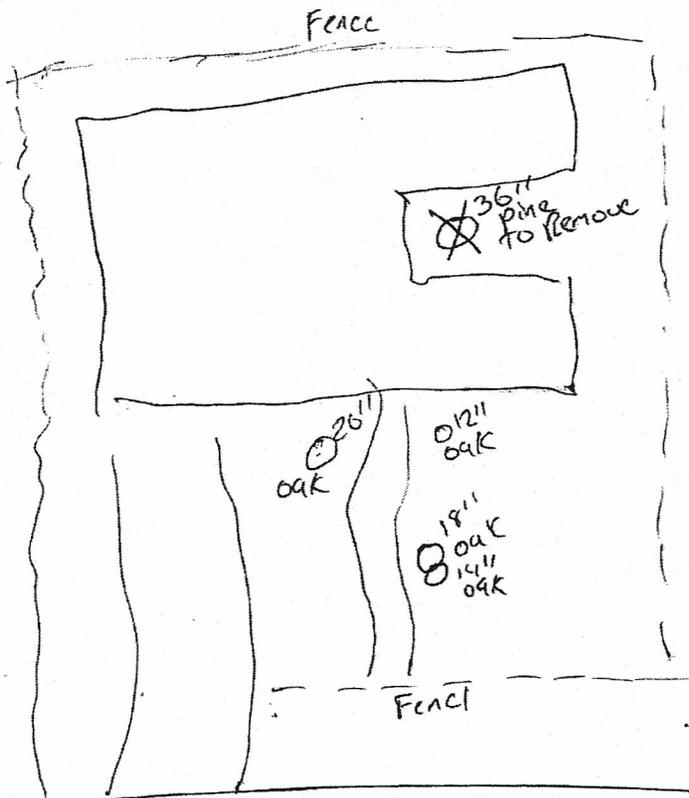
A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure.
4. Location of areas for tree replanting - The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.

- > Any decision of the Forest and Beach Commission is based on information submitted with this application - PLEASE BE ACCURATE.
- > **NO WORK IS PERMITTED** until you have picked up your permit for tree work - The Permit must be posted on the job site when work is being performed.

Owner's Signature _____ Date: _____
Agent for Owners: [Signature] Date: 4-15-13

INCOMPLETE APPLICATION WILL BE RETURNED



Monte Verde

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MEMORANDUM

TO: Tom Leverone, Chairperson
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 30 May 2013

SUBJECT: Tree Removal (Private)
Block: 45 Lot: 14
W/ Santa Rita Street, 3 north of 5th Avenue
Applicant and Owner: Gyll Meyer

Site Condition:

This site is an approximately 4,000 square-foot property with a single family home and carport. The property is accessed from a private driveway through the center of the block that is also used by most of the other homes on this block. The pine tree in question is growing near the center of the site on the north property line. The home waste line runs from the home to a cleanout about 20 feet east of the tree and then roughly parallels the property line to another cleanout at the west edge of the property.

Size and species of trees(s) requested for removal/pruning:

Remove one Monterey pine – 18” diameter.

Health and condition of tree requested for removal:

This appears to be a relatively healthy pine tree. The main trunk splits into two main leaders about 15 feet above ground level and the tree is about 35 feet tall. There is some dwarf mistletoe growing in the tree trunk system. Dwarf mistletoe can cause abnormal tissue and can occasionally lead to structural problems and loss of plant vigor. Problems can be minimized with periodic pruning to reduce weight on horizontal limbs.

Previous requests and decisions:

None.

Reason for request - Description of Project:

The applicant is concerned about roots intruding into and damaging the sewer line for the property. The applicant excavated an 8 foot section of the waste line from the western

cleanout back towards the tree. The pipe is about 3-4 feet deep. The attached photos show how a root has penetrated a coupling and the waste pipe has been distorted from pressure by the adjacent root. The root appears to be growing parallel and spirals around the pipe back towards the tree. The applicant is concerned the waste line may further compromised going back towards the tree and the other cleanout. This is the original pipe for the home.

The importance of the tree(s) to the urban forest in the area:

The tree contributes to the upper canopy of the urban forest in this neighborhood.

Size and species of tree(s) that are to be preserved:

Coast live oak: 12", 11", 2- 10", 3", 2- 7", 8", 3- 5", 9- 6", 4- 4"

Impacts construction may have on trees that are to be preserved and suggested mitigation:

N/A

Options:

1. Approve the application.
2. Do not approve the application.
3. Postpone consideration.

Staff Recommendations:

Option 2. Do not approve the application. While damage to the waste line is apparent, to fully correct the damage and prohibit any future damage the pipe needs to be replaced. At the current time just removing the tree arrests further deformation and the current intrusion issue. But the pipe is compromised as the photos show so it should be replaced. Either careful hand digging or a "trenchless" replacement technique can be used to replace the pipe and allow the tree to be retained.

If the application is approved, I recommend planting a replacement tree on the site or public right-of-way on Santa Rita St.

CITY OF CARMEL-BY-THE-SEA
P.O. Box "SS"
Carmel, CA 93921
Ph: (831) 620-2070/FAX: 831-624-2132

Date Received 5/16/13
Application Fee: \$
Receipt # 51838

**APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES
NO CONSTRUCTION**

Location of property: CARMEL by The Sea
Block: 45 Lot: #5 SE of 4th

Name of Property Owner: GYLLMEYER TR. Name of Applicant/Contractor: GYLLMEYER

Mailing Address P.O. BOX 1522 Mailing Address: P.O. BOX 1522

Phone #: 831-6246735 Phone #: 831-6246735

WHO WILL BE REMOVING/PRUNING THE TREE(S): To be Determined
City Business License #:

(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: 1 Pine 18" APPROX 35'

Number, size and species of limbs/roots to be removed:

Reason for removal or pruning: Large Roots Are impeding ON
Sewer System. See Attached Photos

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line:

Gyll Meyer Tr. Date: 13 May 2013

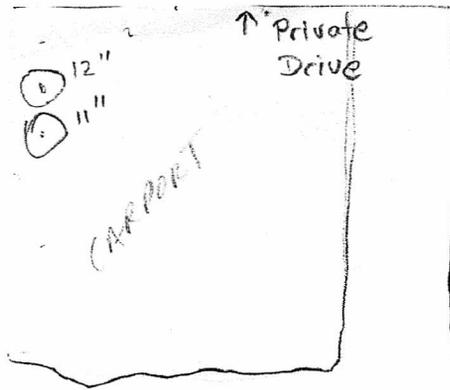
A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure.
4. Location of areas for tree replanting -- The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.

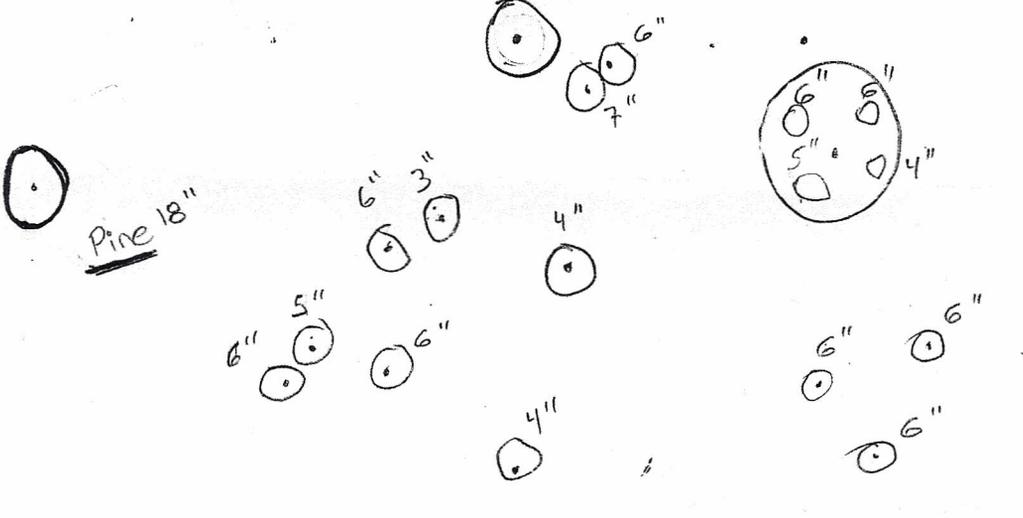
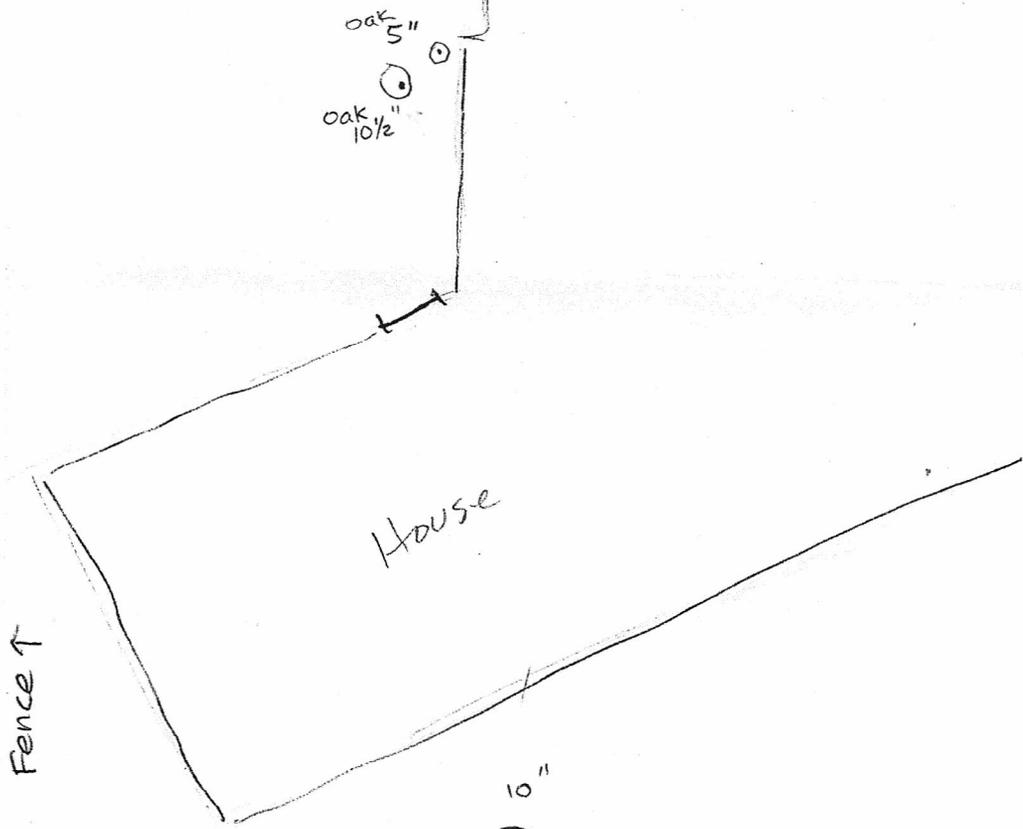
- Any decision of the Forest and Beach Commission is based on information submitted with this application -- PLEASE BE ACCURATE.
- NO WORK IS PERMITTED until you have picked up your permit for tree work -- The Permit must be posted on the job site when work is being performed.

Owner's Signature: Gyll Meyer Date: 13 May 2013
Agent for Owners: _____ Date: _____

INCOMPLETE APPLICATION WILL BE RETURNED



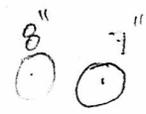
All trees marked in inches across.
All are oak except for one pine.

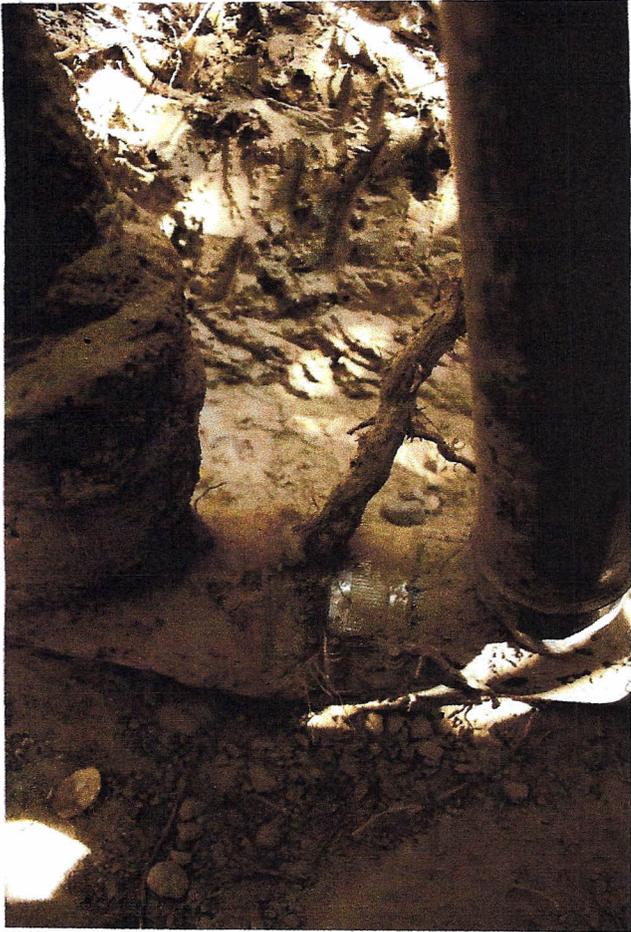


All oak 6" each

(10)

stone wall Santa Rita





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MEMORANDUM

TO: Tom Leverone, Chairperson
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 30 May 2013

SUBJECT: Scheduling a Special Meeting for July

The regular meeting date for July falls on the 4th of July holiday a special meeting will need to be scheduled. Please consult your address books and come to the June meeting with open dates and times.

City Trees Removed (upper/lower)		MAY	YTD	2012	City Trees Planted (upper/lower)		May	YTD	2012
		7(5/2)	31 (17/14)	96			4 (2/2)	30 (17/13)	73
s/ 11th between Dolores & Lincoln	5" Monterey cypress								
e/ Camino Real between 2nd & 4th	15" Monterey pine								
e/ Mission between 4th & 5th	16" Coast live oak								
s/ Lorca Lane between Junipero & CDM	9" Coast live oak								
n/ 13th bet. Camino Real & Carmelo	28" Monterey pine								
n/ 3rd between Santa Rita & Santa Fe	18" Monterey pine								
n/ 4th between Lobos & City limit	27" Monterey pine								
w/ Monterey between 1st & 2nd									5 gal. Coast live oak
w/ Lincoln between Ocean & 7th									5 gal. Monterey pine
s/ 2nd between Santa Fe & Torres									5 gal. Monterey pine
w/ Santa Rita bet. Ocean & Mt. View									15 gal. Locust

Private Removal Permits (upper/lower)		7(9/2)	35(21/23)	60	Private Planting Requirements		5 (3/2)	16(6/10)	20
e/ Junipero between 2nd & 3rd	18" Coast live oak								
w/ Monte Verde between 2nd & 3rd	13", 12" Monterey pine; 8" 14" Monterey cyp								5 gal. lower canopy
n/ 5th between Junipero & Mission	20", 24" Monterey cypress								
w/ Forest Rd. between Ocean & 7th	15" Coast live oak								15 gal. lower canopy
w/ Monte Verde between 12th & 13th	30" Monterey pine								
e/ Lincoln between 13th & Santa Lucia	45" Monterey pine								15 gal. upper canopy (5 gal. Mtry. Pine)
w/ Casanova between 2nd & Palou	29" Monterey pine								15 gal. upper canopy

Construction Permits (remove/ prune)		2(1/1)	12(7/5)	(68/)	Construction Planting Requirements		2(1/3)
e/ San Antonio between 11th & 12th	4" Monterey cypress						
ne/ Dolores & 8th	8" Evergreen pear						

Private Pruning Permits		1	6
e/ Junipero between 2nd & 3rd			

City Pruning by contractors			
level I - total tree		1	13
level II - hazard /emergency		2	6
level III - specific purpose		1	6

Contracts	
Iverson Tree Service	Remove 12 dead trees
West Coast Arborists	Grid pruning contract

Construction Finals	Issued	Planted
e/ Lincoln between 3rd & 4th	9/26/2011	15 gal. redwood

(13)