

**CITY OF CARMEL-BY-THE-SEA  
FOREST AND BEACH COMMISSION  
MEETING AGENDA**

**Thursday, April 14, 2016  
Tour of Inspection – 2:30 p.m.  
Regular Meeting – 3:30 p.m.**

City Hall, Council Chambers  
East side of Monte Verde St. between Ocean & 7<sup>th</sup> Avenues  
Carmel, California

**CALL TO ORDER AND ROLL CALL**

COMMISSION MEMBERS:                   KAREN FERLITO – CHAIR  
  KATHY BANG – VICE CHAIR  
  DAVID REFUERZO  
  JEFF BARON  
  MAGGIE EATON

**TOUR OF INSPECTION**

Shortly after 2:30 p.m., the Commission will leave the Council Chambers for an on-site Tour of Inspection of all properties listed on this agenda. The Tour may also include projects previously approved by the City and not on this agenda. Prior to the beginning of the Tour of Inspection, the Commission may eliminate one or more on-site visits. The public is welcome to follow the Commission on its tour of the determined sites. The Commission will return to the Council Chambers at **3:30 p.m.** or as soon thereafter as possible.

1. N/ Fourth Ave. between Santa Rita St. and Santa Fe St. – Application to remove a private Monterey pine tree.
2. Carpenter St. between 1<sup>st</sup> Ave. and 2<sup>nd</sup> Ave. – review of completed storm drain project.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF PUBLIC WORKS STAFF**

Mike Tope – Coastal Gardener / Maintenance worker  
Thomas Lang – Maintenance Worker

## **APPEARANCES**

Thank you for attending the meeting. Anyone wishing to address the Commission on matters not on the agenda, but within the jurisdiction of the Commission, may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

## **CONSENT AGENDA**

1. Consideration of the Minutes for the March 17, 2016 Regular Meeting and the March 21, 2016 Special Meeting

## **PUBLIC HEARING**

2. Consideration of an application to remove a 33" diameter Monterey pine on private property due to damage to a driveway, falling limbs, roots over the gas service, and declining health. The property is located on the north side of Fourth Ave., 2 east of Santa Fe St. The applicant is Jeff Di Benedetto for the owner, John Souza.

## **ORDERS OF BUSINESS**

3. Verbal report from the Centennial ad hoc committees
4. Report from the Arbor Day ad hoc committee

## **REPORTS FROM STAFF AND COMMISSIONERS**

5. City Forester's Report
  - A. February tree data
  - B. Parks activities
  - C. Beach activities
  - D. Storm update
  - E. Tree tagging update
  - F. Future agenda items
6. Public Works Director's Report
  - A. Updates on City Council Items
  - B. Other Items of Interest to the Commission
7. Commissioner Announcements

**ADJOURNMENT**

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7<sup>th</sup> Avenues during normal business hours.

The next meeting of the Forest and Beach Commission will be:

Regular Meeting – May 12, 2016  
Tour of Inspection – as required  
3:30 p.m. – Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication’s Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

**AFFIDAVIT OF POSTING**

*I, Mike Branson, City Forester, for the City of Carmel-by-the-Sea, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Carmel-by-the-Sea City Hall bulletin board, at the Harrison Memorial Library on Ocean and Lincoln Avenues, the Carmel Post Office, and distributed to members of the media on April 8, 2016.*

Dated this 8th day of April 2016 at the hour of 4:00 p.m.



Mike Branson  
City Forester

**CITY OF CARMEL-BY-THE-SEA  
FOREST AND BEACH COMMISSION - MINUTES  
REGULAR MEETING  
THURSDAY, MARCH 17, 2016**

**CALL TO ORDER AND ROLL CALL**

COMMISSION MEMBERS PRESENT: Karen Ferlito, Chair  
Jeff Baron  
Maggie Eaton  
David Refuerzo

COMMISSION MEMBERS ABSENT: Kathy Bang, Vice-chair

STAFF PRESENT: Rob Mullane, AICP, Public Works Director  
Mike Branson, City Forester  
Matt Feisthamel, Assistant City Forester  
Leslie Fenton, Executive Assistant

**TOUR OF INSPECTION**

The Forest and Beach Commission visited the following site:

1. W/Carmelo St. between Tenth Ave. and Eleventh Ave. – Application to remove a private redwood tree.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

Members of the audience joined the Commission in the Pledge of Allegiance.

**INTRODUCTION OF PUBLIC WORKS STAFF**

Public Works Director Rob Mullane introduced Maintenance Worker Domonic Marquez and Forest Care Worker Kimberly Moscato.

**APPEARANCES**

David Shonman appeared before the Commission and spoke about a recent letter in the Carmel Pine Cone regarding the color and cleanliness of the beach sand. Mr. Shonman provided a copy of a letter he wrote in response.

**CONSENT AGENDA**

1. Consideration of the Minutes for the February 11, 2016 Regular Meeting.

Commissioner REFUERZO moved to approve the minutes for the February 11, 2016 Regular Meeting, seconded by Commissioner EATON and carried by the following roll call vote:

AYES: Baron, Eaton, Refuerzo, Ferlito  
NOES: None  
ABSTAIN: None  
ABSENT: Bang

### **PUBLIC HEARING**

2. Consideration of an application to remove a 41" diameter coast redwood on private property due to safety concerns. The property is located on the west side of Carmelo St., 2 north of 11<sup>th</sup> Ave. The applicant and owner is Karen Juhring.

Assistant Forester Matt Feisthamel presented the staff report. Chair Ferlito opened the public hearing at 3:50 pm. The applicant Karen Juhring appeared before the Commission and spoke in support of the request. There being no other appearances, the public hearing was closed at 3:53 pm.

After discussion, Chair Ferlito moved to approve the removal with the following conditions: 1. Two (2) upper canopy trees be planted, one 24" box in the front at the position recommended for replanting on the application and one smaller tree in the back yard; 2. City to completely remove excess asphalt in front of house and plant two (2) trees; 3. owner to nurture and water the two new trees on private property; 4. City to maintain the two new trees planted on City right-of-way, seconded by REFUERZO and carried by the following roll call vote:

AYES: Baron, Eaton, Refuerzo, Ferlito  
NOES: None  
ABSTAIN: None  
ABSENT: Bang

### **ORDERS OF BUSINESS**

3. Verbal report from the Centennial ad hoc committees.

Chair Ferlito announced that the Scenic Pathway committee has not met yet. City Forester Mike Branson announced that Assistant Forester Matt Feisthamel and landscape architect Scott Hall inspected the pathway, tested the irrigation system, and are updating the maps.

Commissioner Refuerzo announced that the Holiday Tree replacement presentation has been updated and that a Special Forest & Beach Commission meeting will be held Monday, March 21, 2016 at Vista Lobos to discuss the options for the tree. The power-point presentation will be placed on the website.

4. Verbal report from the Arbor Day ad hoc committee.

Chair Ferlito announced that the committee met with Mike Branson and Matt Feisthamel at the First Murphy House to determine where the work would be completed and what would be planted. There is also interest from a Daisy Girl Scout Troop and the Carmel Heritage Society to assist. The Monterey

Peninsula Water Management District will have a table set-up at the event. The event is scheduled for Saturday, April 30, 2016.

### **REPORTS FROM STAFF AND COMMISSIONERS**

5. City Forester's Report
  - A. February Tree Data
    - \* 14 City trees removed – 5 near the tennis courts, 2 pines at Forest Theater ADA pathway project area, replacement trees are planned.
    - \* Report to Commission at the next meeting on the landscaping plan at Forest Theater
    - \* 2 trees fell due to storm activity on February 1<sup>st</sup>.
    - \* Received 8 applications for the removal of 10 trees – 7 upper/3 lower, replanting requirements.
  - B. Parks Activities
    - \* Trees that fell near the tennis courts caused some damage that has since been repaired.
    - \* A new sign located at the tennis courts has been redone to include pickleball.
    - \* Recent weed pull at MTNP also worked on fence at Native Plant Garden.
  - C. Beach Activities
    - \* There has been significant erosion due to storm wave action.
    - \* Low spots on Scenic Rd. pathway have been repaired.
    - \* PW crew is working with the City's consulting geologist to shore up beach structures and grouting of sea-walls at the 13<sup>th</sup> Ave. cove.
  - D. Storm Update
    - \* 3 City trees fell: Lobos south of 3<sup>rd</sup>, Ocean & San Antonio and Casanova south of 12<sup>th</sup>; several limbs also came down.
    - \* NE section of town is very wet, natural seepage.
  - E. Tree Tagging Update
    - \* Weather proof tree tag is being handed out with permits.
    - \* 48% compliance – only inspected once a year.
    - \* Letter mailed to owner if agent/tree service picks up the permit.
  - F. Future Agenda Items
    - \* North Dunes.
    - \* Joint meeting/workshop with Planning Department.

### **PUBLIC WORKS DIRECTOR'S REPORT**

- A. Updates on City Council and Planning Commission Items
- B. Other items of interest to the commission
  - \* 2 recruitments are currently in background – Coastal Gardner and Maintenance Worker.
  - \* Staff working on FY 2016-17 Budget and CIP.

- \* CIP is on April Planning Commission meeting.
- \* Requesting 5 new positions in FY 2016-17 budget – Project Manager, Environmental Compliance Manager, ½ time Office Assistant, part-time Facilities Maintenance Worker and part-time Intern.
- \* Fee workshop to be held Monday, March 21 at 7:00 pm, discussing Planning & Building, encroachment and Public Works fees.
- \* Forest Theater substantial completion anticipated for end of March.
- \* March 23, propane demonstration to be held at the ramp near 8<sup>th</sup> Avenue.
- \* April 5 Council Meeting – possible beach fire discussion.

**COMMISSIONER ANNOUNCEMENTS**

- \* Commissioner Refuerzo announced that the monthly CRA Beach Clean-up is scheduled for Saturday.

**ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at 5:20 pm.

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Leslie Fenton, Acting Commission Secretary

ATTEST:

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Karen Ferlito, Chair

**CITY OF CARMEL-BY-THE-SEA  
FOREST AND BEACH COMMISSION  
SPECIAL MEETING MINUTES  
Monday, March 21, 2016  
5:00 p.m. - Tour of Inspection  
5:30 p.m. - Special Meeting**

Vista Lobos Community Room  
West side of Torres St. between 3<sup>rd</sup> and 4th Avenues  
Carmel, California

**I. CALL TO ORDER AND ROLL CALL FOR TOUR OF INSPECTION**

COMMISSION MEMBERS:           KAREN FERLITO - Chair  
  JEFF BARON  
  MAGGIE EATON  
  DAVID REFUERZO

COMMISSION MEMBERS ABSENT:   KATHY BANG – Vice Chair

**II. TOUR OF INSPECTION**

At 5:00 p.m., the Commission met on-site for a Tour of Inspection:

1.       Northwest corner of Junipero Ave. and Ocean Ave.

**III. ROLL CALL**

**IV. PLEDGE OF ALLEGIANCE**

Members of the audience joined the Commission in the Pledge of Allegiance.

**V. ORDERS OF BUSINESS**

1.       Review, receive comments, and determine a replacement plan for the City Holiday Tree as part of the Carmel-by-the-Sea Centennial activities.

Chair Ferlito outlined why the Commission was reviewing this agenda item and provided background on the formation of the holiday tree ad hoc committee.

Commissioner Refuerzo reviewed the updated PowerPoint presentation on the various options the ad hoc committee had developed for replacement of the current City holiday tree and answered questions from other Commissioners and the public.

Public comment was opened at 6:05 p.m.

Ernest "E" Griffin-Ortiz asked questions about the various options and asked if funding was available to replace the current tree with one of the options.

Bobbie Richards also asked questions on the options and offered another possible alternative option that included yearly sponsor opportunities.

After further discussion, a motion was made by Chair Ferlito to recommend to the City Council Option 1A: planting a large (48" box) tree in the southeast corner planter of Devendorf Park and to continue decorating the current tree until the new tree is large enough. The motion was seconded by Commissioner Eaton and carried by the following roll call vote:

Ayes: Eaton, Refuerzo, Baron, Ferlito  
Noes: None  
Abstain: None  
Absent: Bang

## **VI. ADJOURN**

There being no further business to come before the Commission, the meeting was adjourned at 6:30 pm.

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Mike Branson, City Forester

ATTEST:

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Karen Ferlito, Chair



CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission Report

April 14, 2016

**To:** Chair Ferlito and Forest & Beach Commissioners  
**From:** Mike Branson, City Forester  
**Subject:** Tree Removal (Private)  
Block: 39, Lots: east halves of 18 and 20  
N/ 4<sup>th</sup> Ave., 2 east of Santa Fe St.  
Applicant/Owner: Jeff Di Benedetto / John Souza

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**Site Condition:**

This property is a 4,000 square-foot lot with a single-family residence and an attached single-car garage facing 4<sup>th</sup> Avenue. Much of the property is covered with hardscape including a portion of the right-of-way along 4<sup>th</sup> Avenue. The 32" diameter Monterey pine tree is growing at the southeast corner of the property about 4 feet from the garage and adjacent to the paver driveway. There is a narrow pathway between the garage and the tree connecting to the side yard on the north side of the property where the gas meter is located. The paver driveway has some undulations and lifting but it is difficult to determine the direct cause of the irregularities without removing the pavers. The south side of the tree borders a six-foot wide unimproved area of the public right-of-way between the asphalt street and private property. Just north of the tree on public property is a small dead young Monterey pine sapling.

**Size and species of trees(s) requested for removal/pruning:**

Remove one Monterey pine (32") on private property.

**Health and condition of tree requested for removal:**

The tree appears to be in good overall condition without any significant insect, disease, or structural problems. The tree has some dead limbs in the tree canopy but overall the canopy is open and well structured. There are several large buttress roots originating from the base of the trunk that may be impacting the driveway and gas service

**Previous requests and decisions:**

None.

**Reason for request and Description of Project:**

The applicant is concerned about damage to the paver driveway, damage from falling limbs, roots over the gas service, and the health of the tree.

**The importance of the tree(s) to the urban forest in the area:**

The tree contributes to the upper canopy of the forest in this neighborhood.

**Size and species of tree(s) that are to be preserved:**

5" diameter Coast live oak

**Impacts construction may have on trees that are to be preserved and suggested mitigation:**

N/A

**Options:**

1. Approve the application.
2. Do not approve the application.
3. Continue the item for additional information or investigation.

**Staff Recommendation:**

Option #2. Do not approve the application. The tree is in relatively good health and condition at this time. The gas meter is along the garage just north of the tree, but there does not appear to be an issue with the gas service and the tree roots. Staff recommends that the applicant prune out the dead limbs from the tree canopy and continue to monitor the condition of the tree. Staff also recommends that the applicant further investigate driveway issues by lifting the driveway pavers to allow a better assessment of the cause of the driveway undulations and if any root pruning can resolve the issue. Staff is available to conduct a follow-up site visit once the pavers are lifted to provide additional consultation on whether root pruning would be appropriate.

If the tree is approved for removal, staff recommends that the applicant plant a new 5-gallon upper canopy tree on the property. This may require removal of some hardscape to provide an adequate space for a new tree.

Attachment

1. Tree Removal Permit Application for Di Benedetto



CITY OF CARMEL -BY-THE-SEA  
PO BOX DRAWER G  
CARMEL, CA 93921  
Phone: (831) 620-2010

Date Received: 3.18.16  
FEE: \$ 32.51  
RECEIPT #: 114928

**APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREE NO CONSTRUCTION**

Location of property: 4th Ave 2 NE Santa Fe

BLOCK: 39 LOT: 18+20 APN: 010-029-021

Name of Property Owner: John Souza Name of Applicant/Contractor: Jeff Di Benedetto

Mailing Address: P.O. Box 1956 Mailing Address: P.O. Box 762

Carmel by the Sea 93921 Carmel by the Sea 93921

Phone #: 510-376-9045 Phone #: 831-277-0052

WHO WILL REMOVE/PRUNE TREE(S): South Bay Tree Care 20225 Wilder Ct. Salinas 93907

**\*PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY\***

Number, size and species of tree(s) to be removed: 1 60ft Pine Tree

Number, size and species of limb(s) to be removed: 10 limbs - 6-8ft long, 8-10 inches diameter

Number, size and species of root(s) to be removed: Number of roots unsure - Pine tree

Reason for removal or pruning: roots pulled up driveway pavers, limb fell on roof and cracked skylight, roots cover over PG&E gas line, tree dying.

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest Beach Commission to act on your absence by signing on the following line: \_\_\_\_\_

**RECEIVED**

**A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:**

**MAR 18 2016**

**City of Carmel-by-the-Sea  
Planning & Building Dept.**

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s) /limb(s) to be removed or pruned
3. Footprint of the structure
4. Location of areas for tree replanting- The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with which guideline.

- Any decision of the Forest and Beach Commission is based on information submitted with this application.
- **PLEASE BE ACCURATE.**
- **NO WORK IS PERMITTED** until you have picked up your permit for tree work-The Permit must be posted on the job site when work is being performed.

Owner's Signature: \_\_\_\_\_ Date: 3.17.16

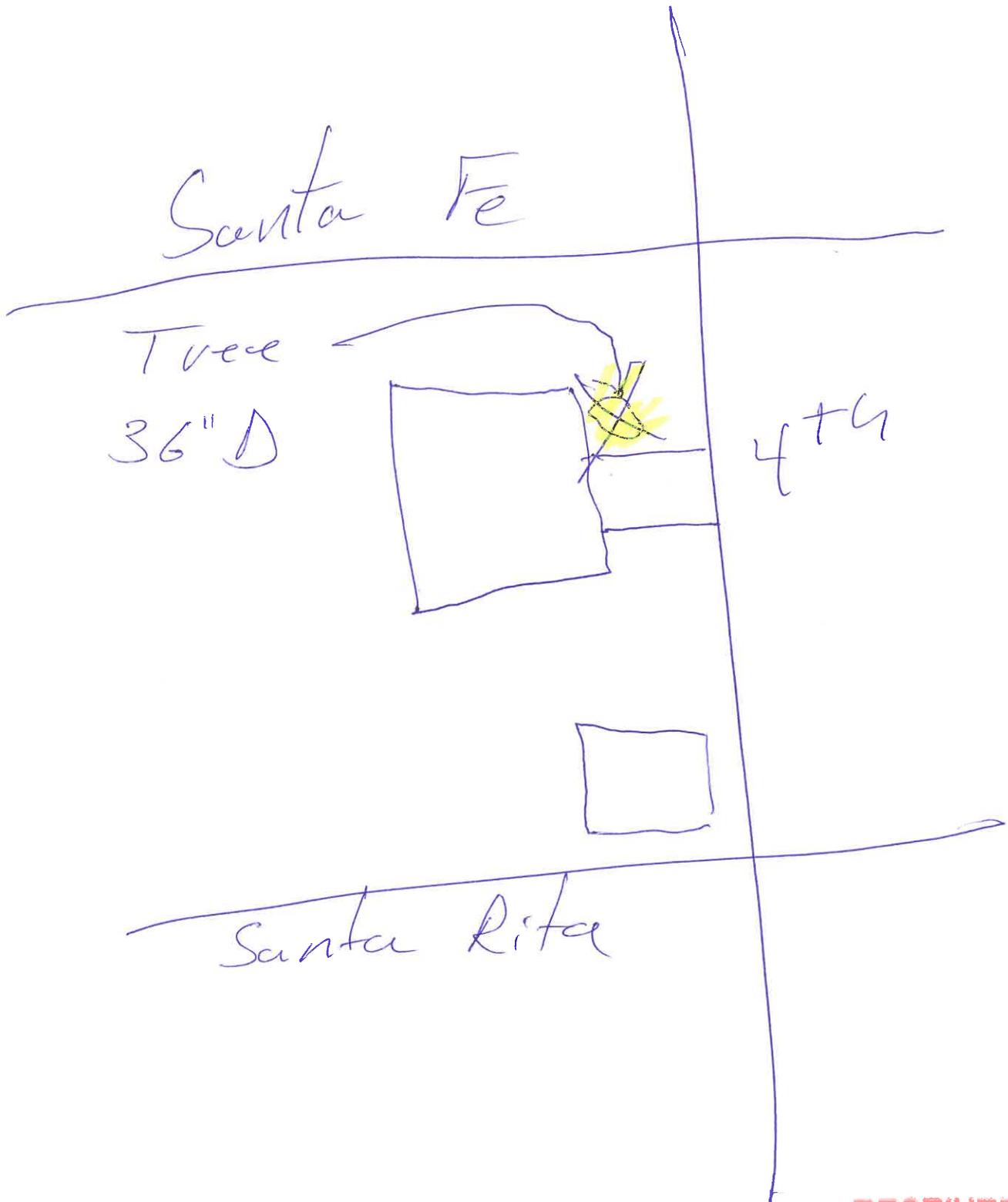
Agent for Owners: \_\_\_\_\_ Date: 3/17/16

**INCOMPLETE APPLICATIONS WILL BE RETURNED**

March 18, 2016	*****	Receipt #..: 64928
Friday 10:29 am	* City of Carmel-by-the-Sea *	Register #.: 000
By: FENTON	*****	Terminal ID: T50
	P.O. BOX CC CARMEL, CA. 93921	

I.D. Number	Amount Paid
PRIV PRIVATE TREE REMOVAL	32.51
	01 33626 0002

Check #	Check Amount	Cash	Amt Tendered	Total Paid	Change
MC	32.51	.00	32.51	32.51	.00
				=====	=====
Paid By.: JEFF DEBENEDETTO					



**RECEIVED**

MAR 18 2016

City of Carmel-by-the-Sea  
Planning & Building Dept.



CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission Report

April 14, 2016

**To:** Chair Ferlito and Forest & Beach Commissioners  
**From:** Mike Branson, City Forester  
**Subject:** Arbor Day Event for 2016

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The Arbor Day ad hoc committee has confirmed the official Carmel Arbor Day event for 2016 will be on Saturday, April 30, 2016, from 9:00 a.m. to 12:00 p.m. at the First Murphy Park. This will also be a centennial event in honor of Carmel-by-the-Sea's 100<sup>th</sup> birthday. The Monterey Regional Waste Management District and the Monterey Peninsula Water Management District have been invited to set up information booths for the public. The First Murphy House will also be open for public tours.

The official flyer is attached and will be sent out with an invitation to attend to all City Commissions, the City Council, and the Carmel Centennial Committee. A press release will also be sent to the local media outlets.

Attachment 1 – Arbor Day 2016 Flyer

The Carmel-by-the-Sea Forest and Beach Commission

# Arbor Day Celebration

## Commemorating Carmel's 100<sup>th</sup> year!

Help us continue the revitalization of First Murphy Park. We'll be planting three new trees and drought tolerant shrubs.

The morning will also feature Carmel Heritage Society tours of the First Murphy House, Michael J. Murphy's 1902 house, his first in Carmel.

**Where:** First Murphy Park, at the corner of Lincoln and 6<sup>th</sup> (roughly behind the Harrison Memorial Library)

**When:** Saturday, April 30<sup>th</sup>, 9am to Noon

Coffee, pastries, water, tools, and good cheer provided! Volunteers should bring work gloves and sturdy shoes.



Please contact us to let us know that you're coming! You can contact Assistant City Forester Matt Feisthamel at [mfeisthamel@ci.carmel.ca.us](mailto:mfeisthamel@ci.carmel.ca.us), or call (831) 620-2071. We'll be sure to have enough tools and coffee for everyone.

MARCH 2016

City Trees Removed (upper/lower)		MAR	YTD	2015	City Trees Planted (upper/lower)		MAR	YTD	2015
		13(10/3)	70(62/8)	162			13(5/8)	24(11/13)	123
s/6th bet San Carlos & Dolores	9" 8" Yews				15 gal. oak; 5 gal. pistache				
e/ Casanova bet. 12th & 13th	17" Monterey pine				1 gal. Monterey pine				
n/ Ocean bet. Carmelo & San Antonio	33" Monterey pine								
w/ Lobos bet. 3rd & 4th	30" Monterey pine								
e/ Carpenter bet. 4th & 5th	15" Monterey pine								
s/ 6th bet Dolores & Lincoln	34" Monterey pine								
s/ 4th bet. Santa Fe & Torres	33" Monterey pine								
e/ Camino Real bet. 7th & 8th	7" Monterey pine								
se Escalle Way & Perry Newberry	18" Monterey pine								
w/ Lincoln bet. 13th & Santa Lucia	30"; 32" Monterey pines								
Forest Theater	11" oak				3 - 24" box oaks				
					15 gal. oak; 2 - 5 gal. Mtry. pine				
					1 gal. Monterey pine - r				
					e/ San Carlos bet. 5th & 6th				
					15 gal. Brazilian pepper - r				
					e/ Scenic bet. 11th & 12th				
					1 gal. Monterey cypress				
					e/ Carpenter bet. 1st & 2nd				
					15 gal. oak; 15 gal. pistache				
					e/ Camino Real bet. 7th & 8th				
					1 gal. Monterey pine				
					n/ 7th bet. San Carlos & Dolores				
					15 gal. Podocarpus - r				
					r = replace of recently planted tree				
							1(1/0)	18(8/5)	42
<b>Private Removal Permits (upper/lower)</b>		2(2/0)	27(26/10)	119	<b>Private Planting Requirements</b>				
se San Carlos & 12th	20" Monterey pine								
w/ Dolores bet. 21th & 13th	10" Douglas-fir				5 gal. upper canopy				
<b>Construction Permits (remove/prune)</b>		3(2/5)	4(2/6)	15	<b>Construction Planting Requirements</b>		2(1/1)	3(1/2)	8
nw Carpenter & Ocean	18", 24" Monterey pines				5 gal. upper canopy				
e/ Monte Verde bet. 11th & 12th	4" oak; 14", 20", 26" Black acacia				36" box oak				
w/ Junipero bet. 7th & 8th	12" Podocarpus								
<b>Private Pruning Permits</b>		2	2	24	<b>Trees Under Care</b>				
					City watered		213		
					City irrigated		19		
<b>City Pruning by contractors</b>				<b>Construction Finals</b>		<b>Planted</b>			
level I - total tree		4	4	36					
level II - hazard /emergency		0	0	9					
level III - specific purpose		0	0	9					
<b>Contracts</b>									