

**CITY OF CARMEL-BY-THE-SEA  
FOREST AND BEACH COMMISSION**

**MEETING AGENDA  
Thursday, 5 September 2013  
Tour – 1:30 p.m.  
Regular Meeting – 2:15 p.m.**

City Hall, Council Chambers  
East side Monte Verde St. between Ocean & 7<sup>th</sup> Avenues  
Carmel, California

**I. CALL TO ORDER AND ROLL CALL**

COMMISSION MEMBERS: TOM LEVERONE, CHAIRPERSON  
KAREN FERLITO  
LISA BOARDMAN  
DAVID REFUERZO

**II. TOUR OF INSPECTION**

Shortly after 1:30 p.m. the Commission will leave the Council Chambers for an on-site Tour of Inspection of all properties listed on this agenda. The Tour may also include projects previously approved by the City and not on this agenda. Prior to the beginning of the Tour of Inspection, the Commission may eliminate one or more on-site visits. The public is welcome to follow the Commission on its tour of the determined sites. The Commission will return to the Council Chambers at 2:15 p.m. or as soon thereafter as possible.

1. Tree removal, north side of 2<sup>nd</sup> Ave, 2 houses west of Carpenter St.
2. Tenth Ave. and Scenic Rd. regarding beach fire areas and potential signage.

**III. PLEDGE OF ALLEGIANCE**

**IV. APPEARANCES**

Thank you for attending the meeting. Anyone wishing to address the Commission on matters within the jurisdiction of the Commission may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

**V. CONSENT AGENDA**

1. Consideration of the minutes for the 8 August 2013 special meeting.

Page 1.

**VI. APPLICATIONS/PUBLIC HEARINGS**

IF YOU CHALLENGE THE NATURE OF THE PROPOSED ACTION IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS NOTICE, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE FOREST AND BEACH COMMISSION, OR PRIOR TO DELIBERATION OF THE ITEMS ON THE TOUR OF INSPECTION/PUBLIC HEARING.

1. Consideration of an application to remove one Monterey pine (32" diameter) due to concerns of the tree dropping limbs, the lean of the tree, and safety of neighboring properties. The site is located on the north side of 2<sup>nd</sup> Avenue, 2 houses west of Carpenter Street. The applicant and property owner are Viktor and Helen Klinger. Page 4.

## **VII. ORDERS OF BUSINESS**

1. Review and provide direction on proposed signage improvements along the Carmel waterfront. Page 8.
2. Receive an update of the Shoreline Management Plan Implementation Workplan. No page.

## **VIII. REPORTS FROM STAFF AND COMMISSIONERS**

1. Receive verbal report from the Ad Hoc Beach Committee. No page.
2. Forester's report. Page 53.
  - a. August tree data.
  - b. Project updates.
  - c. Parks activities.
  - d. Beach activities.

## **IX. ADJOURNMENT**

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7<sup>th</sup> Avenues during normal business hours.

If there is not a special meeting, the next regular meeting of the Forest and Beach Commission will be:

3 October 2013

1:30 p.m. – Tour of Inspection

2:00 p.m. - Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication's Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

**CITY OF CARMEL-BY-THE-SEA  
FOREST AND BEACH COMMISSION**

**SPECIAL MEETING MINUTES**

Thursday, August 8, 2013

1:30 p.m.

**I. CALL TO ORDER AND ROLL CALL**

The Special Meeting of the Forest and Beach Commission of the City of Carmel-by-the-Sea, California was held on the above date at the hour of 1:30 p.m.

**PRESENT:** Lisa Boardman  
Karen Ferlito  
Tom Leverone – Chairperson  
David Refuerzo

**ABSENT:** None

**STAFF PRESENT:** Mike Branson, City Forester  
Leslie Fenton, Secretary to the Forest and Beach Commission  
Sharon Friedrichsen, Public Services Director

**II. PLEDGE OF ALLEGIANCE**

Members of the audience joined the Commission in the Pledge of Allegiance.

**III. APPEARANCES**

None

**IV. CONSENT AGENDA**

1. Consideration of the minutes for the 3 July 2013 Special Meeting.

It was moved by REFUERZO and seconded by FERLITO to approve the minutes. The motion carried by the following roll call vote:

**AYES:** Boardman, Ferlito, Refuerzo, Leverone  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**V. ORDERS OF BUSINESS**

1. Review, discuss and provide direction on the review of the Shoreline Management Plan.

b. Receive a presentation on public safety and enforcement along the waterfront.

Received a report from Commander Paul Tomasi. Chair Leverone opened the public hearing at 2:08 p.m. David Shonman appeared before the Commission. There being no other appearances, the public hearing was closed at 2:09 p.m.

a. Receive a presentation on the development of the Shoreline Management Plan.

Received a power-point presentation from David Shonman.

c. Receive a presentation on the status of the current Shoreline Management Plan review.

Received a power-point presentation from Public Services Director Sharon Friedrichsen.

Following discussion, the Commission determined: 1) there may be a need to revise certain SMP policies regarding beach fires and signage, 2). the SMP policies relating to the pathway and trash were fine but require a concerted implementation effort in the field, 3) effective signage is required since many of the enforcement and education efforts rely on signage to get messages to beach visitors, 4) staff was asked to report back at the next meeting on some ideas for improving existing beach signage.

**VI. REPORTS FROM STAFF AND COMMISSIONERS**

1. Receive verbal report from the Ad Hoc Beach Committee.

Commissioner REFUERZO presented his report and addressed questions of the Commission.

No public appearances.

2. Forester's Report

Mike Branson, City Forester, presented his report and addressed questions of the Commission.

- a. July tree data report.
- b. Project updates.
- c. Parks activities.

d. Beach activities.

**VII. ADJOURNMENT**

There being no further business, Chairperson LEVERONE adjourned the meeting at 4:53 p.m.

Approved,

Respectfully submitted,

Tom Leverone, Chairman

Leslie Fenton, Secretary

MEMORANDUM

TO: Tom Leverone, Chairperson  
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 25 August 2013

SUBJECT: Tree Removal (Private)  
Block: 17 Lot: part of 17 & 19  
N/ 2<sup>nd</sup> Avenue, 2 west of Carpenter Street  
Applicant/Owner: Viktor and Helen Klinger

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**Site Condition:**

This site is a 4000 square-foot lot with a single-family home and attached garage. The pine in question is located in the back yard of the property. The pine tree is surrounded by a large raised wood deck that incorporates a bench around the circumference of the tree trunk.

**Size and species of trees(s) requested for removal/pruning:**

Remove one Monterey pine – 32”.

**Health and condition of tree requested for removal:**

The pine is a mature tree with an open canopy of well spaced limbs in the upper third of the tree’s height. Some loose bark is visible on the trunk just above the bench height; however there appears to be an intact layer of bark tissue in these areas. The tree leans to the northeast towards another single-family home and a neighboring Inn. The tree appears to be in good health and condition.

I did not observe any significant disease, insect or structural problems with the tree. However, the base and about 3 feet of the lower trunk of the tree is obscured from view by the deck and bench surrounding the tree trunk which prohibits a full inspection of the tree.

**Previous requests and decisions:**

October 2008 – Application for removal of two pines denied (4-1) by the Commission.

**Reason for request - Description of Project:**

The applicants are concerned about limbs and pieces of limbs falling onto their deck area, the lean of the tree, and the safety of their neighbors.

**The importance of the tree(s) to the urban forest in the area:**

The tree contributes to the upper canopy of the urban forest this neighborhood.

**Size and species of tree(s) that are to be preserved:**

Monterey pines – 15”, 2”, and 1”.  
Coast redwood - 16” dbh  
Ornamental cypress – (3) 1” dbh  
Various fruit trees.

**Impacts construction may have on trees that are to be preserved and suggested mitigation:**

N/A

**Options:**

1. Approve the application.
2. Do not approve the application.
3. Postpone consideration.

**Staff Recommendations:**

Option #2. Do not approve the application. The tree appears to be in good condition and health and contributes to the urban forest of the neighborhood. Limbs falling from the tree can be a problem over high use areas but a tree service can be retained to reduce the incidence of limbs falling by removing any dead limbs and reducing the weight on live limbs either by thinning and/or removing pine cones from the limbs.

I recommend the applicants also look into removing the bench around the tree to allow an arborist to examine the lower trunk area for any existing problems that may need to be addressed but cannot be seen with the current situation.

**CITY OF CARMEL-BY-THE-SEA**

P.O. Box "SS"  
Carmel, CA 93921  
Ph: (831) 620-2070/FAX: 831-624-2132

Date Received 6-17-13  
Application Fee: \$ 25.00  
Receipt # \_\_\_\_\_

52104

**APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES**  
**NO CONSTRUCTION**

Location of property: 3ND AVENUE 2 NORTHWEST OF CARPENTER ST  
Block: \_\_\_\_\_ Lot: CARMEL

Name of Property Owner: VIKTOR + HELEN KLINGER Name of Applicant/Contractor: \_\_\_\_\_

Mailing Address P.O. BOX 1511 Mailing Address: \_\_\_\_\_  
CARMEL CA 93921 VIKTOR

Phone #: 831-6220982 Phone #: 915-0005

WHO WILL BE REMOVING/PRUNING THE TREE(S): \_\_\_\_\_  
City Business License #: \_\_\_\_\_

(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: 1 3 FEET O AT BASE PINE

Number, size and species of limbs/roots to be removed: \_\_\_\_\_

Reason for removal or pruning: \_\_\_\_\_

CONSTANT ENDANGERMENT (OF) WITH DEAD LIMBS FALLING FROM 50 FT HEIGHTS. LIABILITY CAUSED BY SIGNIFICANT LEAN AND AGE OF THE TREE.

READY

representative  
tary to the  
horize the

e a minimum  
to plant trees

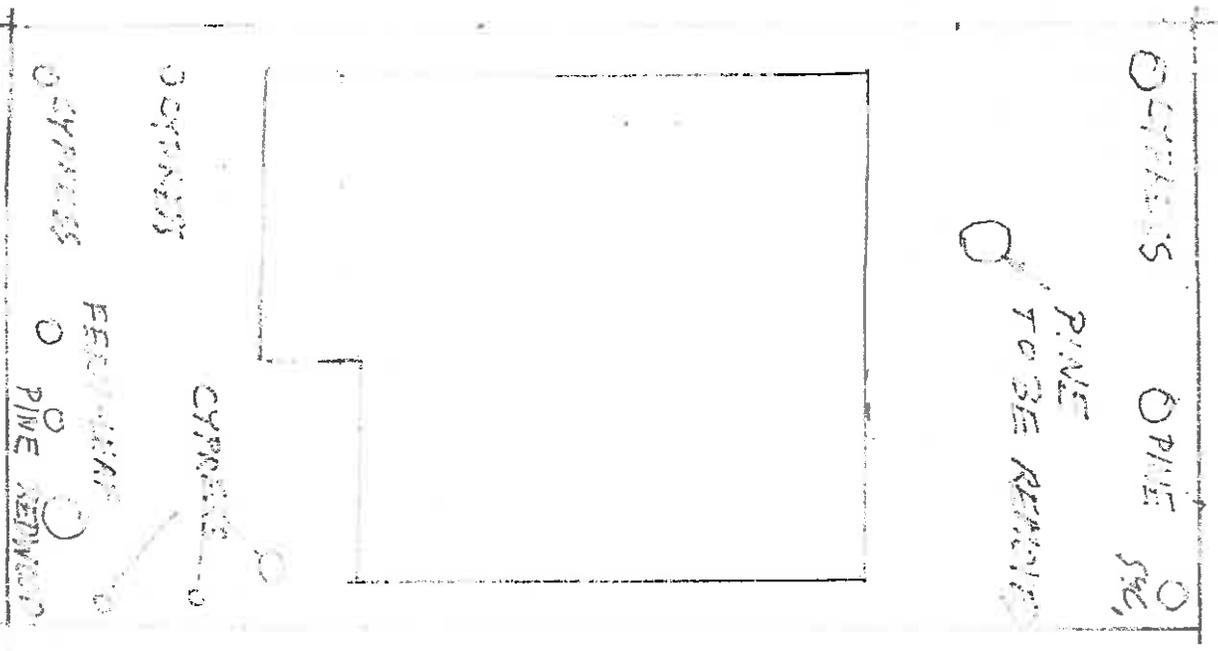
➤ NO WORK IS PERMITTED until you have picked up your permit when work is being performed. \_\_\_\_\_ on the job site

Owner's Signature [Signature] Date: 6/14/2013  
Agent for Owners: \_\_\_\_\_ Date: \_\_\_\_\_

**INCOMPLETE APPLICATION WILL BE RETURNED**

SCALE

1" = 4 FT



2ND AVE

⑦

## MEMORANDUM

Tom Leverone, Chairperson  
Members of the Forest and Beach Commission

**FROM:** Sharon Friedrichsen, Public Services Director  
Mike Branson, City Forester

**DATE:** 29 August 2013

**SUBJECT:** Shoreline Management Plan Review - Signage

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The City Council has made the review of the implementation of the Shoreline Management Plan (SMP) and Forest Management Plan (FMP) and update as necessary, including attention to rights-of-way and trail connectivity a key initiative for 2013. As the Commission commences with a review of the existing goals, objectives and policies, it will determine if any changes should be made to existing Plans and assist in recommendations regarding implementation of existing policies.

At the special meeting of 8 August 2013, the Commission heard a presentation by David Shonman on the history of Carmel Beach's infrastructure and the SMP as well as a report by Carmel Police Commander Paul Tomasi on public safety issues and enforcement along the waterfront area.

After discussion and review of the existing policies, the Commissioners determined that the SMP is in need of some updates to the text and possible revisions to some policies. However, the Commission as a whole felt there was an urgent need for implementation of certain policies for the protection of Carmel Beach. Improved signage was identified as one of the critical areas in need of a significant improvement effort since many of the behaviors and practices along the beach, including beach fire use, are regulated and enforced through effective signage.

Based upon direction from the Commission's to further review signage, staff from Public Services, Police, and Planning met to review existing signs and to develop sign options for activities on the beach and along the pathway. This process has entailed:

1. Using Google Earth to look at signage in other communities in coastal areas.
2. Internet searches for other beach regulatory signs around the world.
3. Police Department handing out more beach rules cards.
4. Development of some design concepts for revised beach signs.
5. Exploring the idea to use temporary signs for holiday and/or weekend use actually on the beach near each access point.
6. Exploring an upgrade to a draft beach rules card that has a map of where fires are allowed and not allowed.

7. Reviewing current City codes regarding beach rules for consistency and recommending pertinent corrections.
8. Evaluating and mapping all of the signs along Scenic Rd., Ocean Ave., and Del Mar Ave. to determine whether the signs are relevant and effective.

Staff will deliver a short Powerpoint presentation describing the results of the above activities, including examples of new signs and locations. Once the Forest and Beach Commission has concluded its review of new sign options and locations, the Commission's recommendations would then be presented to the Planning Commission for review.

As an aide to discussion staff has identified the following pages in the SMP that contain pertinent items relating to beach fires and signage:

- 4-12 signs
- 4-15 fires and fire pits
- 4-21 signage policies
- 5-1 fires
- 5-6 fire policies

# BEACH SIGNAGE

August 20, 2013

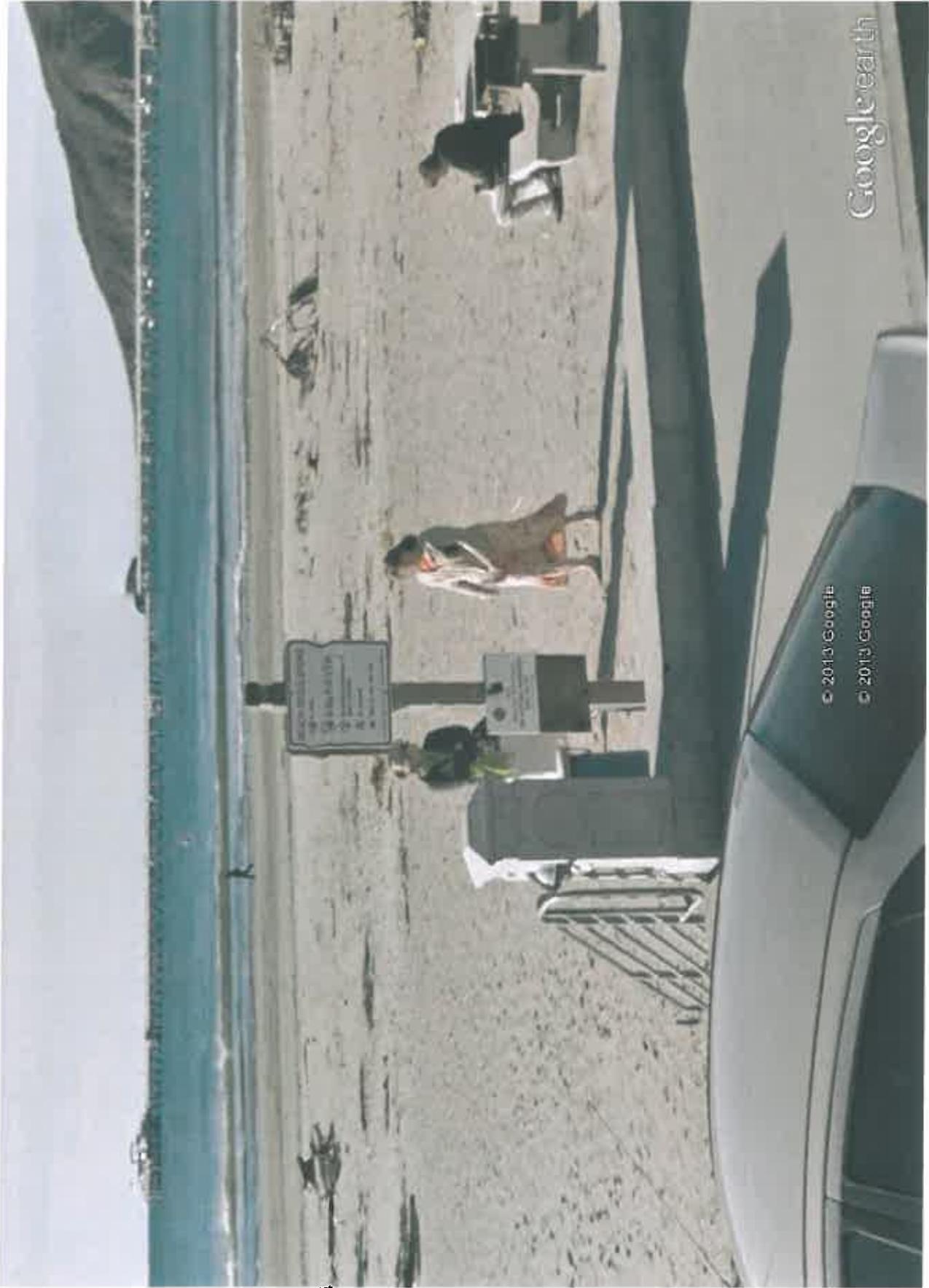
# BEACH RULES

- Fires 3 x 3 x 3 in size
- Out by 10:00 p.m. Use water. Do not cover with sand
- Keep fires 25 feet from bluffs, seawalls or cliffs
- **West of high tide line**
- No wood with sharp objects (pallets, nails, fasteners)
- No trash in fires. Pack it in – Pack it out
- No alcohol after 10:00 p.m.
- Keep off of bluffs. Do not climb on or throw items down the bluffs or cliffs
- No smoking on the beach
- Dogs under voice, have leash, cleanup and dispose of waste
- No overnight sleeping on the beach



# PATHWAY RULES

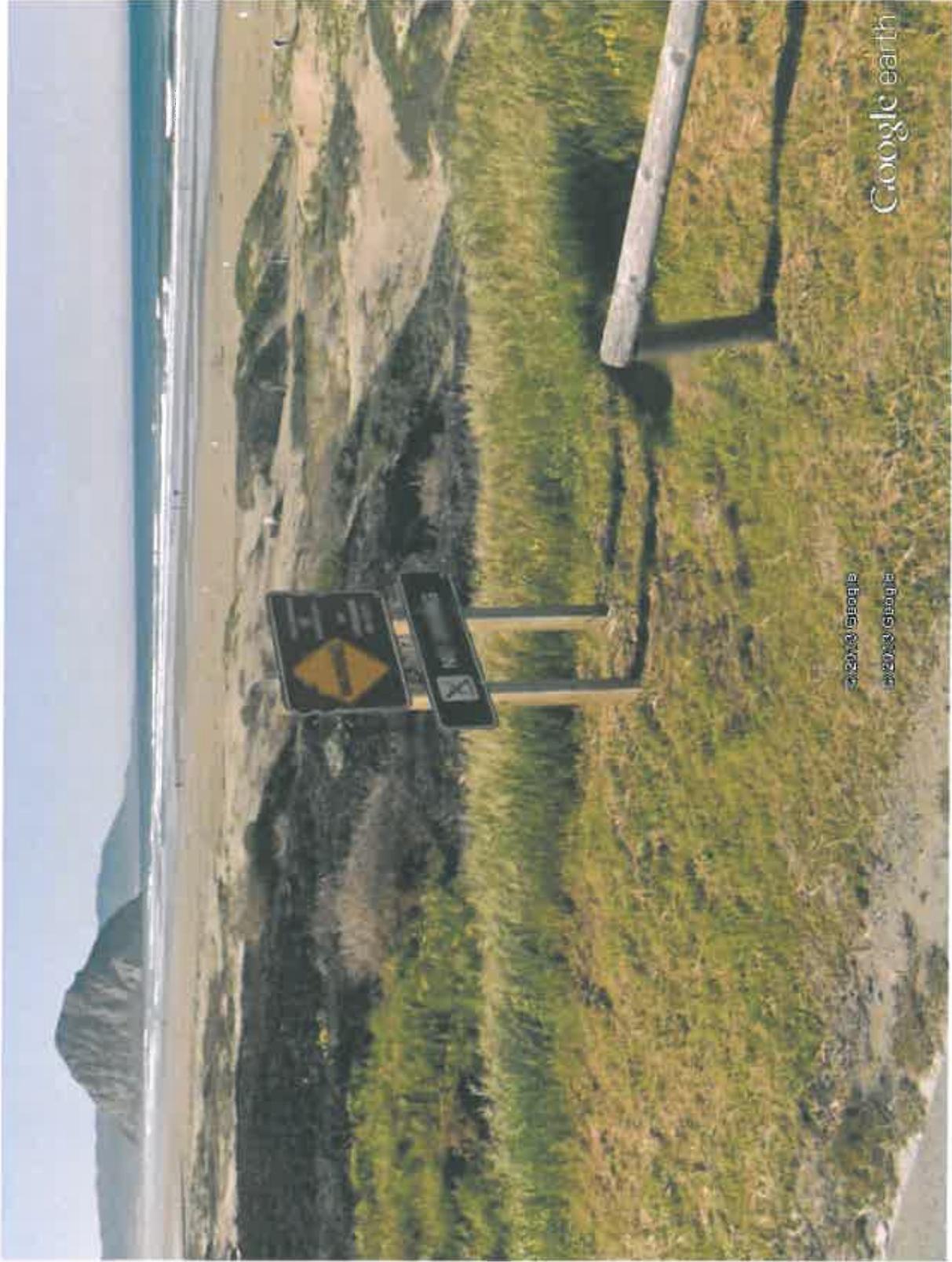
- Dogs
  - On leash
  - Cleanup and dispose of waste
- No smoking
- Do not go onto or throw items down bluffs
- Use access stairways
- No skateboarding on Scenic Rd. or on pathway
- No overnight sleeping on the beach
- No alcohol on Scenic Rd. or on the pathway
- No littering – use designated waste containers

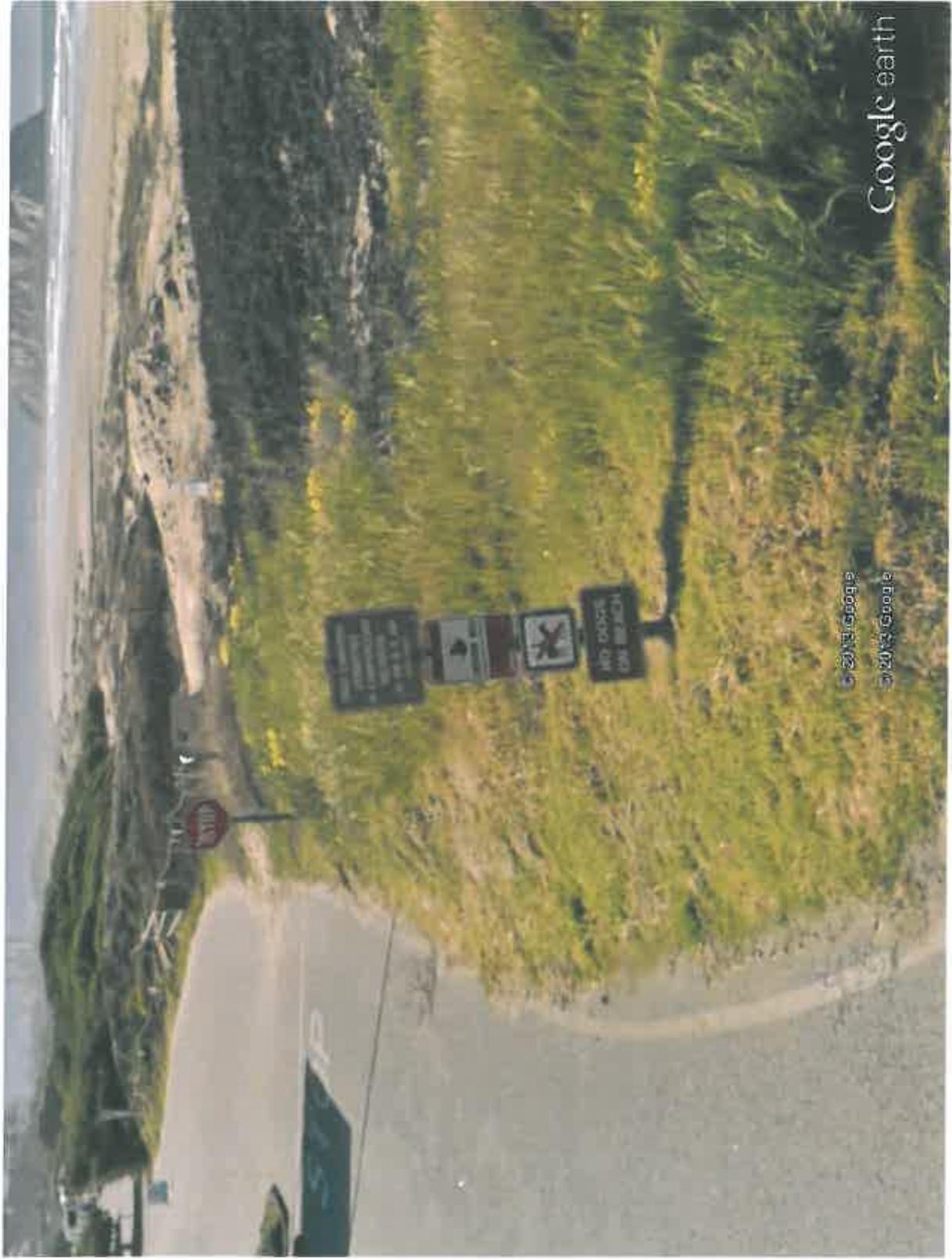






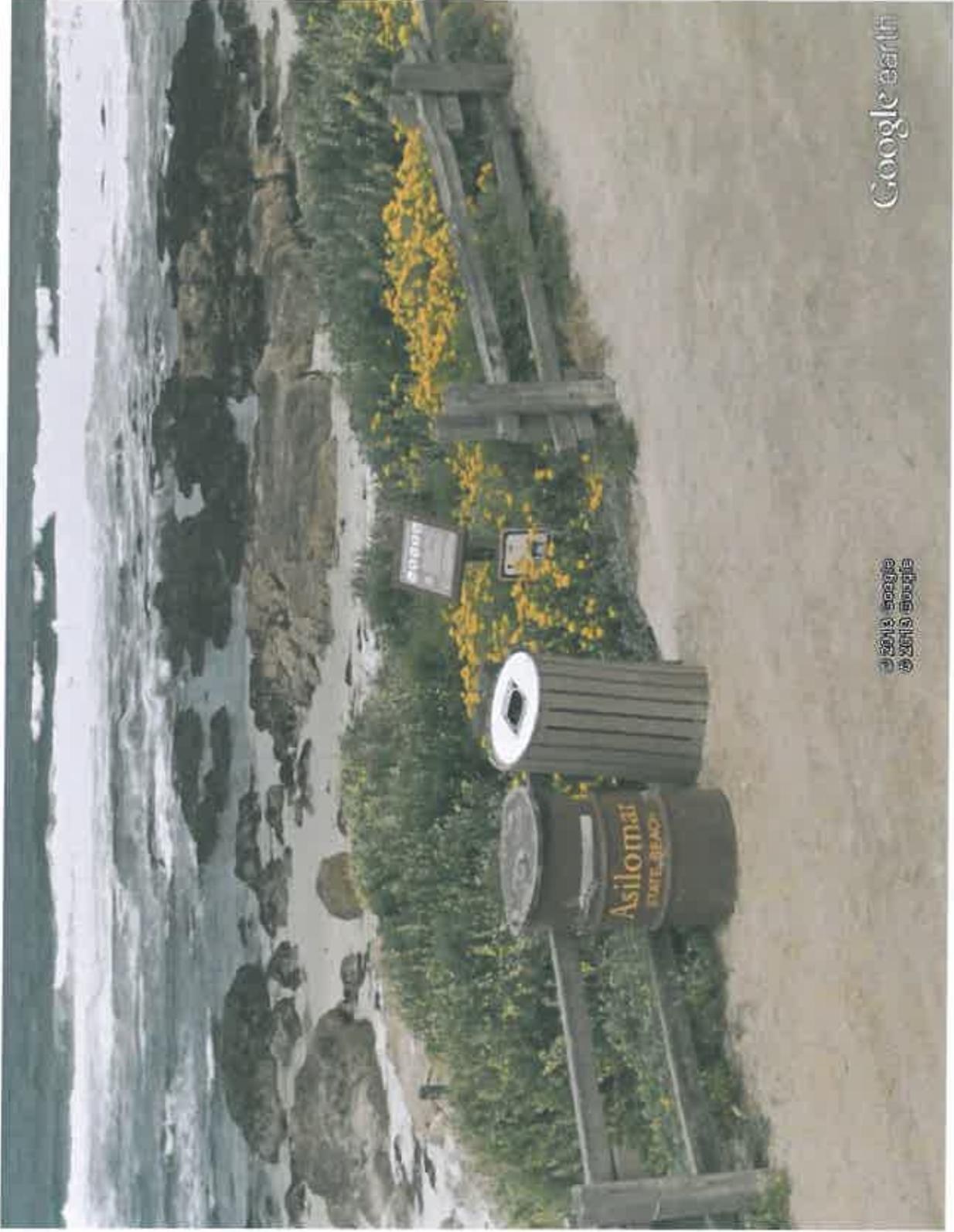
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(17)





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Google earth



(21)

(22)



Google earth

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(27)



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# PLAY IT SAFE



The following can be hazardous and may cause injury or death:

- RIP CURRENTS
- POWERFUL WAVES
- INSHORE HOLES
- DIVING INTO WATER
- LONGSHORE CURRENTS
- CHANGING CONDITIONS

**PACK  
YOUR  
TRASH**

# AT THE BEACH

# شواطع آكلاديير



For The Safety And Comfort Of All Users Of This Beach And Reserve  
Please Observe The Prohibition And General Warning Symbols.

**Council Local Laws. On The Spot Fines Apply By Order C.E.O.**



NO DOGS ON LEADS



NO HORSES



NO ALCOHOL



CAMPING PROHIBITED

NO OVERNIGHT STAY



NO FIRES



NO FISH CLEANING



APRIL TO OCTOBER



NO UNLICENSED BIKES



NO LITTERING



STINGERS

**IF STUNG DOUSE AREA WITH VINEGAR  
AND SEEK MEDICAL AID.  
DIAL 000 IN AN EMERGENCY**

**GENERAL WARNINGS**



UNSTABLE CLIFFS



SLIPPERY ROCKS



SWIMMING NOT ADVISED



SUBMERGED OBJECTS



STRONG CURRENTS



NO LIFE SAVING SERVICE



31





33



(34)

35

**ATTENTION**  
 THIS BEACH IS  
 TRADITIONALLY A  
 CLOTHING OPTIONAL  
 AREA.  
 BEYOND THIS POINT  
 YOU MAY ENCOUNTER  
 NUDE SUNBATHERS.

**NO DOGS**

**CARRY-IN  
 CARRY OUT  
 TRASH  
 REDUCTION  
 POLICY**

VISITORS ARE ASKED  
 TO CARRY OUT  
 ALL TRASH.  
 THERE ARE NO TRASH  
 CANS IN THIS AREA.

**A4**  
**Muriwai Beach**

Swimming not  
 advised

Large Waves

Slippery Rocks

THIS BEACH IS PATROLLED ONLY  
 WHEN THE RED & YELLOW FLAGS  
 ARE DISPLAYED BY LIFEGUARDS  
 200m

Dial 111 in an  
 Emergency

Prohibited  
 Activities

## FIRE PIT RULES

1. FIRE PIT USE IS FIRST COME FIRST SERVE
2. NO FIRES HIGHER THAN 2'
3. FIRES TO BE ATTENDED AT ALL TIMES
4. FULLY EXTINGUISH ALL FIRES
5. OBEY DNR FIRE RESTRICTIONS
6. QUIET HOURS ARE 11PM - 9AM
7. CLEAN UP TRASH

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# PALLET BURNING PROHIBITED



## Pallet Fires Litter Beach with Nails and Other Dangerous Sharp Metal Objects

- Use Natural Untreated Wood and Fire-Starting Material
- Fires Must be Extinguished Completely with Water
- Fires Greater Than 3' X 3' X 3' are Prohibited without a Permit

OAR 736-021-0120

(37)

**REGULATIONS**

**FOR BEACHES, WALKWAYS  
& PARK AREAS  
MISSION & PACIFIC BEACHES**



**NO ALCOHOL**

ON OR AGAINST BOARDWALK OR SEAWALL  
ON GRASS AREAS, WALKWAYS, COURTS OR PLACES  
ALCOHOL ALLOWED ON SAND BEACH WOOD TO 8PM



**NO DOGS**

LEASHED DOGS PERMITTED FROM 7 AM TO 7 PM  
CLEAN UP AFTER YOUR PET



**NO GLASS  
CONTAINERS**

AT ANY TIME



**NO BEACH FIRES**

MIDNIGHT TO 6:00 AM  
PERMITTED IN DESIGNATED AREAS  
ONLY. CANNOT EXCEED 10' IN HEIGHT  
NO PESTICIDES, FLAMMABLE LIQUIDS,  
OR OTHER HAZARDOUS MATERIALS



**NO SLEEPING  
OVERNIGHT**



**NO SKATEBOARDS**  
BETWEEN 8PM TO 7AM

NO TRASH IN FIRE

PUT OUT AFTER 10:00

DO NOT COVER WITH SAND

USE CLEAN WOOD - NO NAILS

NO ALCOHOL AFTER 10:00

PACK OUT TRASH

NO OVENIGHT SLEEPING

(38)



These are the signs at each of the entrances to the beaches and Del Mar Parking area.

**NO FIRES**  
AT ANY TIME ON BEACH SLOPES OR  
NORTH OF OCCEATH AVENUE

C.M.C. 12.32.165

C.M.C. 8.32.150

**NO FIRES, ALCOHOL, SLEEPING**  
(ON BEACH OR IN VEHICLES)

FROM 10 P.M. TO 7 A.M.

C.M.C. 12.32.165 - 12.36.010

C.M.C. 9.20.030 - 10.72.010



Fires not allowed North of 10<sup>th</sup> Ave

No Fires, Alcohol, Sleeping (Beach or Vehicle)  
from 10:00pm-7:00 am

No Smoking on Beach or Pathways  
Keep Pets and People off Bluffs

Scan for complete  
rules



C.M.C 8.32.150-10.72.010

C.M.C 12.32.165-12.36.010

Street Signs

We could post two or three along Scenic and in the bathrooms

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## BEACH RULES

### FIRES:

**NO Fires North of 10<sup>th</sup> Ave**  
**Fires ONLY South of 10<sup>th</sup> Ave**

- Extinguished with water by 10:00 pm
- Do not cover with sand
- 25' away from slopes
- 3'x3'x3' in size
- Burn only firewood
- No pallets or furniture
- Stay off Bluffs
- Do not throw items down to beach
- No Sleeping, Alcohol
- 10:00 pm-7:00 am

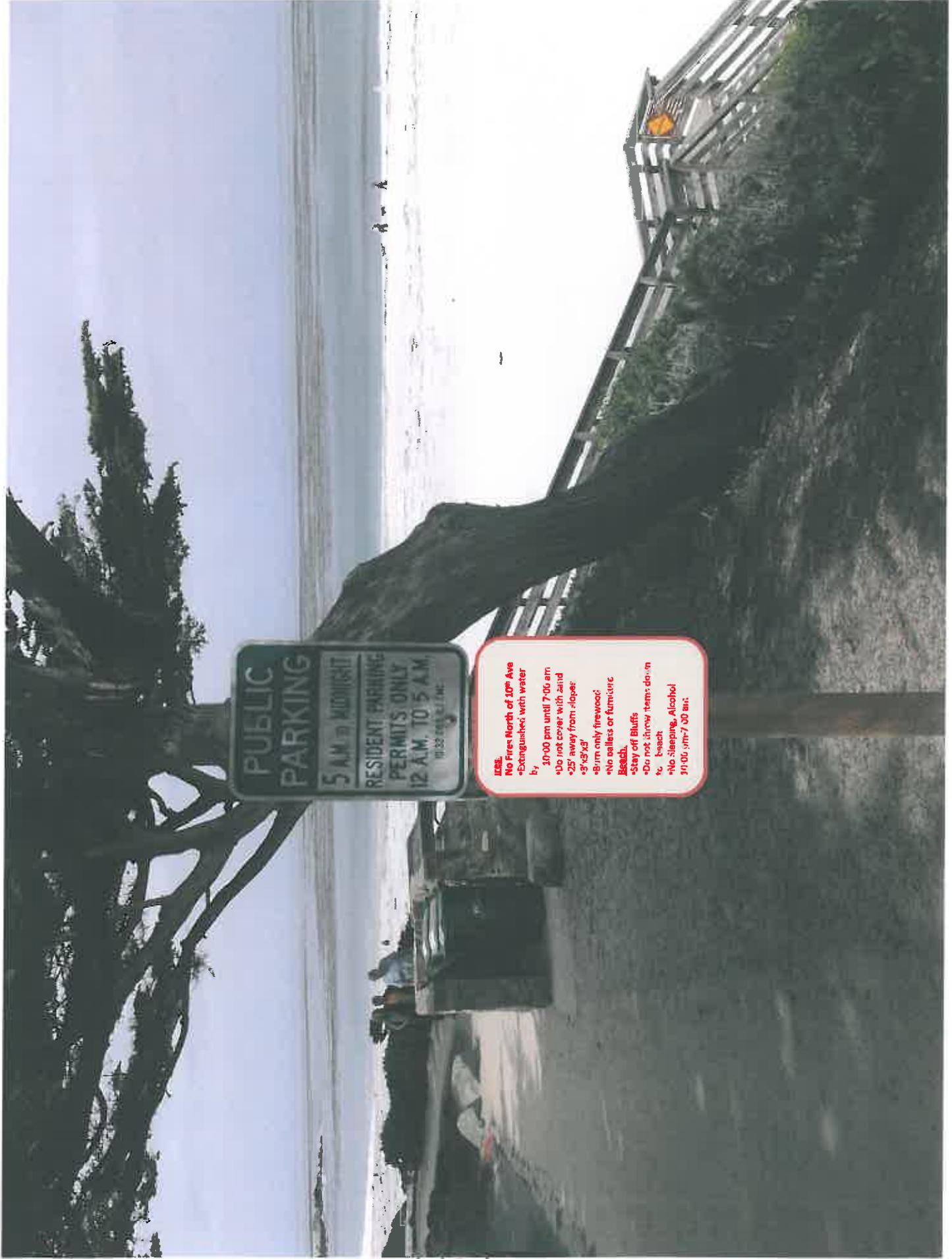
C.M.C. 8.22.150-10.72.010

C.M.C. 12.52.165-12.36.010

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**PUBLIC PARKING**  
 5 A.M. TO MIDNIGHT  
 RESIDENT PARKING PERMITS ONLY  
 12 A.M. TO 5 A.M.  
 10/28/2015 11:11 AM

**USE:**  
 -No Fires North of 10th Ave  
 -Extinguished with water  
 By 10:00 pm until 7:00 am  
 -Do not cover with sand  
 -25' away from slope  
 -3'x3'x3'  
 -Burn only firewood  
 -No pallets or furniture  
**Beach:**  
 -Stay off Bluffs  
 -Do not throw items down  
 to beach  
 -No Sleeping, Alcohol  
 10:00 pm-7:00 am





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Possible Placement of Maps. In a similar style as the previous slide. Picture could be aerial Google Earth map.



# 9th Street Stairwell

**WARNING**  
SURF SUBJECT TO  
UNEXPECTED  
LIFE-THREATENING  
WAVES & CURRENTS  
CLIMBING  
ON ROCKS  
SWIMMING &  
WADING UNSAFE



(45)

*Handwritten scribbles*

**9th Street Stairwell changes.  
Tsunami signs need to be posted at all entrances**



# 10th Street Stairwell



# 10th Street Stairwell Proposed Changes



**DEL MAR BATHROOMS**



(49)

**SIGNAGE**



50

# Del Mar Signs

Several signs can be removed. Redundant and sufficient posting in parking lot.



51

## Del Mar Signs

Several signs can be removed. Redundant and sufficient posting in parking lot.



