



**CITY OF CARMEL-BY-THE-SEA
 MASTER FEE SCHEDULE
 JULY 3, 2017-JUNE 30, 2018**

ADMINISTRATIVE SERVICES	
SERVICE	ADOPTED FEES: EFFECTIVE JULY 3, 2017
NEW BUSINESS REGISTRATION PROCESS	Fixed Location - \$363 per application In & About - \$21 per application Home License - \$124 per application ADA State Fee - \$1 per application
BUSINESS REGISTER RENEWAL PROCESS	Renewal- \$10 per renewal ADA state fee- \$1 per renewal
DUPLICATE BUSINESS LICENSE	\$5 per license
CHANGE BUSINESS NAME	\$16 per business
CONSTRUCTION PARKING PERMIT	Non-Space Specific - \$10/permit plus \$31/day Space Specific-\$25/permit plus \$31/day
CREDIT CARD PROCESSING	2.5% of the charged amount
NSF CHECK PROCESSING	\$40 per NSF Check
DOCUMENT REPRODUCTION	\$0.20 per
ELECTRONIC FILE COPY	\$3 per device
DOCUMENT CERTIFICATION	\$10 per document
MAILING OF REQUESTED DOCUMENT	\$8 per package plus postage
RECORD COMPILATION	Record Compilation/Creation - charge the fully allocated hourly rate for all personnel involved plus any outside costs incurred
NOTARY PUBLIC	\$10 per signature
LOCAL INITIATIVE PROCESSING	\$200 per initiative. Fee is refundable to the flier if, within one year of filing the notice of intent, the elections' official certifies the sufficiency of the petition. State Law, Elections Code Section 9202(b), limits this fee.



**CITY OF CARMEL-BY-THE-SEA
MASTER FEE SCHEDULE
JULY 3, 2017-JUNE 30, 2018**

LIBRARY	
SERVICE	ADOPTED FEES: EFFECTIVE JULY 3, 2017
LIBRARY CARD ISSUANCE	California residents - No Charge Out-of-state residents - \$10 per month
LIBRARY CARD REPLACEMENT	\$3 per card
INTERLIBRARY LOAN PROCESSING	\$5 per item
OVERDUE MATERIAL PROCESSING	\$0.50 per day
LOST/DAMAGED MATERIALS PROCESSING	<ul style="list-style-type: none">• Books, DVDs, audio books, CDs, cassettes, VHS - \$15 plus actual cost• Magazines - \$5
LOCAL HISTORY PHOTO DIGITAL REPRODUCTION	<ul style="list-style-type: none">• 300 dpi TIFF - \$15• 600 dpi TIFF - \$20• 1200 dpi TIFF - \$25
SELF SERVE LIBRARY COPYING	<ul style="list-style-type: none">• Black and White - \$0.20 per copy• Color - \$0.50 per copy• Microfilm - \$0.20 per copy• Scanner - \$0.20 per copy



**CITY OF CARMEL-BY-THE-SEA
 MASTER FEE SCHEDULE
 JULY 3, 2017-JUNE 30, 2018**

PUBLIC SAFETY	
SERVICE	ADOPTED FEES: EFFECTIVE JULY 3, 2017
LOUD PARTY PUBLIC DISTURBANCE RESPONSE	No charge for 1st response; 2nd response the same day fee of \$171 per response; 3rd response within a calendar year fee of \$512 per response
	First 2 activations in a calendar year- no charge; 3rd activation fee of \$88; 4th activation fee of \$176; 5th and subsequent activation fee of \$264 per activation
ALARM PERMIT	New - \$31 per permit Renewal - \$21 per permit
VEHICLE IMPOUND RELEASE	\$119 per vehicle
MISDEMEANOR BOOKING	Non-Carmel bookings - \$129 per booking
MISCELLANEOUS POLICE PERMIT	\$155 per application plus DOJ fees
FINGERPRINTING ON REQUEST	\$31 plus outside agency fees
CLEARANCE FORM TRAVEL LETTER	\$47 per letter
VIN VERIFICATION	\$41 per vehicle
CITATION SIGN-OFF	Non-Carmel citations - \$21 per citation
ANIMAL IMPOUND	Within a calendar year: 1st impound - \$83; 2nd impound - \$104; 3rd and subsequent impounds - \$124
ANIMAL TRANSPORT	Local Transport - \$21 per transport To County Animal Shelter - \$83 per transport
SIGN ABATEMENT	\$21 per sign
RESIDENT/EMPLOYEE PARKING PERMIT	\$26 per permit Misuse of Residential Permit - \$104
POLICE COURT WITNESS	Fees are set by the court
POLICE REPORT COPY	1st 10 pages - No Charge; Each additional page - \$0.20
POLICE PHOTOGRAPH COPY	Color picture- \$5 per picture; Digital - \$5 per disk
CREDIT CARD PROCESSING	2.5% of the charged amount



**CITY OF CARMEL-BY-THE-SEA
MASTER FEE SCHEDULE
JULY 3, 2017-JUNE 30, 2018**

COMMUNITY PLANNING AND BUILDING

SERVICE	ADOPTED FEES: EFFECTIVE JULY 3, 2017
TRACK 1 DESIGN REVIEW/STUDY - MINOR	\$409 per application
TRACK 1 DESIGN REVIEW/STUDY - MAJOR	\$792 per application
TRACK 1 DESIGN - REFER TO PLANNING COMMISSION	\$1,133 per application in addition to the base Track 1 fee
TRACK 2 DESIGN REVIEW - MINOR	\$2,137 per application
TRACK 2 DESIGN REVIEW - MAJOR	\$4,689 per application
PRELIMINARY SITE ASSESSMENT	\$844 per application
REASONABLE ACCOMODATION	\$1,739 per application
VOLUMETRIC ANALYSIS	\$124 per application plus \$1,500 deposit with charges at the fully allocated hourly rates plus any outside costs.
USE PERMIT	\$2,826 per application
MINOR USE PERMIT	\$2,598 per application
USE PERMIT AMENDMENT	\$2,598 per application
TEMPORARY USE PERMIT	\$155 per application
RESTRICTED USE TRANSFER REQUEST	\$823 per application
WATER CREDIT TRANSFER REQUEST	\$2,826 per application
VARIANCE	\$1,811 per application
PRE-APPLICATION	\$1,682 per application with 50% of this fee credited towards future planning fees for this project.
CONCEPTUAL REVIEW	\$1,206 per application with 50% of this fee credited towards future planning fees for this project.
COASTAL DEVELOPMENT PERMIT	\$1,180 per application
SPECIFIC PLAN, GENERAL PLAN, PLAN AMENDMENT	\$5,000 deposit with charges at the fully allocated hourly rates + outside costs.
SPHERE OF INFLUENCE, ZONING CODE AMENDMENT	\$5,000 deposit with charges at the fully allocated hourly rates + outside costs.



**CITY OF CARMEL-BY-THE-SEA
MASTER FEE SCHEDULE
JULY 3, 2017-JUNE 30, 2018**

COMMUNITY PLANNING AND BUILDING CONTINUED	
SERVICE	ADOPTED FEES: EFFECTIVE JULY 3, 2017
ANNEXATION	\$10,000 deposit: charges at the fully allocated hourly rates + outside costs
DEVELOPMENT AGREEMENT	\$10,000 deposit: charges at the fully allocated hourly rates + outside costs
ENVIRONMENTAL REVIEW (IS/ND/EIR)	10% of contract cost
ENVIRONMENTAL NOTICE OF EXEMPTION	\$259 per application plus County fees
MITIGATION MONITORING	Deposit: charges at the fully allocated hourly rates + outside costs
TENTATIVE/FINAL MAP	\$4,000 deposit: charges at the fully allocated hourly rates + outside costs.
AMENDED FINAL MAP	\$1,000 deposit: charges at the fully allocated hourly rates + outside costs.
CERTIFICATE OF COMPLIANCE	\$668 per application
LOT LINE ADJUSTMENT	\$1,739 per application
LOT MERGER	\$533 per application
PRELIM HISTORIC EVALUATION - STAFF	\$285 per application
HISTORIC EVAL - HRB REVIEW OF DESIGN	\$1,961 per application +Historian Review - Actual costs with a \$1,500 deposit
HISTORIC DETERMIN/APPEAL TO HRB	\$1,211 per application +Historian Review - Actual costs with a \$1,000 deposit
MILLS ACT CONTRACT PROCESSING	\$1,255 per application
PLANNING COMMISSION CODE DETERMINATION	\$849 per application
ZONING COMPLIANCE DETERMINATION	\$595 per application
TIME EXTENSION - STAFF	\$295 per application
TIME EXTENSION – PLANNING OR COASTAL COMMISSION	\$626 per application
PUBLIC HEARING CONTINUANCE	\$787 per continuance
APPEAL	\$660 per appeal of staff decision to respective governing body \$989 appeal of decision made by respective governing body to Council No charge for appeal in coastal zone
SIGN APPLICATION/ REFER TO PLANNING COMMISSION	\$160 per application, \$391 per application



**CITY OF CARMEL-BY-THE-SEA
 MASTER FEE SCHEDULE
 JULY 3, 2017-JUNE 30, 2018**

COMMUNITY PLANNING AND BUILDING CONTINUED

SERVICE	ADOPTED FEES: EFFECTIVE JULY 3, 2017
RELOCATE EXISTING SIGN	\$52 per application
TEMPORARY SIGN PERMIT	\$129 per application
MOVED BUILDING	\$1,775 per application
LARGE HOME DAY CARE	\$693 per application
GENERAL PLAN UPDATE	3.5% of all Building & Safety permits.
PLANNING TECHNICAL ASSISTANCE	Fully allocated hourly rate for all personnel involved after 15 minutes
BUILDING PLAN CHECK/INSPECTION	100% of Appendix D- Building Safety Valuation Table
BUILDING SINGLE TRADE PERMIT	Water Heater/Furnace - \$52 per permit; Other - \$181 per permit
SOLAR PLAN CHECK/INSPECTION PERMIT	\$476 per permit
RE-ROOF PERMIT	\$471 per permit
BUILDING BOARD APPEAL	\$453 per appeal
DUPLICATE INSPECTION CARD	\$57 per card
BANNER REVIEW/INSTALLATION	\$0 per application and applicant pays actual costs of removal/installation by outside vendor
CREDIT CARD PROCESSING	2.5% of the charged amount



**CITY OF CARMEL-BY-THE-SEA
 MASTER FEE SCHEDULE
 JULY 3, 2017-JUNE 30, 2018**

PUBLIC WORKS	
SERVICE	ADOPTED FEES: EFFECTIVE JULY 3, 2017
LANDSCAPE PLAN CHECK/INSPECTION	\$171 per plan
NEW BENCH LOCATION	\$988 per application plus the actual cost of the bench and plaque (plus 20% for future maintenance) plus \$1,028 if a public hearing is required.
ADOPTION OF EXISTING BENCH OR REPLACEMENT OF BENCH PLAQUE	\$367 per application plus the actual cost of the bench and plaque (plus 20% for future maintenance) plus \$486 if a public hearing is required.
ENCROACHMENT PERMITS (CURB/GUTTER; SIDEWALK; DRIVEWAY APPROACH)	\$223 per permit
RIGHT-OF-WAY EXCAVATION PERMIT	<ul style="list-style-type: none"> • Patch up to 100 square feet - \$347 per permit • Other - \$347 per permit plus \$3.60 per linear foot over 25 linear feet
STREET DUMPSTER/STORAGE POD PERMIT	\$140 per permit plus \$40 per day if in the Commercial District
TEMPORARY ENCROACHMENT PERMIT	<ul style="list-style-type: none"> • Crane/Oversized Vehicle - \$347 per permit • Other - \$145 per permit
PERMANENT ENCROACHMENT PERMIT	New - \$895 per permit
NEWSRACK PERMIT/MAINTENANCE	\$124 per news rack per year
TREE REMOVAL PERMIT	<ul style="list-style-type: none"> • No Construction Removal/Pruning - \$223 per permit • Construction Removal - \$404 per permit • Public Tree Removal - \$223 per tree • Forest & Beach Commission Hearing - additional \$639 per Commission hearing and \$959 per Council hearing
PRIVATE TREE FALL IN PUBLIC RIGHT OF WAY	Fully allocated hourly rate for all personnel involved plus any outside costs
DAMAGE TO CITY PROPERTY	Fully allocated hourly rate for all personnel involved plus any outside costs.
CREDIT CARD PROCESSING	2.5% of the charged amount



**CITY OF CARMEL-BY-THE-SEA
 MASTER FEE SCHEDULE
 JULY 3, 2017-JUNE 30, 2018**

COMMUNITY ACTIVITIES	
SERVICE	EFFECTIVE JULY 3, 2017
SPECIAL EVENT NON-REFUNDABLE PROCESSING FEE	\$155 per permit
SOUND PERMIT	\$27 per permit
FILM PERMIT	\$266 per permit
BEACH PERMIT	\$400 per permit \$200 refundable damage deposit
DEVENDORF PARK PERMIT	\$401 first four hours of permit \$300 per hour after the first four hours \$351 refundable damage deposit
EVENT EQUIPMENT	A-Frames - \$25 each Barricades - \$65 each Traffic Cones - \$3 each "No Parking" Signs - \$3 each OR \$365 per block*
EVENT PARKING	Parking Stalls - \$100 per stall per day. Car Week, PGA Golf Events, last two weeks in December - \$200 per stall per day. Valet service for private events (two stall minimum) - \$201
EVENT STAFF	Off-duty Police - \$119/hour Off-duty Public Works - \$69/hour
FACILITY RENTAL	Vista Lobos - \$25/hour Refundable Cleaning Deposit - \$100
HEMOCRAFTERS EVENT	Jury fee - \$25 Booth fee - \$170 Parking - \$25