

MINUTES
COMMUNITY ACTIVITIES & CULTURAL COMMISSION
CITY OF CARMEL-BY-THE-SEA
REGULAR MEETING, APRIL 12, 2016

I. CALL TO ORDER AND ROLL CALL

PRESENT: Commissioners: Jett, Lee, Refuerzo, Richards
ABSENT: Meheen
STAFF PRESENT: Janet Bombard, Library and Community Activities Director
Margi Perotti, Community Activities Coordinator
Don Freeman, City Attorney

II. PLEDGE OF ALLEGIANCE

Members of the audience joined Commission Members in the Pledge of Allegiance.

III. APPEARANCES

No appearances.

IV. CONSENT AGENDA

1. Approve the minutes of the March 8, 2016 Regular meeting.
It was moved by Refuerzo and seconded by Jett to approve the minutes of the regular meeting. The motion carried by the following roll call vote:

AYES: Jett, Jett, Refuerzo, Richards
NOES: None
ABSENT: Meheen
ABSTAIN: None

2. Approve the minutes of the March 17, 2016 Special meeting. It was moved by Refuerzo and seconded by Lee to approve the minutes of the March 17, 2016 special meeting.

AYES: Lee, Jett, Refuerzo, Richards
NOES: None
ABSENT: Meheen
ABSTAIN: None

V. ORDERS OF BUSINESS

Chair Richards continued item #7 due to meeting time constraints.

1. Make a recommendation to the City Council regarding the use and tenancy of the Indoor Forest Theater by the three 2016 user groups: Forest Theater, Pacific Repertory Theater and Walt Defaria of the Centennial Committee.

Staff member Bombard presented a staff report and addressed questions of the Commission.

Chairperson Richards opened the public hearing. Suzanne Burns, an unidentified parent, Michelle Swanston, Ziona Gorman, Gloria Susan, Carlin Jody, Jim Bennett, Diane Goyette, Don Hillburn, Carolyn Hall, Joanna Hobbs, Stephen Moorero, Patrick Mackeroy, spoke in favor of exclusive use. Carolyn Hardy, Charlotte, Yvonne Bowen, Benjamin Jonas spoke in favor of sharing the space. There being no further appearances the public hearing was closed.

Following discussion, it was moved by Richards and seconded by Refuerzo to forward a recommendation to the City Council that the School of Dramatic Arts continue with exclusive use of the indoor theater with the condition that the City look at developing the indoor theater and create a space that could be shared by multiple user groups. In addition, the use of the Indoor Theater be brought back in 2017 for Commission review. The motion carried by the following roll call vote:

AYES: Lee, Jett, Refuerzo, Richards
NOES: None
ABSENT: Meheen
ABSTAIN: None

2. Review the draft Forest Theater User Agreement and forward a recommendation to the City Council regarding changes to the use agreement, including the possible addition of certain costs to be borne by the 2016 season user groups.

Staff member Bombard presented a staff report and reviewed the changes that were recommended at the last Commission meeting and reviewed the additional costs associated with ADA requirements and regulations. City Attorney Freeman addressed questions of the Commission.

Chairperson Richards opened the public hearing. Walt Defaria, Stephen Moorero, Mr. Carlin, Carolyn Hardy spoke to the item. Stephen Moorero wanted the last page to reflect "Yes" for merchandise for Forest Theater. Monta Potter, who was on the Special Event Policy Committee appeared and stated it was a good document, but she did not agree with the Fee waiver/grant section of the document. Carolyn Hardy and an unidentified woman appeared before the Commission regarding the User agreement. There being no further appearances, the public hearing was closed.

Commissioner Lee excused herself from the meeting at 11:00 a.m.

Following discussion, it was moved by Refuerzo and seconded by Jett to send a recommendation to the City Council to keep the seat count at 540, change the use termination agreement to 60 days and recommend the City pay for all additional costs associated with the maintenance and upkeep of the facility and grounds. The motion carried by the following roll vote:

AYES: Jett, Refuerzo, Richards
NOES: None
ABSENT: Meheen, Lee
ABSTAIN: None

VI. **OLD BUSINESS** –continued to the next regularly scheduled meeting.

VII. **Reports from the Chair and Commissioners**

Commissioner Jett asked Walt Defaria what time the Centennial Production started.

VIII **Reports for Staff**

Staff member Perotti gave a verbal report.

X . **ADJOURNMENT**

Due to time constraints all remaining business on the agenda was continued to the next regularly scheduled meeting. Chair Richards adjourned the meeting at 12:02 p.m.

Respectfully submitted,

Margi Perotti, Community Activities Coordinator

Approved by:

Bobby Richards, Chairperson