

**MINUTES
HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES
CITY OF CARMEL-BY-THE-SEA**

June 27, 2012

I. CALL TO ORDER

The regular meeting of the Harrison Memorial Library Board of Trustees of the City of Carmel-by-the-Sea was held on the above date at 9:00 a.m. Vice President UNGARETTI called the meeting to order.

II. EXTRAORDINARY BUSINESS:

The Library Director introduced the new Local History Librarian Ashlee Wright.

III. ROLL CALL: Board Members
PRESENT: MOSHER, REIMERS, UNGARETTI
ABSENT: COLLINS, MOZINGO
STAFF PRESENT: Janet Bombard, Library Director
Carolina Lopez, Library Office Assistant

IV. ANNOUNCEMENTS FROM LIBRARY BOARD & DIRECTOR:

There were no announcements.

V. APPEARANCES:

No appearances before the Board.

VI. APPROVAL OF MINUTES:

Board could not approve minutes due to lack of quorum.

AYES: NONE
NOES: NONE
ABSENT: COLLINS, MOZINGO
ABSTAIN: MOSHER, REIMERS, UNGARETTI

VII. ORDERS OF BUSINESS:

A. Receive Report From the Carmel Public Library Foundation Regarding CPLF Activities

Library Director Bombard reported to the Board that CPLF Executive Director Amy Donohue secured a donation to fund the new e-reader program for multiple years.

B. Accept Fourth Quarter Distribution in the Amount of \$70,000 From the Carmel Public Library Foundation

Board Member MOSHER moved to, **Accept Fourth Quarter Distribution in the Amount of \$70,000 From the Carmel Public Library Foundation**, seconded by Board Member REIMERS and carried by the following roll call vote:

AYES: MOSHER, REIMERS, UNGARETTI
NOES: NONE
ABSENT: COLLINS, MOZINGO
ABSTAIN: NONE

C. Authorize Addition of Local History Librarian Ashlee Wright to the List of Library Staff Authorized to Code Invoices.

Board Member REIMERS moved to, **Authorize Addition of Local History Librarian Ashlee Wright to the List of Library Staff Authorized to Code Invoices**, seconded by Board Member MOSHER and carried by the following roll call vote:

AYES: MOSHER, REIMERS, UNGARETTI
NOES: NONE
ABSENT: COLLINS, MOZINGO
ABSTAIN: NONE

D. Receive Report Regarding Postponement of Purchase of Comprise Smart Money Manager

The Library Director reported that at this time Comprise Technologies Inc.'s Smart Money Manager Cash Management System, the purchase of which was approved at the April 25, 2012 meeting, will not work with the library's Integrated Library System, Koha. Comprise is working with ByWater Solutions, the library's ILS host, to fix the problem. Funds have been budgeted for the system in FY 12/13.

F. Review and Approve Fiscal Year 2012/13 Library Budget

The Library Director reviewed the proposed FY 2012/13 Library Budget and new line items.

Board Member REIMERS, moved to, **Accept and Approve Fiscal Year 2012/13 Library Budget**, seconded by Board Member MOSHER and carried by the following roll call vote:

AYES: MOSHER, REIMERS, UNGARETTI
NOES: NONE
ABSENT: COLLINS, MOZINGO
ABSTAIN: NONE

VI. LIBRARIAN'S REPORT:

The Local History Department will reopen the 2nd of July. The Library Director did not have an update in regard to the Friends of the Library Memorial Plaque.

VII. TREASURERS REPORT:

Board Member MOSHER moved to, **Accept April 30, 2012 Financial Statement and May 31, 2012 Check Register**, seconded by Board Member REIMERS and carried by the following roll call vote:

AYES: MOSHER, REIMERS, UNGARETTI
NOES: NONE

ABSENT: COLLINS, MOZINGO
ABSTAIN: NONE

IX. ADJOURNMENT:

There being no further business to come before the Board, the President declared the meeting adjourned at 10:11 a.m. The next regular meeting is scheduled for July 25, 2012.

Respectfully submitted,

Carolina Lopez, Library Office Assistant

Approved by:

Elizabeth Ungaretti, Vice President, Harrison Memorial Library Board of Trustees