

**MINUTES  
COMMUNITY ACTIVITIES & CULTURAL COMMISSION  
CITY OF CARMEL-BY-THE-SEA**

**JUNE 12, 2012**

**I. CALL TO ORDER AND ROLL CALL**

PRESENT: Commission Members: Dixon, Downing, Theis  
ABSENT: Commission Members: Rachel, Parks  
STAFF PRESENT: Leslie Fenton, Administrative Coordinator  
Heidi Burch, Assistant City Administrator

**II. PLEDGE OF ALLEGIANCE**

Members of the audience joined Commission Members in the pledge of allegiance.

**III. APPEARANCES**

None

**IV. APPROVAL OF MINUTES**

Item continued to July meeting.

**V. ORDERS OF BUSINESS**

A. Discuss Volunteer Program

Commission Members discussed reviewing the volunteer application form and the position of Volunteer Coordinator. The item was continued to the July meeting. Barbara Davidson from Sunset Center offered assistance with the coordination of a volunteer program.

**VI. ANNOUNCEMENTS FROM THE CHAIR AND/OR COMMISSIONERS**

New Commission Members Kristy Downing and Carrie Theis introduced themselves.

**VII/ ANNOUNCEMENTS FROM THE ASSISTANT CITY ADMINISTRATOR –  
RECEIVE AND DISCUSS REPORTS, PROVIDE DIRECTION AS  
NECESSARY**

2<sup>nd</sup> Annual Run in the Name of Love

Heidi Burch, Assistant City Administrator, announced that the event had requested and received a waiver of fees from the City Council. A waiver of the City's noise ordinance was also requested. The event will have amplified sound beginning at 7:00 a.m. The decibel level of announcements will be monitored throughout the event.

4<sup>th</sup> of July

There is still the need for an MC for the event. If you have any suggestions, please contact Cindi.

**VIII. FUTURE AGENDA ITEMS**

1. Elect Chair and Vice-chair.
2. Consider changing time of meeting.
3. Review By-Laws, "Rules of Procedure" (August meeting)

**IX. ADJOURNMENT**

There being no further business to come before the Commission, Commissioner Dixon adjourned the meeting at 9:55 a.m.

Respectfully submitted,

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Leslie Fenton, Administrative Coordinator

ATTEST:

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Dixie Dixon, Commissioner CA&CC