

**CITY OF CARMEL-BY-THE-SEA  
FOREST AND BEACH COMMISSION**

**REGULAR MEETING AGENDA**

**Thursday, 1 November 2012**

**Tour of Inspection – 1:30 p.m.**

**Regular Meeting – 2:00 p.m.**

City Hall, Council Chambers  
East side Monte Verde St. between Ocean & 7<sup>th</sup> Avenues  
Carmel, California

**I. CALL TO ORDER AND ROLL CALL**

COMMISSION MEMBERS: TOM LEVERONE, CHAIRPERSON  
LESLIE KADIS  
LISA BOARDMAN  
DAVID REFUERZO  
KAREN FERLITO

**II. TOUR OF INSPECTION**

Shortly after 1:30 p.m. the Commission will leave the Council Chambers for an on-site Tour of Inspection of all properties listed on this agenda. The Tour may also include projects previously approved by the City and not on this agenda. Prior to the beginning of the Tour of Inspection, the Commission may eliminate one or more on-site visits. The public is welcome to follow the Commission on its tour of the determined sites. The Commission will return to the Council Chambers at 2:00 p.m. or as soon thereafter as possible.

**III. ROLL CALL**

**IV. PLEDGE OF ALLEGIANCE**

**V. APPEARANCES**

Thank you for attending the meeting. Anyone wishing to address the Commission on matters within the jurisdiction of the Commission may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

**VI. CONSENT AGENDA**

1. Consideration of the minutes for the 6 September 2012 regular meeting.

Page 1.

**VII. APPLICATIONS/PUBLIC HEARINGS**

IF YOU CHALLENGE THE NATURE OF THE PROPOSED ACTION IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS NOTICE, OR IN WRITTEN CORRESPONDENCE DELIVERED TO

THE FOREST AND BEACH COMMISSION, OR PRIOR TO DELIBERATION OF THE ITEMS ON THE TOUR OF INSPECTION/PUBLIC HEARING.

1. Consideration of an application to remove one incense cedar (17" diameter) and remove one 10" limb from a coast live oak tree. The cedar is restricting access along the side of the house and roots are pressing on the foundation of the home. The oak limb is 2" from the roof and in contact with the roof during wind events. The site is located on the east side of Mission St., 5 north of 13<sup>th</sup> Ave. The applicant and property owner are Smith Tree Service for Steve Hansel. Page 4.
2. Consideration of an application to remove one coast redwood (30" diameter) due to damage to a driveway and home. The site is located on the east side of Santa Fe St., 2 north of Mt. View Ave. The applicant and property owner is Mrs. Edward Doran. Page 8.
3. Consideration of an application to remove one *Pittosporum* tree (10" diameter) and to relocate two coast redwoods (10" and 14" diameter) for construction of two new homes. The site is located on the northwest corner of Lincoln St. and 5<sup>th</sup> Ave. The applicant and property owners are Chris Tescher for Pot D'Or/ Denis Levett. Page 13.

**VIII. ORDERS OF BUSINESS**

1. Review and discuss items raised during the joint workshop between the Planning and Forest and Beach Commissions. Page 19.
2. Consider scheduling a public workshop to discuss the North Dunes policies related to dune restoration and tree management. Page 20.

**IX. REPORTS FROM STAFF AND COMMISSION**

1. Receive verbal report from the Ad hoc Beach Committee. No Page.
2. Forester's report. Page 21.

**X. ADJOURNMENT**

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7<sup>th</sup> Avenues during normal business hours.

If there is not a special meeting, the next regular meeting of the Forest and Beach Commission will be:

6 December 2012  
1:30 p.m. – Tour of Inspection  
2:00 p.m. - Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication's Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

**CITY OF CARMEL-BY-THE-SEA  
FOREST AND BEACH COMMISSION**

**REGULAR MEETING MINUTES**

Thursday, September 6, 2012

1:30p.m.

**I. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Leslie Kadis  
Karen Ferlito  
David Refuerzo  
Tom Leverone, Chairperson

**ABSENT:** Lisa Boardman

**STAFF PRESENT:** Mike Branson, City Forester  
Leslie Fenton, Administrative Coordinator

**II. PLEDGE OF ALLEGIANCE**

Members of the audience joined Commission Members in the pledge of allegiance.

**III. APPEARANCES**

None

**IV. CONSENT AGENDA**

1. Consideration of the minutes for the 2 August 2012 Regular Meeting.

Commissioner REFUERZO moved **to approve the Consent Agenda as amended**, seconded by KADIS and **carried** by the following roll call vote:

AYES: Kadis, Ferlito, Refuerzo, Leverone  
NOES: None  
ABSTAIN: None  
ABSENT: Boardman

①

V. **ORDERS OF BUSINESS**

1. Discussion of a request from a group of residents for removal of most of the trees in the North Dunes area of Carmel Beach.

Mike Branson, City Forester, presented the staff report. Chair Leverone opened the public hearing at 2:17 p.m. Niels Reimers, Wayne Kelley, Courtney Duke, Joyce Stevens, Clayton Anderson, Alison Shelley, Andrea Thatcher, Cathy Bang, Linda Anderson, John Dotson, Fred Degross, John Dilks, Cindy Lloyd and Bill Sears appeared before the Commission. There being no other appearances, the public hearing was closed at 2:57 p.m.

There was no motion. Discussion purposes only.

2. Consideration and approval of an Arbor Day Event for 2012.

Mike Branson, City Forester, presented the staff report. Chair Leverone opened the public hearing at 3:27 p.m. There being no other appearances, the public hearing was closed at 3:27 p.m.

Commissioner KADIS moved **to accept the Cherry Tree planting as the Arbor Day Event but to also look further into an event featuring Peter**, seconded by REFUERZO and **carried** by the following roll call vote:

AYES: Kadis, Ferlito, Refuerzo, Leverone  
NOES: None  
ABSTAIN: None  
ABSENT: Boardman

VI. **REPORTS FROM STAFF AND COMMISSION**

1. Receive report from Ad hoc Beach Committee.

Commissioner Refuerzo presented the report.

2. Forester's Report

Mike Branson, City Forester, presented the report.

**VII. ADJOURNMENT**

There being no further business, Chairperson LEVERONE adjourned the meeting at 3:46 p.m.

Approved,

Respectfully submitted,

---

Tom Leverone, Chairperson

---

Leslie Fenton, Administrative  
Coordinator

## MEMORANDUM

TO: Tom Leverone, Chairperson  
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 26 October 2012

SUBJECT: Tree Removal and Pruning (Private)  
Block: Walker tract #1 Lot: 9  
E/ Mission St., 5 north of 13<sup>th</sup> Ave.  
Applicant/Owner: Smith Tree Service / Steve Hansel

---

### **Site Condition:**

This site is a level 5000 square-foot lot with single-family home with an attached garage. The cedar tree is located in the side yard along the north side of the property. The oak is in the back yard growing through a deck.

### **Size and species of trees(s) requested for removal/pruning:**

Remove one Incense cedar – 17” diameter.  
Remove one 10” limb from a coast live oak.

### **Health and condition of tree requested for removal:**

Both trees appear to be healthy without any significant insect, disease or structural problems. The root buttress of the cedar is pressing on the foundation of the home and the trunk is within 2 inches of the copper rain gutter and 6 inches of the roof eave. The trunk also occupies half of the space of the side yard of the property. The oak tree grows through a deck and a 10 inch limb is within 2 inches of the roof. Space for this limb was accommodated in the roof structure when the home was built. Removal of the limb will constitute about 35% of the overall tree canopy.

### **Previous requests and decisions:**

None.

### **Reason for request - Description of Project:**

The applicant is concerned about the proximity of the cedar tree to the roof eave and the root buttress, along with the trunk, restricting the space for passage along the side of the home. A limb of the oak tree is within 2 inches of the roof and in contact with the roof on occasion.

**The importance of the tree(s) to the urban forest in the area:**

The trees contribute to the upper and lower canopy of the urban forest in this neighborhood.

**Size and species of tree(s) that are to be preserved:**

Coast live oak – 8”, 10” 3 - 7”, 9”, 2 - 12”, 15”, 13”, 14”, 11” diameters  
Monterey pine – 25” diameter  
Coast redwood – 4”, 3” diameter

**Impacts construction may have on trees that are to be preserved and suggested mitigation:**

N/A

**Options:**

1. Approve the application.
2. Do not approve the application.
3. Postpone consideration.

**Staff Recommendations:**

Option #1. Approve the application.

Removal of the cedar now will prevent future damage to the structure and restore full access along the side of the home. If retained the tree will continue to grow and the likely hood of property damage will increase since there is no way of accommodating the tree in the space available.

Removal of the oak limb will also prevent potential property damage. Loss of the canopy mass may stress the tree but it appears to be a healthy tree and will recover in a short period.

The property has three upper canopy trees and 12 lower canopy trees so I do not recommend any replacement planting on the lot.

CITY OF CARMEL-BY-THE-SEA

P.O. Box "SS"  
Carmel, CA  
Ph: (831) 620-2070/FAX: 831-624-2132

Date Received 10/13/11  
Application Fee: \$ 23.00  
Receipt # 50221

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES

NO CONSTRUCTION

Location of property: Mission, 5 NE of 13<sup>th</sup>  
Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Name of Property Owner: Mr. Steve Haise Name of Applicant/Contractor: Brian Jacobson Smith Tree Service, Inc.

Mailing Address 5570 Hall Rd. Santa Rosa, CA 95401 Mailing Address: Box 22638 Carmel CA 93922

Phone #: (707) 328-8900 Phone #: 809-6759

WHO WILL BE REMOVING/PRUNING THE TREE(S):  
(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: One 17" Incense cedar north of the house

Number, size and species of limbs to be removed: One 10" Quercus agrifolia branch touching the eaves east of the house

Number, size and species of roots to be removed: 0

Reason for removal or pruning: Cedar: proximity to the roof; rapid growth of the trunk will soon render the north walkway to be impassable. Oak: in contact with the eave.

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line:

Date: \_\_\_\_\_

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure.
4. Location of areas for tree replanting – The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.

- Any decision of the Forest and Beach Commission is based on information submitted with this application – PLEASE BE ACCURATE.
- NO WORK IS PERMITTED until you have picked up your permit for tree work – The Permit must be posted on the job site when work is being performed.

Owner's Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Agent for Owners: Brian A. Jacobson Date: 10/12/11

**INCOMPLETE APPLICATION WILL BE RETURNED**

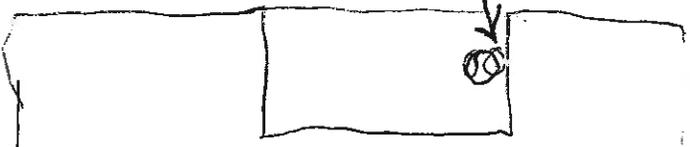
(6)

Oaks



8" oak scaffold  
branch to  
remove

17" Incense Cedar  
to remove

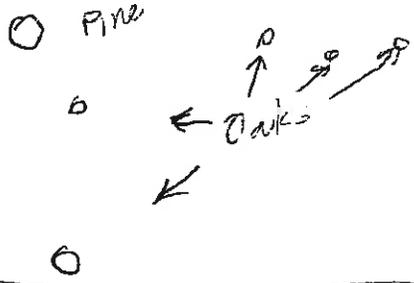


Mission St,  
5 NE of 13<sup>th</sup>

Multicolored  
house



Pine



Pine

Mission St.

← N

(7)

MEMORANDUM

TO: Tom Leverone, Chairperson  
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 26 October 2012

SUBJECT: Tree Removal (Private)  
Block: 81 Lot: 20  
E/ Santa Fe St., 2 north of Mt. View Ave.  
Applicant and Owner: Mrs. Edward Doran

---

**Site Condition:**

This site is a sloped 4000 square-foot lot with a two-story single-family home with an attached garage and paver driveway. The tree is located in the front yard of the property in a planter adjacent to the driveway.

**Size and species of trees(s) requested for removal/pruning:**

Remove one Coast redwood – 30” diameter.

**Health and condition of tree requested for removal:**

This appears to be healthy without any significant insect, disease or structural problems. The paver driveway area is placed on three sides and within 3 feet of the base of the tree. Several areas are lifted due to tree roots but are being repaired as of 10/26/12. The repairman removed several 1-2 inch root masses and severed one, four inch root to complete his repairs. There is some cracking of the stucco near the garage door but it is not apparent what the cause is.

**Previous requests and decisions:**

None.

**Reason for request - Description of Project:**

The applicant is concerned about roots lifting the driveway pavers and tree roots damaging her home. She has had the driveway repaired in the past, as well as replacing her garage floor slab due to tree roots.

(8)

**The importance of the tree(s) to the urban forest in the area:**

The tree contributes to the upper canopy of the urban forest in this neighborhood.

**Size and species of tree(s) that are to be preserved:**

None.

**Impacts construction may have on trees that are to be preserved and suggested mitigation:**

N/A

**Options:**

1. Approve the application.
2. Do not approve the application.
3. Postpone consideration.

**Staff Recommendations:**

Option #2. Do not approve the application. The tree appears to be without any significant factors that necessitate removal of the tree at the current time. The roots lifting the driveway have been removed and the pavers are leveled out. The stucco cracks are difficult to associate directly with the tree and no other cracks are apparent in the structure that is readily accessible.

It is probable the some driveway repairs will need to be done again in the future. It may be prudent at that time to excavate along the front of the garage to see if any large roots are impinging on the foundation of the home or the garage floor again. If any roots are found they most likely can be pruned or removed without significantly harming the tree.

If the application is approved, I recommend planting one upper canopy replacement tree in the front yard of the site.

**CITY OF CARMEL-BY-THE-SEA**

P.O. Box "SS"  
Carmel, CA  
Ph: (831) 620-2070 FAX: 831-624-2132

Date Received 10/17/12  
Application Fee: \$ 25  
Receipt # 50240

**APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES**  
**NO CONSTRUCTION**

Location of property: Santa Fe Street 2 NE of Mountain View  
Block: 81 Lot: 20

Name of Property Owner: Edward F Doran estate Name of Applicant/Contractor: \_\_\_\_\_

Mailing Address 8181 Douglas Ave #620 Mailing Address: \_\_\_\_\_  
Dallas, TX 75225

Phone #: 214-522-4483 Phone #: \_\_\_\_\_

**WHO WILL BE REMOVING/PRUNING THE TREE(S):**  
**(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)**

Number, size and species of tree(s) to be removed: 1 60 ft redwood tree

Number, size and species of limbs to be removed: \_\_\_\_\_

Number, size and species of roots to be removed: \_\_\_\_\_

Reason for removal or pruning: roots are pushing slab up causing cracks

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line:  
Mrs Edward F Doran Date: October 15, 2012

**A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND SHOW THE FOLLOWING:**

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure.
4. Location of areas for tree replanting – The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.

- > Any decision of the Forest and Beach Commission is based on information submitted with this application – PLEASE BE ACCURATE.
- > **NO WORK IS PERMITTED** until you have picked up your permit for tree work – The Permit must be posted on the job site when work is being performed.

Owner's Signature Mrs Edward F Doran Date: October 15, 2012  
Agent for Owners: \_\_\_\_\_ Date: \_\_\_\_\_

**INCOMPLETE APPLICATION WILL BE RETURNED**

(10)

Jane F Doran  
Santa Fe Street 2 NE of Mountain View  
Carmel-by-the-Sea, CA 93921

**To the Forrest and Beach Commissioners:**

The redwood tree in the front yard is eating my house.

Before my husband died we had to have the pavers on the driveway redone about once a year because of the tree roots popped the pavers up unevenly. Since his death in 2007 I have had them redone twice and they badly need to be fixed again. "Fixed" meaning pulled up, roots below removed and pavers replaced.

Two years ago I had to have the garage floor replaced because the roots were coming through the concrete floor. At that time a crack in the wall of the house caused by roots growing under the slab was also repaired. This crack, on the front of the house, has reopened.

I am writing to plead with you to allow me to have the redwood tree removed before any further damage is done to the slab that the house is built on. I plan to replace this tree with a fruit tree.

This house is held in my husband's estate for my use.

I reside in Dallas, Texas 7 months of the year and I am here the other 5 months.

I can be reached in Dallas at:

8181 Douglas Ave #620

Dallas' Tx 75225

Home phone: 214-522-4483

cell phone: 972-322-6856

Thank you for helping me,

(11)

Jane F Doran  
(Mrs Edward F)

Patio

2 story house

Redwood tree

large pine city property

(12)

Block 81 Lot 20

## MEMORANDUM

TO: Tom Leverone, Chairperson  
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 26 October 2012

SUBJECT: TREE RELOCATION AND REMOVAL  
NORTHWEST CORNER OF LINCOLN ST. AND FIFTH AVE.  
BLOCK: 53, LOTS: 17 & 19  
PROPERTY OWNER: POT D'OR / DENNIS LEVETT

---

### Site Condition:

The site is currently two vacant 4,000 ft<sup>2</sup> lots that have been approved for two new homes. The prior development on an 8,000 ft<sup>2</sup> parcel has been demolished and the property was divided in half from north to south. The site slopes slightly from southeast to northwest. Both new properties will have driveway access from Fifth Ave.

### Size and species of trees(s) requested for relocation and removal:

Relocate two coast redwoods – 10", 14" diameter  
Remove one *Pittosporum* - 10" diameter

### Health and condition of tree(s) requested for removal/pruning:

All three trees appear healthy and sound. I did not observe any significant disease, insect or structural problems. The two redwoods were rated as significant trees during the preliminary site assessment in December 2011; the *Pittosporum* was rated as moderately significant.

### Previous requests and decision:

Commission approved relocation of one 10" coast redwood and one 14" coast live oak on the site during the regular meeting on 5 April 2012.

### Reason for request- Description of Project:

The project is construction of two new single-family homes which requires relocating two redwoods and removal of a *Pittosporum* tree. One redwood was previously approved but a new site is proposed for the tree.

(13)

The applicant received permission to construct two homes on the site with the relocation of two trees. Since the old home was demolished, the applicant met again with the tree moving company. At that meeting it was recommended to move the 10" redwood to the northeast corner of the eastern lot rather than the southern location that has been approved. The new location requires the removal of the 10" *Pittosporum* tree.

The applicant also discussed moving a 14" redwood on the western lot, from its current location near the center of that lot to the southwestern corner. This proposal allows the applicant to "flip" the layout of the approved home to get more distance for the upper story of the home from the property to the west (this proximity was an item of contention during the approval process).

The applicant is still planning to move the oak tree that was previously approved.

**The importance of the tree(s) to the urban forest in the area:**

All trees contribute to the urban forest of the property and the neighborhood. The redwood trees are likely to provide many years of growth and contribution to the forest. The *Pittosporum* is mature and has a more limited span of positive contribution to the urban forest.

**Size and species of tree(s) that are to be preserved:**

Coast live oak: 10", 17", 24" double trunk  
Coast redwood: 12", 36", 12" double trunk  
Monterey pine: 26"  
Monterey cypress: 24"

**Impacts construction may have on trees that are to be preserved and suggested mitigation:**

Standard tree protection practices will apply to the site. Protective fencing is proposed around the two relocated trees to provide additional protection to the rootball area during construction.

**Options:**

1. Approve the application.
2. Approve a portion of the application.
3. Do not approve the application.
4. Postpone consideration.

**Staff Recommendations:**

Option 1 – Approve the application. All significant trees will still be retained on the site and the loss of the *Pittosporum* allows its immediate replacement with a native species of considerable size and long-term contribution to the forest.

The applicant previously presented a proposal that address the process and after care of relocating trees of this size. The moving company has moved larger trees in Carmel and has an outstanding reputation in the industry.

**V. APPLICATIONS/PUBLIC HEARINGS**

1. Consideration of an application to relocate two trees (coast live oak: 12" diameter and coast redwood: 10" diameter) for construction of two new homes. The site is located at the northwest corner of Lincoln Street and 5<sup>th</sup> Avenue. The applicant and property owner is Chris Tescher for Pot D'Or.

Mike Branson, City Forester presented his staff report and addressed questions of the Commission.

Chairperson LEVERONE opened the public hearing at 2:46 p.m. John Mandurrago appeared before the Commission. The public hearing was closed at 2:47 p.m.

It was moved by KADIS and seconded by LEVERONE to approve the application with staff's special conditions. The motion carried by the following roll call vote:

AYES: COMMISSION MEMBERS: KADIS, REFUERZO, LEVERONE  
NOES: COMMISSION MEMBERS: NONE  
ABSTAINED: COMMISSION MEMBERS: NONE  
ABSENT: COMMISSION MEMBERS: BOARDMAN

2. Consideration of an application to remove one Monterey pine (28" diameter) due to safety concerns of the property owner. The site is located on the northwest corner of Carpenter Street and Second Avenue. The applicant is Smith Tree Service for property owner Mrs. Lawton.

Mike Branson, City Forester presented his staff report.

Chair LEVERONE opened and closed the public hearing at 2:49 p.m. No appearances.

It was moved by RUFUERZO and seconded by KADIS to deny the application. The motion PASSED by the following roll call vote:

AYES: COMMISSION MEMBERS: KADIS, REFUERZO, LEVERONE  
NOES: COMMISSION MEMBERS: NONE  
ABSTAINED: COMMISSION MEMBERS: NONE  
ABSENT: COMMISSION MEMBERS: BOARDMAN

**V. ORDERS OF BUSINESS**

1. Review and comment on the proposed renovation of the City Hall landscaping by the Carmel-by-the-Sea Garden Club.

Mike Branson, City Forester presented his staff report.

Chair LEVERONE opened the public hearing at 2:53 p.m.

Sarah Brown, representing the Carmel Garden Club, landscape designer Michele Comeau, and Greg

CITY OF CARMEL-BY-THE-SEA

P.O. Box "SS"  
Carmel, CA 93921  
Ph: (831) 620-2070/FAX: 831-624-2132

Date Received 10/25/12  
Application Fee: \$ 150  
Receipt #: 50297

**APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES FOR THE PURPOSES OF CONSTRUCTION/DEMOLITION**

Location of property: NW CORNER LINCOLN & 5TH  
Block: 53 Lot: 29/27

Name of Property Owner: POT DIOR DELOIS LEVETT Name of Applicant/Contractor: CHRIS FEJENOR

Mailing Address Box 4915 Mailing Address: Box 4915  
CARMEL, CA 93921 CARMEL, CA

Phone #: 625-6994 Phone #: 594-7721

(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: 1 15" PITTSTONEM?  
MOVE 1 14" REDWOOD

Number, size and species of limbs/or roots to be removed: \_\_\_\_\_

Reason for removal or Pruning: TO TRANS PLANT 10" REDWOOD

Company Removing Tree/Limbs: ENVIRONMENTAL DESIGN City Business License # \_\_\_\_\_

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line \_\_\_\_\_ Date: \_\_\_\_\_

A SITE PLAN **MUST** ACCOMPANY THIS APPLICATION AND **SHOW** THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure/proposed structure.
4. Existing and proposed site coverage.
5. ALL areas that are to remain for landscaping and the total square feet of openspace.
6. Location of areas for tree replanting – The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.
7. Will excavation other than standard footings be required as part of your construction?  YES,  NO. If Yes, you **MUST** show the area of cut, its depth and total cubic yards to be removed.

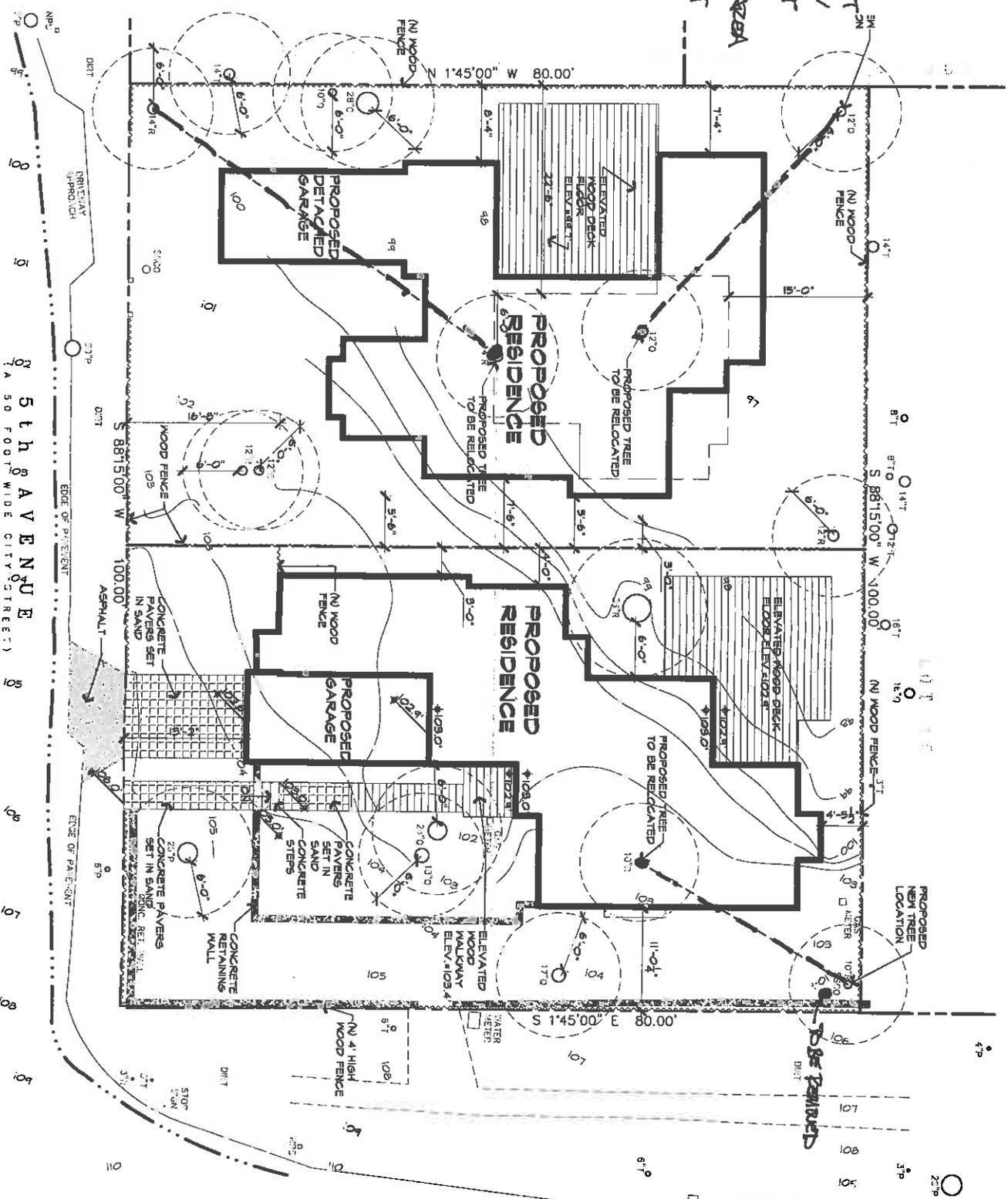
➤ In order to properly consider your application it is necessary that the footprint of your proposed construction be clearly defined on the lot and height poles are installed prior to the Commission's Tour of Inspection. Any decision of the Forest and Beach Commission is based on information submitted with this application. If the design is altered or the location of the structure changed, another application for a tree permit is required.

➤ **NO WORK IS PERMITTED** until you have received project approval through the Planning Commission and the issuance of a valid building permit. The Permit to remove trees must be posted on the job site when work is being performed.

Owner's Signature: [Signature] Date: 10/25/12  
Agent for Owners: [Signature] Date: 10/25/12

**INCOMPLETE APPLICATIONS WILL BE RETURNED**

(P) SITE CVU.  
 1,256 SQ FT  
 (P) SITE CDV  
 1809 SQ FT  
 LANDSCAPE AREA  
 2000 SQ FT



LINCOLN STREET  
 (50 FOOT WIDE CITY STREET)

18

MEMORANDUM

TO: Tom Leverone, Chairperson  
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 26 October 2012

SUBJECT: Review and discuss items raised during the joint workshop between the  
Planning and Forest and Beach Commissions.

---

The Forest and Beach Commission and Planning Commission held a joint workshop on August 29, 2012 to discuss areas of mutual concern regarding development and the urban forest. Several items were proposed for further development and implementation to help protect trees on construction sites and to provide better education to contractors and others in the building trades. The following are some of the items that were proposed:

Education opportunities:

- Contractor classes or workshops.
- Video for the city web site.
- CD for distribution.
- Simple handouts on tree rules attached to permits.
- Realtor education.
- Change of ownership letter on what makes Carmel special.

Both Commissions using ad hoc committees or joint committees as needed.

Beach signs and fire education materials need further development.

Staff / In-house Practices:

- Photo of sites at final inspection.
- Pre-digging trenches prior to presentation to the Planning Commission.
- Building official observing tree problems.
- Plan revisions reviewed by city forester.
- Evaluating excavation overcuts on proposed development near trees.
- Tagging foundation sheets on plans on the requirements for hand digging.
- Check on tree protection and root protection when permit extensions are requested.
- Better enforcement of existing ordinances and rules.
- Marking hand dig areas on plan sets.
- Evaluation of sub-level building areas with regards to tree impacts.
- Change of ownership inspection for ROW, site coverage, trees, and other issues.

Ordinance Issues:

- Significant trees.
- Tree replacements.
- Tree protection zones.

MEMORANDUM

TO: Chairperson Tom Leverone  
Members of the Forest and Beach Commission

FROM: Mike Branson, City Forester

DATE: 26 October 2012

SUBJECT: Consider scheduling a public workshop to discuss the North Dunes policies related to dune restoration and tree management.

---

During the September regular meeting there was a discussion of a request from some residents to remove the trees from the North Dunes area of Carmel Beach. No decision was rendered at the meeting but there was a consensus to schedule a public workshop to further discuss the issues relating to the North Dunes and to determine if there is enough momentum to revise the Carmel General Plan as it relates to the trees in the dune area and to the dune restoration efforts.

Discussion at today's meeting should focus on the time and location as well as the general format and agenda.

20

# FORESTER REPORT

2011												
	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Trees removed			2 (10 - storm loss)	12	6	13	2	0	2	20	12	8
Trees planted			15	11	7	5	4	0	2	3	3	5

Note: several of the plantings in June and July were replacements of recently planted trees that died or were damaged in the storm in June, not new planting locations.

2012												
	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
City trees removed 1-storm	10	10	20*	2	5	17	1	5	3	4		
City trees planted	5	7	8	12	2	13	3	2	5	5		
Private trees removed	9	4	4	4	2	5	2	6	3	1		
Private trees removed - const.	5	3	3	9	0	7	0	18**	0	15***		
Private replanting						1	1	2	1	0		
Construction replanting						PLP	0	1 and TBD		4+ PLP		

\* Six eucalyptus trees and four dead pines removed on Ocean Ave. / \*\*16 trees removed at Carmel Mission for restoration scaffolding and improvements / \*\*\* 11 trees from one site @ Mission & 11 (4 acacias, 5 oaks, 2 pines)  
PLP - per landscape plan

21