

CITY OF CARMEL-BY-THE-SEA
HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES
Regular Meeting – Wednesday, February 23, 2011
MINUTES

Regular Meeting
City Hall
East Side of Monte Verde
between Ocean & Seventh Avenues

Wednesday
February 23, 2011
9:00 AM

Martha Mosher, President
Nancy Collins, Vice President
Robert Irvine
Elisabeth Ungaretti
Niels Reimers

I. Roll Call

The meeting was called to order at **9:07 a.m.**

Present: Moshier, Collins, Irvine, Ungaretti and Reimers

Absent: None

II. Extraordinary Business

Administer Oath of Office to New Library Board Member Niels Reimers

Deputy City Clerk Molly Laughlin administered the Oath.

III. Announcements From Board Members and Director

Martha Mosher announced an upcoming book signing.

IV. Appearances

None.

V. Approval of Minutes of January 26, 2011 Regular Meeting

Irvine moved to approve the Minutes of the January 26, 2011 Regular Meeting, seconded by Ungaretti, and passed unanimously. (Reimers abstaining)

VI. Orders of Business

A. Discuss Proposed Signage for Harrison Memorial Library With Planning and Building Services Manager Sean Conroy and Provide Policy Direction.

Planning and Building Services Manager Sean Conroy presented the report.

Irvine moved to approve looking into installing a low-lying sign facing Ocean Avenue saying "Library" with "Harrison Memorial" in smaller letters above, similar to the sign at the Carmel Heritage Society building, seconded by Ungaretti, and passed unanimously. Sean Conroy will return to the Board with more details at a future meeting.

B. Receive Report from the Carmel Public Library Foundation Regarding CPLF Activities

Foundation President Peter Mollman presented the report.

C. Discuss and Approve Harrison Memorial Library Board of Trustees FY 11/12 Goal to City Council

Library Director Janet Cabbage presented the staff report.

Reimers moved that the Library Board will not ask for new project funding, but will continue to cooperate with and support implementation of the Strategic Plan, seconded by Irvine, and passed unanimously.

VII. Librarian's Report

**City of Carmel-by-the-Sea 2011 Holidays
Letter from Library Patron Regarding Tween Art Program
UV Film Installation – Main Library
Statistics**

Library Director Janet Cabbage presented the staff report.

VIII. Treasurer's Report: Accept December 31, 2010 and January 31, 2011 Financial Statements and the January 31, 2011 Check Register

Board Treasurer Ungaretti presented the report.

Irvine moved to accept the December 31, 2010 and January 31, 2011 Financial Statements and the January 31, 2011 Check Register, seconded by Mosher, and passed unanimously.

IX. Adjournment

With no further business, the meeting was adjourned at **9:56 a.m.**

Martha J Mosher

Michala Dally