

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION
MEETING AGENDA**

**Thursday, May 12, 2016
Tour of Inspection – 2:30 p.m.
Regular Meeting – 3:30 p.m.**

City Hall, Council Chambers
East side of Monte Verde St. between Ocean & 7th Avenues
Carmel, California

CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS: KAREN FERLITO – CHAIR
 KATHY BANG – VICE CHAIR
 DAVID REFUERZO
 JEFF BARON
 MAGGIE EATON

TOUR OF INSPECTION

Shortly after 2:30 p.m., the Commission will leave the Council Chambers for an on-site Tour of Inspection of all properties listed on this agenda. The Tour may also include projects previously approved by the City and not on this agenda. Prior to the beginning of the Tour of Inspection, the Commission may eliminate one or more on-site visits. The public is welcome to follow the Commission on its tour of the determined sites. The Commission will return to the Council Chambers at **3:30 p.m.** or as soon thereafter as possible.

1. E side of Carmelo St., 2 south of 12th Ave. – Application to remove a public Monterey pine tree
2. Forest Theater – review work and look at new trees that have been planted

PLEDGE OF ALLEGIANCE

APPEARANCES

Thank you for attending the meeting. Anyone wishing to address the Commission on matters not on the agenda, but within the jurisdiction of the Commission, may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission’s agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

CONSENT AGENDA

1. Consideration of the Minutes for the March 17, 2016 Meeting
2. Consideration of the Minutes for the April 14, 2016 Meeting

PUBLIC HEARING

3. Consideration of an application to remove a 35" diameter Monterey pine on public property due to safety concerns. The site is located on the east side of Carmelo Street, 2 parcels south of 12th Avenue. The applicant is Mr. Eugene Hughes. The tree is in the City's Right-of-Way.

ORDERS OF BUSINESS

4. Verbal report from the Centennial ad hoc committees
5. Verbal follow up Report on Arbor Day 2016 from the Arbor Day ad hoc committee

REPORTS FROM STAFF AND COMMISSIONERS

6. City Forester's Report
 - A. April tree data
 - B. Parks activities
 - C. Beach activities
 - D. Storm update
 - E. Tree tagging update
 - F. Future agenda items
7. Public Works Director's Report
 - A. Updates on City Council Items
 - B. Other Items of Interest to the Commission
8. Commissioner Announcements

ADJOURNMENT

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7th Avenues during normal business hours.

The next meeting of the Forest and Beach Commission will be:

Regular Meeting – June 9, 2016
Tour of Inspection – as required
3:30 p.m. – Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication's Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

AFFIDAVIT OF POSTING

I, Mike Branson, City Forester, for the City of Carmel-by-the-Sea, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Carmel-by-the-Sea City Hall bulletin board, at the Harrison Memorial Library on Ocean and Lincoln Avenues, the Carmel Post Office, and distributed to members of the media on May 6, 2016.

Dated this 6th day of May 2016 at the hour of 4:00 p.m.



Mike Branson
City Forester

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION - MINUTES
REGULAR MEETING
THURSDAY, MARCH 17, 2016**

CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS PRESENT: Karen Ferlito, Chair
Jeff Baron
Maggie Eaton
David Refuerzo

COMMISSION MEMBERS ABSENT: Kathy Bang, Vice-chair

STAFF PRESENT: Rob Mullane, AICP, Public Works Director
Mike Branson, City Forester
Matt Feisthamel, Assistant City Forester
Leslie Fenton, Executive Assistant

TOUR OF INSPECTION

The Forest and Beach Commission visited the following site:

1. W/Carmelo St. between Tenth Ave. and Eleventh Ave. – Application to remove a private redwood tree.

ROLL CALL

PLEDGE OF ALLEGIANCE

Members of the audience joined the Commission in the Pledge of Allegiance.

INTRODUCTION OF PUBLIC WORKS STAFF

Public Works Director Rob Mullane introduced Maintenance Worker Domonic Marquez and Forest Care Worker Kimberly Moscato.

APPEARANCES

David Shonman appeared before the Commission and spoke about a recent letter from Roy Thomas in the Carmel Pine Cone regarding the color and cleanliness of the beach sand. The letter from Mr. Thomas attributes discoloration of the white sand beach to certain, naturally-occurring minerals, rather than charcoal from beach fires. Mr. Shonman provided a copy of a letter he wrote in response, which notes that charcoal is the main cause of discolored beach sand and that wave scour as a cleansing mechanism is not always completely effective nor should it be something upon which to be relied.

CONSENT AGENDA

- 1. Consideration of the Minutes for the February 11, 2016 Regular Meeting.

Commissioner REFUERZO moved to approve the minutes for the February 11, 2016 Regular Meeting, seconded by Commissioner EATON and carried by the following roll call vote:

AYES: Baron, Eaton, Refuerzo, Ferlito
NOES: None
ABSTAIN: None
ABSENT: Bang

PUBLIC HEARING

- 2. Consideration of an application to remove a 41” diameter coast redwood on private property due to safety concerns. The property is located on the west side of Carmelo St., 2 north of 11th Ave. The applicant and owner is Karen Juhring.

Assistant Forester Matt Feisthamel presented the staff report. Chair Ferlito opened the public hearing at 3:50 pm. The applicant Karen Juhring appeared before the Commission and spoke in support of the request. There being no other appearances, the public hearing was closed at 3:53 pm.

The Commission noted the poor health of the tree and continued impact to the tree from salt spray, the applicant’s willingness to plant replacement trees and remove excess paving on the road shoulder to restore this area as components in support of granting the request. Chair Ferlito moved to approve the removal with the following conditions: 1. Two (2) upper canopy trees be planted, one 24” box in the front at the position recommended for replanting on the application and one smaller tree in the back yard; 2. City to completely remove excess asphalt in front of house and plant two (2) trees; 3. owner to nurture and water the two new trees on private property; 4. City to maintain the two new trees planted on City right-of-way, seconded by REFUERZO and carried by the following roll call vote:

AYES: Baron, Eaton, Refuerzo, Ferlito
NOES: None
ABSTAIN: None
ABSENT: Bang

ORDERS OF BUSINESS

- 3. Verbal report from the Centennial ad hoc committees.

Chair Ferlito announced that the Scenic Pathway committee has not met yet. City Forester Mike Branson announced that Assistant Forester Matt Feisthamel and landscape architect Scott Hall inspected the pathway, tested the irrigation system, and are updating the maps.

Commissioner Refuerzo announced that the Holiday Tree replacement presentation has been updated and that a Special Forest & Beach Commission meeting will be held Monday, March 21, 2016 at Vista Lobos to discuss the options for the tree. The power-point presentation will be placed on the website.

4. Verbal report from the Arbor Day ad hoc committee.

Chair Ferlito announced that the committee met with Mike Branson and Matt Feisthamel at the First Murphy House to determine where the work would be completed and what would be planted. There is also interest from a Daisy Girl Scout Troop and the Carmel Heritage Society to assist. The Monterey Peninsula Water Management District will have a table set-up at the event. The event is scheduled for Saturday, April 30, 2016.

REPORTS FROM STAFF AND COMMISSIONERS

5. City Forester's Report
 - A. February Tree Data
 - * 14 City trees removed – 5 near the tennis courts, 2 pines at Forest Theater ADA pathway project area, replacement trees are planned.
 - * Report to Commission at the next meeting on the landscaping plan at Forest Theater
 - * 2 trees fell due to storm activity on February 1st.
 - * Received 8 applications for the removal of 10 trees – 7 upper/3 lower, replanting requirements.
 - B. Parks Activities
 - * Trees that fell near the tennis courts caused some damage that has since been repaired.
 - * A new sign located at the tennis courts has been redone to include pickelball.
 - * Recent weed pull at MTNP also worked on fence at Native Plant Garden.
 - C. Beach Activities
 - * There has been significant erosion due to storm wave action.
 - * Low spots on Scenic Rd. pathway have been repaired.
 - * PW crew is working with the City's consulting geologist to shore up beach structures and grouting of sea-walls at the 13th Ave. cove.
 - D. Storm Update
 - * 3 City trees fell: Lobos south of 3rd, Ocean & San Antonio and Casanova south of 12th; several limbs also came down.
 - * NE section of town is very wet, natural seepage.
 - E. Tree Tagging Update
 - * Weather proof tree tag is being handed out with permits.
 - * 48% compliance – only inspected once a year.
 - * Letter mailed to owner if agent/tree service picks up the permit.
 - F. Future Agenda Items
 - * North Dunes.
 - * Joint meeting/workshop with Planning Department.

PUBLIC WORKS DIRECTOR'S REPORT

- A. Updates on City Council and Planning Commission Items
- B. Other items of interest to the commission
 - * 2 recruitments are currently in background – Coastal Gardner and Maintenance Worker.
 - * Staff working on FY 2016-17 Budget and CIP.
 - * CIP is on April Planning Commission meeting.
 - * Requesting 5 new positions in FY 2016-17 budget – Project Manager, Environmental Compliance Manager, ½ time Office Assistant, part-time Facilities Maintenance Worker and part-time Intern.
 - * Fee workshop to be held Monday, March 21 at 7:00 pm, discussing Planning & Building, encroachment and Public Works fees.
 - * Forest Theater substantial completion anticipated for end of March.
 - * March 23, propane demonstration to be held at the ramp near 8th Avenue.
 - * April 5 Council Meeting – possible beach fire discussion.

COMMISSIONER ANNOUNCEMENTS

- * Commissioner Refuerzo announced that the monthly CRA Beach Clean-up is scheduled for Saturday.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 5:20 pm.

Yvette Oblander, Commission Secretary

ATTEST:

Karen Ferlito, Chair

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION – MINUTES
REGULAR MEETING
THURSDAY, APRIL 14, 2016**

CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS PRESENT: Karen Ferlito – Chair
Kathy Bang –Vice Chair
David Refuerzo
Jeff Baron
Maggie Eaton

STAFF PRESENT: Rob Mullane, AICP, Public Works Director
Mike Branson, City Forester
Mike Tope, Coastal Gardner/Maintenance Worker
Tom Lang, Maintenance Worker

TOUR OF INSPECTION

The Forest and Beach Commission visited the following sites:

1. N/Fourth Ave. between Santa Rita St. and Santa Fe St. – Application to remove a private Monterey pine tree.
2. Carpenter St. between 1st Ave and 2nd. Ave. – review of completed storm drain project.

ROLL CALL

Chair Ferlito called the meeting to order at 3:30 pm.

PLEDGE OF ALLIGIANCE

Members of the audience joined the Commission in the Pledge of Allegiance.

INTRODUCTION OF PUBLIC WORKS STAFF

Public Works Director Rob Mullane introduced Coastal Gardner / Maintenance Worker Mike Tope and Maintenance Worker Tom Lang.

APPEARANCES

No appearances

CONSENT AGENDA

1. Consideration of the Minutes for the March 17, 2016 Regular Meeting and the March 21, 2016 Special Meeting.

The minutes were pulled from the Consent Agenda for discussion. The Commission wanted additional detail included for two portions of the minutes from March 17, 2016, and directed staff to add this detail and then bring the revised minutes back for reconsideration. For the March 21, 2016 minutes, the Commission requested some clarifying language to the motion indicating that the current holiday tree would continue to be decorated until either the new tree is sufficiently large or until the existing holiday tree is removed. Mr. Mullane noted that staff would add this clarifying text.

Commissioner Refuerzo moved to approve the minutes for the March 21, 2016 Special Meeting as amended, seconded by Commissioner Eaton and carried by the following roll call vote:

AYES: Baron, Eaton, Refuerzo, Ferlito, Bang
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING

2. Consideration of an application to remove a 33" diameter Monterey pine on private property due to damage to driveway, falling limbs, roots of r the gas service, and declining health. North side of Fourth Ave., 2 east of Santa Fe St. Applicant: Jeff Di Benedetto, Property Owner: John Souza.

No action taken. Neither the applicant nor the owner was in attendance, and the waiver, which would have allowed consideration of the request in their absence, was not signed. As such, the item will be tabled, and the applicant may request to place this on a future commission meeting agenda.

ORDERS OF BUSINESS

3. Verbal report from the Centennial ad hoc committees.

Scenic Road Pathway Landscaping Project Subcommittee

Chair Ferlito said that neither she nor Commissioner Baron have yet been called to a Scenic pathway landscape meeting, and that they are eager to meet with landscape architect Scott Hall. Mr. Branson noted that he would ask Matt Feisthamel to follow up with Scott Hall on this matter.

Holiday Tree Project Subcommittee

Commissioner Refuerzo asked Mr. Mullane if the Holiday Tree item will go to Council in May. Mr. Mullane thinks that they may keep agenda light, because of a new Council, it is doubtful that it will be in May, and is probably something that will go to Council in June or July. Commissioner Refuerzo indicated that he will not be able to attend the July City Council meeting.

4. Report from the Arbor Day ad hoc committees

Commissioner Refuerzo and Commissioner Eaton would like to have an official Tree planting ceremony, including an opportunity to explain that this will be the Holiday tree for the next century, as well as the role of the existing redwood while the new tree matures. Chair Ferlito suggested that it be called an "un-veiling" ceremony and recommended that the planting of the new tree take place approximately 1-2 weeks before Holiday tree lighting.

REPORTS FOR STAFF AND COMMISSIONERS

5. City Forester's Report

A. February tree data

- 13 City trees removed
- 2 Private removal permits
- 2 Private pruning permits
- 3 Construction permits

B. Parks activities

- A. Tour of the Mission Trail Nature Preserve took place on April 1st with Robin Grossinger, a San Francisco Ecologist that specializes resiliency planning and adaptation in the face of climate change.
- B. Weed Pull at MTNP- this is an important and beneficial park activity
- C. Beach activities – beach stairways and associated signage have been addressed this week, with the goal of reducing risk to beach goers.
- D. Storm update
- E. Tree tagging update- Sent out letter to Mrs. Yow, Matt will meet with her to talk about the trees.
- F. Future Agenda items – Joint meeting with Building and Planning requested once the Community Planning and Building Director is appointed

6. Public Works Director's Report

A. Updates on City Council items

1. The Forest Theater Site tour last week was successful
2. A propane-only beach fires pilot program was favorably received by the City Council last week, with properly-contained wood fires considered for the second and third years of the pilot program.

B. Other Items of Interest to the Commission

1. Budget work continues
2. Election earlier this week. There will be 3 new Council Members, as Steve Dallas was elected Mayor.
3. Martin Way stairway repair. The lower portion of the Martin Way stairway had been damaged by recent storms but was repaired last week.
4. Beach signage – staff is improving our maintenance of accurate signage, effective stairway closures when needed, and timely installation and removal of necessary signage and barricades.
5. Additional tree stump removal and planting will be underway as a Marshall Plan endeavor
6. Storm Water treatment – a filtration system was tested earlier this week. Water quality sampling results are pending.
7. A new financial system for the City was approved
8. Council awarded a contract to MPE for another batch of street repaving projects and a separate contract for roadway patches and sidewalk repairs

7. Commissioner Announcements

Chair Ferlito noted that CRA sponsored beach cleanup on Saturday from 10:00 am to 12:00 noon, and that next weekend is the Big Sur Marathon.

Chair Ferlito also reminded the Commission and audience of the City's Arbor Day celebration on April 30, 2016

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 5:08 PM

Yvette Oblander, Commission Secretary

ATTEST:

Karen Ferlito, Chair



CITY OF CARMEL-BY-THE-SEA
Forest and Beach Commission Report

May 12, 2016

To: Chair Ferlito and Forest & Beach Commissioners
From: Matt Feisthamel, Assistant City Forester
Subject: Tree Removal (Public)
Block: CC; Lots: 2 and 4
E side of Carmelo 2 south of 12th
Applicant: Eugene & Nancy Hughes
Owner: City of Carmel

Site Condition

The site for this application is within the public right-of-way adjacent to the driveway of the applicant's property on Carmelo Street. The Monterey pine tree is growing in a relatively open planter area to the south of the applicant's driveway. The site is mostly flat and open except for a high voltage power pole located three feet from the base of the tree. At the top of the power pole, the high voltage lines are located within two feet of the trunk of the tree. The nearest other tree is an evergreen magnolia fourteen feet from the subject tree on the applicant's private property.

Proposal: Size and species of trees(s) requested for removal/pruning

Remove one Monterey pine (35"-diameter) in the public right-of-way.

Health and condition of tree requested for removal

The tree appears to be in good overall condition without any significant insect, disease, or structural problems. There is some tip dieback caused by pine pitch canker. The tree is missing branches on the middle, western portion of the trunk due to pruning for clearance of the power pole.

Previous requests and decisions

None

Reason for request

The applicant is concerned about potential safety hazards including the potential for damage to the residence.

The importance of the tree(s) to the urban forest in the area

The tree contributes to the upper canopy of the forest for this neighborhood.

Size and species of tree(s) that are to be preserved

N/A

Impacts construction may have on trees that are to be preserved and suggested mitigation

N/A

Options:

1. Approve the application.
2. Do not approve the application.
3. Postpone consideration.

Staff Recommendation

Option #2. Do not approve the application. The tree is in good health and condition at this time. City staff recommends that the City continue to conduct periodic inspections on the tree to make sure the tree remains in good health.

If the application is approved, staff recommends that the applicant be required to plant a new lower canopy tree on the City ROW in approximately the same area as the current tree.

Attachment

1. Tree Removal Permit Application for Hughes

CITY OF CARMEL-BY-THE-SEA

PO DRAWER G
CARMEL, CA 93921
Ph: (831) 620-2010 FAX: (831) 620-2014

Date Received: 3/7/16
FEE: \$ 32.51
RECEIPT# 3185

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES
NO CONSTRUCTION

Location of property: CARMEL 2SE 12th
Block: CC Lot: 2+4 APN# 010-285-017

Name of Property Owner: HUGHES Name of Applicant/Contractor: Eugene & Nancy Hughes

Mailing Address: 188 Minna St #22F
San Francisco, CA 94105

Phone #: 415-439-3210

WHO WILL BE REMOVING/PRUNING THE TREE(S): Gates Tree Service
(PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY)

Number, size and species of tree(s) to be removed: One Pine Tree - 100 feet

Number, size and species of limb(s) to be removed: _____

Number, size and species of root(s) to be removed: _____

Reason for removal or pruning: Safety - High Wind Hazard

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing, your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest and Beach Commission to act on your request in your absence by signing on the following line:

Date: _____ **RECEIVED**

A SITE PLAN **MUST** ACCOMPANY THIS APPLICATION AND **SHOW** THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s)/limb(s) to be removed or pruned
3. Footprint of the structure.
4. Location of areas for tree replanting - The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with this guideline.

MAR 07 2016
City of Carmel-by-the-Sea
Planning & Building Dept.

- > Any decision of the Forest and Beach Commission is based on information submitted with this application - PLEASE BE ACCURATE.
- > **NO WORK IS PERMITTED** until you have picked up your permit for tree work - The Permit must be posted on the job site when work is being performed.

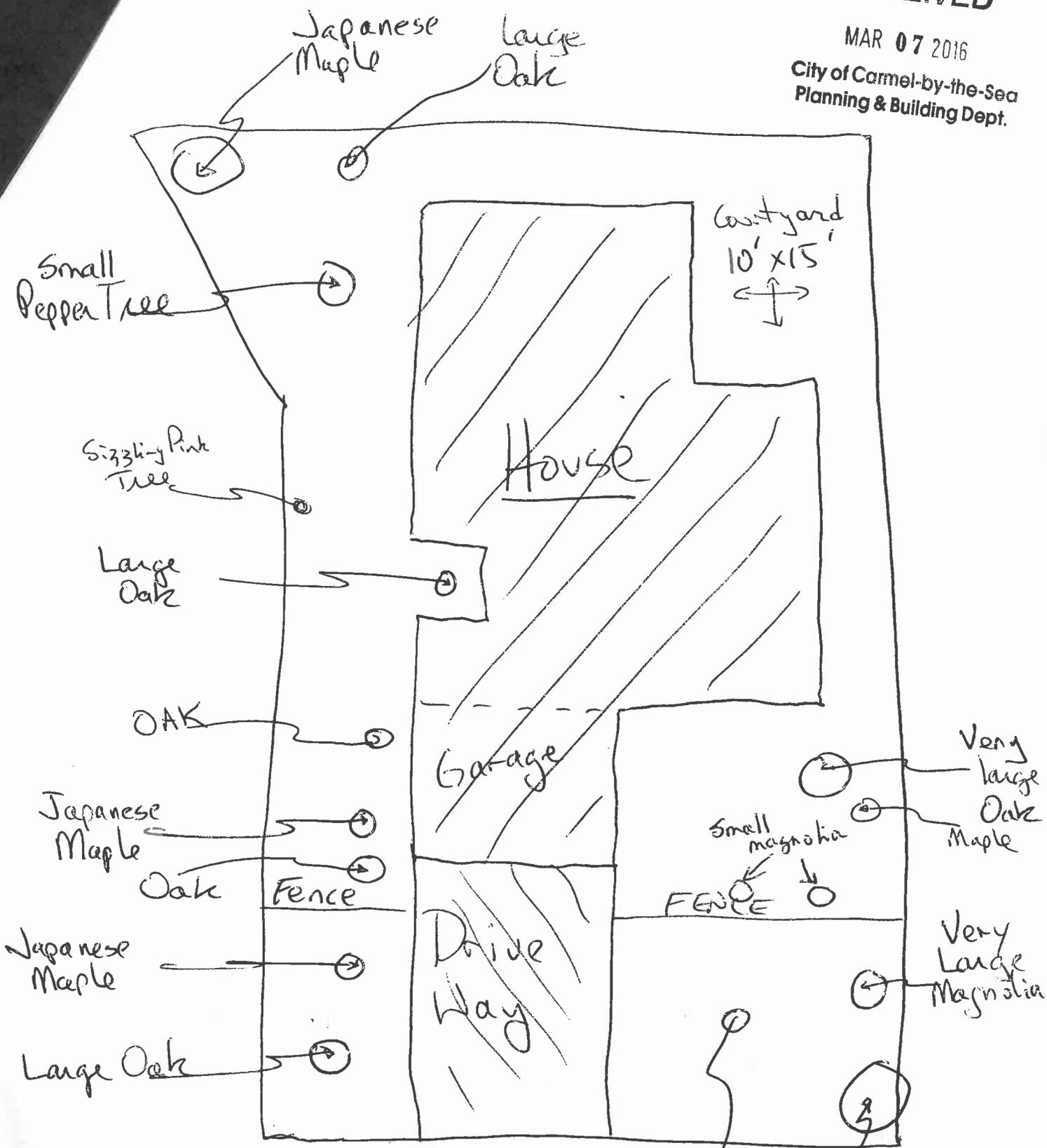
Owner's Signature: [Signature] Date: March 7, 2016
Agent for Owners: _____ Date: _____

INCOMPLETE APPLICATION WILL BE RETURNED

RECEIVED

MAR 07 2016

City of Carmel-by-the-Sea
Planning & Building Dept.



Front = 37 feet
lot = 4,000 #

Japanese Maple

Large Pine
To Be
Removed
(New Tree Plant)

		APRIL	YTD	2015			APRIL	YTD	2015
City Trees Removed (upper/lower)		2(1/1)	72(63/9)	162	City Trees Planted (upper/lower)		24(11/13)	123	
e/ Junipero bet. 8th & 9th	10" oak								
n/ Ocean bet. Torres & Junipero	5" Monterey pine								
r = replace of recently planted tree									
Private Removal Permits (upper/lower)		19(11/13)	45(38/17)	119	Private Planting Requirements		8(5/3)	26(13/8)	42
nw Ocean and Guadalupe	10" oak				15 gallon lower canopy				
n Ocean bt. Santa Fe and Santa Rita	5 dead oaks				15 gallon lower canopy				
w Palou north of Casanova	26" Monterey pine								
w Santa Fe bt. 3rd and 4th	16" Monterey pine								
e Carmelo bt. 2nd and 3rd	12" oak				15 gallon lower canopy				
e Camino Real bt. 4th and 5th	8" and 12" oaks								
nw Carmelo and 3rd	20" oak								
e Torres bt. 9th and 10th	14" oak								
w Casanova bt. 13th and Santa Lucia	20" Monterey pine								
sw Lincoln and 3rd	24" Monterey pine								
w Carmelo bt. 10th and 11th	42" Coast redwood				24" box upper canopy				
Acacia way and Trail View	18" oak								
e Casanova bt. 6th and 7th	10" oak				15 gallon lower canopy				
se Camino Real and 2nd	24" Monterey pine								
e San Antonio bt. Ocean 7th	24" black acacia								
w San Antonio bt. 11th and 12th	18" Monterey cypress				5 gallon upper canopy				
e Santa Fe bt. 4th and 5th	24" Monterey pine				5 gallon upper canopy				
e Ocean bt. Guadalupe and Forest	10" acacia								
w Viscano bt. Flanders and Mountain View	10" acacia								
e Casanova bt. Ocean and 4th	30" Monterey pine				5 gallon upper canopy				
Construction Permits (remove/prune)			7(2/6)	15	Construction Planting Requirements		4(2/2)	8	
ne Casanova and 10th	8" Monterey pine				5 gallon upper canopy				
Torres bt. 3rd and 4th	6" pittosporum, various 2" limbs								
sw Guadalupe and 3rd	2 limbs (8" and 10")								
Private Pruning Permits			2	24	Trees Under Care				
e Dolores bt. 1st and 2nd	3 cypress limbs	3	5		City watered		213		
w Mission bt. 5th and 6th	oak limbs over roof								
w Santa Fe bt. Ocean and Mountain View	8" oak limb, dead limbs				City irrigated		19		
City Pruning by contractors					Construction Finals				
level I - total tree		4	4	36	Planted				
level II - hazard /emergency		0	0	9					
level III - specific purpose		0	0	9					
Contracts									