

MINUTES
COMMUNITY ACTIVITIES & CULTURAL COMMISSION
CITY OF CARMEL-BY-THE-SEA

FEBRUARY 19, 2013

I. CALL TO ORDER AND ROLL CALL

PRESENT: Commission Members Dixon, Jett, Rachel, Downing, Parks
ABSENT: NONE
STAFF PRESENT: Cindi Lopez-Frincke, Community Services Assistant
Heidi Burch, Assistant City Administrator

II. PLEDGE OF ALLEGIANCE

Members of the audience joined Commission Members in the pledge of allegiance.

III. APPEARANCES

None

IV. APPROVAL OF MINUTES

Commissioner RACHEL moved **ratification of the amended minutes from the January 8, 2013, meeting** as amended and seconded by Commissioner JETT and **carried** by the following roll call vote:

AYES: Dixon, Jett, Rachel, Downing, Parks
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

V. ORDERS OF BUSINESS

A. Evaluate market manager proposals and select a market manager

Karen Adler presented her proposal, budget and plans for developing a weekly farmers market.

Jerry Lami presented his proposal and plans for holding a weekly farmers market. Also presenting a plan and detailing her resume was Jan Marie Taylor who would work with Jerry Lami in developing the market. Joe Lami, Marketing Director, presented his ideas on how to market the event.

Iris Peppard, Executive Director, Everyone's Harvest presented her proposal, plans and budget for developing a market.

Following the presentations a motion was made by Commissioner JETT to set a special meeting and to submit further questions to ask the market managers.

B. Establish goals and budget recommendations to submit to the City Administrator

This item was continued to the regular March 12, 2013 meeting.

VI. ANNOUNCEMENTS FROM THE CHAIR AND/OR COMMISSIONERS

None

VII. ANNOUNCEMENTS FROM THE ASSISTANT CITY ADMINISTRATOR-RECEIVE AND DISCUSS REPORTS, PROVIDE DIRECTION AS NECESSARY.

None

VIII. FUTURE AGENDA ITEMS

- A. Establish criteria and parameters for “Thursday” events in Devendorf Park**
- B. Establish goals and budget recommendations to submit to the City Administrator**

IX. ADJOURNMENT

There being no further business to come before the Commission, Chair Dixon adjourned the meeting at 11:32 a.m.

Respectfully submitted,

Cindi Lopez-Frincke, Community Services Assistant

ATTEST:

Dixie Dixon, Chair CA&CC