

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION
MEETING AGENDA**

**Thursday, March 17, 2016
Tour of Inspection – 3:00 p.m.
Regular Meeting – 3:30 p.m.**

City Hall, Council Chambers
East side of Monte Verde St. between Ocean & 7th Avenues
Carmel, California

CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS: KAREN FERLITO – CHAIR
 KATHY BANG – VICE CHAIR
 DAVID REFUERZO
 JEFF BARON
 MAGGIE EATON

TOUR OF INSPECTION

Shortly after 3:00 p.m., the Commission will leave the Council Chambers for an on-site Tour of Inspection of all properties listed on this agenda. The Tour may also include projects previously approved by the City and not on this agenda. Prior to the beginning of the Tour of Inspection, the Commission may eliminate one or more on-site visits. The public is welcome to follow the Commission on its tour of the determined sites. The Commission will return to the Council Chambers at **3:30 p.m.** or as soon thereafter as possible.

1. W/ Carmelo St. between Eleventh Ave. and Twelfth Ave. – Application to remove a private redwood tree.

ROLL CALL

PLEDGE OF ALLEGIANCE

INTRODUCTION OF PUBLIC WORKS STAFF

Dominic Marquez – Maintenance worker
Kimberly Moscato – Forest Care Worker

APPEARANCES

Thank you for attending the meeting. Anyone wishing to address the Commission on matters not on the agenda, but within the jurisdiction of the Commission, may do so now. Please state the

matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to three minutes, or as established by the Commission. Persons are not required to give their name or address, but it is helpful for speakers to state their name in order that the Secretary may identify them.

CONSENT AGENDA

1. Consideration of the Minutes for the February 11, 2016 Regular Meeting

PUBLIC HEARING

2. Consideration of an application to remove a 41" diameter coast redwood on private property due to safety concerns. The property is located on the west side of Carmelo St., 2 north of 11th Ave. The applicant and owner is Karen Juhring.

ORDERS OF BUSINESS

3. Verbal report from the Centennial ad hoc committees
4. Verbal report from the Arbor Day ad hoc committee

REPORTS FROM STAFF AND COMMISSIONERS

5. City Forester's Report
 - A. February tree data
 - B. Parks activities
 - C. Beach activities
 - D. Storm update
 - E. Tree tagging update
 - F. Future agenda items
6. Public Works Director's Report
 - A. Updates on City Council and Planning Commission Items
 - B. Other Items of Interest to the Commission
7. Commissioner Announcements

ADJOURNMENT

Any writings or documents provided to a majority of the Forest and Beach Commission regarding any item on this agenda will be made available for public inspection in the Planning and Building Department located at City Hall, on Monte Verde between Ocean and 7th Avenues during normal

business hours.

The next meeting of the Forest and Beach Commission will be:

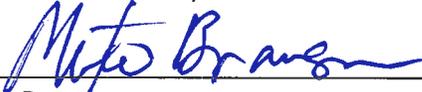
Regular Meeting – April 14, 2016
Tour of Inspection – as required
3:30 p.m. – Regular Agenda

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. The City of Carmel-by-the-Sea Telecommunication's Device for the Deaf /Speech Impaired (TDD) number is 1-800-735-2929.

AFFIDAVIT OF POSTING

I, Mike Branson, City Forester, for the City of Carmel-by-the-Sea, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Carmel-by-the-Sea City Hall bulletin board, at the Harrison Memorial Library on Ocean and Lincoln Avenues, the Carmel Post Office, and distributed to members of the media on March 14, 2016.

Dated this 14th day of March 2016 at the hour of 12:00 p.m.



Mike Branson
City Forester

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION MINUTES
REGULAR MEETING
THURSDAY, FEBRUARY 11, 2016**

CALL TO ORDER AND ROLL CALL

COMMISSION MEMBERS PRESENT: Karen Ferlito – Chair
Jeff Baron
Maggie Eaton
Kathy Bang – Vice Chair
David Refuerzo

STAFF PRESET: Rob Mullane, AICP, Public Works Director
Mike Branson, City Forester
Matt Feisthamel, Assistant City Forester
Yvette Oblander, Admin Coordinator/Commission Secretary

TOUR OF INSPECTION

The Forest and Beach Commission visited the following site:

1. Scenic Pathway between 12th Avenue and Santa Lucia Avenue – To observe the sand scouring along Carmel Beach and the installation of new fencing.

ROLL CALL

Chair Ferlito called the meeting to order at 3:35 pm.

PLEDGE OF ALLIGIANCE

Members of the audience joined the Commission in the Pledge of Allegiance.

INTRODUCTION OF STAFF

Deferred to next meeting

APPERANCES

Speaker #1: Greg D'Ambrosio – referenced an article in the Monterey Herald, February 5, 2016, on trail bike use on trails and associated damage. He noted this is also an issue for Mission Trail Nature Preserve.

CONSENT AGENDA

1. Consideration of the minutes from the January 14, 2016 Regular Meeting

Commissioner Bang moved **to approve the minutes for the January 14, 2016 Regular Meeting,** second by Commissioner Refuerzo and **carried** by the following vote:

AYES: Bang, Baron, Ferlito, Refuerzo and Eaton
NOES: None
ABSTAIN: None
ABSENT: None

ORDERS OF BUSINESS

2. Review and Comment on the Mission Trail Nature Preserve Baseline Biological Assessment and Coastal Development Permit Application.

Mr. Branson presented his staff report regarding the review of the Baseline Biological Assessment Report. He noted that forestry staff met with Community Planning and Building staff to go over the CDP process and to draft a scope of work.

Speaker #1: Greg D'Ambrosio provided a summary of volunteer efforts over the last several years.

Speaker #2: Cindy Lloyd, spoke of her experience in MTNP and interest in maintaining the preserve. She supports the CDP application.

Speaker #3: Joyce Stephens, in favor of CDP. Spoke regarding the prevalence of invasive plants in the Preserve. She thought that contract maintenance workers need more training on native plant recognition.

Speaker #4: Martha Zelus, spoke regarding the invasive plant issues. She suggests tagging native plants to avoid their removal.

Commissioner Eaton moved to notify the Planning Commission that the Forest and Beach Commission is satisfied with the CDP, seconded by Vice Chair Bang and carried by the following vote:

AYES: Bang, Baron, Ferlito, Refuerzo and Eaton
NOES: None
ABSTAIN: None
ABSENT: None

3. Verbal reports from the Centennial ad hoc committees:

Chair Ferlito, reported there has been no action on Scenic Road landscaping so far.

Commissioner Refuerzo provided an update on the ad hoc committee's efforts and gave a Powerpoint presentation on several options for the Holiday Tree.

Speaker #1: Cindy Lloyd, spoke of the history of the Holiday Tree, and expressed a preference for the present tree location.

After discussion, the Commission decided to have a special meeting on March 21, 2016 at 5:30 p.m. with a short on-site tour prior to the meeting, to discuss options and possibly decide on a recommendation for the Holiday Tree.

Chair Ferlito thanked the ad hoc committee for their efforts so far.

4. Discussion of an Arbor Day event for 2016

Mr. Branson, requested input from FBC for a 2016 Arbor Day event.

The Commission approved having the Carmel Arbor Day event on Saturday April 30, 2016 at First Murphy Park.

5. Review and discuss the Duties of the Forest and Beach Commission

Chair Ferlito discussed the formation, role, and purview of the Commission as set forth in Chapter 2.32 of the City's Municipal Code. In the past they have put out a newsletter and an occasional article in the Pine Cone. Went over some items as a reminder of what the Commission should be doing in addition to having monthly meetings.

No action required.

REPORTS FROM STAFF AND COMMISSIONERS

6. City Forester's Report

- A. January tree data
 - 43 City trees removed
 - 17 private removal permits
 - 2 private pruning permits
 - 4 construction permits
- B. Parks Activities
 - January 31, 2016 was a very windy day that caused a couple of trees to go down. One fell at the tennis courts; not a significant amount of damage. Matt has contacted a company to fix the fence and the courts are still useable.
 - PG&E drove one of its company vehicles in the Mission Trail Nature Preserve which caused some ruts in the Serra Trail. The ruts have been repaired by a public works crew.
- C. Beach Activities
 - No significant activities to report
- D. Tree tagging update
 - Currently working on tree tagging forms, and next month he hopes to have a revised report and notification of delinquent homes.
- E. Future agenda items
 - Tree tagging update.

- Public information on drone flights.

7. Public Works Directors Report

A. Updates on City Council and Planning Commission Items:

- Chip Rerig, City Administrator signed his contract at the last City Council Meeting. Mr. Rerig will start on March 1, 2016.
- Lynn Momboisse, was recently appointed to the Historic Resource Board after Greg Carper stepped down.
- Forest Theater construction update: now looking at the end of March to be substantially complete. User groups may be able to use the Theater in May.
- Rio Park, Larson Field Pathway was reviewed by council. There are some additional costs but the City will move forward with construction project.
- Presentation by TMAC for a sales tax measure for Regional Road improvements that will be on the November ballot. City Council is supportive of the concept but does have concerns regarding the allocation of the revenue and the City's share of the revenue.
- City Council discussed the west pathway concept at the Forest Theater and a \$100,000.00 donation. There were a few issues with the request, and an unrealistic request of completion by July 1, 2016. The donation was not accepted at this time.

B. Other items of interest to the Commission

- Budget process is under way. Challenging task, because of the 3 different departments within Public Works as well as the CIP program.
- The Engineering Geologist had two site visits to Carmel Beach to look at exposed structures. He reported that the City's shoreline structures appear to be in good condition with no major repairs or reinforcements deemed necessary at this time.
- Requested PG&E and CAWD stay out of MTNP in the winter time.
- Commissioner training is March 22, 2016 at 6:00 p.m. in city hall.
- Turn in your Form 700 to the City Clerk by April 1, 2016.
- On the staff side, Jermel Laurie is the new Building Inspector and helping out Joe Headley. Dom Marquez was recently hired on in the Public Works Department as a Maintenance Worker. We may also have 2 new staff coming on board in the next couple of months.

8. Commissioner Announcements

- Project at the Dunes on February 27, 2016 from 10:00-12:00
- Friends of Carmel Forest will be planting trees on Sunday

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 6:30 p.m.

Yvette Oblander, Commission Secretary

ATTEST:

Karen Ferlito, Chair



CITY OF CARMEL-BY-THE-SEA
Forest and Beach Commission Report

March 17, 2016

To: Chair Ferlito and Forest & Beach Commissioners
From: Matt Feisthamel, Assistant City Forester
Subject: Tree Removal (Private)
Block: W; Lot: 13/15
W/Carmelo 2 north of 11th
Applicant/Owner: J.C. and Karen Juhring

Site Condition:

The site for this application is on private property adjacent to the applicant's home on Carmelo Street. The 41" diameter Coast Redwood tree is growing on a relatively level site in an area in front the applicant's house. The base of the tree borders the edge of the public right-of-way close to a section of road that is paved. The house is about 12 feet from the base of the tree with a pathway along the north side of the tree. Just north of the tree a relatively young Coast Redwood tree is growing in the public right-of-way.

Size and species of trees(s) requested for removal/pruning:

Remove one Coast Redwood (41") on private property.

Health and condition of tree requested for removal:

The tree appears to be in good overall condition without any significant insect, disease, or structural problems. The tree has some dead limbs in the western portion of the tree canopy and may have some seasonal insect damage to the foliage. The trunk is growing straight, and most of the tree canopy originates from the east side of the tree trunk. The lack of canopy on the west side of the trunk is likely due to salt burn and wind damage from the strong coastal influence on the site. Also, the tree may be suffering from the current drought situation plaguing our area.

Previous requests and decisions:

None.

Reason for request and Description of Project:

The applicant is concerned about safety issues to her home from falling branches or trunk failure.

The importance of the tree(s) to the urban forest in the area:

The tree contributes to the upper canopy of the forest for this neighborhood.

Size and species of tree(s) that are to be preserved:

- Coast live oak 15"
- Coast redwood (4 co-dominant tops) 60"
- Apple tree 4"
- Japanese maple 4"
- Flowering plum 8"
- Pittosporum 12", 6"
- Silver dollar eucalyptus 4"
- Deodar cedar 4"

Impacts construction may have on trees that are to be preserved and suggested mitigation:

N/A

Options:

1. Approve the application.
2. Do not approve the application.
3. Postpone consideration.

Staff Recommendations:

Option #2. Do not approve the application. The tree is in relatively good health and condition at this time. I recommend the applicant prune out the dead limbs on the west side of the tree and provide additional irrigation to the tree during the dry season. The owners should continue to monitor the tree to assess any issues that may be contributing to the decline of the tree.

If the tree is approved for removal, I recommend the applicant plant a new 5-gallon upper canopy tree on their property in the general vicinity of the current tree.

Attachment

1. Tree Removal Permit Application for Juhring



CITY OF CARMEL -BY-THE-SEA
PO BOX DRAWER G
CARMEL, CA 93921
Phone: (831) 620-2010

Date Received: 2/5/16
FEE: \$ 32.50
RECEIPT #: 64600

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREE NO CONSTRUCTION

Location of property: Carmelo St. 2NW of 17th

BLOCK: W LOT: 13/15 APN: 010-278-016

Name of Property Owner: J.C. + Karen Jubring Name of Applicant/Contractor: Urban Lumberjacks

Mailing Address: Box 3053 Carmel, CA 93921

Phone #: 831-624-1437 Phone #: 831-238-7198 Cell

WHO WILL REMOVE/PRUNE TREE(S): Urban Lumberjack

PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY

Number, size and species of tree(s) to be removed: 1 Redwood

Number, size and species of limb(s) to be removed: 1 Redwood (20)

Number, size and species of root(s) to be removed: 1 Extra large

Reason for removal or pruning: Failure to Thrive, branches falling

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest Beach Commission to act on your absence by signing on the following line: Karen Jubring Date: 2/5/16

RECEIVED

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND **SHOW** THE FOLLOWING:

FEB 05 2016

City of Carmel-by-the-Sea
Planning & Building Dept.

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s) /limb(s) to be removed or pruned
3. Footprint of the structure
4. Location of areas for tree replanting- The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with which guideline.

- > Any decision of the Forest and Beach Commission is based on information submitted with this application.
- > **PLEASE BE ACCURATE.**
- > **NO WORK IS PERMITTED** until you have picked up your permit for tree work-The Permit must be posted on the job site when work is being performed.

Owner's Signature: Karen Jubring Date: 2/5/16

Agent for Owners: _____ Date: _____



RECEIVED

FEB 03 2013

City of Camel-by-the-Sea
Planning & Building Dept.

