

MINUTES
COMMUNITY ACTIVITIES & CULTURAL COMMISSION
CITY OF CARMEL-BY-THE-SEA

MAY 14, 2013

I. CALL TO ORDER AND ROLL CALL Meeting began at **9:35 a.m**

PRESENT: Commission Members Dixon, Jett, Downing, Refuerzo
ABSENT: NONE
STAFF PRESENT: Cindi Lopez-Frincke, Community Services Assistant
Heidi Burch, Assistant City Administrator

II. PLEDGE OF ALLEGIANCE

Members of the audience joined Commission Members in the pledge of allegiance.

III. APPEARANCES

None

IV. APPROVAL OF MINUTES

Chair JETT moved **ratification of the minutes from the April 9, 2013**, and seconded by Commissioner RACHEL and **carried** by the following roll call vote:

AYES: Dixon, Jett, Downing, Rachel, Refuerzo
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

V. ORDERS OF BUSINESS

A. Finalize Guidelines for Farmers Market

Jerry Lami and Jan Taylor, West Coast Farmers Market Association (WCFMA) addressed the Commission for further clarification regarding amplified sound within the market for farmers giving demonstrations or soft background music. WCFMA agreed to monitor the sound so that it doesn't go beyond the area of the market. Margi Perotti, Code Enforcement Officer will be available to monitor the decibel levels and will meet with WCFMA to review banner and sign policy.

Jan Taylor presented the Commissioners with a revised copy of the WCFMA Rules & Regulations, 2013. Corporal Steve Rana addressed the Commission regarding a traffic plan for vendors entering and exiting the North Lot.

Barbara Davison, Development Manager, Sunset Center, requested that signs or banners for the farmers market not include the phone number to the Sunset Center.

Following a discussion by the Commission a motion was made by Commissioner DOWNING, and seconded by Chair DIXON, **to accept the WCFMA revised Rules and Regulations 2013, subject to guideline amendments as required. The motion passed unanimously.**

VI. ANNOUNCEMENTS FROM THE CHAIR AND/OR COMMISSIONERS

None

VII. ANNOUNCEMENTS FROM THE ASSISTANT CITY ADMINISTRATOR-RECEIVE AND DISCUSS REPORTS, PROVIDE DIRECTION AS NECESSARY.

None

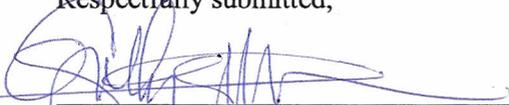
VIII. FUTURE AGENDA ITEMS

A. The Commissioners agreed to cancel the August 13, 2013 meeting due to Car Week.

IX. ADJOURNMENT

There being no further business to come before the Commission, Chair Dixon adjourned the meeting at **10:40 a.m.**

Respectfully submitted,



Cindi Lopez-Frincke, Community Services Assistant

ATTEST:



Dixie Dixon, Chair CA&CC