

**MINUTES  
SPECIAL CITY COUNCIL MEETING  
CITY OF CARMEL-BY-THE-SEA**

**March 19, 2013**

**I. CALL TO ORDER**

The special meeting of the City Council of the City of Carmel-by-the-Sea, California, was held on the above date at the stated hour of **4:31 p.m.** Mayor Burnett called the meeting to order.

**II. ROLL CALL**

**PRESENT:** Council Members Beach, Hillyard,  
Talmage, Theis & Burnett

**STAFF PRESENT:** Jason Stilwell, City Administrator  
Heidi Burch, Asst. City Administrator/City Clerk  
Mike Calhoun, Public Safety Director  
Susan Paul, Administrative Services Director  
Sharon Friedrichsen, Director of Public Services  
Andrew Miller, Fire Chief  
Janet Bombard, Library Director  
Marc Wiener, Associate Planner

**III. PLEDGE OF ALLEGIANCE**

Members of the audience joined the Mayor and Council Members in the Pledge of Allegiance.

Mayor Burnett opened and closed the meeting to public comment for items not on the agenda at 4:33 p.m.

**IV. ORDERS OF COUNCIL**

A. Receive and file the City of Carmel-by-the-Sea five-year financial forecast.

City Administrator Stilwell presented the financial forecast.

Mayor Burnett opened the meeting to public comment at **5:00 p.m.**

Monte Miller addressed Council.

Mayor Burnett closed the meeting to public comment at **5:03 p.m.**

Council Member HILLYARD moved to **receive the five-year financial forecast**, seconded by Council Member BEACH, and carried unanimously.

- B. Receive and review the City of Carmel-by-the-Sea Capital Improvement Plan (CIP) and refer it to the Planning Commission to review for General Plan Consistency.

City Administrator Stilwell presented the CIP.

Mayor Burnett opened the meeting to public comment at **5:30 p.m.**

Greg d'Ambrosio, Cindi Lloyd on behalf of Skip Lloyd and Barbara Livingston addressed Council.

Mayor Burnett closed the meeting to public comment at **5:37 p.m.**

City Administrator Stilwell reviewed projects in each of the City departments.

Mayor Burnett opened and closed the discussion to public comment at **6:00 p.m.** and again at **6:11 p.m.**

At **7:02 p.m.** Mayor Burnett offered an additional opportunity for public input and opened the discussion to public comment.

Barbara Livingston addressed Council regarding the forest. Jim Emery addressed Council regarding cost effectiveness and software purchases. Monta Potter suggested using Rio Park for overflow parking. Barbara Livingston noted the viewing platform at Del Mar and the use of Carmel stone.

Public comment was closed by Mayor Burnett at **7:08 p.m.**

Council Member BEACH moved **to approve in concept the Capital Improvement Plan (CIP) and refer to the Planning Commission to determine consistency with the General Plan.** seconded by Council Member HILLYARD and carried by the following roll call vote:

AYES:	COUNCIL MEMBERS:	BEACH, HILLYARD, TALMAGE, THEIS AND BURNETT
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE

- C. Review citywide performance measures to be reported in the FY 13-14 operating plan and budget.

City Administrator Stilwell presented the proposed performance measures. The measures will be brought back to the May 7<sup>th</sup> meeting.

## **VI. ADJOURNMENT**

Mayor Burnett declared the meeting adjourned at **8:40 p.m.**

Respectfully submitted,

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Heidi Burch, City Clerk

ATTEST:

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Jason Burnett, MAYOR