



CITY OF CARMEL-BY-THE-SEA

COMMUNITY ACTIVITIES AND CULTURAL COMMISSION

Chair Judy Refuerzo, Commissioners Linda Califiore,
Donna Jett, Grace Lee,
and Bonnie Folster

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

REGULAR MEETING

11/8/2016

9:30 a.m.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

EXTRAORDINARY BUSINESS

- A. Introduction of new Commissioner Bonnie Folster

PUBLIC APPEARANCES Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Commission. Matters not appearing on Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Persons are not required to give their names, but it is helpful for speakers to state their names so that they may be identified in the minutes of the meeting.

ANNOUNCEMENTS

- B. Announcements from Chair and Commissioners

CONSENT AGENDA Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Commission or the public may ask that any items be considered individually for purposes of Commission discussion and/or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

1. Approval of the minutes for the 9/13/2016 meeting. (pp. 1-2)

ORDERS OF BUSINESS Orders of Business are agenda items that require Commission discussion, debate, direction to staff, and/or action.

2. Consider the idea of holding a City street dance event on a regular basis and make a recommendation to the City Council. (pp. 3-4)
3. Receive and discuss reports from staff, provide direction as necessary:
 - A. Vista Lobos roof project
 - B. Special Events
 1. 2nd Annual Pumpkin Roll, October 1, 1:00 – 3:-- pm, Ocean Avenue
 2. Carmel High School Homecoming Parade, October 21, 2016, Ocean Avenue
 3. 56th Annual Sandcastle Contest, October 22, 2016 – Carmel Beach

4. 8th Annual Carmel International Film Festival , Wednesday - Sunday, October 19-22 – various locations
5. Forest Theater Show, “The Abalone Club”, Outdoor Forest Theater, October 23, 2016
6. 100th City Birthday Party, Parade, and Dance, Saturday, October 29
7. Veterans Day Ceremony, Friday, November 11, Devendorf Park
8. 46th Annual Homecrafters’ Marketplace., Saturday, November 19, 9:00 am to 3:00 pm – Sunset Center North Lot
9. Tree Lighting, Friday, December 2, 4:30 pm – Ocean Avenue and Devendorf Park.

FUTURE AGENDA ITEMS

ADJOURNMENT

This agenda was posted at City Hall located on Monte Verde Street between Ocean and 7th Avenues, Harrison Memorial Library located on the NE corner of Ocean Avenue and Lincoln Street, and the Carmel-by-the-Sea Post Office located on 5th Avenue between Dolores Street and San Carlos Street, and the City’s webpage <http://www.ci.carmel.ca.us/carmel/> on 11/4/2016 in accordance with the applicable legal requirements.



Janet Bombard, Library and Community Activities Director

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Community Activities and Cultural Commission members regarding any item on this agenda, received after the posting of the agenda will be available for public review in the Library and Community Activities Director’s Office located at the Park Branch Library at the NE corner of Mission Street and Sixth Avenue during normal business hours.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at 831-620-2007 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-judicative decision made by the City of Carmel-by-the-Sea is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-judicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Carmel-by-the-Sea, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

MINUTES
COMMUNITY ACTIVITIES & CULTURAL COMMISSION
CITY OF CARMEL-BY-THE-SEA
REGULAR MEETING, SEPTEMBER 13, 2016

I. CALL TO ORDER AND ROLL CALL

PRESENT: Commissioners: Calafiore, Jett, Lee, Meheen, Refuerzo
ABSENT: None
STAFF PRESENT: Janet Bombard, Library and Community Activities Director
Margi Perotti, Community Activities Coordinator
Lori Aiello, Community Activities Coordinator

II. EXTRAORDINARY BUSINESS

None

III. PLEDGE OF ALLEGIANCE

Members of the audience joined Commission Members in the Pledge of Allegiance.

IV. APPEARANCES

No appearances.

V. CONSENT AGENDA

1. Approve the minutes of the July 19, 2016 regular meeting.

It was moved by Calafiore and seconded by Jett to approve the minutes of the July 19, 2016 regular meeting. The motion carried by the following roll call vote:

AYES: Calafiore, Jett, Lee, Meheen, Refuerzo
NOES: None
ABSENT: None
ABSTAIN: None

VI. ORDERS OF BUSINESS – NEW BUSINESS

1. Discuss Community Activities and Cultural Commission participation in the Centennial Parade on Saturday, October 29, 2016; appoint an ad hoc committee; and provide direction as necessary.

No public in attendance.

Commissioner Meheen brought in hats, blouses and skirts for the Commission to look at to see if they would like to wear them in the parade. The outfits were approved to wear in the parade by the Centennial's costume designer.

Following discussion, Chairperson Refuerzo appointed Stacey Meheen and herself as an ad hoc committee to work with the Centennial Committee for any items regarding riding in the parade.

No other action taken.

VII. REPORTS FROM STAFF

1. Review of Car Week

Staff member Perotti presented a verbal report and addressed questions from the Commission.

2. Upcoming Events.

Staff member Perotti gave an overview of the upcoming events and addressed questions from the Commission.

Barbara Davidson from Sunset Center stated they will be selling Centennial Merchandise on October 14 when they are having a reception of the Historical Centennial Exhibits and the Mayors Exhibit. Commissioner Meheen reported centennial merchandise sales at the Farmers Market have been very successful.

It was also reported that the tickets for the lunch have completely sold out.

X. ADJOURNMENT

There being no further business to come before the Commission the meeting was adjourned at 10:03 a.m.

Respectfully submitted,

Margi Perotti, Community Activities Coordinator

Approved by:

Judy Refuerzo, Chairperson



CITY OF CARMEL-BY-THE-SEA

Community Activities and Cultural Commission

Staff Report

November 8, 2016

TO: Community Activities and Cultural Commissioners

FROM: Janet Bombard, Community Activities Director

SUBJECT: Consider the idea of holding a City street dance event on a regular basis and make a recommendation to the City Council.

RECOMMENDATION

Consider the idea of holding a City street dance on a regular basis and make a recommendation to the City Council.

BACKGROUND / SUMMARY

The October 29, 2016 Centennial Celebration events were very successful. Many of the participants particularly enjoyed the street dance, and have expressed a wish that the City continue the event on a regular basis. Staff, therefore, is bringing the matter before the Commission so that it may consider the details of such an event and – if Commissioners agree it should go forward – make a recommendation to the City Council.

Staff received the following feedback regarding the event:

- The beer and wine corral could have been larger.
- The slope at the end of San Carlos Street was problematic for the band and the stage had to be relocated, which in turn reduced the size of the venue.

Details for the Commission's consideration include the following:

- When (i.e., what month/time of year) to hold the dance.
- The location of the dance given that a flat street is necessary.

Also, the Commission recommended – and the City Council agreed - that the profits from alcohol sales at the Centennial street dance should be returned to the City; however, it made it somewhat difficult to find a nonprofit organization to sponsor the dance*. If this becomes an annual event, are Commissioners comfortable with recommending that the nonprofit organization sponsoring beer and wine sales be allowed to keep the profits from the sale of alcohol?

One possible event location for the Commission's consideration would be the area that encompasses Devendorf Park, Mission Street between Ocean and Sixth Avenues, and Sixth Avenue between Mission Street and Junipero Avenue. The wine and beer corral, and the area for food service, could be set up on Mission Street; the stage and dancing could take place on Sixth Avenue; and attendees could bring chairs or blankets and eat in the park and listen to music.

Once approved by the City Council, Community Activities staff will plan and execute the event based on the recommendations to the City Council from the Community Activities and Cultural Commission, and Council direction.

*Per California Department of Alcoholic Beverage Control regulations an organization must be an existing non-profit organization to obtain a daily license for a special event; the City, therefore, does not qualify to sell alcohol at its special events.