



**CITY OF CARMEL-BY-THE-SEA  
MASTER FEE SCHEDULE  
NOVEMBER 12, 2016-JUNE 30, 2017**

<b>ADMINISTRATIVE SERVICES</b>		
<b>SERVICE</b>	<b>ADOPTED FEES: EFFECTIVE NOVEMBER 12, 2016-JUNE 30, 2017</b>	<b>PROPOSED FEES: EFFECTIVE JULY 1, 2017</b>
NEW BUSINESS REGISTRATION PROCESS	<ul style="list-style-type: none"> <li>Fixed Location - \$350 per application</li> <li>In &amp; About - \$20 per application</li> <li>Home License - \$120 per application</li> </ul>	<ul style="list-style-type: none"> <li>Fixed Location - \$350 per application</li> <li>In &amp; About - \$20 per application</li> <li>Home License - \$120 per application</li> </ul>
BUSINESS REGISTER RENEWAL PROCESS	\$10 per renewal	\$10 per renewal
DUPLICATE BUSINESS LICENSE	\$5 per license	\$5 per license
CHANGE BUSINESS NAME	\$15 per business	\$15 per business
CONSTRUCTION PARKING PERMIT	<ul style="list-style-type: none"> <li>Non-Space Specific - \$10 per permit plus \$30 per day</li> <li>Space Specific - \$25 per permit plus \$30 per day</li> </ul>	<ul style="list-style-type: none"> <li>Non-Space Specific - \$10 per permit plus \$30 per day</li> <li>Space Specific - \$25 per permit plus \$30 per day</li> </ul>
CREDIT CARD PROCESSING	2.5% of the charged amount	2.5% of the charged amount
NSF CHECK PROCESSING	\$40 per NSF check	\$40 per NSF CHECK
DOCUMENT REPRODUCTION	\$0.20 per copy	\$0.20 per
ELECTRONIC FILE COPY	\$3 per device	\$3 per device
DOCUMENT CERTIFICATION	\$10 per document	\$10 per document
MAILING OF REQUESTED DOCUMENT	\$8 per package plus postage	\$8 per package plus postage
RECORD COMPILATION	Record Compilation/Creation- charge the fully allocated hourly rate for all personnel involved plus any outside cost incurred	Record Compilation/Creation - charge the fully allocated hourly rate for all personnel involved plus any outside costs incurred
NOTARY PUBLIC	\$10 per signature (fee is set by the State)	\$10 per signature
LOCAL INITIATIVE PROCESSING	\$200 per initiative. Fee is refundable to the flier if, within one year of filing the notice of intent, the elections' official certifies the sufficiency of the petition. This fee is limited by State Law, Elections Code Section 9202(b).	\$200 per initiative. Fee is refundable to the flier if, within one year of filing the notice of intent, the elections' official certifies the sufficiency of the petition. State Law, Elections Code Section 9202(b), limits this fee.



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<b>LIBRARY SERVICES</b>		
<b>SERVICE</b>	<b>ADOPTED FEES: EFFECTIVE NOVEMBER 12, 2016 TO JUNE 30, 2017</b>	<b>PROPOSED FEES: YEAR 2 EFFECTIVE JULY 1, 2017</b>
LIBRARY CARD ISSUANCE	<ul style="list-style-type: none"> <li>California residents - No Charge</li> <li>Out-of-state residents - \$10 per month</li> </ul>	<ul style="list-style-type: none"> <li>California residents - No Charge</li> <li>Out-of-state residents - \$10 per month</li> </ul>
LIBRARY CARD REPLACEMENT	\$3 per card	\$3 per card
INTERLIBRARY LOAN PROCESSING	\$5 per item	\$5 per item
OVERDUE MATERIAL PROCESSING	\$0.50 per day	\$0.50 per day
LOST/DAMAGED MATERIALS PROCESSING	<ul style="list-style-type: none"> <li>Books, DVDs, audio books, CDs, cassettes, VHS - \$15 plus actual cost</li> <li>Magazines - \$5</li> </ul>	<ul style="list-style-type: none"> <li>Books, DVDs, audio books, CDs, cassettes, VHS - \$15 plus actual cost</li> <li>Magazines - \$5</li> </ul>
LOCAL HISTORY PHOTO DIGITAL REPRODUCTION	<ul style="list-style-type: none"> <li>300 dpi TIFF - \$15</li> <li>600 dpi TIFF - \$20</li> <li>200 dpi TIFF - \$25</li> </ul>	<ul style="list-style-type: none"> <li>300 dpi TIFF - \$15</li> <li>600 dpi TIFF - \$20</li> <li>1200 dpi TIFF - \$25</li> </ul>
SELF SERVE LIBRARY COPYING	<ul style="list-style-type: none"> <li>Black and White - \$0.20 per copy</li> <li>Color - \$0.50 per copy</li> <li>Microfilm and scanner - \$0.20 per copy</li> </ul>	<ul style="list-style-type: none"> <li>Black and White - \$0.20 per copy</li> <li>Color - \$0.50 per copy</li> <li>Microfilm - \$0.20 per copy</li> <li>Scanner - \$0.20 per copy</li> </ul>



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<b>PUBLIC SAFETY SERVICES</b>		
<b>SERVICE</b>	<b>ADOPTED FEES: EFFECTIVE NOVEMBER 12, 2016 TO JUNE 30, 2017</b>	<b>PROPOSED FEES: YEAR 2 EFFECTIVE JULY 1, 2017</b>
LOUD PARTY PUBLIC DISTURBANCE RESPONSE	No charge for 1st response; 2nd response the same day fee of \$165 per response; 3rd response within a calendar year fee of \$495 per response	No charge for 1st response; 2nd response the same day fee of \$165 per response; 3rd response within a calendar year fee of \$495 per response
	First 2 activations in a calendar year- no charge; 3rd activation fee of \$85; 4th activation fee of \$170; 5th and subsequent activation fee of \$255 per activation	First 2 activations in a calendar year- no charge; 3rd activation fee of \$85; 4th activation fee of \$170; 5th and subsequent activation fee of \$255 per activation
ALARM PERMIT	<ul style="list-style-type: none"> <li>• New - \$30 per permit</li> <li>• Renewal - \$20 per permit</li> </ul>	<ul style="list-style-type: none"> <li>• New - \$30 per permit</li> <li>• Renewal - \$20 per permit</li> </ul>
VEHICLE IMPOUND RELEASE	\$115 per vehicle	\$115 per vehicle
MISDEMEANOR BOOKING	Non-Carmel bookings - \$125 per booking	Non-Carmel bookings - \$125 per booking
MISCELLANEOUS POLICE PERMIT	\$150 per application plus Department of Justice fees	\$150 per application plus DOJ fees
FINGERPRINTING ON REQUEST	\$30 plus outside agency fees	\$30 plus outside agency fees
CLEARANCE FORM TRAVEL LETTER	\$45 per letter	\$45 per letter
VIN VERIFICATION	\$40 per vehicle	\$40 per vehicle
CITATION SIGN-OFF	Non-Carmel citations - \$20 per citation	Non-Carmel citations - \$20 per citation
ANIMAL IMPOUND	Within a calendar year: <ul style="list-style-type: none"> <li>• 1st impound - \$80</li> <li>• 2nd impound - \$100</li> <li>• 3rd and subsequent impounds - \$120</li> </ul>	Within a calendar year: <ul style="list-style-type: none"> <li>• 1st impound - \$80</li> <li>• 2nd impound - \$100</li> <li>• 3rd and subsequent impounds - \$120</li> </ul>
ANIMAL TRANSPORT	<ul style="list-style-type: none"> <li>• Local Transport - \$20 per transport</li> <li>• To County Animal Shelter - \$80 per transport</li> </ul>	<ul style="list-style-type: none"> <li>• Local Transport - \$20 per transport</li> <li>• To County Animal Shelter - \$80 per transport</li> </ul>



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<b>PUBLIC SAFETY SERVICES CONTINUED</b>		
<b>SERVICE</b>	<b>ADOPTED FEES: EFFECTIVE NOVEMBER 12, 2016 TO JUNE 30, 2017</b>	<b>PROPOSED FEES: YEAR 2 EFFECTIVE JULY 1, 2017</b>
SIGN ABATEMENT	\$20 per sign	\$20 per sign
RESIDENT/EMPLOYEE PARKING PERMIT	<ul style="list-style-type: none"> <li>• \$25 per permit</li> <li>• Misuse of Residential Permit - \$100</li> </ul>	<ul style="list-style-type: none"> <li>• \$25 per permit</li> <li>• Misuse of Residential Permit - \$100</li> </ul>
POLICE COURT WITNESS	Fees are set by the court	Fees are set by the court
POLICE REPORT COPY	<ul style="list-style-type: none"> <li>• 1st 10 pages - No Charge</li> <li>• Each additional page - \$0.20</li> </ul>	<ul style="list-style-type: none"> <li>• 1st 10 pages - No Charge</li> <li>• Each additional page - \$0.20</li> </ul>
POLICE PHOTOGRAPH COPY	<ul style="list-style-type: none"> <li>• Color picture- \$5 per picture</li> <li>• Digital - \$5 per disk</li> </ul>	<ul style="list-style-type: none"> <li>• Color picture- \$5 per picture</li> <li>• Digital - \$5 per disk</li> </ul>