



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL AGENDA

Mayor Steve G. Dallas, Council Members Carolyn Hardy,
Jan Reimers, Bobby Richards, and Carrie Theis

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

Contact: 831.620.2000 www.ci.carmel.ca.us/carmel

REGULAR MEETING

Tuesday, November 01, 2016

CLOSED SESSION

3:30 p.m.

OPEN SESSION

4:30 p.m.

CALL TO ORDER AND ROLL CALL

CLOSED SESSION

A. LABOR NEGOTIATIONS

Pursuant to Government Code Section 54957.6(a)

Agency Designated Representatives: Zutler

Employee Organization: Ambulance, General Employees, Management, Police

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(D)(1)

Name of Case: City of Carmel-by-the-Sea, California, a municipal corporation, Plaintiff v. Pacific Harvest Seafoods, Inc. and Does 1 through 20, Defendants, Santa Clara County Case No. 16CV296492

Pursuant to Government Code Section 54956.9(D)(1)

Name of Case: Jacqueline Simonelli, Antonio C. Simonelli, Petitioners/Plaintiffs v. City of Carmel-by-the-Sea, California, Christopher Tescher, Dennis Levett, Pot D'Oro, LLC, and Doe 1 through Doe 100, inclusive, Respondents/Defendants Monterey County Superior Court Case No. M123079

Pursuant to Government Code Section 54956.9(D)(1)

Name of Case: Gerit Sand; Cobblestone Bakery, a sole proprietorship, Plaintiff v. City of Carmel-by-the-Sea, Defendant - Monterey County Superior Court Case No. M130393

Pursuant to Government Code Section 54956.9(D)(1)

Name of Case: State Farm General Insurance Company, Plaintiff v. City of Carmel-by-the-Sea, and Does I through 10, Defendant - Monterey County Superior Court Case No. 16CV002381

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: 2 cases

PLEDGE OF ALLEGIANCE

EXTRAORDINARY BUSINESS

- A. Presentation of resolutions from the Mayor of Petra, Spain.

PUBLIC APPEARANCES Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the City Council, Board or Commission. Matters not appearing on the City Council, Board or Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Persons are not required to give their names, but it is helpful for speakers to state their names so that they may be identified in the minutes of the meeting.

ANNOUNCEMENTS

- A. Announcements from Closed Session
- B. [Announcements and reports from City Council Members \(p. 5 and p. 8\)](#)
- C. Announcements from City Administrator
- D. Announcements from City Attorney

CONSENT AGENDA Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Council, Board or Commission or the public may ask that any items be considered individually for purposes of Council, Board or Commission discussion and/ or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

1. [Consider and approve draft minutes for the special Council meeting held September 19, 2016, draft minutes for the special Council meeting held October 3, 2016, and draft minutes for the regular Council meeting held October 4, 2016. \(p. 9\)](#)
2. [Check Register for September 2016. \(p. 19\)](#)
3. [Monthly Reports for September 2016. \(p. 31\)](#)
4. [SR 2016-1193 Consideration of a resolution accepting the new Memorial Bell installed in the World War I Memorial Arch at the intersection of Ocean Avenue and San Carlos Street. \(p. 66\)](#)
5. [SR 2016-1194 Consideration of a resolution authorizing the temporary closure of the following streets: one northbound and one southbound lane on Ocean Avenue from Mission to Dolores Streets, for the dedication of the Memorial Bell installed in the World War One Memorial Arch. \(p. 71\)](#)
6. [SR 2016-1195 Consideration of a resolution authorizing the City Administrator to execute an agreement with Cypress Coast Ford in an amount not to exceed \\$25,000 for the purchase of a 2017 Ford Escape for the Community Planning and Building Department; declaring the 1999 Jeep Cherokee as surplus; and authorizing a budget adjustment to fund the new vehicle. \(p. 76\)](#)
7. [SR 2016-1196 Consideration of a resolution affirming the City's intent to participate in governance and financing discussions for the proposed Monterey Bay Community Power Joint Power Authority. \(p. 80\)](#)
8. [SR 2016-1197 Consideration of a Resolution authorizing the City Administrator to execute an agreement with Municipal Resource Group \(MRG\) LLC for Facilitated Evaluation Services for City Administrator and City Attorney. \(p. 85\)](#)
9. [SR 2016-1198 Consideration of a resolution authorizing the City to update an existing inter-agency agreement with Monterey County Behavioral Health adding Amendment 1 to the agreement, which identifies the newly formed Mobile Crisis Team \(MCT\). \(p.107\)](#)

10. SR 2016-1199 Authorization of the City Administrator to Execute Various Tree Trimming and Tree Maintenance Services Contracts for a Not to Exceed Amount of \$680,000 for the Term of November 2, 2016 through June 30, 2018. (p.175)
11. SR 2016-1200 Ratification of appointments to the Forest and Beach Commission and Historic Resources Board. (p.191)
12. SR 2016-1201 Consider a resolution accepting donations to the City's 2016 Centennial celebrations in the amount of \$11,600. (p.192)
13. SR 2016-1202 Authorization of the City Administrator to execute an agreement with SSB Construction for the Vista Lobos Community Room roof project for an amount not to exceed \$30,000.00. (p. 195)

ORDERS OF BUSINESS Orders of Business are agenda items that require City Council, Board or Commission discussion, debate, direction to staff, and/or action.

14. SR 2016-1203 Consider a request from Ben Beesley of Keller Williams Coastal Estates on behalf of the Carmel Chamber of Commerce to hold a mixer with wine and food in the City Council Chamber from 5:30 to 7:30 p.m. on a yet to be determined date in November, 2016, and provide direction. (p. 198)

PUBLIC HEARINGS

15. SR 2016-1204 Adopt addendum to Memorandum of Understanding (MOU) for represented employees of the general employees union and management employees union, LIUNA/UPEX, Local 792, AFL-CIO bargaining agreement City of Carmel-by-the-Sea [N1636/N1636B] adopting preferred schedule effective January 1, 2012. (p. 201)
16. SR 2016-1205 1. Adoption of a Resolution of Intention to approve an amendment to the contract between the Board of Administration of the California Public Employees' Retirement System (CalPERS) and the City of Carmel-by-the-Sea to include provisions pursuant to Government Code 20516 "Cost Sharing" for Miscellaneous members in accordance with the previously approved Memorandum of Understanding and 2. Adoption of an Ordinance Authorizing an Amendment to the contract between the City of Carmel-by-the-Sea and the Board of Administration California Public Employees' Retirement System (CalPERS). (p.207)
17. SR 2016-1206 Consideration of an appeal of the Planning Commission's decision to deny Design Study (DS 15-217) and associated Coastal Development Permit application for the demolition of an existing residence and construction of a new residence located in the Single-Family Residential (R-1), Beach and Riparian (BR) and Archaeological Significance (AS) Overlay Zoning Districts. The applicant/property owner is Art Chadwick. (p.218)

FUTURE AGENDA ITEMS

ADJOURNMENT

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, NE corner of Ocean Avenue and Lincoln Street, and the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us/carmel/> on Friday, October 28, 2016 in accordance with the applicable legal requirements.

Ashlee Wright, City Clerk

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council, Board or Commission regarding any item on this agenda, after the posting of the agenda and received by 12:00PM the day of the Council meeting, will be available for public review in the City Clerk's Office located at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, during normal business hours. In addition, such writings or documents will be available for public review at the respective meeting. Documents or and writings received at the meeting or after 12:00PM the day of the meeting will be made available for public review the following business day.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2007 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of Carmel-by-the-Sea is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Carmel-by-the-Sea, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.



CITY OF CARMEL-BY-THE-SEA

Memorandum

DATE: 11/1/2016

TO: Chip Rerig, City Administrator, and the City Councilmembers

FROM: Carolyn Hardy, City Council Member

SUBJECT: TRAVEL REPORT - LEAGUE OF CALIFORNIA CITIES CONFERENCE

Along with Mayor Dallas and two staff members, I attended the League of California Cities conference in Long Beach from October 5th through 7th. I greatly appreciated the opportunity to enhance my knowledge and skills in order to better serve our community. To comply with our Travel & Training Policy C2007-02 that requires a brief report on meetings attended at City expense, I submit the following synopsis of most of the break-out meetings and general sessions I attended:

Medical Marijuana: Continuing Regulatory Changes

This well-attended session focused on the anticipated passage of Proposition 64: Adult Use of Marijuana Act (AUMA). Some of the following information has been extracted from a League memo dated 9-26-2016; not necessarily always verbatim, some paraphrased:

The Act will legalize the nonmedical use of marijuana by personal 21 years of age and over, and will create a state regulatory and licensing system governing the commercial cultivation, testing and distribution of nonmedical marijuana and the manufacturing of nonmedical marijuana products. It will not pre-empt local control. Local governments can “reasonably regulate” indoor cultivation of up to six marijuana plants for personal use, but cannot ban it. The AUMA also imposes an excise tax rate of 15% of gross retail sales receipts (that will be in addition to state and local sales tax).

The AUMA does not limit the authority of local jurisdictions to adopt and enforce local ordinances regulating or completely prohibiting such state-licensed marijuana businesses. The AUMA recognizes a range of businesses: dispensaries, cultivators, manufacturers, distributors, transporters, and testing labs. Cities may expressly ban, adopt business regulations, or adopt land use regulations pertaining to any or all of these businesses. Cities are cautioned against using permissive zoning.

At this time city officials should:

- Review their city's Municipal Code;
- Consider whether to regulate the personal cultivation of nonmedical marijuana indoors;
- Consider whether to regulate or ban the personal cultivation of nonmedical marijuana outdoors;
- Consider whether to enact land use regulations of nonmedical marijuana businesses;
- Consider whether to enact local taxes on marijuana. (Requires compliance with Prop. 218).

Cities may want to expand no smoking areas to control, regulate or prohibit marijuana smoking based on land use to minimize grounds for legal challenges. Cities may establish standards, requirements, and regulations regarding health and safety, environmental protection, testing, security, food safety, and worker protections that exceed state standards.

Cities should prioritize considering or enacting ordinances regulating personal cultivation because it will become legal on November 9, 2016 if the Act passes. Nonmedical marijuana businesses will not be able to operate lawfully until the state licensing system becomes operational. Cities will not lose regulatory authority if they do not have an ordinance in place before the election.

If the City wishes to regulate or ban business before businesses may legally operate within the city, the regulations or ban will need to take effect before the state begins issuing business licenses. It is anticipated that cities will have until January 1, 2018 to take action. Local authorities will be responsible for enforcing local ordinances and regulations. (Translation: Cities may face local law enforcement and code enforcement problems and added costs of enforcement.)

Developing a Power Leadership Network in Your Community

Networking is an integral part of a city official's job. It's not about the number of connections made, it's about fostering relationships with people who can help us meet goals and build a community of support. Suggestions for careful use of social media were offered.

“Build a Better Block: How to Make Real Change in Your Community, Today”

Keynote speaker Jason Roberts, Arts Activist and Co-Creator of the Better Block Project, spoke about how to drive change in our communities by moving past sluggish productivity and outdated regulations to revitalize our towns. (Visualize “pop-ups” as in parks, bike lanes, bump-out seating areas, and landscaped streets and intersections in run-down areas of cities.)

What Planning Directors Wish Council Members Knew About Planning

General Plan processes can be agonizing and long but important in shaping our cities. Planning commissions should be pro-active rather than reactive to shape that vision and the community needs to be challenged to participate. How is California going to house the next generation? High density, transit-oriented development is not working for people who don't want to get out of their cars. California has been built around the freeway system. Increase the desire to build around people, not cars and transit. Mix and match modes of transportation and make it desirable to use.

Merging and Sharing Personnel: What a City to Do?

In an effort to utilize all available resources, cities sometimes merge with other agencies or share personnel (as Carmel has done with its fire services). The session covered best practices and pitfalls of such mergers and the formation of joint powers authorities (JPAs).

Fact and Fiction--What is really going on in the California economy?

Keynote speaker Christopher Thornberg, founding partner of Beacon Economics, spoke on the state of the California economy and whether the current expansion can maintain momentum when external forces (such as tech bubbles, oil, Middle East conflicts, China's economy, etc.) have caused brief periods of market panic. He spoke about the flash points to pay attention to and which to ignore, with an overall upbeat message about the "state of the state".

Elected Official Engagement in Employee Relations

Good how-to advice for elected officials to effectively engage (or distance themselves) in employee relations and what parameters to follow to avoid risky pitfalls and unintended consequences. Topics discussed were: employee investigations, employee performance, employee discipline, high profile terminations, recruitment and hiring, and working relationships with the City Administrator and City Attorney.



CITY OF CARMEL-BY-THE-SEA

Memorandum

DATE: 10/19/2016
TO: Chip Rerig, City Administrator, and the City Councilmembers
FROM: Jan Reimers, Councilmember
SUBJECT: FORT ORD RE-USE AUTHORITY REPORT

The Fort Ord Base was closed in 1990 as an action referred to as BRAC 91. Soon after closure, the Fort Ord Reuse Authority (FORA) was formed for the purpose of providing guidance and support in planning the use of the property. The FORA Master Resolution was adopted in March, 1997. Significant projects have been completed under the direction of FORA and the abutting communities. FORA set the goals as meeting the needs of the area in Educational, Environmental and Economic fields.

The date for FORA's responsibility to cease is scheduled to be end of 2020. A Transition Task Force has been formed to evaluate the future options for the property and FORA. The primary question is whether FORA will be extended or if it will cease to exist.

One of the most significant achievements is the October 11th opening of the California Central Coast Veterans Cemetery. The ceremony celebrated the completion of the first phase of the cemetery. Former Carmel-by-the-Sea Mayor, Jason Burnett, was complemented for his involvement in helping to realize this long planned project.

On October 14, a ceremony was held to dedicate the newly-built Major General William H. Gourley Veterans Administration - Department of Defense (VA-DoD) Outpatient Clinic in the Marina, formerly the Fort Ord property.

Earlier this year, a Design Guidelines for future building projects was approved after several years of preparation. Former Carmel-by-the-Sea Council member, Victoria Beach, was instrumental in working with the FORA staff in completing the guidelines.

CSUMB is continuing to expand and meet the needs of a growing University. The Panetta Institute for Public Policy will be constructing a new building on the campus, provided entirely with private funding.

The Economic Development Manager reported that, among other economically important projects, food service and an exercise gym will be added to the Dunes Shopping complex.



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

Minutes

November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Ashlee Wright, City Clerk
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consider and approve draft minutes for the special Council meeting held September 19, 2016, draft minutes for the special Council meeting held October 3, 2016, and draft minutes for the regular Council meeting held October 4, 2016.

RECOMMENDATION

Approve the minutes for the special Council meeting held September 19, 2016, the draft minutes for the special Council meeting held October 3, 2016, and draft minutes for the regular Council meeting held October 4, 2016.

ATTACHMENTS

1. Draft minutes for the Special Council Meeting September 19, 2016
2. Draft minutes for the Special Council Meeting October 3, 2016
3. Draft minutes for the Regular Council Meeting October 4, 2016

**MINUTES
SPECIAL MEETING
CARMEL-BY-THE-SEA**

Monday, September 19, 2016

CALL TO ORDER

Mayor Dallas called the meeting to order at 1:00 p.m.

Present: Councilmembers Hardy, Reimers, Richards, Theis, and Mayor Dallas

Absent: None

Sunset Center Board Members

Present: Stan Meresman, Leslie Snorf, Sue McCloud, Ken White, Elece Leverone, Steve Pearson, Mary Gifford, Mary Ruberry, and Tom Bryan

Absent: Richard Fineberg, Bob Kavner and Nancy Doolittle

City staff and Sunset Center staff were also present. The meeting was held on the stage of the Sunset Center Theater.

PLEDGE OF ALLEGIANCE

Stan Meresman led the pledge of allegiance.

PUBLIC APPEARANCES - None

ORDERS OF BUSINESS

Item 1: SR 2016-1185 Receive a report from the Sunset Cultural Center (SCC), discuss the relationship between the City and SCC and provide direction to staff.

Board Chair Stan Meresman and Christine Sandin, Executive Director, gave the report, provided clarifications, and responded to questions from the Council and members of the public.

ADJOURNMENT

There being no further business Mayor Dallas adjourned the meeting at 3:35 p.m.

**MINUTES
SPECIAL MEETING
CARMEL-BY-THE-SEA**

Monday, October 3, 2016

CALL TO ORDER

Mayor Dallas called the meeting to order at 3:30 p.m.

Present: Councilmembers Hardy, Richards, Theis, and Mayor Dallas

Absent: Councilmember Reimers

Staff: Chip Rerig, City Administrator
Don Freeman, City Attorney
Maxine Gullo, Human Resources Manager
Ashlee Wright, City Clerk

Public Appearances - None

CLOSED SESSION

Mayor Dallas announced the Closed Session items.

- Item A:** CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: 2 cases
- Item B:** PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Attorney
- Item C:** LABOR NEGOTIATIONS
Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: Ambulance
- Item D:** LABOR NEGOTIATIONS
Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: General Employees, Management, Police Department
- Item E:** LABOR NEGOTIATIONS
Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: Management
- Item F:** LABOR NEGOTIATIONS
Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: Police
- Item G:** LITIGATION ONE MATTER
BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA

Order Instituting Investigation and Order to Show Cause on the Commission's Own Motion into the Operations and Practices of Pacific Gas and Electric Company with respect to Facilities Records for its Natural Gas Distribution System Pipelines. Investigation 14-11-008 (Filed November 20, 2014)

- Item H:** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(D)(1)
Name of Case: Gerit Sand; Cobblestone Bakery, a sole proprietorship, Plaintiff v. City of Carmel-by-the-Sea, Defendant - Monterey County Superior Court Case No. M130393
- Item I:** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(D)(1)
Name of Case: Jacqueline Simonelli, Antonio C. Simonelli, Petitioners/Plaintiffs v. City of Carmel-by-the-Sea, California, Christopher Tescher, Dennis Levett, Pot D'Oro, LLC, and Doe 1 through Doe 100, inclusive, Respondents/Defendants Monterey County Superior Court Case No. M123079
- Item J:** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(D)(1)
Jennifer DaSilva, Plaintiff v. City of Carmel-by-the-Sea; Luke E. Powell individually and in his official capacity as a Police Officer for the City of Carmel-by-the-Sea, County of Monterey; Monterey County Sheriff's Office, and Does 1 through 50, inclusive - Monterey County Superior Court Case No. M132929
- Item K:** CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(D)(1)
City of Carmel-by-the-Sea, California, a municipal corporation, Plaintiff v. Pacific Harvest Seafoods, Inc. and Does 1 through 20, Defendants, Santa Clara County Case No. 16CV296492

Public Comment – None

Council adjourned to Closed Session at 3:32 p.m.

ADJOURNMENT

The City Attorney announced that announcements for the public on Closed Session items would be made at the regular Council meeting. There being no further business Mayor Dallas adjourned the meeting at 5:35 p.m.

APPROVED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk

**MINUTES
REGULAR MEETING
CARMEL-BY-THE-SEA**

Tuesday, October 04, 2016

CALL TO ORDER

Mayor Dallas called the meeting to order at 4:00 p.m.

Present: Councilmembers Hardy, Richards, and Mayor Dallas

Absent: Councilmembers Reimers and Theis

Staff: Chip Rerig, City Administrator
Ashlee Wright, City Clerk
Marc Weiner, Community Planning and Building Director

TOUR OF INSPECTION

Item A: Carmel Sands property located on the northeast corner of San Carlos Street and Fifth Avenue.

OPEN SESSION

Council resumed in open session at 4:32 p.m.

Present: Councilmembers Hardy, Reimers, Richards, and Mayor Dallas

Absent: Councilmember Reimers

Staff: Chip Rerig, City Administrator
Don Freeman, City Attorney
Janet Bombard, Library and Community Activities Director
Ashlee Wright, City Clerk
Marc Weiner, Community Planning and Building Director
Rob Mullane, Public Works Director
Paul Wood, Finance Manager
Paul Tomasi, Police Commander

PLEDGE OF ALLEGIANCE

City Administrator Chip Rerig led the pledge of allegiance.

EXTRAORDINARY BUSINESS

Item A: Centennial Committee update

Sue McCloud, Police Commander Paul Tomasi, and Tom Brocato provided an update on Centennial Committee activities and the proposed centennial parade route.

Item B: Cal-Am pipeline presentation

Cal-Am representatives Catherine Stedman and Ian Crook gave a presentation on Monterey Peninsula water supply pipeline project.

PUBLIC APPEARANCES

The following members of the public spoke: Chuck Henderson, Tara Twomey, no name given, no name given, James Oltom, Jonathan Sapp, Ruth Smith, no name given, Harry Finkle, Lee Rosen, Richard Kreitman, Paul Rodriguez, and Sue McCloud.

ANNOUNCEMENTS

Item A: Announcements from Closed Session

The City Attorney announced that the Council there were no updates on Items A or B, that Council received updates on Items C,D, E, and F, stated that the Council received an update on Item G on the negotiations with PG&E for recompense to the City, that Item H had been scheduled for a bench trial October 24, 2016, provided background information on Item I, stated that Item J had been settled subject to getting full release from further lawsuits against the City, provided background in Item K and stated that a case management conference had been refused by the plaintiff.

Item A: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
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Title: City Attorney

Item C: LABOR NEGOTIATIONS
Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: Ambulance

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Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: General Employees, Management, Police Department

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Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: Management

Item F: LABOR NEGOTIATIONS
Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: Police

Item G: LITIGATION ONE MATTER
BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA Order Instituting Investigation and Order to Show Cause on the Commission's Own Motion into the Operations and Practices of Pacific Gas and

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Name of Case: Gerit Sand; Cobblestone Bakery, a sole proprietorship, Plaintiff v. City of Carmel-by-the-Sea, Defendant - Monterey County Superior Court Case No. M130393

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Item K: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(D)(1)
City of Carmel-by-the-Sea, California, a municipal corporation, Plaintiff v. Pacific Harvest Seafoods, Inc. and Does 1 through 20, Defendants, Santa Clara County Case No. 16CV296492

Item B: Announcements from City Council Members

Councilmember Richards announced the upcoming HID meeting to be held at 3:00 p.m. at Sunset Center and a Marketing meeting to be held at 1:30 p.m.

Mayor Pro Tem Theis stated that the Monterey Peninsula Water Management District celebration had been rescheduled for November 19, 2016 from 10:00 a.m. to 2:00 p.m.

Mayor Dallas thanked staff for their work on the Pumpkin Roll event, stated that between 1,000 and 1,500 pumpkins were rolled and that the location of the event could change next year.

Item C: Announcements from City Administrator

City Administrator Chip Rerig announced that the City would be working with Cal-Am in the future to make sure fire hydrants are in good working order and that staff were working on a white paper about Flanders Mansion.

Mayor Dallas announced that there would be a Tour of Inspection of City facilities and parks including Flanders Mansion, October 31, 2016.

Item D: Announcements from City Attorney

There were no announcements from City Attorney Don Freeman.

CONSENT AGENDA

City Administrator Chip Rerig read the consent calendar and announced the names of the new appointees to the City Boards and Commissions.

Action: Upon a motion made by Councilmember Hardy, seconded by Mayor Pro Tem Theis, Council unanimously approved the Consent Agenda as follows, with the exception of Item 8:

- Item 1:** Draft minutes for the September 12, 2016 special meeting and the September 13, 2016 regular meeting. **Approved, 4:0:1 (Councilmember Reimers absent)**
- Item 2:** Check Register for August 2016. **Approved, 4:0:1 (Councilmember Reimers absent)**
- Item 3:** Monthly Reports for August 2016. **Accepted, 4:0:1 (Councilmember Reimers absent)**
- Item 4:** SR 2016-1186 Ratification of appointments to the Harrison Memorial Library Board of Trustees, Community Activities and Cultural Commission, Forest and Beach Commission, Historic Resources Board, and Planning Commission. Ratified, **4:0:1 (Councilmember Reimers absent)**
- Item 5:** SR 2016-1187 Consideration of a Resolution of the City Council of the City of Carmel-by-the-Sea accepting a \$5,000 donation from a citizen for the Carmel Fire Ambulance Department. **Adopted Resolution 2016-069, 4:0:1 (Councilmember Reimers absent)**
- Item 6:** SR 2016-1188 Adoption of a resolution authorizing the City Administrator to execute an agreement for the purchase of a new police investigations vehicle as identified in the FY 2016/17 Vehicle and Equipment Replacement Fund. **Adopted Resolution 2016-070, 4:0:1 (Councilmember Reimers absent)**
- Item 7:** SR 2016-1189 Adoption of resolutions authorizing the City Administrator to execute various services agreements for planning and building services, public information services, and project management and implementation services in a total amount not to exceed \$45,000 for all contractual services. **Adopted Resolutions 2016-071, 2016-072, 2016-073, 2016-074, 2016-075, and 2016-076, 4:0:1 (Councilmember Reimers absent)**
- Item 9:** SR 2016-1191 Adoption of a resolution authorizing and approving the City of Carmel-by-the-Sea current pay rates and ranges (salary schedule). **Adopted Resolution 2016-078, 4:0:1 (Councilmember Reimers absent)**

The following item was pulled by member of the public Victoria Beach and considered by Council separately:

- Item 8:** SR 2016-1190 Adoption of a resolution authorizing the installation of stop signs, creating a four-way stop sign controlled intersection at San Carlos & 1st.

Public Comments

The following members of the public spoke on this item: Victoria Beach.

---End Public Comments---

Action: Upon a motion made by Councilmember Hardy, seconded by Councilmember Richards, Council moved to adopt a resolution authorizing the installation of stop signs, creating a four-way stop sign controlled intersection at San Carlos and 1st. **Adopted Resolution 2016-077, 4:0:1 (Councilmember Reimers absent)**

PUBLIC HEARINGS

Item 10: SR 2016-1192 Consideration of an appeal of the Planning Commission's decision to deny the reissuance of Design Review, Use Permit, and Coastal Development Permit applications for the redevelopment of the Carmel Sands hotel located in the Service Commercial (SC) and Multi-Family Residential (R-4) Zoning Districts (New planning application case numbers: DR 14-36 and UP 14-20).

Mayor Pro Tem Theis recused herself from considering Item 10 because she owns property within 500 feet of the property under consideration and stepped down from the dais.

Marc Weiner, Community Planning and Building Director provided the staff report, responded to Council questions, and provided clarifications. He stated that there were minor corrections that needed to be made to conditions numbers one and 21.

City Attorney Don Freeman also responded to Council questions and provided clarifications.

Appellant and property owner, Mark Stilwell, and Eric Miller, architect for the project, gave the presentation.

Public Comments

The following members of the public spoke: Mark D'Orio, Peter, Jonathan Sapp, Rich Pepe, Sue McCloud, Pam Shepherd, Monta Potter, Barbara Livingston, Dan Silvera, Catherine Campagno, no name given, Janine Chigarad, Paula Crevello, Pamela Silkwood, Grahame Robertson, Carl Pallastrini, Mike Brown, Victoria Beach, Charlotte Townsend, Clyde Sturgis, and Harry Finkle.

---End Public Comment---

Appellant and property owner, Mark Stilwell provided the rebuttal.

Marc Weiner, Community Planning and Building Director responded to questions asked during public comment and provided clarifications.

Council discussion followed.

Marc Weiner, Community Planning and Building Director, City Administrator Chip Rerig, and City Attorney Don Freeman responded to Council questions, and provided clarifications.

Action: Upon a motion made by Councilmember Hardy, seconded by Councilmember Richards, Council moved to grant the appeal and approve the Design Review (DR 14-36), Use Permit (UP 14-20), and Coastal Development permit applications, findings, with amendments to the conditions as follows: corrections made, as stated by staff, to conditions one and 21; condition 49 amend timeline "the applicant shall apply for a building permit within nine months and initiate construction within 18 months from the date of Council approval"; condition 43 amended to add the language "subject to indemnification agreement signed by the applicant"; condition 48 amended to add the language "for 3-years past final approval" for the term of the bond for the protection of the trees; and that condition 45 would remain in place. **Granted and approved, 3:0:1:1 (Councilmember Reimers absent, Mayor Pro Tem Theis recused)**

All amendments to conditions were agreed to by appellant and property owner, Mark Stilwell.

FUTURE AGENDA ITEMS - None

ADJOURNMENT

There being no further business Mayor Dallas adjourned the meeting at 7:10 p.m.

APPROVED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk

DRAFT



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL Staff Report

November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Paul Wood, Finance Manager
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Check Register for September, 2016

RECOMMENDATION

Approve Summary of Check Register.

BACKGROUND / SUMMARY

Attached is the Summary Report of Check Register for September, 2016.

FISCAL IMPACT

None.

PRIOR CITY COUNCIL ACTION

None.

ATTACHMENTS

Check Register for the Month of September, 2016

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
133610	9/2/2016	ACCENTS WINDOW & WALLS	381.99	01 76050	FY 16/17 SHADE FOR SKY-LIGHT/INSTALL PW OFFICE		
		Vendor Total ----->	381.99				
133611	9/2/2016	AILING HOUSE PEST CONTROL	80.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	50.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	40.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	60.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	50.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	50.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	65.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	40.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	44.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	55.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS		
133650	9/22/2016	AILING HOUSE PEST CONTROL	225.00	01 76053	FY1617 PEST CONTROL CITYWIDE ALL BUILDINGS	\$1,657.00	\$9,590.00
		Vendor Total ----->	759.00				
133651	9/22/2016	ALHAMBRA	86.10	01 72053	FY 16/17 BOTTLE WATER SERVICE FOR FIRE DEPT		
		Vendor Total ----->	86.10				
133652	9/22/2016	ALHAMBRA	210.45	01 76053	FY 16/17 DRINKING WATER FOR PUB WORKS (ALL DIV)		
		Vendor Total ----->	210.45				
133653	9/22/2016	ALHAMBRA	82.48	01 67053	FY 16-17 WATER SERVICE CITY HALL		
		Vendor Total ----->	82.48				
133654	9/22/2016	ALHAMBRA	141.87	01 74053	FY 16/17 BOTTLE WATER SERVICE FOR POLICE DEPT		
		Vendor Total ----->	141.87				
133655	9/22/2016	ALIANO IRON INC	1,467.42	13 70903	FY 16-17 FOREST THEATER RAILING PROJECT-REMOVE		
		Vendor Total ----->	1,467.42				
133656	9/22/2016	ALTA LANGUAGE SERVICES, INC	60.00	01 67100	PROF SERVICES:ONLINE WRITING TEST BILINGUAL		
		Vendor Total ----->	60.00				
133657	9/22/2016	ALTIUS MEDICAL	89.00	01 74053	ON-CALL MEDICAL WASTE MANAGEMENT & BIOHAZARD WASTE		
		Vendor Total ----->	89.00				
133658	9/22/2016	AMERICAN SUPPLY COMPANY	171.76	01 76045	REPLACEMENTS OF CARPET MATTS		
133658	9/22/2016	AMERICAN SUPPLY COMPANY	250.45	01 76045	SUPPLY FOR FOREST THEATER		
		Vendor Total ----->	422.21				
133612	9/2/2016	AMERICAN MESSAGING	5.00	01 76050	FY 16/17 LOCKBOX PAYMENT		
		Vendor Total ----->	5.00				
133613	9/2/2016	AT&T	38.25	01 65036	FY 16-17 LONG DISTANCE CHARGES		
		Vendor Total ----->	38.25				

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
133659	9/22/2016	AT&T	82.98	01 65036	FY 16-17 TELEPHONE SERVICE ALL DEPARTMENTS		
133659	9/22/2016	AT&T	641.70	01 65036	FY 16-17 TELEPHONE SERVICE ALL DEPARTMENTS		
133659	9/22/2016	AT&T	4,318.34	01 65036	FY 16-17 TELEPHONE SERVICE ALL DEPARTMENTS		
		Vendor Total ----->	5,043.02				
133660	9/22/2016	BATTERIES PLUS BULBS	144.06	01 74049	BATTERIES FOR PD		
		Vendor Total ----->	144.06				
133614	9/2/2016	BAYSTAR EXPRESS	113.40	01 76045	3 CASES OF PAPER/2 RMS OF 11x17 PAPER DEL 4/25/16		
		Vendor Total ----->	113.40				
133661	9/22/2016	BOOTS ROAD GROUP LLC	1,500.00	01 65053	FY 2016-2017 MONTHLY RETAINER WEBSITE MAINTENANCE	\$5,221.81	\$12,000.00
		Vendor Total ----->	1,500.00				
133662	9/22/2016	BOUND TREE MEDICAL LLC	1,047.80	07 73603	FY 16/17 MEDICAL SUPPLIES FOR AMBULANCE		
133662	9/22/2016	BOUND TREE MEDICAL LLC	852.39	07 73603	FY 16/17 MEDICAL SUPPLIES FOR AMBULANCE		
133662	9/22/2016	BOUND TREE MEDICAL LLC	456.17	07 73603	FY 16/17 MEDICAL SUPPLIES FOR AMBULANCE		
133662	9/22/2016	BOUND TREE MEDICAL LLC	356.50	07 73603	FY 16/17 MEDICAL SUPPLIES FOR AMBULANCE		
133662	9/22/2016	BOUND TREE MEDICAL LLC	351.24	07 73603	FY 16/17 MEDICAL SUPPLIES FOR AMBULANCE		
133662	9/22/2016	BOUND TREE MEDICAL LLC	197.40	07 73603	FY 16/17 MEDICAL SUPPLIES FOR AMBULANCE		
		Vendor Total ----->	3,261.50				
133740	9/23/2016	JOE BOUCHER	100.00	01 67428	FY 16/17 EMP SERVICE AWARD JOE BOUCHER 10YR		
		Vendor Total ----->	100.00				
133741	9/23/2016	BRANSON, MIKE	350.00	01 67428	FY 16/17 EMP SERVICE AWARD MICHAEL BRANSON 30YR		
		Vendor Total ----->	350.00				
133663	9/22/2016	BURGHARDT-DORE ADVERTISING, INC.	2,400.00	01 85200	FY 16-17 DESTINATION MARKETING PER AGREEMENT		
133663	9/22/2016	BURGHARDT-DORE ADVERTISING, INC.	360.64	01 85200	FY 16-17 DESTINATION MARKETING PER AGREEMENT		
133663	9/22/2016	BURGHARDT-DORE ADVERTISING, INC.	1,176.48	01 85200	FY 16-17 DESTINATION MARKETING PER AGREEMENT		
133663	9/22/2016	BURGHARDT-DORE ADVERTISING, INC.	8,579.33	01 85200	FY 16-17 DESTINATION MARKETING PER AGREEMENT		
133663	9/22/2016	BURGHARDT-DORE ADVERTISING, INC.	8,099.00	01 85200	FY 16-17 DESTINATION MARKETING PER AGREEMENT		
133663	9/22/2016	BURGHARDT-DORE ADVERTISING, INC.	8,000.00	01 85200	FY 16-17 DESTINATION MARKETING PER AGREEMENT	\$38,275.47	\$120,000.00
		Vendor Total ----->	28,615.45				
133615	9/2/2016	CAL-AM WATER COMPANY	9,492.69	01 64026	FY 16-17 WATER SERVICE ALL FACILITIES,INDOOR AND		
133664	9/22/2016	CAL-AM WATER COMPANY	8,963.37	01 64026	FY 16-17 WATER SERVICE ALL FACILITIES,INDOOR AND		
		Vendor Total ----->	18,456.06				
133665	9/22/2016	CALIFORNIA FIRST NATIONAL BANK	806.52	01 67053	LEASE FEE TO CLOSE AGREEMENT BL01221-1		
		Vendor Total ----->	806.52				
133666	9/22/2016	CALTRONICS BUSINESS SYSTEMS	1,403.78	01 67053	FY 16/17 CITY HALL COPIER MAINT MODEL#71436		
		Vendor Total ----->	1,403.78				

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
133616	9/2/2016	CARMEL PINE CONE	157.50	01 85305	CAR WEEK EXPENSE:NOTICE REGARDING CAR WEEK TRAFFIC		
133667	9/22/2016	CARMEL PINE CONE	666.00	01 67040	FY 2016-2017 LEGAL NOTICING		
133667	9/22/2016	CARMEL PINE CONE	180.00	01 85305	CAR WEEK AD RE TRAFFIC		
133667	9/22/2016	CARMEL PINE CONE	195.00	01 67040	FY 2016-2017 LEGAL NOTICING		
133667	9/22/2016	CARMEL PINE CONE	741.00	13 76901	NOTICE TO BIDDERS:2016-17 STREET PROJECT		
133667	9/22/2016	CARMEL PINE CONE	429.00	01 67040	FY 2016-2017 LEGAL NOTICING		
		Vendor Total ----->	2,368.50				
133742	9/23/2016	CAROLINA LOPEZ	50.00	01 67428	FY 16/17 EMP SERVICE AWARD CAROLINA LOPEZ 5YR		
		Vendor Total ----->	50.00				
133668	9/22/2016	CARMEL CHAMBER COMMERCE	13,750.00	01 85301	FY 16-17 VISTOR CENTER SUPPORT		
		Vendor Total ----->	13,750.00				
133617	9/2/2016	CARMEL COUNTRY INN	220.00	01 60207	MCCVB LUNCHEON FOR B. RICHARDS, C. THEIS, C. RERIG		
		Vendor Total ----->	220.00				
133618	9/2/2016	CATE ELECTRICAL CO., INC.	3,200.00	01 76053	FY 16/17-QUOTE- REPAIR EXTERIOR LIGHTING TO FT -RR		
		Vendor Total ----->	3,200.00				
133619	9/2/2016	CITY OF MONTEREY	6,138.05	01 76049	FY 16/17 REPAIR FOR ALL CITY VEHICLES		
133669	9/22/2016	CITY OF MONTEREY	171,457.84	01 72053 00	FY 16/17 MONTHLY FIRE SERVICE FEE AGREEMENT TO	\$505,288.01	\$2,057,494.00
133669	9/22/2016	CITY OF MONTEREY	7,587.67	07 73053 00	FY1617 AGREEMENT TO PROVIDE AMBULANCE SVCS	\$22,763.01	\$92,000.00
		Vendor Total ----->	185,183.56				
133670	9/22/2016	COASTAL TPA, INC	784.08	01 80017	FY 16/17 DENTAL/VISION REIMB FUNDS SELF-INS PLAN		
133670	9/22/2016	COASTAL TPA, INC	1,668.00	01 80017	FY 16/17 DENTAL/VISION REIMB FUNDS SELF-INS PLAN		
		Vendor Total ----->	2,452.08				
133671	9/22/2016	COMMUNITY HOSPITAL OF THE	40.00	01 74053	BLOOD DRAWS FOR MONTH OF AUGUST 2016		
		Vendor Total ----->	40.00				
133672	9/22/2016	COMCAST	8.55	01 74053	FY 2016-17 BUSINESS CABLE SERVICE AT POLICE DEPT		
		Vendor Total ----->	8.55				
133620	9/2/2016	CONTE'S GENERATOR SERVICE	1,400.00	01 76053	FY1617 EMERGENCY GENERATOR SERVICE		
133620	9/2/2016	CONTE'S GENERATOR SERVICE	550.00	01 70050	ANNUAL SERVICE ON EMERGENCY GEN-CHILDRENS LIB		
		Vendor Total ----->	1,950.00				
133673	9/22/2016	COPIES BY-THE-SEA	392.48	01 67039	FY 16-17 PRINTING SERVICES:AGENDAS/REGULAR AND		
133673	9/22/2016	COPIES BY-THE-SEA	48.88	01 76039	FY 16/17 MISSION TRAIL BLUE BOOK		
		Vendor Total ----->	441.36				
133621	9/2/2016	CRAVEN LANDSCAPING INC.	812.65	50 24050 05	FY 16/17 IMPROVEMENTS TO CARPENTER ST @2ND/3RD		
		Vendor Total ----->	812.65				
133674	9/22/2016	D.W.WOOD	3,600.00	01 76050	FY16/17 QUOTE EXTERIOR PAINTING & STUCCO REPAIR		

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
		Vendor Total ----->	3,600.00				
133622	9/2/2016	DAVE'S REPAIR SERVICE	80.00	01 76053	FY 16/17 MONTHLY SITE INSPECTION FEE FOR THE FUEL		
		Vendor Total ----->	80.00				
133623	9/2/2016	DAVID SANDYS CPA,CLPF	200.00	01 63053	FY 2016-2017 STIPEND FOR TREASURER SERVICES	\$600.00	\$2,400.00
		Vendor Total ----->	200.00				
133675	9/22/2016	DAVID GALLACHER	32.51	01 33626 00	FY 16/17 REFUND OF PRIVATE TREE REMOVAL TO		
		Vendor Total ----->	32.51				
133676	9/22/2016	DE LAGE LANDEN FINANCIAL SERVICES	5.71	07 73053	FY 16/17 COPY MACHINE LEASING FEE FOR AMBULANCE/		
133676	9/22/2016	DE LAGE LANDEN FINANCIAL SERVICES	44.00	07 73053	FY 16/17 COPY MACHINE LEASING FEE FOR AMBULANCE/		
133676	9/22/2016	DE LAGE LANDEN FINANCIAL SERVICES	5.70	01 72053	FY 16/17 COPY MACHINE LEASING FEE FOR AMBULANCE/		
133676	9/22/2016	DE LAGE LANDEN FINANCIAL SERVICES	43.99	01 72053	FY 16/17 COPY MACHINE LEASING FEE FOR AMBULANCE/		
		Vendor Total ----->	99.40				
133677	9/22/2016	DE LAGE LANDEN FINANCIAL SERVICES INC	51.16	01 80801	PROPERTY TAX/PROPERTY TAX ADMIN FEE KONICA COPIER		
133677	9/22/2016	DE LAGE LANDEN FINANCIAL SERVICES INC	403.00	01 67053	FY 16-17 KONICA COPIER LEASE #25181534 SER#71436		
		Vendor Total ----->	454.16				
133678	9/22/2016	DE LAGE LANDEN FINANCIAL SERVICES	74.55	01 69053	FY 16-17 PLANNING DEPT COPIER LEASE #25337174		
133678	9/22/2016	DE LAGE LANDEN FINANCIAL SERVICES	200.96	01 69053	FY 16-17 PLANNING DEPT COPIER LEASE #25337174		
		Vendor Total ----->	275.51				
133679	9/22/2016	DEPARTMENT OF JUSTICE	550.00	50 24050 05	PUBLIC LIVESCAN FINGERPRINTING FOR MONTH OF		
		Vendor Total ----->	550.00				
133680	9/22/2016	DOUG THOMPSON	1,000.00	01 80400	CENTENNIAL EXPENSE:MONTHLY NEWS COLUMN		
		Vendor Total ----->	1,000.00				
133681	9/22/2016	EAGLE PROJECT MANAGEMENT LLC	4,290.00	01 76010	PROJECT MANAGER CM SUPPORT #16003		
133681	9/22/2016	EAGLE PROJECT MANAGEMENT LLC	3,575.00	13 70903	PROJECT MANAGER-FOREST THEATER RENOVATIONS		
133681	9/22/2016	EAGLE PROJECT MANAGEMENT LLC	65.00	13 70901	PROJECT MANAGER-ROOF REPAIRS @PW BLDG		
133681	9/22/2016	EAGLE PROJECT MANAGEMENT LLC	1,235.00	13 70909	PROJECT MANAGER-SUNSET DOOR REPLACEMENT		
133681	9/22/2016	EAGLE PROJECT MANAGEMENT LLC	455.00	13 70905	PROJECT MANAGER- SUNSET CENTER GAURD RAIL		
133681	9/22/2016	EAGLE PROJECT MANAGEMENT LLC	455.00	13 70913	PROJECT MANAGER-PAINTING OF THE MURPHY HOUSE	\$10,075.00	\$24,999.00
		Vendor Total ----->	10,075.00				
133624	9/2/2016	EDGES ELECTRICAL GROUP	16.59	01 76045	FY 16/17 FREIGHT CHARGES-FOR LIGHT FOR FIRE DEPT		
133624	9/2/2016	EDGES ELECTRICAL GROUP	88.64	01 76045	FY 16/17 LIGHTS/SCREWS FOR FIRE DEPT		
		Vendor Total ----->	105.23				
133682	9/22/2016	ENGINEERED FIRE SYSTEMS INC	400.00	01 69053	FY 16/17 SPRINKLER SYSTEM REVIEWS		
		Vendor Total ----->	400.00				
133625	9/2/2016	ENVIRONMENTAL COMPLIANCE SPECIALISTS	543.75	01 76055	FY 2016-17 STORMWATER PROGRAM MANAGEMENT		

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
133683	9/22/2016	ENVIRONMENTAL COMPLIANCE SPECIALISTS	900.00	01 76055	FY 2016-17 STORMWATER PROGRAM MANAGEMENT	\$2,156.25	\$10,475.00
		Vendor Total ----->	1,443.75				
133626	9/2/2016	ERICKSON AUTOMOTIVE & 4X4	118.14	01 76047	FY16/17QUOTE FOR FLOOR MATS FOR PD UNIT C-8		
133626	9/2/2016	ERICKSON AUTOMOTIVE & 4X4	82.52	01 76049	FY 16/17 CHANGED OIL AND ROTATED TIRES C1		
133684	9/22/2016	ERICKSON AUTOMOTIVE & 4X4	112.52	01 76049	REPLACED ENGINE OIL & FILTER/ROTATED TIRES DODGE		
133684	9/22/2016	ERICKSON AUTOMOTIVE & 4X4	601.13	01 76049	FY16/17 QUOTE OIL CHANGE/SOLENOID REPL. PD-C8		
133684	9/22/2016	ERICKSON AUTOMOTIVE & 4X4	1,268.27	01 76049	ENGINE OIL CHANGE AND FILTER CHANGE/DODGE CHARGER		
		Vendor Total ----->	2,182.58				
133743	9/23/2016	AL FASULO FASULO INVESTIGATIONS	5,063.00	01 69053	FY 16-17 CODE COMPLIANCE SERVICES-HELP INSURE	\$16,714.00	\$32,000.00
		Vendor Total ----->	5,063.00				
133744	9/23/2016	LESLIE FENTON	200.00	01 67428	FY 16/17 EMP SERVICE AWARD LESLIE FENTON 20YR		
		Vendor Total ----->	200.00				
133685	9/22/2016	FERGUSON ENTERPRISES,INC.#686	117.48	01 76045	FY 16/17 QUOTE-TOILET SEATS FOR VARIOS RR		
133685	9/22/2016	FERGUSON ENTERPRISES,INC.#686	352.43	01 76045	FY 16/17 QUOTE-TOILET SEATS FOR VARIOS RR		
		Vendor Total ----->	469.91				
133686	9/22/2016	FIRST ALARM SECURITY & PATROL	3,471.39	01 74053	FY 2016-17 AUGMENT STAFFING OF BEACH PATROL AND	\$3,471.39	\$35,000.00
		Vendor Total ----->	3,471.39				
133687	9/22/2016	GAYLORD BROS., INC.	822.16	01 67035	CITY CLERK SUPPLIES:WIFI TEMP & HUMIDITY LOGGER/		
133687	9/22/2016	GAYLORD BROS., INC.	135.07	01 67035	CITY CLERK SUPPLIES:PEST MONITORING KIT		
		Vendor Total ----->	957.23				
133688	9/22/2016	GOLDEN STATE PORTABLES	434.73	01 82053	FY 2016-17 RENTAL AND SERVICE OF PORTABLE TOILETS		
133688	9/22/2016	GOLDEN STATE PORTABLES	434.73	01 82053	FY 2016-17 RENTAL AND SERVICE OF PORTABLE TOILETS		
133688	9/22/2016	GOLDEN STATE PORTABLES	156.75	01 85305	FY 2016-17 RENTAL AND SERVICE OF PORTABLE TOILETS		
133688	9/22/2016	GOLDEN STATE PORTABLES	156.75	01 85305	FY 2016-17 RENTAL AND SERVICE OF PORTABLE TOILETS		
133688	9/22/2016	GOLDEN STATE PORTABLES	89.57	01 80400	FY 2016-17 RENTAL AND SERVICE OF PORTABLE TOILETS		
133688	9/22/2016	GOLDEN STATE PORTABLES	89.57	01 80400	FY 2016-17 RENTAL AND SERVICE OF PORTABLE TOILETS		
133688	9/22/2016	GOLDEN STATE PORTABLES	291.11	01 76053	FY 2016-17 RENTAL AND SERVICE OF PORTABLE TOILETS		
133688	9/22/2016	GOLDEN STATE PORTABLES	291.11	01 76053	FY 2016-17 RENTAL AND SERVICE OF PORTABLE TOILETS	\$4,747.94	\$21,707.00
		Vendor Total ----->	1,944.32				
133627	9/2/2016	GOVERNMENTJOBS.COM INC	675.00	01 67100	JOB POSTING SUBSCRIPTION 8/26/16-8/25/17		
		Vendor Total ----->	675.00				
133689	9/22/2016	GRANICUS, INC.	1,500.00	50 24050 08	FY 16-17 AGREEMENT TO PROVIDE SOFTWARE AND MANAGED		
133689	9/22/2016	GRANICUS, INC.	521.90	50 24050 08	FY 16-17 AGREEMENT TO PROVIDE SOFTWARE AND MANAGED	\$4,043.80	\$12,262.80
		Vendor Total ----->	2,021.90				
133690	9/22/2016	GREEN VALLEY LANDSCAPE INC.	4,727.16	01 76053	FY 16-17 ASSIST CITY STAFF IN MAINTAINING THE		

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
133690	9/22/2016	GREEN VALLEY LANDSCAPE INC.	77.23	01 76045	FY 16/17 PLANTS FOR VARIOUS LOCATIONS IN THE CITY	\$13,717.16	\$56,726.00
		Vendor Total ----->	4,804.39				
133628	9/2/2016	GRIGGS NURSERY	604.69	50 24050 05	FY 16/17 CARPENTER ST IMPROVMENT PROJECT		
		Vendor Total ----->	604.69				
133629	9/2/2016	HARA MOTION PICTURE CONSERVATORY	1,000.00	01 60207	PER FY 16/17 ADOPTED BUDGET DONATION/GRANT		
		Vendor Total ----->	1,000.00				
133691	9/22/2016	MARGARET HURLEY	420.00	01 80400	CENTENNIAL EXPENSE:MERCH SALES VARIOUS EVENTS		
		Vendor Total ----->	420.00				
133692	9/22/2016	HYDRO INTERNATIONAL	532.26	01 76055	FY 16/17 QUOTE-STORM WATER UP FLOW FILTERS		
		Vendor Total ----->	532.26				
133693	9/22/2016	ID CONCEPTS	12.76	01 67110	EMPLOYEE ID CARD J.HALL		
		Vendor Total ----->	12.76				
133694	9/22/2016	INNER WORKINGS	747.13	01 80400	CENTENNIAL EXPENSE:MILPITAS MERCHANDISE STORAGE		
		Vendor Total ----->	747.13				
133695	9/22/2016	DAVID JEDINAK	13.94	07 73047	REIMBURSEMENT TO PARAMEDIC JEDINAK TO REPLACEMENT		
		Vendor Total ----->	13.94				
133630	9/2/2016	JOHN LEY'S TREE SERVICE	3,450.00	13 78918	FY 2016-2017 STUMP GRINDING VARIOUS LOCATIONS		
		Vendor Total ----->	3,450.00				
133631	9/2/2016	KELLY-MOORE PAINTS	164.22	01 76045	FY 16/17 PAINT SUPPLIES CITY PROJECTS THROUGHT		
		Vendor Total ----->	164.22				
133696	9/22/2016	KENNEDY, ARCHER & GIFFEN	975.00	13 76904	PROFESSIONAL FEES:RIO PARK CAPITOL PROJECT		
		Vendor Total ----->	975.00				
133697	9/22/2016	KEVIN WING MEDIA COMMUNICATIONS	2,000.00	01 80400	CENTENNIAL EXPENSE:VIDEO PRODUCTION		
		Vendor Total ----->	2,000.00				
133745	9/23/2016	JERMEL LAURIE	515.22	01 69030	SEMINAR CONFERENCE-CALBO ED. WEEK		
133745	9/23/2016	JERMEL LAURIE	13.00	01 69030	SEMINAR CONFERENCE-CACEO 9.21.16		
		Vendor Total ----->	528.22				
133698	9/22/2016	LAW OFFICES OF VINCENT P. HURLEY	186.09	01 61051	PROF LEGAL SERVICES: PACIFIC HARVEST FOODS		
		Vendor Total ----->	186.09				
133647	9/9/2016	MONTEREY BAY DIVISION	575.00	01 60207	REGISTRATION FOR CAROLYN HARDY		
133648	9/9/2016	MONTEREY BAY DIVISION	575.00	01 60207	REGISTRATION FOR SHARON FRIEDRICHSEN		
133649	9/9/2016	MONTEREY BAY DIVISION	575.00	01 60207	REGISTRATION FOR MAXINE GULLO		
133699	9/22/2016	MONTEREY BAY DIVISION	575.00	01 60207	REGISTRATION FOR MARC WIENER		
		Vendor Total ----->	2,300.00				
133700	9/22/2016	LEWIS A. LEADER	1,737.50	01 67051	FY 2016-17 PUBLIC INFORMATION OFFICER SERVICES	\$2,962.50	\$8,275.00

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
		Vendor Total ----->	1,737.50				
133701	9/22/2016	LOGMEIN, INC	1,367.86	01 65053	IT SERVICE-LOGMEIN RENEWAL SUBSCRIPTION		
		Vendor Total ----->	1,367.86				
133702	9/22/2016	M.J.MURPHY	211.69	01 76045	FY 16/17 LUMBER PURCHASES FOR INHOUSE PROJECTS		
133702	9/22/2016	M.J.MURPHY	1,187.75	13 78908	FY 16/17 LUMBER FOR MT.VIEW ENTRANCE BENCHES		
		Vendor Total ----->	1,399.44				
133632	9/2/2016	M3E ENVIRONMENTAL CONSULTING, LLC	1,135.26	13 84903	FY 16-17 ENVIRONMENTAL CONSULTING:HARRISON LIBRARY	\$1,135.26	\$10,422.58
		Vendor Total ----->	1,135.26				
133633	9/2/2016	MARINA BACKFLOW COMPANY	165.00	01 76050	FOREST AND BEACH:BACKFLOW TESTING AND REPAIR		
133633	9/2/2016	MARINA BACKFLOW COMPANY	110.00	01 76050	FOREST AND BEACH:BACKFLOW TESTING AND REPAIR		
133703	9/22/2016	MARINA BACKFLOW COMPANY	165.00	01 76050	FOREST AND BEACH:BACKFLOW TESTING AND REPAIR		
		Vendor Total ----->	440.00				
133704	9/22/2016	MARSHALL COLEMAN	200.00	01 46801 07	REFUND OF DEPOSIT FOR SPECIAL EVENT ON JULY 17, 20		
		Vendor Total ----->	200.00				
133746	9/23/2016	MILLER, JANE L.	200.00	01 67428	FY 16/17 EMP SERVICE AWARD JANE MILLER 20YR		
		Vendor Total ----->	200.00				
133705	9/22/2016	MISSION LINEN SUPPLY	110.69	01 76053	FY1617 UNIFORM CLEANING AND SUPPLY		
133705	9/22/2016	MISSION LINEN SUPPLY	21.60	01 76053	FY1617 UNIFORM CLEANING AND SUPPLY		
133705	9/22/2016	MISSION LINEN SUPPLY	110.69	01 76053	FY1617 UNIFORM CLEANING AND SUPPLY		
133705	9/22/2016	MISSION LINEN SUPPLY	110.69	01 76053	FY1617 UNIFORM CLEANING AND SUPPLY		
133705	9/22/2016	MISSION LINEN SUPPLY	110.69	01 76053	FY1617 UNIFORM CLEANING AND SUPPLY		
133705	9/22/2016	MISSION LINEN SUPPLY	110.69	01 76053	FY1617 UNIFORM CLEANING AND SUPPLY		
		Vendor Total ----->	575.05				
133706	9/22/2016	MISSION LINEN SERVICE	54.63	01 72053	FY 16/17 FOR LAUNDRY SERVICES FOR FIRE DEPT		
133706	9/22/2016	MISSION LINEN SERVICE	54.63	01 72053	FY 16/17 FOR LAUNDRY SERVICES FOR FIRE DEPT		
133706	9/22/2016	MISSION LINEN SERVICE	54.63	01 72053	FY 16/17 FOR LAUNDRY SERVICES FOR FIRE DEPT		
133706	9/22/2016	MISSION LINEN SERVICE	55.34	01 72053	FY 16/17 FOR LAUNDRY SERVICES FOR FIRE DEPT		
		Vendor Total ----->	219.23				
133707	9/22/2016	MISSION TRAIL LIONS OF CARMEL	100.00	01 74033	ANNUAL MEMBERSHIP FOR COMMANDER PAUL TOMASI		
133707	9/22/2016	MISSION TRAIL LIONS OF CARMEL	100.00	01 74033	2016/17 MEMBERSHIP FOR CHIEF MICHAEL CALHOUN		
		Vendor Total ----->	200.00				
133634	9/2/2016	MONTEREY TIRE SERVICE	750.81	01 76048	FY16/17-QUOTE TIRES FOR CFORD EXPEDITION		
133634	9/2/2016	MONTEREY TIRE SERVICE	1,103.83	01 76048	FY 16/17 QUOTE TIRES FOR SWEEPER		
		Vendor Total ----->	1,854.64				
133708	9/22/2016	MONTEREY COUNTY	1,887.00	01 76032	STATE SURCHARGES FOR HAZ MAT, TANK,SAFE,AST		

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
		Vendor Total ----->	1,887.00				
133709	9/22/2016	MONTEREY COUNTY	17,069.74	01 60033	FY 2016-2017 LAFCO BUDGET ALLOCATION		
		Vendor Total ----->	17,069.74				
133747	9/23/2016	KIMBERLY G MOSCATO	100.00	01 67428	FY 16/17 EMP SERVICE AWARD KIMBERLY MOSCATO 10YR		
		Vendor Total ----->	100.00				
133635	9/2/2016	MR. ROOTER PLUMBING	312.50	01 76050	FY 16/17 REPAIR TO PARK RR/6TH & MISSION		
		Vendor Total ----->	312.50				
133636	9/2/2016	FRED MUERER	4,000.00	01 60207	CONSULTING FEES: CITY COUNCIL AND EXECUTIVE STAFF		
133636	9/6/2016	MEURER MUNICIPAL CONSULTING,LLC	(4,000.00)	01 60207	Ck# 133636 Reversed		
		Vendor Total ----->	-				
133710	9/22/2016	MUNIRMUNIR CONSTRUCTION	708.47	01 76050	FY 16/17 REPAIRED FOREST THEATER STAIRS & LANDING		
		Vendor Total ----->	708.47				
133637	9/2/2016	NEILL ENGINEERS CORP.	200.00	01 62053	FY 2016-2017 STIPEND FOR CITY ENGINEER SERVICES	\$600.00	\$2,400.00
133711	9/22/2016	NEILL ENGINEERS CORP.	11,656.00	13 76901	2016 STREET PROJECT:ENGINEERING SERVICES-PROJECT	\$11,656.00	\$95,073.00
		Vendor Total ----->	11,856.00				
133712	9/22/2016	NEXTEL COMMUNICATIONS	50.57	01 65053	FY 16/17 CITY CELL PHONES ALL DEPARTMENTS		
133712	9/22/2016	NEXTEL COMMUNICATIONS	50.57	01 69053	FY 16/17 CITY CELL PHONES ALL DEPARTMENTS		
133712	9/22/2016	NEXTEL COMMUNICATIONS	151.72	01 67053	FY 16/17 CITY CELL PHONES ALL DEPARTMENTS		
133712	9/22/2016	NEXTEL COMMUNICATIONS	606.89	01 76053	FY 16/17 CITY CELL PHONES ALL DEPARTMENTS		
133712	9/22/2016	NEXTEL COMMUNICATIONS	689.92	01 74036	FY 16/17 CITY CELL PHONES ALL DEPARTMENTS		
133712	9/22/2016	NEXTEL COMMUNICATIONS	152.06	01 82036	FY 16/17 CITY CELL PHONES ALL DEPARTMENTS		
		Vendor Total ----->	1,701.73				
133713	9/22/2016	OASIS CONSTRUCTION INC.	152.00	01 76050	FY 16/17-MONTHLY MAINT.DEVENDORF PK.POND/SUPPLIES		
		Vendor Total ----->	152.00				
133638	9/2/2016	OFFICE DEPOT, INC.	68.68	01 69043	FY 16/17 OFFICE SUPPLIES PLANNING DEPT.		
133714	9/22/2016	OFFICE DEPOT, INC.	180.31	01 74043	FY 16/17 OFFICE SUPPLIES FOR POLICE DEPT		
133714	9/22/2016	OFFICE DEPOT, INC.	12.05	01 69043	FY 16/17 OFFICE SUPPLIES PLANNING DEPT.		
133714	9/22/2016	OFFICE DEPOT, INC.	91.20	01 69043	FY 16/17 OFFICE SUPPLIES PLANNING DEPT.		
133714	9/22/2016	OFFICE DEPOT, INC.	37.36	01 69043	FY 16/17 OFFICE SUPPLIES PLANNING DEPT.		
133714	9/22/2016	OFFICE DEPOT, INC.	149.57	01 67043	FY 16-17 OFFICE SUPPLIES		
133714	9/22/2016	OFFICE DEPOT, INC.	79.94	01 67043	FY 16-17 OFFICE SUPPLIES		
133714	9/22/2016	OFFICE DEPOT, INC.	30.37	01 67043	FY 16-17 OFFICE SUPPLIES		
133714	9/22/2016	OFFICE DEPOT, INC.	64.72	01 74043	FY 16/17 OFFICE SUPPLIES FOR POLICE DEPT		
133714	9/22/2016	OFFICE DEPOT, INC.	28.52	01 67043	FY 16-17 OFFICE SUPPLIES		
		Vendor Total ----->	742.72				

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
133715	9/22/2016	PACIFIC GAS & ELECTRIC CO	9,222.02	01 64026	FY 16-17 GAS & ELECTRIC SERVICE ALL FACILITIES		
		Vendor Total ----->	9,222.02				
133716	9/22/2016	PACIFIC REPERTORY THEATRE	37.33	01 40727 00	REFUND OF ONE WEEK RENTAL FEES FOR JUNE 2016 IN		
		Vendor Total ----->	37.33				
133717	9/22/2016	PACIFIC GAS & ELECTRIC	19.69	01 64026	FY 16-17 GAS & ELECTRIC SERVICES SCENIC RESTROOMS		
		Vendor Total ----->	19.69				
133718	9/22/2016	PAIGE JOHNSON DESIGN INC	23.90	01 80400	CENTENNIAL EXPENSE:CENTENNIAL LOGO REPRODUCTION		
133718	9/22/2016	PAIGE JOHNSON DESIGN INC	36.93	01 80400	CENTENNIAL EXPENSE:LOG REPRODUCTION PRINTS-		
		Vendor Total ----->	60.83				
133719	9/22/2016	LISA JOHNSON	40.00	01 74055	REIMBURSEMENT TO CSO JOHNSON FOR PURCHASE OF		
		Vendor Total ----->	40.00				
133720	9/22/2016	PAUL WYLDE LLC	750.00	01 67053	PROFESSIONAL FEES:DESIGN OF MEASURE D LOGO		
		Vendor Total ----->	750.00				
133721	9/22/2016	PENINSULA MESSENGER SERVICE	4,515.00	01 60207	FY 2016-2017 MAIL SORTING AND DELIVERY SERVICE	\$13,475.00	\$56,000.00
		Vendor Total ----->	4,515.00				
133722	9/22/2016	PENINSULA WELDING & MEDICAL SUPPLY, IN	38.76	07 73603	FY 16/17 OXYGEN CYLINDER SERVICE FOR AMBULANCE		
133722	9/22/2016	PENINSULA WELDING & MEDICAL SUPPLY, IN	63.00	07 73603	FY 16/17 OXYGEN CYLINDER SERVICE FOR AMBULANCE		
133722	9/22/2016	PENINSULA WELDING & MEDICAL SUPPLY, IN	36.55	07 73603	FY 16/17 OXYGEN CYLINDER SERVICE FOR AMBULANCE		
		Vendor Total ----->	138.31				
133748	9/23/2016	MARGI PEROTTI	250.00	01 67428	FY 16/17 EMP SERVICE AWARD MARGARET PEROTTI 25YR		
		Vendor Total ----->	250.00				
133723	9/22/2016	PITNEY BOWES GLOBAL FIN SVCS LLC	587.85	01 67051	FY 16/17 POSTAGE METER LEASE CITY HALL		
		Vendor Total ----->	587.85				
133639	9/2/2016	POE'S PLUMBING & BACKFLOW	136.29	01 76050	VISTA LOBOS PLUMBING EMERGENCY		
		Vendor Total ----->	136.29				
133640	9/2/2016	PROSERVE FACILITY SERVICES	17,443.65	01 76053	FY1617 JANITORIAL SERVICES-CITYWIDE		
133640	9/2/2016	PROSERVE FACILITY SERVICES	17,443.65	01 76053	FY1617 JANITORIAL SERVICES-CITYWIDE	\$34,887.30	\$72,595.00
		Vendor Total ----->	34,887.30				
133641	9/2/2016	PSTS, INC.	525.00	01 76053	FY 16/17 TANK MAINTENANCE OIL/WATER CLEANING		
		Vendor Total ----->	525.00				
133724	9/22/2016	PUBLIC STORAGE INC	636.00	01 67053	FY1617 CITY STORAGE UNIT RENTAL FEE		
		Vendor Total ----->	636.00				
133749	9/23/2016	JOSEPH S. RANA	350.00	01 67428	FY16/17 EMP SERVICE AWARD STEVE RANA 30 YEARS		
		Vendor Total ----->	350.00				
133725	9/22/2016	RANCHO CAR WASH	26.17	01 74050	CAR WASHES FOR MONTH OF JULY 2016		

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
133725	9/22/2016	RANCHO CAR WASH	52.63	01 74050	CAR WASHES FOR MONTH OF AUGUST 2016		
		Vendor Total ----->	78.80				
133750	9/23/2016	RECTOR, AMY	200.00	01 67428	FY 16/17 EMP SERVICE AWARD AMY RECTOR 20YR		
		Vendor Total ----->	200.00				
133642	9/2/2016	RENTAL DEPOT - MONTEREY	108.64	01 76041	FY 16/17 LAWN MOWER RENTAL IN MTNP		
		Vendor Total ----->	108.64				
133726	9/22/2016	ROBERT JAQUES	1,100.00	01 76055	FY 16-17 PROVIDE TECHNICAL ASSISTANCE PPEARING	\$3,900.00	\$18,500.00
		Vendor Total ----->	1,100.00				
133727	9/22/2016	MAUREEN RODDICK	15.00	01 74030	REIMBURSEMENT TO PSO RODDICK FOR PARKING LOT FEE		
		Vendor Total ----->	15.00				
133643	9/2/2016	ROTO-ROOTER	170.00	01 76050	FY 16/17 RAN SENIOR MACHINE THROUGH TO MAKE SURE		
		Vendor Total ----->	170.00				
133728	9/22/2016	RYAN RANCH PRINTERS	162.94	01 74039	BUSINESS CARDS FOR OFFICERS/DISPATCHERS		
		Vendor Total ----->	162.94				
133729	9/22/2016	SAME DAY SHRED	32.50	01 74053	64 GALLON BIN SERVICE		
133729	9/22/2016	SAME DAY SHRED	32.50	01 74053	64 GALLON BIN SERVICE		
		Vendor Total ----->	65.00				
133751	9/23/2016	PATRICIA SAND	150.00	01 67428	FY 16/17 EMP SERVICE AWARD PATRICIA SAND 15YR		
		Vendor Total ----->	150.00				
133644	9/2/2016	SCARBOROUGH LUMBER & BUILDING	10.10	01 76045	FY 16/17 HARDWARE AND MISC SUPPLIES FOR PW DEPT		
133644	9/2/2016	SCARBOROUGH LUMBER & BUILDING	3.86	01 76045	FY 16/17 HARDWARE AND MISC SUPPLIES FOR PW DEPT		
133644	9/2/2016	SCARBOROUGH LUMBER & BUILDING	31.62	01 76045	FY 16/17 HARDWARE AND MISC SUPPLIES FOR PW DEPT		
		Vendor Total ----->	45.58				
133645	9/2/2016	SEASIDE CHRYSLER,DODGE,JEEP,RAM	932.59	01 76049	FY 16/17 ENGINE REPAIR SERVICE PD-C7		
		Vendor Total ----->	932.59				
133730	9/22/2016	SILKE COMMUNICATIONS	150.00	01 74037	CHECKED REPEATER AT PD DUE TO POOR RADIO		
		Vendor Total ----->	150.00				
133646	9/2/2016	SKIPS ONE STOP MONTEREY	37.64	01 76045	FY 16/17 BLANKET PO FOR FM DEPT. VARIOUS SUPPLIES		
133646	9/2/2016	SKIPS ONE STOP MONTEREY	12.32	01 76045	FY 16/17 BLANKET PO FOR FM DEPT. VARIOUS SUPPLIES		
		Vendor Total ----->	49.96				
133593	9/23/2016	SOUTH BAY REGIONAL PUBLIC SAFETY	(395.00)	01 74030	Ck# 133593 Reversed		
		Vendor Total ----->	(395.00)				
133731	9/22/2016	SUNSET CULTURAL CTR. INC.	187,500.00	01 80900	FY1617 SUNSET CNTR SUBSIDY PER AGREEMENT		
		Vendor Total ----->	187,500.00				
133732	9/22/2016	T2 SYSTEMS CANADA INC	50.00	01 74053	DIGITAL IRIS SERVICES FOR LPR SYSTEM		

City of Carmel-by-the-Sea

Warrants

September 2016

Check No.	Check Date	Vendor Name	Dist Amount	Expense Amount	Description	Contracts Paid to Date	Contract Amount
		Vendor Total ----->	50.00				
133733	9/22/2016	TECHNOLOGY INTERGRATION GROUP	1,500.00	01 65053	IT CITY EMAIL RECOVERY ON SERVER	\$1,500.00	\$4,000.00
		Vendor Total ----->	1,500.00				
133734	9/22/2016	TRANSUNION RISK & ALTERNATIVE	39.00	01 74053	FY 16/17 INVESTIGATIVE SEARCHES FOR PD		
		Vendor Total ----->	39.00				
133735	9/22/2016	TOSHIBA FINANCIAL SERVICES	140.59	01 74053	FY 16/17 COPY MACHINE CONTRACT FEE FOR PD		
		Vendor Total ----->	140.59				
133752	9/23/2016	TRUCKSIS ENTERPRISES,INC.	212.50	01 69053	FY 16/17 BANNER INSTALLATION AND REMOVAL		
		Vendor Total ----->	212.50				
133736	9/22/2016	VERIZON WIRELESS	202.23	01 65053	FY 16-17 TELEPHONE CELL SERVICE:USAGE AND		
		Vendor Total ----->	202.23				
133753	9/23/2016	SHOSHANA M. WANGERIN	214.15	01 69030	TRAVEL AND TRAINING EXPENSE REIMBURSEMENT		
		Vendor Total ----->	214.15				
133737	9/22/2016	WOODLAND DIRECT	5,538.36	13 78910	FY 16/17 CUSTOM LIDS FOR OUTDOOR FIRE PITS		
		Vendor Total ----->	5,538.36				
133738	9/22/2016	WORKPLACE CHEMISTRY LLC	3,200.00	01 67030	7/11/16 PROF FEES:EXECUTIVE ASSESSMENT AND		
		Vendor Total ----->	3,200.00				
133739	9/22/2016	ZOOM IMAGING SOLUTIONS, INC.	17.09	01 74053	FY 16/17 COPY MACHINE USAGE FOR POLICE DEPT		
133739	9/22/2016	ZOOM IMAGING SOLUTIONS, INC.	116.93	01 74053	FY 16/17 COPY MACHINE USAGE FOR POLICE DEPT		
		Vendor Total ----->	134.02				
		145 Checks Grand Total ->	624,632.97				



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL Monthly Reports

November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Ashlee Wright, City Clerk
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Monthly Reports: Contracts with the City Administrator, Community Planning and Building Department Reports, Police, Fire, Ambulance, Beach Reports, Public Records Act Requests, Forester Report, and City Treasurer's Investment Report

RECOMMENDATION

Accept the Reports.

ATTACHMENTS

1. Contracts executed within the City Administrator's signing authority for the month of September
2. Community Planning and Building Reports for the month of September
3. Police, Fire, Ambulance and Beach Reports for the month of September
4. Public Records Act Requests for the Month of September
5. Forester Reports for the month of September
6. City Treasurer's Investment Report for the month of September



CITY OF CARMEL-BY-THE-SEA Monthly Report

Community Planning and Building Department

November 1, 2016

TO: Honorable Mayor and City Council Members

SUBMITTED BY: Marc Wiener, Community Planning and Building Director

APPROVED BY: Chip Rerig, City Administrator

SEPTEMBER 2016 – DEPARTMENT ACTIVITY REPORT

I. PLANNING APPLICATIONS:

In September of 2016, 41 planning permit applications were received. A detailed listing of the applications is included as a separate attachment. A total of 410 planning applications have been submitted this year.

II. BUILDING APPLICATIONS:

In September of 2016, 29 Building Permit applications were received. A total of 319 building permits applications have been submitted this year.

III. CODE COMPLIANCE CASES:

In September of 2016, 35 new code compliance cases were initialized. The Code Compliance Department has processed a total of 329 cases this year.

IV. YEAR-TO-DATE TRENDS

Table 1 includes the 2016 year-to-date totals (Jan – Sep), for Planning and Building Permit Applications, and Code Compliance cases with a comparison to 2015. As indicated in the table, there has been a 13% increase in planning permits. Building permit applications are down 12% and the number of Code Compliance cases is almost the same as last year.

Table 1 (Jan - Sep)

	<u>Planning</u>	<u>Building</u>	<u>Code Compliance</u>
2015 Year-To-Date	362	361	318
2016 Year-To-Date	410	319	315
% Difference	+13%	-12%	-

City of Carmel-by-the-Sea September Planning Permit Report

09/01/2016 - 09/30/2016

Permit #	Permit Type	Project Description	Address/Location	Date Received	Date Approved	Owner Name	Applicant	Assigned To	Status
16410	Authorized Work	Replace existing white PVC roofing and concrete with tan or brown PVC roofing and repair leak in small portion of roof that is less than 25% of the roof, no roofing permit required.	San Carlos, 4 SW of 7th Avenue	9/30/2016	9/30/2016	Orest and Irene Wesely	Rondel Premo Roofing	Catherine Tarone	Approved
16409	Authorized Work	Replace 22 feet of grapestake fence with solid board fence along north facing side of residence.	Torres 2 SE of 2nd	9/29/2016	9/29/2016	Keith Paterson	Keith Paterson	Marc Wiener	Approved
16408	Design Study	Merge two parcels into one parcel. Reduce number of living units from 3 to 1. Remodel and add to 2 existing residences to create one single family residence. Change exterior of entire project to integrate architectural design	DOLORES 5 SW of 4th	9/28/2016		Ruth M Kramer	Terry Latasa Architect	Matthew Sundt	In Review
16407	Sign	Sign installation	SC corner of Ocean and Mission	9/27/2016	9/28/2016	Alan Porter	Sara Allen	Shoshana Wangerin	Approved
16406	Sign	commercial sign for The Collection	SWC of Monte Verde and Ocean	9/27/2016	9/27/2016	Max Hoseit	Sharleen Esfahani	Shoshana Wangerin	Approved
16405	Historic Evaluation	Remodel a 2 story addition to an existing single story residence	SWC of Torres and 8th	9/27/2016		Don and Sina Poladian	Robert Mandurrigo	Matthew Sundt	In Review
16404	Preliminary Site Assessment	Remodel a 2 story addition to an existing single story residence	SWC of Torres and 8th	9/27/2016		Don and Sina Poladian	Robert Mandurrigo	Matthew Sundt	In Review
16403	Design Study	build new SFD on vacant lot	SWC Casanova and 10th	9/26/2016		Greg Mussallem	Greg Mussallem	Matthew Sundt	Corrections Required
16402	Design Study	Remove concrete porch and replace with concrete porch	Torres 1 NE of 10 Ave.	9/23/2016		Edward Hofer	Anthony Zavitsanos	Ashley Hobson	In Review
16401	Design Study	the installation of a fire table in the rear (west yard) of the residence. The fire table will have a 2-foot width, a 5-foot length and a 1.5-foot height. The finish of the fire table will be white-painted stucco to match the approved retaining walls.	25990 Junipero Avenue	9/22/2016	10/18/2016	Ralf and Angela Weigel	Ralf Weigel	Catherine Tarone	Approved
16400	Design Study	Detached garage addition	Lobos 2 NE of 4th	9/23/2016		Jim and Lyn Neckopulos	Michael LePage		Pending Assignment
16398	Authorized Work	Tearing out cabinets and carpets. Painting. Repair drywall. Interior finishes.	Mission 2 NW of 2nd	9/21/2016	9/21/2016	Leslie Fanis - new owner	Jose with High Quality Construction	Shoshana Wangerin	Approved
16397	Design Study	New Dwelling	Torres 4 SE of 3rd	9/20/2016		Andrea Carr	Bolton Design Group, Inc.	Ashley Hobson	Scheduled for PC
16396	Sign	sign for commercial business H3	Lincoln 4 NE of 7th	9/20/2016		Ralph Morgan	Lorri Sullivan	Shoshana Wangerin	In Review

16395	Design Study	The removal of the existing concrete patio and walkway and the replacement with rustic yellow calstone pavers and Carmel stone, the replacement of the existing wood steps and landing with new Carmel stone and simple, wrought iron railing, the removal of the existing 6-inch retaining wall along the north property line, and the in-kind repair of the existing grape stake fence along the north property line.	San Antonio 4 SE of 7th Ave.	9/20/2016	10/14/2016	Eric and Pamela Stang	Robert Shuler	Catherine Tarone	Approved
16394	Authorized Work	Replacement of a damaged stone walkway from front gate stairs to back corner of house. Installing concrete with rebar sub slab for new stone pathway New stone pathway to match existing built over concrete with mortar joints in same location as previous. The reconfiguration of the existing stone staircase to even out the width of each step	SE corner of Torres and 3rd Avenue	9/20/2016	9/21/2016	James and Pamela Ardaiz	Duane Flores	Catherine Tarone	Approved
16393	Business License	Retail store specializing the sale of women's undergarments	NE corner of Ocean and San Carlos	9/14/2016		Mary Goold Trust	E. Sanchez	Catherine Tarone	Denied
16392	Business License	Family Clothing Store	SW corner of Ocean and Mission St.	9/14/2016	10/13/2016	Justin Baldwin	Carolyn Hutchinson	Catherine Tarone	Approved
16391	Banners	Install banner	Ocean & Sunset	9/19/2016		Dance Kids Inc. (Alan Richmond)	Dance Kids Inc.	Cortina Whitmore	Pending Assignment
16390	Appeal	Appeal of PC decision	Scenic Rd. 2, NW of 8th	9/15/2016		Art Chadwick	Eric Miller Architects		Pending Assignment
16389	Sign	sign for commercial property Diggity Dog	NE Corner of Ocean and Monte Verde	9/14/2016	9/16/2016	Justin Baldwin	Carolyn Hutchison	Shoshana Wangerin	Approved
16388	Business License	Home occupation business license for a business primarily engaged in website design, document creation, writing, editing of electronic documents, emails, social media posts.	SE corner of Lincoln and 7th Avenue	8/26/2016	9/19/2016	Maria Sutherland	Maria Sutherland	Catherine Tarone	Approved
16387	Design Study	Convert 2 single story buildings containing 4 commercial offices into a multifamily residential duplex by adding an addition connecting the buildings and remodeling the interiors	Mission 2 NE of 6th	9/13/2016		Joseph Mark	Paul Mcenroe	Catherine Tarone	Corrections Required
16386	Design Review	Install barrier arm for parking lot and powered by solar panel	Lincoln and 7th	9/13/2016	9/20/2016	Cypress Inc Investors	Eric Luason	Ashley Hobson	Approved
16385	Coastal Development Permit	Company lunch on the beach	Carmel Beach	9/13/2016		Matthew Vignieri	Matthew Vignieri	Matthew Sundt	Closed
16384	Design Review	Commercial remodel	Junipero 2 NW of 8th	9/13/2016		Thomas Fountain	Eric Miller Architects, INC.	Ashley Hobson	Corrections Required

16383	Design Study	Residential remodel of existing house and addition of a new bedroom and bathroom		9/12/2016		Richard and Roseann Bressler	Adam Jeselnick	Matthew Sundt	Corrections Required
16382	Design Study	A revision to previously approved plans. The removal of 32 square feet from the existing upper-level deck and the addition of 16 square feet to the south west portion of the existing deck. Additionally, the installation of new black metal and wire railing around the deck and the replacement of the wood deck with synthetic decking material.	Casanova Street, 2 NW of Ocean Avenue	9/12/2016	9/12/2016	David and Bonnie Wolfe	John Mandurrago	Catherine Tarone	Approved
16381	Banners	Banner installation	Ocean Ave.	9/1/2016		Monterey County Symphony	Monterey County Sypmphony Noemi Vera	Cortina Whitmore	In Review
16380	Banners	Banner installation	Ocean Ave.	9/1/2016		Monterey County Symphony	Monterey County Sypmphony Noemi Vera	Cortina Whitmore	Pending Assignment
16378	Design Study	Construct new 2 story single-family residence with attached garage and basement, new driveway, walkway, stone terrace and outdoor firepit	NE corner of Monte Verde and 9th	9/8/2016		Michael and Frances Henkel	Adam Jesselnick	Ashley Hobson	Scheduled for PC
16377	Design Study	Preliminary Site Evaluation	Carmelo 2 SW of 13th	9/7/2016	10/17/2016	Janet Ayres	Craig Holdren	Matthew Sundt	Approved
16376	Business License	This use is classified as a retail store selling pet supplies (NAICS 453998) including dog collars, leashes, clothing, toys, bowls, and dog accessories	Dolores Street, 3 NE of 6th Avenue	9/7/2016	9/21/2016	Leidig Draper Properties	Fadi Alnimri and Shaheen Alnuaimi	Catherine Tarone	Approved
16375	Business License	Women's Clothing Store	Ocean, 4 NW of Dolores	9/6/2016	9/21/2016	Meiko Yoshida	Bohemian Collections, Inc.	Catherine Tarone	Approved
16374	Business License	Family Clothing Store	Ocean 2 NE of Lincoln	9/6/2016	9/21/2016	The Doris Fee Family Limited Partnership	Bohemian Collections, Inc.	Catherine Tarone	Approved

16373	Design Study	(1) Roof repairs with in-kind materials, (2) the replacement of existing doors and windows in existing locations, (3) removal of approximately 450 square feet of concrete at the interior patio/walkway and the construction of a new 150 square feet cobblestone patio/walkway, (4) removal of 320 square feet of asphalt driveway and replaced with permeable cobblestones set in sand, and (5) removal of all existing "bubble" skylights and replaced with new flat glass skylights. The existing building footprint will remain the same and no additional floor area will be added.	Scenic 4 SE of 9th	9/6/2016	9/12/2016	Esperanza Carmel, LLC	Roger Jolly	Ashley Hobson	Approved
16372	Reasonable Accommodation		Mountain View, 2 SW of Santa Rita	9/2/2016		Kyung and Kipp Stewart	Kyung and Kipp Stewart	Catherine Tarone	Corrections Required
16371	Design Study	New stairs and deck on west elevation to replace existing.	Mission 5 SW of 12th	9/1/2016		Sassan Teymouri	Gary Ambrosia		Pending Assignment
16370	Design Study	Remodel including new wood doors and windows, new entryway, reduction of existing square footage by 73 square feet, reducing site coverage, replacing existing fences and adding a new wood shake roof.	Dolores 5 SW of 10th	9/1/2016		Paul Walchli	Paul Walchli	Ashley Hobson	Corrections Required
16369	Design Study	Replacement of walkways and fences	8th Avenue, 2 SE of Monte Verde Street	9/1/2016	9/30/2016	Heather Brebaugh	Chris Wheeler	Catherine Tarone	Approved

Total Records: 41

City of Carmel-by-the-Sea

September Building Permit Report

09/01/2016 - 09/30/2016

Permit #	Permit Type	Project Description	Property Location	Owner Name	Contact	Date Issued	Status
160319	Building	Residential re-tile 2 showers in existing location, replace plumbing fixtures (all-low flow), new wood floors, new counter tops	NW Corner of Dolores and 4th	458 Corral De Tierra LLC	Skip Wilcox	10/4/2016	Issued
160318	Building	Residential tear off of heavy wood shakes at main house and detached garage. Replace wood rot as needed. Install 30lb felt. Install 72lb capsheet. Install heavy wood shakes.	SEC Monte Verde and 12th	Dinsmore	Eddie Lopez	9/30/2016	Issued
160317	Building	Commercial. Interior improvements to (E) restaruant. Add bathroom and bar	Dolores 6 SE of Ocean	Draper	Adam Jesselnick		In Review
160316	Building	Residential demo of (E) residence. Construction of new 1800 sf residence, (N) driveway.	SE Corner of Lincoln and 10th	McFarland	Justin Pauly Architects		In Review
160315	Electrical	Residential addition of 14-50 240V 50 AMP plug for tesla weather proof enclosure on NEC of house.	SE Corner of Lincoln and 11th	Harney	John Craft	9/23/2016	Finald
160314	Building	Residential re-roof. Tear off existing wood shake at north facing roof area and gutters. Install heavy "teal" 3/4" cedar shakes interlaced with 30# 22" felt and over 72lb cap sheet. install new copper flashings. Install 5" OG fascia copper gutters	6th 2 SW of Dolores	Pace Properties	Scudder Roofing		Approved
160313	Building	Residential re-roof at front of home @ pitched roof, tear off 2 existing comp. tear off 2 layers of roofing material at lower portion of residence at front of home to be able to mach existing residence.	DOLORES ST 4 SE of 1st	Hilburn	Yesenia N from scudder roofing	9/22/2016	Issued
160312	Building	Residential. New carport and convert original garage into a bedroom	Guadalupe 3 NE of 3rd	Massoudi	Casey Torres		In Review

160311	Building	Residential basement remodel	SEC Lopez and Jane Powers Walkway	Eichler	Casey Eichler		In Review
160310	Building	Residential interior remodel work only. New finishes, plumbing fixture replacement, new kitchen layout and cabinetry, electrical as needed and the addition of new electric fireplace inserts.	Mission 2 NW of 2nd	Leslie Kanis	Jose		Approved
160309	Electrical	Residential replacement of electric panel.	SW Corner of North Casanova and 2nd	Wolfe	Tony Lualemana	9/21/2016	Issued
160308	Building	Residential remove and replace leaking gas fitting in wall.	SE Corner of Mission and 5th	Levett Properties LLC	Reliable Plumbing and Heating	9/21/2016	Issued
160307	Building	Residential remodel of SFD, upgrade electric, upgrade plumbing, remove walls, and add structural	Santa Rita 3 NE of 2nd	Craft	John Craft		In Review
160306	Electrical	Residential replacement and upgrade of meter main from 100A to 200A.	SW Corner of Mission and 12th	Schneider	Donnie Vickers	9/20/2016	Issued
160305	Building	Residential interior remodel of existing single family residence: reconfiguration of bedroom, bathroom, and kitchen layout	San Carlos 4 SE of 7th	Flint and Herman	Andrei Petrutiu		In Review
160304	Building	Residential remodel/restore existing residence.	Scenic 4 SE of 9th	Esperanza Carmel LLC	Roger Jolley	9/30/2016	Issued
160303	Electrical	Residential. New 5.03 roof mounted PV system with 15 molecules new 60 amp load center.	Carpenter 4 SW of 2nd	Robert Miller	Randy Alvarez	10/10/2016	Issued
160302	Building	Residential deck replacement (same size).	Monte Verde 6 SW of 10th	McKee	Ron Brown	10/3/2016	Issued
160301	Building	Residential re-roof. Remove cal shake and replace with lanemark TL comp shingles.	25996 Ridgewood Road	Sisler	David Cooper	9/13/2016	Finald
160300	Plumbing	Residential replacement of water heater and furnace	SEC Guadalupe and 5th	Hofmann	Wilson's Peninsula Steam and Plumbing	9/9/2016	Finald
160299	Plumbing	Residential. Gas line replacement and repair	NWC Guadalupe & 2nd	Back Dieter	Chris Wilson	9/9/2016	Issued
160298	Building	Residential re-roof. Remove tar and gravel roof and install a 4-plug build up roof system, class A, with gray gravel.	4802 Monterey Street	Karachale	Slaton Roofing Inc	9/12/2016	Issued

160297	Plumbing	Commercial repair to gas line.	Monte Verde 4 NW of 9th	Pacific Repertory Theater	Shelly	9/8/2016	Issued
160296	Building	Commercial. Water damage, drywall repair.	NE Corner of Ocean and San Carlos	Ward	Bud Bawman	9/8/2016	Issued
160295	Building	Residential re-roof. Tear off shake roof, sheet with 1/2 OSB install Gaf HD Timberline comp shingles (weatherwood) - 50 yr.	Forest 5 SW of Ocean	Hood	Wolfy's Roofing or Scott at 262-5521		Approved
160294	Building	Residential remodel and addition to SFR, 471 sf addition, relocate 3 skylights to new detached garage, 5 new skylights.	Vizcaino 11 SW of Mtn View	Lehman and Siegfried	Alan Lehman	10/14/2016	Issued
160293	Building	Residential re-roof. Wood shake to comp shingle. Tear off existing and install plywood and Gaf Gleenwood lifetime shingle.	Santa Fe 5 SE of 1st	Gonet	Burkleo Roofing	9/19/2016	Issued
160292	Mechanical	Commercial replacement HVAC unit on roof.	NE Corner of Ocean and San Carlos	Mary Goold Trust	Wilson's Plumbing	9/6/2016	Finalled
160291	Building	Residential re-roof partial. Remove existing wood shakes and install new Heavy Premium "B" Cedar Wood shakes, 72 lb capsheet underlayment and 30 lb felt underlayment (excluding South facing roof and flat roof area).	San Antonio 4 SE Ocean	Jeiroudi	Dority Roofing	9/6/2016	Finalled

Total Records: 29



35 ASSIGNED CASES
30 CLOSED CASES
5 OPEN CASES

Case Report

09/01/2016 - 09/30/2016

Case #	Case Type	Status	Date Received	Location	Problem Description	Date Closed
16329	Other	Open	9/26/2016	SW corner of Mission & 12th	Short term rental	
16328	Business License Violation	Closed	9/30/2016	10 NW of Casanova	Inactive Business License	9/30/2016
16327	Right of way Violation	Closed	9/30/2016	Guadalupe 7 NE of 6th	Work in ROW	9/30/2016
16326	Sign Violation	Closed	9/30/2016	Carpenter & 6th	Yard sale sign attached to city tree	9/30/2016
16325	Sign Violation	Closed	9/30/2016	Carpenter & Ocean	Yard sale sign attached to pole	9/30/2016
16324	Sign Violation	Closed	9/30/2016	Guadalupe & 4th	Estate sale sign attached to tree	9/30/2016
16323	Sign Violation	Closed	9/30/2016	Carpenter SW of Valley Way	Monterey County barricade with no parking sign attached left in front of Carmel residence	9/30/2016
16322	Sign Violation	Closed	9/30/2016	Carpenter & 4th	Estate sale sign attached to tree	9/30/2016
16321	Sign Violation	Closed	9/30/2016	NW corner of Guadalupe & 2nd	Estate sale sign attached to utility pole	9/30/2016
16320	Sign Violation	Closed	9/30/2016	Carpenter 6 SW of 2nd	Estate sale sign attached to city tree	9/30/2016
16319	Sign Violation	Closed	9/30/2016	Carpenter 4 NW of 2nd	Yard sale sign attached to pole	9/30/2016

16318	Sign Violation	Closed	9/30/2016	NW corner of Carpenter & 2nd	Garage sale sign attached to utility pole	9/30/2016
16317	Sign Violation	Closed	9/19/2016	Dolores SE of Ocean	Illegal secondary business sign in the window	9/29/2016
16316	Other	Closed	9/22/2016	Carpenter 2 NE of 4th	Possible AV	9/27/2016
16315	Planning/Building Violation	Open	9/20/2016	Guadalupe 3SE of 5th	Too many bright lights at residence	
16314	Sign Violation	Closed	9/19/2016	SEC Forest & 7th	Real Estate open house sign in ROW	9/19/2016
16313	Sign Violation	Closed	9/19/2016	SWC of Ocean & Forest	Real Estate open house sign in ROW	9/19/2016
16312	Planning/Building Violation	Closed	9/19/2016	NW corner of Mission & 4th	Garbage bins left out within public view	9/27/2016
16311	Planning/Building Violation	Open	9/19/2016	Camino Real 2 NW of 11th	Above ground water tanks in rear yard without plans or permits	
16310	Sign Violation	Closed	9/9/2016	SEC Guadalupe & 5th	Illegal Sign at residence	9/9/2016
16309	Other	Closed	9/14/2016	SW corner of Ocean & Mission	Business leaving trash and cardboard on city sidewalk	9/14/2016
16308	Right of way Violation	Closed	9/14/2016	NW corner of Torres & Ocean	Two large recycle bins left out on sidewalk	9/27/2016
16307	Sign Violation	Closed	9/14/2016	NW corner of Ocean & Lincoln	Illegal sign in doorway	9/14/2016
16306	Planning/Building Violation	Closed	9/14/2016	NW corner of 3rd & Carpenter	No plans or permits for electrical work at residence	9/14/2016
16305	Sign Violation	Closed	9/14/2016	NE corner of Carpenter & 4th	Paint sign violation at residence	9/14/2016
16304	Gas Leaf Blower Violation	Closed	9/9/2016	Carmelo 2 NW of 8th	Observed landscaper	9/9/2016

					using gas leaf blower	
16303	Planning/Building Violation	Closed	9/9/2016	SE corner of Guadalupe & 5th	No permit for new heating unit and gas water heater installation.	9/9/2016
16302	Gas Leaf Blower Violation	Closed	9/8/2016	WS Torres between 8th & Mt. View	Observed landscaper using gas leaf blower	9/8/2016
16301	Planning/Building Violation	Closed	9/2/2016	26163 Ladera Drive	Redoing gravel in rear yard without planning approval	9/2/2016
16299	Other	Open	9/26/2016	SW Corner of Mission and 12th	illegal short term rental	
16298	Other	Closed	9/1/2016	Lincoln 2 SW of 7th	Storm Water Violation	9/27/2016
16297	Other	Closed	9/1/2016	Santa Fe 3 NE of 2nd	Portable toilet not screened from public view	9/7/2016
16293	Other	Closed	8/29/2016	Santa Fe 3 NE of 3rd	Residence advertised as short term rental on VRBO	9/1/2016
16288	Tree Violation	Closed	8/24/2016	Santa Rita 6 SW of Ocean	Tree protection violation/ encroachment violation	9/27/2016
16280	Other	Open	9/2/2016	SW corner of Monte Verde & Jane Powers Way	Short term rental	

Total Records: 35

10/21/2016

Page: 1 of 1

City of Carmel-by-the-Sea September Encroachment Permit Report

09/01/2016 - 09/30/2016

Permit #	Permit Date	Assigned To	Permit Type	Date Submitted	Date Issued	Project Description	Property Location	Contractor	Status
160123	9/29/2016		Perm Ench	9/29/2016		Stone Wall and landscape the front yard set back to remain	Guadalupe 3 NE of 3rd Ave.	Casey Torres	In Review
160122	9/29/2016	Rob Culver	Temp Ench	9/29/2016	10/10/2016	New 8 inch water lines and water services - 2225 LF	Palou, Lopez, and El Camino	MPE - Mike Bathel	Approved
160121	9/29/2016	Rob Culver	Temp Ench	9/29/2016	10/10/2016	New 8 inch water lines and water services - 2600 LF CONDITIONS: 1. Entire section of Carpenter & 1st MUST be ground 2 in and repaired. 2. Entire width of 1st st. between Lobos and Carpenter will be Type II slurry sealed after project. 3. Intersection of valley Way and Monterey St. will be Type II slurry sealed after project. 4. Entire width of 3rd St; bet. Lobos and Monterey St. will be Type II slurry sealed after project.	1st Ave from Valley Way to Camino Del monte and 3rd Ave from Carpenter to Monterey	MPE - Mike Bathel	Approved
160120	9/27/2016	Rob Culver	Temp Ench	9/27/2016	10/3/2016	Sawcut and jackhammer sidewalk to repair leak after meter under sidewalk. after repair-back file and replace concrete.	NW Corner of Junipero and 5th	A & R Plumbing	Approved
160119	9/26/2016	Rob Culver	Temp Ench	9/26/2016		Excavate 4'x4' bellhole to cutoff gas service. PM # 31264085	Lincoln 5 SE of 12th	PGE	In Review
160118	9/22/2016	Rob Culver	Temp Ench	9/22/2016		Install 45' power pole to facilitate serving mission carmel. PM # 31212983	3080 Rio Road	PGE	In Review
160117	9/20/2016	Catherine Tarone	Driveway	9/20/2016		Replace driveway	San Antonio 4 SE of 7th	Robert Shuler	In Review
160116	9/20/2016	Rob Culver	Temp Ench	9/20/2016	10/10/2016	Excavate (2) 4'x4' bellholes to install (2) G5 box stations. Work area on side of road at front of property with slight street encroachment. PM# 31271483.	NE Corner of San Antonio and Ocean	PGE	Approved
160115	9/19/2016		Driveway	9/19/2016		Replace driveway	Scenic 4 SE of 9th	Roger Jolley	In Review
160114	9/14/2016	Rob Culver	Temp Ench	9/14/2016		Replace water service	Mission st. off Ocean	Edward Mendoza	
160113	9/12/2016	Rob Culver	Temp Ench	9/12/2016	10/6/2016	Remove and replace flag of sidewalk to serve location for comcast service. CONDITION PER MF: Oak tree next to the project site will need protection	SEC of San Carlos and 7th	PGE	Approved
160112	9/8/2016	Rob Culver	Temp Ench	9/8/2016		Power pole replacement and tree pruning to access pole. PM # 31247711	NEC Lincoln and 12th	PGE	In Review

Total Records: 12



CITY OF CARMEL-BY-THE-SEA

Monthly Report

Public Safety

September 2016

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Paul Tomasi, Police Commander
APPROVED BY:	Chip Rerig, City Administrator

AMBULANCE REPORT

Summary of Carmel Fire Ambulance September Calls for Service

AMBULANCE PERFORMANCE MEASURE

The performance goal for Code-3 (life threatening emergency-lights & siren) ambulance calls with a response time of 5 minutes or less from dispatch to arrival is 95%. For the month of September 2016 the ambulance exceeded the performance measure at 97% with (1) code-3 call over 5 minutes.

71 calls for service in CBTS Average response time: 3:18 min.

40 Code 3 calls for service –one call over 5:00 min.

- **CFS: 1600001065: (5:27 min) Dolores & 1st Ave: Ambulance responded from clearing another call in the Cypress Area which created a delay- With county mutual aid agreement they were still the closest ambulance.**

MONTEREY FIRE REPORT

Summary of Monterey Fire September Calls for Service

FIRE PERFORMANCE MEASURE

The performance goal for Code-3 (life threatening emergency-lights & siren) fire calls with a response time of 5 minutes or less from dispatch to arrival is 95%. For the month of September 2016 the fire department exceeded the performance measure at 100% with (0) code-3 call over 5 minutes.

93 total calls for service in CBTS Average response time: 2:55 min.

69 total Code-3 calls

(0) Code 3 calls with a response time over 5 minutes:

*The performance goal for Code-3 (life threatening emergency-lights & siren) ambulance calls with a response time of 5 minutes or less from dispatch to arrival is 95%.

BEACH FIRES

There were 37 beach fires for September 2016, with 21 being the use of the fire pits, 6 being propane fires and 10 being illegal wood burning fires.

In comparison to September 2015, there were an estimated 102 beach fires recorded at 8:30pm with 18 of those being in violation of the emergency ordinance.

*The performance goal for Code-3 (life threatening emergency-lights & siren) ambulance calls with a response time of 5 minutes or less from dispatch to arrival is 95%.



RESPONSE SUMMARY REPORT BY INCIDENT TYPE

27060 CARMEL-BY-THE-SEA

Alarm Date From: 9/1/2016 To: 9/30/2016



INCIDENT	DATE	ALARM	ARRIVAL	RESPONSE	STREET	
111	Building fire					
16-0006118	9/29/2016	7:21:39	7:21:39	0:00:00	1ST	CARPENTER
Subtotal	1	Average Response Time		0:00:00		
113	Cooking fire, confined to container					
16-0006097	9/27/2016	19:15:28	19:19:10	0:03:42	3RD	LINCOLN
Subtotal	1	Average Response Time		0:03:42		
131	Passenger vehicle fire					
16-0006015	9/24/2016	10:25:52	10:29:48	0:03:56	CAMINO DEL MONTE	LORCA
Subtotal	1	Average Response Time		0:03:56		
142	Brush or brush-and-grass mixture fire					
16-0006041	9/25/2016	10:58:02	11:00:49	0:02:47	CAMINO DEL MONTE	JUNIPERO
Subtotal	1	Average Response Time		0:02:47		
151	Outside rubbish, trash or waste fire					
16-0005882	9/18/2016	10:40:37	10:43:40	0:03:03	ACACIA	TRAIL VIEW
Subtotal	1	Average Response Time		0:03:03		
311	Medical assist, assist EMS crew					
16-0005522	9/2/2016	22:30:13	22:32:46	0:02:33	4TH	MISSION
16-0005595	9/5/2016	17:28:33	17:30:18	0:01:45	5TH	DOLORES
16-0005724	9/11/2016	19:20:48	19:23:10	0:02:22	OCEAN	SAN CARLOS
16-0005749	9/12/2016	17:37:47	17:40:24	0:02:37	2ND	CARPENTER
16-0005846	9/17/2016	7:30:12	7:32:52	0:02:40	7TH	DOLORES
16-0006132	9/29/2016	21:25:51	21:29:36	0:03:45	LINCOLN	OCEAN
Subtotal	6	Average Response Time		0:02:37		
3111	Medical Call No Aid Given					
16-0005548	9/4/2016	1:33:23	1:36:59	0:03:36	9TH	SAN CARLOS
16-0005932	9/20/2016	13:35:14	13:38:32	0:03:18	RIO	LASUEN
16-0005955	9/21/2016	22:21:41	22:25:06	0:03:25	SANTA LUCIA	SANTA LUCIA
Subtotal	3	Average Response Time		0:03:26		
321	EMS call, excluding vehicle accident with injury					
16-0005538	9/3/2016	18:59:41	19:01:34	0:01:53	7TH	LINCOLN
16-0005555	9/4/2016	9:51:21	9:54:46	0:03:25	7TH	FOREST
16-0005600	9/5/2016	19:04:28	19:08:14	0:03:46	LASUEN	
16-0005617	9/6/2016	15:28:27	15:31:06	0:02:39	JUNIPERO	7TH
16-0005621	9/6/2016	17:06:27	17:08:18	0:01:51	OCEAN	MONTE VERDE

16-0005629	9/7/2016	0:19:50	0:22:42	0:02:52	JUNIPERO	8TH
16-0005638	9/7/2016	13:14:55	13:18:25	0:03:30	CAMINO REAL	9TH
16-0005642	9/7/2016	18:06:31	18:09:56	0:03:25	LOPEZ	4TH
16-0005661	9/8/2016	15:15:22	15:17:27	0:02:05	7TH	LINCOLN
16-0005664	9/8/2016	16:15:15	16:17:07	0:01:52	LINCOLN	OCEAN
16-0005702	9/10/2016	17:15:42	17:18:35	0:02:53	7TH	LINCOLN
16-0005710	9/11/2016	8:47:04	8:50:44	0:03:40	1ST	DOLORES
16-0005752	9/12/2016	18:31:53	18:34:33	0:02:40	9TH	CAMINO REAL
16-0005755	9/12/2016	19:40:33	19:43:00	0:02:27	MONTE VERDE	OCEAN
16-0005768	9/13/2016	12:36:39	12:38:58	0:02:19	GUADALUPE	5TH
16-0005778	9/13/2016	23:56:19	23:59:32	0:03:13	MISSION	3RD
16-0005841	9/16/2016	21:10:38	21:10:38	0:00:00	6TH	MISSION
16-0005843	9/17/2016	2:18:42	2:22:48	0:04:06	10TH	LINCOLN
16-0005858	9/17/2016	16:06:02	16:08:33	0:02:31	1ST	DOLORES
16-0005888	9/18/2016	13:09:30	13:11:48	0:02:18	3RD	LOBOS
16-0005895	9/18/2016	18:47:34	18:49:44	0:02:10	DOLORES	OCEAN
16-0005901	9/19/2016	12:11:34	12:12:29	0:00:55	6TH	LINCOLN
16-0005944	9/21/2016	11:11:08	11:14:37	0:03:29	12TH	SAN ANTONIO
16-0005948	9/21/2016	14:37:59	14:41:21	0:03:22	10TH	LINCOLN
16-0005962	9/22/2016	6:49:51	6:52:17	0:02:26	7TH	DOLORES
16-0005965	9/22/2016	10:46:46	10:49:48	0:03:02	ALTA	JUNIPERO
16-0005978	9/22/2016	19:53:07	19:54:59	0:01:52	LINCOLN	OCEAN
16-0005996	9/23/2016	15:04:42	15:08:04	0:03:22	8TH	CAMINO REAL
16-0005998	9/23/2016	16:21:30	16:25:02	0:03:32	CRESPI	FLANDERS
16-0006010	9/24/2016	2:58:16	3:02:40	0:04:24	4TH	CAMINO REAL
16-0006019	9/24/2016	15:56:39	15:59:23	0:02:44	RIO	LASUEN
16-0006093	9/27/2016	15:52:47	15:54:06	0:01:19	LINCOLN	OCEAN
Subtotal	32		Average Response Time	0:02:41		

412 Gas leak (natural gas or LPG)

16-0005640	9/7/2016	14:58:32	14:59:12	0:00:40	LINCOLN	12TH
16-0005745	9/12/2016	15:52:24	15:56:04	0:03:40	DOLORES	SANTA LUCIA

Subtotal	2		Average Response Time	0:02:10		
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422 Chemical spill or leak

16-0005497	9/1/2016	15:12:19	15:15:19	0:03:00	MONTE VERDE	8TH
16-0005964	9/22/2016	9:24:11	9:28:31	0:04:20	4TH	SANTA RITA

Subtotal	2		Average Response Time	0:03:40		
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440 Arcing, shorted electrical equipment

16-0005613	9/6/2016	13:35:23	13:39:16	0:03:53	LINCOLN	9TH
16-0005918	9/19/2016	21:52:33	21:54:59	0:02:26	3RD	MISSION
16-0005919	9/19/2016	21:56:40	21:58:35	0:01:55	8TH	DOLORES

Subtotal	3		Average Response Time	0:02:45		
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451 Biological hazard, confirmed or suspected

16-0005494	9/1/2016	13:21:00	13:25:59	0:04:59	LINCOLN	7TH
16-0005577	9/4/2016	20:48:50	20:54:30	0:05:40	* 13TH	CASANOVA

Subtotal	2		Average Response Time	0:05:19		
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510	Person in distress, Other					
16-0005623	9/6/2016	17:19:15	17:24:14	0:04:59	LOPEZ	4TH
16-0005628	9/6/2016	23:16:32	23:19:53	0:03:21	JUNIPERO	4TH
Subtotal	2	Average Response Time		0:04:10		
511	Lock-out					
16-0005865	9/17/2016	19:41:51	19:45:36	0:03:45	5TH	CARPENTER
Subtotal	1	Average Response Time		0:03:45		
522	Water or steam leak					
16-0005516	9/2/2016	15:10:18	15:14:47	0:04:29	13TH	CASANOVA
16-0005532	9/3/2016	14:05:30	14:10:56	0:05:26	* 4TH	SAN ANTONIO
16-0005712	9/11/2016	10:54:15	10:59:51	0:05:36	* 13TH	SCENIC
16-0005787	9/14/2016	12:40:56	12:43:35	0:02:39	DOLORES	SANTA LUCIA
16-0005803	9/14/2016	23:38:25	23:40:22	0:01:57	5TH	JUNIPERO
16-0005883	9/18/2016	10:56:35	10:59:22	0:02:47	LADERA	MISSION TRAILS
Subtotal	6	Average Response Time		0:03:49		
531	Smoke or odor removal					
16-0005908	9/19/2016	17:42:06	17:44:54	0:02:48	10TH	SCENIC
16-0006115	9/28/2016	19:05:21	19:08:14	0:02:53	9TH	TORRES
Subtotal	2	Average Response Time		0:02:50		
552	Police matter					
16-0006105	9/28/2016	5:32:07	5:36:05	0:03:58	7TH	DOLORES
Subtotal	1	Average Response Time		0:03:58		
553	Public service					
16-0005811	9/15/2016	13:06:02	13:08:41	0:02:39	6TH	DOLORES
16-0006100	9/27/2016	20:12:46	20:16:39	0:03:53	12TH	LINCOLN
Subtotal	2	Average Response Time		0:03:16		
554	Assist invalid					
16-0005586	9/5/2016	13:30:12	13:32:14	0:02:02	5TH	DOLORES
16-0005783	9/14/2016	9:33:50	9:36:47	0:02:57	4TH	JUNIPERO
16-0005845	9/17/2016	5:49:11	5:54:43	0:05:32	* 2ND	LOPEZ
16-0005874	9/18/2016	2:42:44	2:48:26	0:05:42	* 2ND	LOPEZ
16-0006006	9/23/2016	23:01:15	23:04:47	0:03:32	4TH	JUNIPERO
16-0006060	9/26/2016	4:47:45	4:51:56	0:04:11	7TH	LINCOLN
16-0006084	9/27/2016	9:38:35	9:44:19	0:05:44	* 13TH	DOLORES
Subtotal	7	Average Response Time		0:04:14		
611	Dispatched & cancelled en route					
16-0005573	9/4/2016	16:44:14	16:47:32	0:03:18	DEL MAR	OCEAN
Subtotal	1	Average Response Time		0:03:18		
622	No Incident found on arrival at dispatch address					
16-0005673	9/9/2016	8:47:39	8:50:05	0:02:26	CAMINO REAL	OCEAN
16-0005744	9/12/2016	15:31:36	15:34:41	0:03:05	3RD	TORRES
16-0005793	9/14/2016	16:01:27	16:04:05	0:02:38	5TH	DOLORES

16-0005820	9/15/2016	18:08:29	18:12:36	0:04:07	LADERA	RIO
Subtotal	4	Average Response Time		0:03:04		
671	HazMat release investigation w/no HazMat					
16-0005611	9/6/2016	11:33:07	11:35:21	0:02:14	SAN CARLOS	7TH
16-0005886	9/18/2016	12:21:25	12:26:18	0:04:53	12TH	CASANOVA
16-0005889	9/18/2016	13:16:24	13:20:27	0:04:03	CASANOVA	13TH
Subtotal	3	Average Response Time		0:03:43		
733	Smoke detector activation due to malfunction					
16-0005864	9/17/2016	18:40:28	18:42:49	0:02:21	4TH	JUNIPERO
Subtotal	1	Average Response Time		0:02:21		
743	Smoke detector activation, no fire - unintentional					
16-0005574	9/4/2016	18:13:04	18:15:27	0:02:23	OCEAN	TORRES
16-0005719	9/11/2016	13:21:16	13:25:06	0:03:50	12TH	CARMELO
16-0006023	9/24/2016	19:46:54	19:50:39	0:03:45	13TH	MONTE VERDE
Subtotal	3	Average Response Time		0:03:19		
745	Alarm system activation, no fire - unintentional					
16-0005784	9/14/2016	10:51:05	10:54:02	0:02:57	9TH	SAN CARLOS
16-0005812	9/15/2016	15:03:39	15:06:19	0:02:40	8TH	DOLORES
16-0005989	9/23/2016	11:14:02	11:16:14	0:02:12	MONTE VERDE	OCEAN
16-0006032	9/25/2016	0:50:10	0:54:34	0:04:24	CARMELO	OCEAN
16-0006068	9/26/2016	13:44:55	13:48:45	0:03:50	9TH	DOLORES
Subtotal	5	Average Response Time		0:03:13		
TOTAL	93	TOTAL AVERAGE RESPONSE TIME		0:03:08		

* Over 5 minute responses:

16-0005577 Code 2 response, non emergency.
16-0005532 Code 2 response, non emergency.
16-0005712 Code 2 response, non emergency.
16-0005845 Code 2 response, non emergency.
16-0005874 Code 2 response, non emergency.
16-0006084 Code 2 response, non emergency.

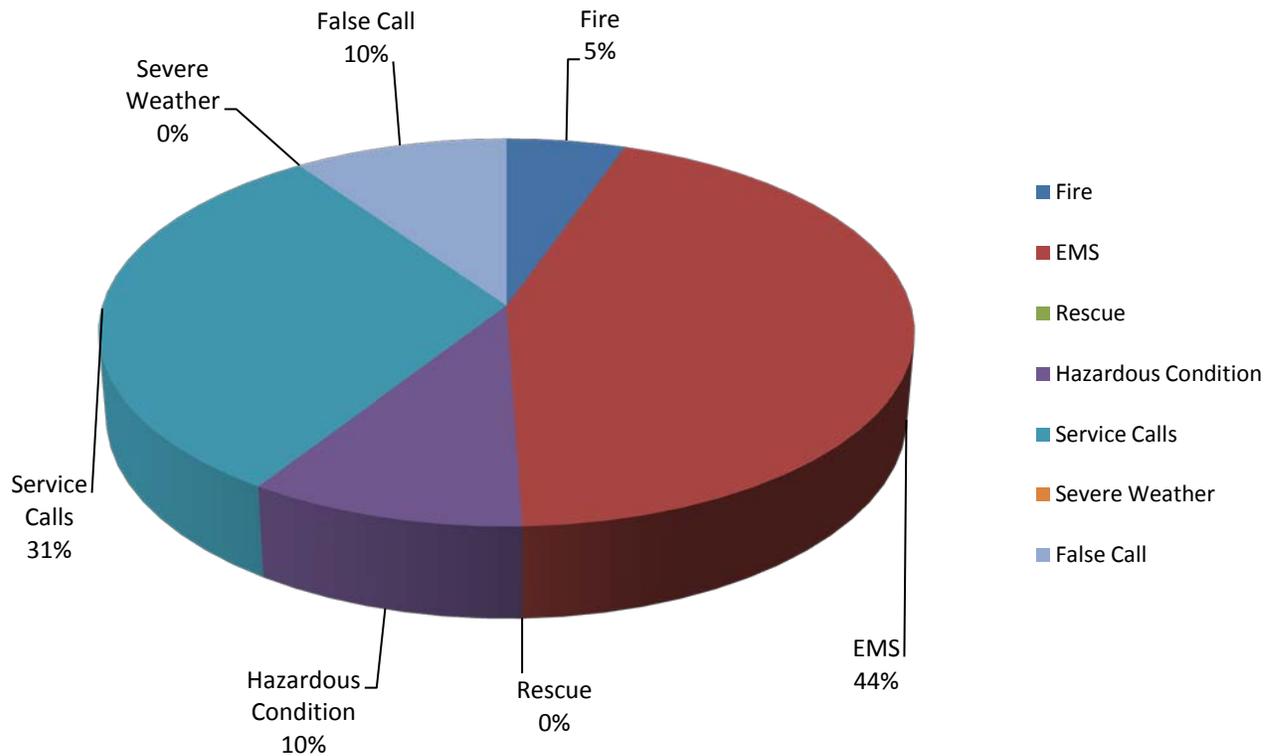


CARMEL-BY-THE-SEA
SEPTEMBER 2016
Response Summary Report by Incident Type



<u>Type of Call</u>	<u>Number</u>	<u>Average Response Time</u>
Fire	5	2:42
EMS	41	2:44
Rescue	0	0:00
Hazardous Condition	9	3:24
Service Calls	29	3:43
Severe Weather	0	0:00
False Call	9	3:09

Total Responses	93	3:08
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Total Code 3 Calls:	69
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Response Times for Code 3 Calls ≤ 5 minutes:	100%
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RESPONSE SUMMARY REPORT BY DISTRICT

27015 CARMEL-BY-THE-SEA FIRE AMBULANCE



Alarm Dates: 9/01/2016 to 9/30/2016

CITY OF CARMEL-BY-THE-SEA -- RESPONSES BY DISTRICT

INCIDENT	DATE	ALARM	ARRIVAL	RESPONSE	STREET
ALL CALLS FOR CARMEL					
1600001015	9/1/2016	3:12:19 PM	3:16:22 PM	0:04:03	MONTE VERDE ST/8TH AV
1600001014	9/1/2016	1:21:00 PM	1:26:54 PM	0:05:54	LINCOLN ST/8TH AV
1600001019	9/2/2016	10:29:35 PM	10:32:46 PM	0:03:11	MISSION/4TH
1600001018	9/2/2016	3:10:18 PM	3:14:55 PM	0:04:37	CASANOVA ST/13TH AV
1600001022	9/3/2016	6:58:41 PM	7:01:21 PM	0:02:40	LINCOLN/7TH
1600001021	9/3/2016	2:05:30 PM	2:12:41 PM	0:07:11	N SAN ANTONIO AV/4TH AV
1600001023	9/4/2016	1:33:23 AM	1:37:20 AM	0:03:57	SAN CARLOS ST/9TH AV
1600001027	9/4/2016	9:51:21 AM	9:54:14 AM	0:02:53	7TH AV/FOREST RD
1600001028	9/4/2016	4:44:14 PM	4:47:32 PM	0:03:18	OCEAN AV/DEL MAR AV
1600001029	9/4/2016	6:13:04 PM	6:15:27 PM	0:02:23	OCEAN AV/TORRES ST
1600001030	9/4/2016	8:48:50 PM	8:55:23 PM	0:06:33	CASANOVA ST/13TH AV
1600001033	9/5/2016	5:28:33 PM	5:30:05 PM	0:01:32	DOLORES ST/5TH AV
1600001034	9/5/2016	7:04:28 PM	7:08:16 PM	0:03:48	LASUEN DR
1600001043	9/6/2016	11:16:32 PM	11:20:10 PM	0:03:38	JUNIPERO AV/4TH AV
1600001041	9/6/2016	5:06:27 PM	5:09:06 PM	0:02:39	OCEAN AV/MONTE VERDE ST
1600001037	9/6/2016	1:35:23 PM	1:40:26 PM	0:05:03	LINCOLN ST/9TH AV
1600001044	9/7/2016	12:19:50 AM	12:21:56 AM	0:02:06	JUNIPERO AV/8TH AV
1600001047	9/7/2016	1:14:55 PM	1:17:40 PM	0:02:45	CAMINO REAL ST/9TH AV
1600001049	9/7/2016	6:06:31 PM	6:08:49 PM	0:02:18	LOPEZ AV/4TH AV
1600001051	9/8/2016	3:15:22 PM	3:17:32 PM	0:02:10	LINCOLN ST/7TH AV
1600001052	9/8/2016	4:15:15 PM	4:17:21 PM	0:02:06	OCEAN AV/LINCOLN ST
1600001054	9/9/2016	8:47:39 AM	8:50:13 AM	0:02:34	CAMINO REAL ST/OCEAN AV
1600001061	9/10/2016	5:15:42 PM	5:18:06 PM	0:02:24	LINCOLN ST/7TH AV
1600001067	9/11/2016	1:21:16 PM	1:25:06 PM	0:03:50	12TH AV/CARMELO ST
16000001065	9/11/2016	8:47:04 AM	8:52:31 AM	0:05:27	DOLORES AND 1ST
1600001068	9/11/2016	7:19:59 PM	7:22:52 PM	0:02:53	SAN CARLOS / OCEAN
1600001066	9/11/2016	10:54:15 AM	11:00:00 AM	0:05:45	SCENIC RD/13TH AV
1600001072	9/12/2016	5:37:47 PM	5:39:34 PM	0:01:47	SECOND AVE/CARPENTER ST
1600001073	9/12/2016	6:31:53 PM	6:36:40 PM	0:04:47	CAMINO REAL ST/9TH AV
1600001074	9/12/2016	7:42:08 PM	7:45:48 PM	0:03:40	OCEAN AV/MONTE VERDE ST
1600001071	9/12/2016	3:52:24 PM	3:56:16 PM	0:03:52	DOLORES ST/SANTA LUCIA AV
1600001070	9/12/2016	3:31:36 PM	3:34:47 PM	0:03:11	TORRES ST/3RD AV
1600001075	9/13/2016	12:36:39 PM	12:38:22 PM	0:01:43	GUADALUPE ST/5TH AV
1600001079	9/13/2016	11:56:19 PM	11:59:33 PM	0:03:14	MISSION ST/3RD AV
1600001083	9/14/2016	10:51:05 AM	10:54:02 AM	0:02:57	9TH AV/SAN CARLOS ST
1600001082	9/14/2016	9:33:50 AM	9:37:12 AM	0:03:22	JUNIPERO AV/4TH AV

INCIDENT	DATE	ALARM	ARRIVAL	RESPONSE	STREET
1600001086	9/14/2016	4:01:27 PM	4:04:21 PM	0:02:54	5TH AV/DOLORES ST
1600001085	9/14/2016	12:40:56 PM	12:45:00 PM	0:04:04	DOLORES ST/SANTA LUCIA AV
1600001090	9/15/2016	3:04:05 PM	3:06:36 PM	0:02:31	DOLORES/8TH
1600001106	9/17/2016	6:40:28 PM	6:43:00 PM	0:02:32	JUNIPERO AV/4TH AV
1600001100	9/17/2016	5:49:11 AM	5:54:47 AM	0:05:36	LOPEZ AV/2ND AV
1600001099	9/17/2016	2:18:42 AM	2:22:43 AM	0:04:01	10TH AV/LINCOLN ST
1600001101	9/17/2016	7:30:12 AM	7:33:05 AM	0:02:53	DOLORES ST/7TH AV
1600001108	9/18/2016	2:42:44 AM	2:48:27 AM	0:05:43	LOPEZ AV/2ND AV
1600001112	9/18/2016	1:09:51 PM	1:13:28 PM	0:03:37	LOBOS ST/3RD AV
1600001115	9/18/2016	6:47:34 PM	6:49:22 PM	0:01:48	OCEAN AV/DOLORES ST
1600001121	9/19/2016	9:56:40 PM	9:58:35 PM	0:01:55	DOLORES ST/8TH AV
1600001118	9/19/2016	12:11:34 PM	12:12:39 PM	0:01:05	6TH AV/LINCOLN ST
1600001119	9/19/2016	5:42:06 PM	5:45:11 PM	0:03:05	SCENIC RD/10TH AV
1600001122	9/20/2016	1:35:14 PM	1:38:15 PM	0:03:01	RIO RD
1600001128	9/21/2016	2:37:59 PM	2:40:37 PM	0:02:38	LINCOLN ST/10TH AV
1600001129	9/21/2016	10:21:03 PM	10:25:00 PM	0:03:57	SAN CARLOS /SANTA LUCIA
1600001131	9/22/2016	6:49:51 AM	6:52:00 AM	0:02:09	DOLORES ST/7TH AV
1600001133	9/22/2016	9:24:11 AM	9:28:54 AM	0:04:43	4TH AV/SANTA RITA ST
1600001134	9/22/2016	10:46:52 AM	10:47:59 AM	0:01:07	JUNIPERO AV/ALTA AV
1600001135	9/22/2016	7:53:07 PM	7:54:59 PM	0:01:52	OCEAN AV/LINCOLN ST
1600001140	9/23/2016	11:01:15 PM	11:04:53 PM	0:03:38	JUNIPERO AV/4TH AV
1600001139	9/23/2016	4:21:30 PM	4:24:48 PM	0:03:18	CRESPI AV/FLANDERS WY
1600001137	9/23/2016	11:14:02 AM	11:16:15 AM	0:02:13	OCEAN AV/MONTE VERDE ST
1600001146	9/24/2016	7:46:54 PM	7:51:02 PM	0:04:08	13TH AV/MONTE VERDE ST
1600001141	9/24/2016	2:58:16 AM	3:02:39 AM	0:04:23	CAMINO REAL ST/4TH AV
1600001145	9/24/2016	3:56:39 PM	4:00:30 PM	0:03:51	RIO RD
1600001142	9/24/2016	10:31:46 AM	10:33:35 AM	0:01:49	CAMINO DEL MONTE/LORCA LN
1600001156	9/26/2016	4:47:45 AM	4:51:00 AM	0:03:15	LINCOLN ST/7TH AV
1600001165	9/27/2016	3:52:47 PM	3:53:36 PM	0:00:49	OCEAN AV/LINCOLN ST
1600001164	9/27/2016	9:38:35 AM	9:44:28 AM	0:05:53	DOLORES ST/13TH AV
1600001165	9/27/2016	3:51:32 PM	3:53:36 PM	0:02:04	LINCOLN/OCEAN
1600001168	9/27/2016	8:12:46 PM	8:16:39 PM	0:03:53	LINCOLN ST/12TH AV
1600001169	9/28/2016	5:32:07 AM	5:36:05 AM	0:03:58	DOLORES ST/7TH AV
1600001173	9/29/2016	7:21:39 AM	7:22:33 AM	0:00:54	CARPENTER ST/1ST AV
1600001175	9/29/2016	9:25:51 PM	9:29:02 PM	0:03:11	OCEAN AV/LINCOLN ST
Subtotal	71	Average Response Time	0:03:18		

RESPONSES BY DISTRICT

INCIDENT	DATE	ALARM	ARRIVAL	RESPONSE	STREET
Highlands					
1600001016	9/1/2016	5:24:51 PM	5:34:34 PM	0:09:43	MAL PASO RD
1600001017	9/2/2016	9:35:00 AM	9:46:00 AM	0:11:00	CARMEL RIVERA
1600001050	9/8/2016	11:47:49 AM	11:54:00 AM	0:06:11	POINT LOBOS STATE RE
Subtotal	3	Average Response Time	0:08:58	Carmel Highlands	

INCIDENT	DATE	ALARM	ARRIVAL	RESPONSE	STREET
Cypress Fire					
1600001053	9/8/2016	8:26:59 PM	8:30:36 PM	0:03:37	DOLORES ST
1600001055	9/9/2016	10:27:10 AM	10:31:34 AM	0:04:24	CARMEL RANCHO BL
1600001056	9/9/2016	11:47:33 AM	11:51:27 AM	0:03:54	CARMELO ST/15TH AV
1600001060	9/10/2016	8:49:03 AM	8:53:51 AM	0:04:48	CARMEL RANCHO BL
1600001064	9/11/2016	3:50:07 AM	3:56:41 AM	0:06:34	CARMEL RANCHO BL
1600001069	9/12/2016	8:40:29 AM	8:44:18 AM	0:03:49	RIVERSIDE PL
1600001078	9/13/2016	7:14:14 PM	7:19:12 PM	0:04:58	CARMEL RANCHO BL
1600001088	9/14/2016	11:09:04 PM	11:15:49 PM	0:06:45	HWY 1/CARPENTER ST
1600001081	9/14/2016	4:30:57 AM	4:36:51 AM	0:05:54	CARMEL KNOLLS DR
1600001089	9/15/2016	9:18:53 AM	9:26:34 AM	0:07:41	HWY 1/CARPENTER ST
1600001096	9/16/2016	12:29:34 PM	12:34:55 PM	0:05:21	5 CROSSROADS MALL
1600001102	9/17/2016	10:54:24 AM	10:59:14 AM	0:04:50	5 CROSSROADS MALL
1600001117	9/19/2016	9:32:18 AM	9:38:23 AM	0:06:05	CARMEL RANCHO BL
1600001125	9/20/2016	11:42:03 PM	11:49:00 PM	0:06:57	MARGUERITA WY
1600001127	9/21/2016	11:33:14 AM	11:38:13 AM	0:04:59	5 CROSSROADS MALL
1600001126	9/21/2016	10:29:35 AM	10:35:10 AM	0:05:35	RIO RD
1600001132	9/22/2016	8:11:15 AM	8:18:10 AM	0:06:55	PINE HILLS DR
1600001143	9/24/2016	11:46:59 AM	11:53:05 AM	0:06:06	CARMEL VALLEY RD
1600001152	9/25/2016	12:31:14 PM	12:36:54 PM	0:05:40	TAYLOR RD
1600001160	9/26/2016	1:35:24 PM	1:41:48 PM	0:06:24	SAN PEDRO LN
1600001162	9/26/2016	3:32:24 PM	3:36:05 PM	0:03:41	CROSSROADS CENTER
1600001166	9/27/2016	6:05:38 PM	6:11:31 PM	0:05:53	CARMEL KNOLLS DR
1600001170	9/28/2016	9:14:22 AM	9:19:48 AM	0:05:26	CARMEL RANCHO BL
1600001172	9/28/2016	3:43:58 PM	3:50:51 PM	0:06:53	CARMELO ST
1600001174	9/29/2016	10:40:45 AM	10:45:31 AM	0:04:46	5 CROSSROADS MALL
1600001176	9/30/2016	6:50:51 AM	6:55:48 AM	0:04:57	RIO RD
Subtotal	26	Average Response Time		0:05:30	Cypress Fire
Monterey					
1600001025	9/4/2016	2:28:11 AM	2:32:59 AM	0:04:48	BARNET SEGAL LN
1600001087	9/14/2016	5:05:12 PM	5:12:56 PM	0:07:44	SKYLINE DR
1600001124	9/20/2016	7:38:29 PM	7:41:59 PM	0:03:30	FOAM ST/PRESCOTT AV
1600001138	9/23/2016	12:11:33 PM	12:18:44 PM	0:07:11	MADISON ST
1600001154	9/25/2016	1:25:18 PM	1:33:01 PM	0:07:43	FAIRGROUNDS RD
1600001171	9/28/2016	12:32:10 PM	12:32:11 PM	0:00:01	HWY 218/CANYON DEL REY
Subtotal	6	Average Response Time		0:05:10	Monterey
Seaside					
1600001024	9/4/2016	2:22:56 AM	2:27:00 AM	0:04:04	HWY 1/CANYON DEL REY
1600001039	9/6/2016	3:54:01 PM	4:05:00 PM	0:10:59	HWY 1/CANYON DEL REY
1600001062	9/11/2016	9:42:32 PM	9:43:01 PM	0:00:29	HWY 1/CANYON DEL REY
1600001063	9/11/2016	10:55:03 PM	10:55:10 PM	0:00:07	FREMONT BL
1600001084	9/14/2016	11:58:33 AM	12:05:00 PM	0:06:27	FREMONT BL
1600001091	9/15/2016	5:55:33 PM	5:55:50 PM	0:00:17	HWY 1/CANYON DEL REY
1600001113	9/18/2016	4:35:11 PM	4:37:00 PM	0:01:49	HWY 1/CANYON DEL REY
1600001148	9/25/2016	2:42:42 AM	2:55:00 AM	0:12:18	HWY 1/CANYON DEL REY

INCIDENT	DATE	ALARM	ARRIVAL	RESPONSE	STREET
1600001163	9/26/2016	5:17:52 PM	5:35:00 PM	0:17:08	HWY 1/CANYON DEL REY
1600001161	9/26/2016	3:15:33 PM	3:27:00 PM	0:11:27	FREMONT BL
1600001158	9/26/2016	12:39:49 PM	12:45:00 PM	0:05:11	HWY 1/CANYON DEL REY
1600001159	9/26/2016	1:17:32 PM	1:18:01 PM	0:00:29	HWY 1/CANYON DEL REY
Subtotal	12	Average Response Time	0:05:54	Seaside	

Pebble Beach

1600001026	9/4/2016	8:35:17 AM	8:42:05 AM	0:06:48	STEVENSON DR
1600001057	9/9/2016	5:29:02 PM	5:35:50 PM	0:06:48	LIVE OAK MEADOW RD
1600001080	9/14/2016	2:02:00 AM	2:10:32 AM	0:08:32	SUSAN WY
1600001095	9/16/2016	11:15:22 AM	11:27:58 AM	0:12:36	SIGNAL HILL RD
1600001104	9/17/2016	12:41:29 PM	12:50:31 PM	0:09:02	SIGNAL HILL RD
1600001150	9/25/2016	9:42:35 AM	10:02:54 AM	0:20:19	CORAL DR
Subtotal	6	Average Response Time	0:10:41	Pebble Beach	

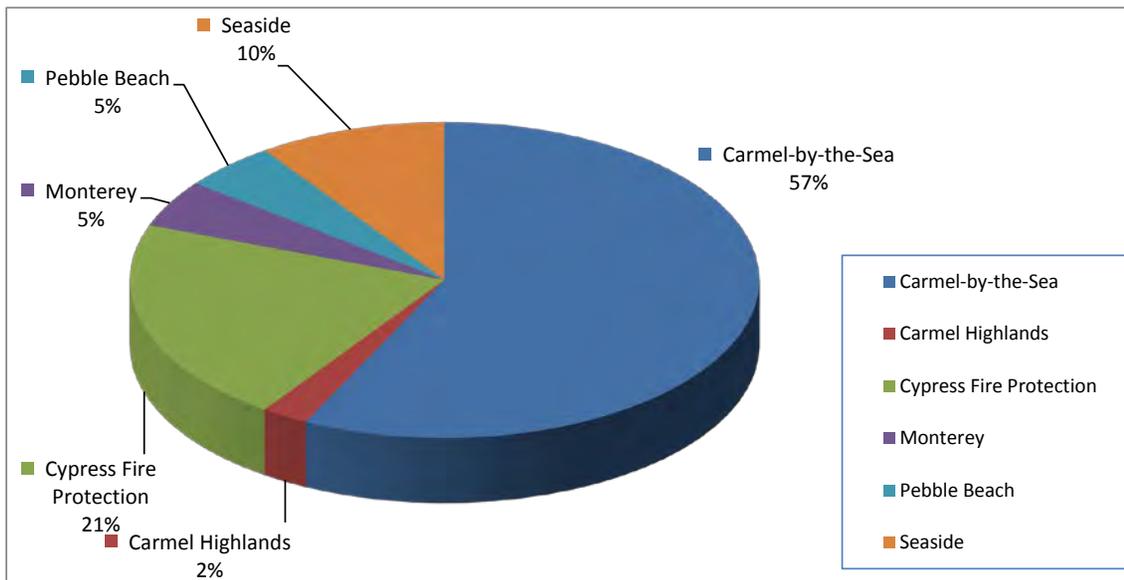
TOTAL All CALLS	124	AL AVERAGE RESPONSE TIME	0:04:36	ALL CALLS	
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CITY OF CARMEL - FIRE AMBULANCE DEPARTMENT
September 2016

Response Summary Report by District Type

<u>District Response</u>	<u>Number</u>	<u>Average Response Time</u>
Carmel-by-the-Sea	71	0:03:18
Carmel Highlands	3	0:08:58
Cypress Fire Protection	26	0:05:30
Monterey	6	0:05:54
Pebble Beach	6	0:10:41
Seaside	12	0:05:10
Total Responses	124	0:04:36

Percent of code 3 response medical calls < 5min 97.50%



City Clerk's Public Records Request Log September 2016

Request Number	Request Date	10-Day Due Date	14 Day Extension Date	Status - Complete Pending	Completed Date	Requestor	Information requested	Notes
2016-095	9/7/16	9/17/16		Completed	9/7/16	Mary Schley Carmel Pine Cone	Copies of Board & Commission vacancies applications	
2016-096	9/9/16	9/19/16		Completed	9/19/16	Lily Yu	1 – date art gallery moratorium was instituted 2 – number of galleries in Carmel before moratorium and currently 3 – CMC# for the moratorium	2016-096
2016-097	9/19/16	9/29/16		Completed	9/22/16	Peter Green	Statement of EMS revenue from billing agency for FY 2015-2016 Any study or staff report determine the city's tax liability for revenue for billing codes A0429, A0427, A0433 per SB1300.	
2016-098	9/23/16	10/3/16	10/13/16	Completed	10/11/16	Susan Goldbeck	13 items RE: Dametra Café and owners (See letter for full list)	Follow-up request to PRA 2016-093; Responded and provided documents via email and by U.S. mail

City Clerk's Public Records Request Log September 2016

2016-099	9/23/16	10/3/16		Completed	9/26/16	Lily Yu	1 – date 17.14.040 changed to omit multi-artist 2 – number of multi-artist galleries in existence before change 3 – number of single artist galleries before change	
2016-100	9/29/16	10/9/16		Completed	10/11/2016	Susan Goldbeck	Agendas, agenda packets and materials related to Use Permit B.A. 82-40	No responsive records, except municipal code section 5.04 re: business licenses.



CITY OF CARMEL-BY-THE-SEA

Monthly Report

Public Works Department

September 2016

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Mike Branson, City Forester
APPROVED BY:	Chip Rerig, City Administrator

September 2016 FORESTER REPORT

During the month of September, forestry staff and contractors continued to work on removing dead trees in the community. Even with a normal rainfall year, there are still definite effects of the drought on the trees in Carmel-by-the-Sea. There were more private tree removal and pruning applications in September than the previous few months. Many of these private trees were coast live oaks that have been affected by oak root fungus that has compromised the trees' ability to withstand additional stress from the drought.

City staff replaced three Monterey cypress along Scenic Road where the original trees had died. Replacement of trees that are currently under care are not included in the tree planting data as new trees for the month. The Friends of Carmel Forest (FOCF) also did not plant any new trees in September. Staff is actively seeking ways to increase the number of trees that are planted each year. The City is preparing a Request for Proposals (RFP) for on-call tree care services. The on-call services contracts will substantially increase the timeliness and efficiency of the City in arranging for a diverse range of tree services, including planting and watering of new trees.

West Coast Arborists (WCA) removed several dead trees, down trees, and brush as part of a fuel reduction program along the upper part of the Serra Trail in Mission Trail Nature Preserve (MTNP). Following the WCA activity, forestry and public works crews placed new wood chips on the surface of the Serra and Willow Trails.

The MTNP Mt. View entrance project is underway but has experienced a couple of delays due to a Cal-Am water leak and unanticipated conflicts with the underground infrastructure that runs through the site.

Forestry staff continued to monitor the fire devices and signage on Carmel Beach. These are monitored daily (Monday through Friday).

Marshall Plan

To date, funds from the Marshall Plan are being used for landscape design contracts with Scott Hall for the Scenic Rd. pathway and Joni Janecki's work at San Antonio and Fourth, installation of new rod and cable fencing along the Scenic Pathway, short-term repairs to the Scenic Pathway landscape barriers, removal of dead trees, a contract for stump grinding, and a supplemental tree watering contract.

SEPTEMBER DATA TABLES

CITY ACTIVITY

	Upper Canopy	Lower Canopy	September total	Totals to date (2016)	Total Trees last year (2015)
Removals	7	0	7	112	162
Planting	0	0	0	38	123

Trees under care by staff	232
Trees planted by the Friends of Carmel Forest	55 of 100 goal

PRIVATE ACTIVITY

	Permits issued	Upper canopy trees	Lower canopy trees	September tree total	Total Trees to date (2016)	Total Trees last year (2015)	Permits to Date	Permits last year (2015)
Removal Permits	15	4	12	16	112	154	88	119
Planting Requirement	8	1	7	8	54	45	53	45
Pruning Permits	2	1	1	2	19	24	16	24

CONSTRUCTION ACTIVITY

	Permits issued	Upper canopy	Lower canopy	September tree total	Total Trees to date (2016)	Total Trees last year (2015)	Total Permits to date (2016)	Total Permits last year (2015)
Removal Permits	0	0	0	0	42	15	20	11
Pruning Permits	0	0	0	0	19	7	5	5
Planting Requirement	0	0	0	0	11	17	11	8



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

November 1, 2016
Consent Agenda

TO: Honorable Mayor and City Council Members
SUBMITTED BY: Paul Wood, Finance Manager
APPROVED BY: Chip Rerig, City Administrator
SUBJECT: City Treasurer's Report September 30, 2016

RECOMMENDATION

Receive report.

BACKGROUND / SUMMARY

Cash & Investments Report

This month's Cash & Investments Report (September, 2016) shows a month over month increase in cash, \$565k, which is due in large part to the receipt of TOT.

Overview of Investment Returns

Our investment returns for September continue similarly to those of the past several months, which includes another small uptick on the LAIF deposits, this time of .02% over August. This makes it 20 consecutive months of LAIF interest rate increases (from .262% in January 2015 to .634%, a cumulative increase of .372%)

FISCAL IMPACT

None.

PRIOR CITY COUNCIL ACTION

None.

ATTACHMENTS

Cash & Investments Report

City of Carmel-by-the-Sea

Statement of Cash and Investments

9/30/2016

Cash	Yield	Institution	@ 8/31/2016	Dr.	Cr.	9/30/2016
General Checking		Wells Fargo	\$ 1,352,287.00	\$ 2,134,726.11	\$ 1,626,525.73	\$ 1,860,487.38
Ambulance Checking		Wells Fargo	\$ 252,022.27	55,878.67	2,562.14	\$ 305,338.80
Ambulance Checking (CRFA)		Union Bank	\$ 36,173.09			\$ 36,173.09
Ambulance Savings (CRFA)		Union Bank	\$ 40,542.99			\$ 40,542.99
Section 125 Flex Checking		Wells Fargo	\$ 103,028.85	5,142.15		\$ 108,171.00
Workers' Compensation Checking		Wells Fargo	\$ 119,205.64		1,712.39	\$ 117,493.25
LAIF	0.634%	LAIF	\$ 4,583,751.04			\$ 4,583,751.04
Wells Fargo Securities Money Market Acct		Wells Fargo	\$ 293,781.26	65.53		\$ 293,846.79
TVI Money Market Acct		TVI	\$ 35,900.12	507.55		\$ 36,407.67
Bond Reserve		Union Bank	\$ 400,404.12	233.67		\$ 400,637.79
			\$ 7,216,096.38	\$ 2,196,553.68	\$ 1,630,800.26	\$ 7,781,849.80

Investments	Yield	Maturity	Purchase Value	Market Value
Cert of Deposit - Sallie Mae Bk, Murray, UT	1.35%	10/17/2016	\$ 250,000	\$ 250,078
Cert of Deposit - Discover Bk, Greenwood, DE	1.20%	10/17/2016	\$ 250,000	\$ 250,062
Cert of Deposit - BMW Bank	1.25%	11/2/2016	\$ 248,000	\$ 248,300
Cert of Deposit - Firstbank Puerto Rico	1.15%	11/2/2016	\$ 249,000	\$ 249,134
Cert of Deposit - Everbank	0.90%	11/2/2016	\$ 248,000	\$ 248,079
Cert of Deposit - Goldman Sachs Bk, New York, NY	1.55%	10/17/2017	\$ 250,000	\$ 252,030
Cert of Deposit - Wells Fargo Bank	1.25%	5/20/2019	\$ 249,000	\$ 250,721
			\$ 1,744,000	\$ 1,748,404

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1985	10.579	10.289	9.743	10.025	10.18	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.09	8.225	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.289	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.05	7.929	7.94	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.77	9.204	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.538	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.169	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.323	5.692	5.379	5.323	5.235	4.958	4.76	4.73	4.659	4.647
1993	4.678	4.649	4.554	4.605	4.427	4.554	4.438	4.472	4.43	4.38	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.38	5.528
1995	5.612	5.779	5.934	5.96	6.008	5.997	5.972	5.91	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.58	5.612	5.634	5.667	5.679	5.69	5.707	5.705	5.715	5.744
1998	5.742	5.72	5.68	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.21	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.76	5.824	5.851	6.014	6.19	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.76	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.74	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.44	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.89	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.7	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.25	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.62	4.161	3.777	3.4	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.53	1.377	1.035	0.925	0.75	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.56	0.528	0.531	0.513	0.5	0.48	0.454	0.462
2011	0.538	0.512	0.5	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.34	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263%	0.264%
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.26	0.246	0.254%	0.261%	0.267%
2015	0.262%	0.266%	0.278%	0.283%	0.290%	0.299%	0.32%	0.33%	0.337%	0.357%	0.374%	0.400%
2016	0.446%	0.467%	0.506%	0.525%	0.552%	0.576%	0.588%	0.614%	0.634%			

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1985	10.579	10.289	9.743	10.025	10.18	9.743	9.656	9.417	9.572	9.482	9.488	9.371
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2009	2.046	1.869	1.822	1.607	1.53	1.377	1.035	0.925	0.75	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.56	0.528	0.531	0.513	0.5	0.48	0.454	0.462
2011	0.538	0.512	0.5	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.34	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263%	0.264%
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.26	0.246	0.254%	0.261%	0.267%
2015	0.262%	0.266%	0.278%	0.283%	0.290%	0.299%	0.32%	0.33%	0.337%	0.357%	0.374%	0.400%
2016	0.446%	0.467%	0.506%	0.525%	0.552%	0.576%	0.588%	0.614%	0.634%			



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL Staff Report

SR 2016-1193
November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Janet Bombard, Library and Community Activities Director
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of a resolution accepting the new Memorial Bell installed in the World War I Memorial Arch at the intersection of Ocean Avenue and San Carlos Street.

RECOMMENDATION

Adopt a resolution accepting the new Memorial Bell to be installed in the World War I Memorial Arch at the intersection of Ocean Avenue and San Carlos Street.

BACKGROUND / SUMMARY

On December 7, 2015 American Legion Post 512, out of concern for its safety and historicity, submitted a letter to Mayor Burnett requesting approval to remove and replace the bell that was hanging in the World War I Memorial Arch at the intersection of Ocean Avenue and San Carlos Street. Post 512 proposed to raise the funds necessary for the cost and inscription of a new replacement bell.

The Historic Resources Board (HRB) reviewed the request at its January 19, 2016 meeting and made a recommendation to the City Council that it accept Post 51's proposal. The HRB also specified that the design of the new bell should match the original drawing of the bell done by architect Charles Sumner Greene, who designed the World War I Memorial Arch.

At the March 1, 2016 City Council meeting, the Council approved Post 512's proposal for the replacement of the Memorial Bell and reaffirmed its recognition and gratitude for the long-standing tradition of joint guardianship and responsibility by the City and American Legion Post 512 of the World War I Memorial Arch. Council's motion also included the following provisions regarding when Post 512 may ring the bell: "11:00 a.m. on Memorial Day and Veterans Day, per tradition, and on other public occasions and celebrations as agreed to by the Legion Post and Carmel Community".

The new cast bronze bell bears the following inscription:

In honor of those who served
In memory of those who died
We dedicate this Centennial Bell
October 31, 1916

...
October 31, 2016
American Legion Post 512
The people and City of
Carmel-by-the-Sea

At the time of the January 2016 HRB meeting, the mounting bracket for the bell had not been designed. At its October 17, 2016 meeting the HRB considered and approved the mounting bracket design for the bell.

FISCAL IMPACT

There is no fiscal impact.

PRIOR CITY COUNCIL ACTION

At the March 1, 2016 meeting the City Council approved the replacement of the World War I Memorial Bell (see Attachment 1).

ATTACHMENTS

1. City Council Meeting Minutes dated March 1, 2016 detailing entire motion regarding the World War I Memorial Bell
2. Picture of the new Memorial Bell
3. Resolution

World War I Memorial Bell on the Ocean Avenue median, at the intersection of Ocean Avenue and San Carlos Street.

Marc Weiner, Senior Planner provided the staff report and responded to Council questions.

Public Comment

Paul Rodriguez and Ian Martin spoke on this Item.

---End public Comment---

Council discussion followed.

City Clerk Ashlee Wright provided clarification on the placement of the bell in the Local History Department of the Harrison Memorial Library.

Action: Upon a motion made by Mayor Burnett, seconded by Mayor Pro Tem Talmage, Council moved to approve: a proposal (MP 16-002) for the replacement of the World War I Memorial Bell on the Ocean Avenue median, at the intersection of Ocean Avenue and San Carlos Street; under the supervision of the American Legion, the removal, securing and public display of the current bell from 1692; the American Legion inviting a representative from the Carmel Mission to observe the removal to ensure the bell receives the respect the Catholic Church bestows on Mission Bells; that upon the removal of the bell it be placed in the custody of the Harrison Memorial Library and stored securely in the Local History Department at the Park Branch on Mission Street and 6th Avenue; the stewardship of the Centennial Bell will be maintained by the City in cooperation with the American Legion, in recognition and gratitude for the long-standing tradition of joint guardianship and responsibility for the World War I Memorial Arch, which can be traced back to October 11, 1921, when the City granted permission for the Memorial to be built on Ocean Avenue, and November 11, 1921, when the American Legion laid the cornerstone; that the Centennial Bell will be rung at 11:00A.M. on Memorial Day and Veteran's Day by members of the American Legion Post 512, per tradition, and on other public occasions and celebrations as agreed to by the Legion Post and Carmel community; the Historic Resources Board's final approval of the Centennial shop drawings and Centennial bell mounting details before the bell is cast and hung; and the engagement of a historic architect at a cost to the City to review and vet the project. **Approved, 5:0**

Item 15: Receive a presentation from TAMC on Holman Highway 68 Roundabout construction.

Arianna Greene of the Transportation Agency of Monterey County gave a presentation.

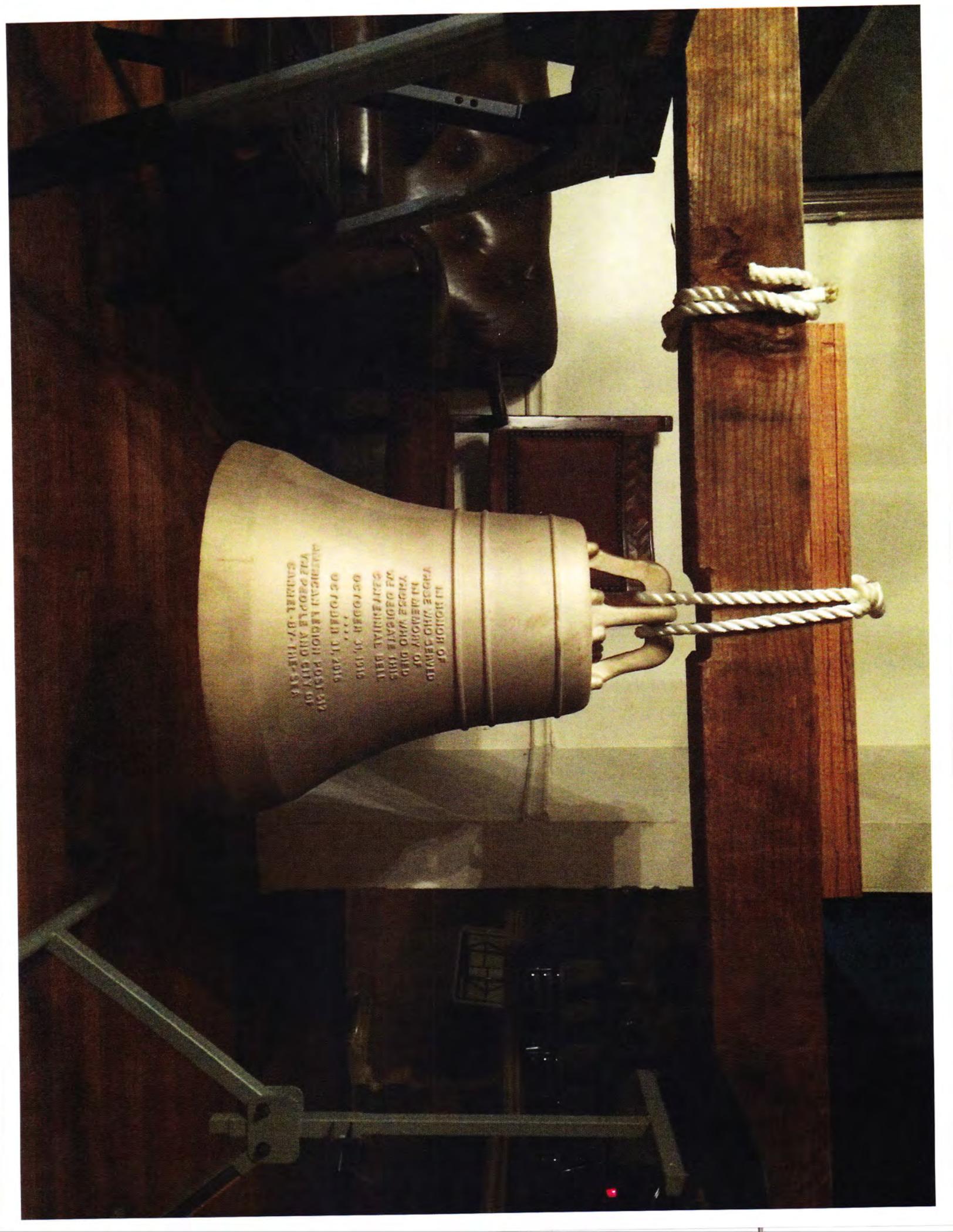
Council discussion followed.

Public Comment

Monta Potter spoke on this item.

---End Public Comment

Action: Presentation received.



ALL HONOR OF
THOSE WHO SERVED
IN MEMORY OF
THOSE WHO DIED
WE DEDICATE THIS
CENTENNIAL BELL
OCTOBER 25, 1916
OCTOBER 25, 2016

AMERICAN LEGION POST 519
VALLEY PEOPLE AND CITY OF
GAINESVILLE, FLORIDA

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2016-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA ACCEPTING THE NEW MEMORIAL BELL INSTALLED IN THE WORLD WAR I MEMORIAL ARCH AT THE INTERSECTION OF OCEAN AVENUE AND SAN CARLOS STREET

WHEREAS, on December 7, 2015 American Legion Post 512, out of concern for its safety and historicity, submitted a letter to Mayor Burnett requesting approval to remove and replace the bell that was hanging in the World War I Memorial Arch at the intersection of Ocean Avenue and San Carlos Street; and

WHEREAS, the Historic Resources Board (HRB) reviewed the request at its January 19, 2016 meeting and made a recommendation to the City Council that it accept Post 51's proposal; and

WHEREAS, At the March 1, 2016 meeting the City Council approved Post 512's proposal for the replacement of the Memorial Bell, while also reaffirming its recognition and gratitude for the long-standing tradition of joint guardianship and responsibility by the City and American Legion Post 512 of the World War I Memorial Arch; and

WHEREAS, the new cast bronze bell bears the following inscription: In honor of those who served, In memory of those who died, We dedicate this Centennial Bell, October 31, 1916 – October 31, 2016, American Legion Post 512, The people and City of, Carmel-by-the-Sea.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Authorize a resolution accepting the new Memorial Bell installed in the World War I Memorial Arch at the intersection of Ocean Avenue and San Carlos Street.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, by the following roll call vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

SIGNED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

Staff Report

SR 2016-1194
November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Janet Bombard, Library and Community Activities Director Margi Perotti, Community Activities Coordinator
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of a resolution authorizing the temporary closure of the following streets: one northbound and one southbound lane on Ocean Avenue from Mission to Dolores Streets, for the dedication of the Memorial Bell installed in the World War One Memorial Arch.

RECOMMENDATION

Adopt a resolution authorizing temporary closure of the following streets: one northbound and southbound lane on Ocean Avenue from Mission to Dolores Streets for the dedication of the Memorial Bell to be installed in the World War One Memorial Arch.

BACKGROUND / SUMMARY

The City of Carmel and the American Legion Post 512 are planning on an official dedication of the new bell installed in the World War I Memorial Arch on Friday November 11, 2016 following the Veterans Day Ceremony at Devendorf Park.

The dedication will take place on the street at the intersection of Ocean Avenue at San Carlos Street.

Veterans and patrons will gather for a ceremony that will include introductions, opening remarks and the dedication of the bell in the World War I Memorial Arch.

Twenty chairs will be placed in the intersection for the disabled Veterans, the Mayor and City Council, invited dignitaries. Spectators will stand behind the seating area. Barricades will be placed around the spectators and Police will control traffic during this short dedication.

Set up of the event will begin approximately 12:00 p.m. The event will begin at approximately 12:15 p.m. and commence around 12:45 p.m. with breakdown to follow.

Although the event itself will take place only in the intersection of Ocean and San Carlos, in order to facilitate a safe event it will be necessary to close one of the northbound lanes of Ocean Avenue from Mission to Dolores Streets for safe passage of vehicles. The streets will be closed for approximately 45 minutes to 1 hour.

Commander Paul Tomasi has reviewed and approved the proposed plan for the street closures.

FISCAL IMPACT

N/A

PRIOR CITY COUNCIL ACTION

None.

ATTACHMENTS

1. Draft Special Event Permit
2. Resolution

**CITY OF CARMEL-BY-THE-SEA
COMMUNITY SERVICES
PO BOX CC
CARMEL-BY-THE-SEA, CALIFORNIA 93921
Phone: 831/620.2020**

DRAFT

E-Mail: mmperotti@ci.carmel.ca.us or jbombard@ci.carmel.ca.us

SPECIAL EVENT PERMIT

TYPE OF EVENT: VETERANS DAY CEREMONY IN DEVENDORF PARK AND DEDICATION OF THE NEW MEMORIAL BELL INSTALLED IN THE WORLD WAR ONE MEMORIAL ARCH

EVENT TITLE: Veterans Day Ceremony and Bell Dedication Ceremony

DATE/TIME OF EVENT: Friday, November 11, 2016 / 11:00 a.m.

SET-UP TIME: 9:30 a.m.

TEAR-DOWN TIME: 12:00 p.m.

EVENT LOCATION: Devendorf Park

GENERAL COMMENTS: (please describe event in detail)

The Carmel Chapter of the American Legion 512 and the city of Carmel-by-the-Sea holds a yearly ceremony in Devendorf Park honoring all military personnel. This year we will dedicate the Memorial Bell following the Ceremony in Devendorf Park on Ocean Avenue.

SPONSOR(S): City of Carmel-by-the-Sea / American Legion 512

CONTACT PERSON: Margi Perotti

TELEPHONE/(REQUIRED)CELL PHONE /FAX: 831/901.9321/ office is 831-620-2020

EMAIL: mmperotti@ci.carmel.ca.us

ADDRESS: PO Box CC, Carmel, CA 93921

DAY OF EVENT CONTACT PERSON: Margi Perotti

ESTIMATED ATTENDANCE: 150

ADMISSION: X Free

CO-SPONSOR EQUIPMENT: (Please list in detail all equipment utilized for the event. Ex: Sun-shades, tents, tables, chairs, sound system, vehicles, etc.) Chairs and sound system and barricades.

STREET CLOSURES / PARKING STALLS: **Parking Stalls:** 8 AM to 2 PM, the first four stalls, on 6th (btwn Junipero & Mission) by the restrooms; six stalls on the east side of Mission between Ocean and 6th and six stalls on the east side of 8th so of Dolores in front of the American Legion Hall (8 AM – 2PM).

Temporary closure of one northbound and one southbound lane on Ocean Avenue from Mission to Dolores Street for a short dedication of the Memorial Bell installed in the World War One Memorial Arch. 20 chairs will be placed in the street, barricades will be installed and Police Traffic Control will be needed for traffic control. The dedication will take approximately one hour (12:15 p.m. to 12:45 p.m.)

CITY NOTIFICATION LIST:

<u>NAME OF DEPARTMENT:</u>	<u>DATE ADVISED</u>	<u>DATE REVISED</u>
<u>CHIEF OF POLICE:</u>		
<u>CARMEL FIRE DEPARTMENT:</u>	“	
<u>DEPARTMENT OF PUBLIC WORKS:</u>	“	
<u>FOREST AND BEACH:</u>	“	
<u>PLANNING AND BUILDING:</u>	“	
<u>RISK MANAGER:</u>	“	
<u>CITY COUNCIL READ BOARD:</u>	“	
<u>OTHER AGENCIES:</u>		
	MST	“
GREEN WASTE RECOVERY		

Approved by: Community Activities Department

RESOLUTION 2016--

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE TEMPORARY CLOSURE OF THE FOLLOWING STREETS:
ONE LANE ON THE NORTHBOUND AND SOUTHBOUND LANES OF OCEAN
AVENUE FROM MISSION TO DOLORES STREETS FOR THE DEDICATION OF THE
MEMORIAL BELL INSTALLED IN THE WORLD WAR ONE MEMORIAL ARCH**

WHEREAS, the City in conjunction with American Legion Post 512 holds a Ceremony each Veterans Day; and

WHEREAS, the American Legion Post 512 would like to officially dedicate the new Memorial Bell on Friday, November 11, 2016; and

WHEREAS, in order to facilitate a safe event it will be necessary to close one northbound and southbound lanes of Ocean Avenue from Mission to Dolores Streets, and place barricades around pedestrians for safety and Police will be on site for traffic control for the event.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES:

Authorize the temporary closure of the following streets: one lane in the northbound and southbound lanes of Ocean Avenue from Mission to Dolores Streets on Friday, November 11, 2016 from 12:00 p.m. to 1:00 p.m. for the dedication of the new Memorial bell installed in the World War One Memorial Arch.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November 2016, by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

SIGNED:

ATTEST:

Steve Dallas, Mayor

Ashlee Wright, City Clerk



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

Staff Report

SR 2016-1195
November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Marc Wiener, Community Planning and Building Director
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of a resolution authorizing the City Administrator to execute an agreement with Cypress Coast Ford in an amount not to exceed \$25,000 for the purchase of a 2017 Ford Escape for the Community Planning and Building Department; declaring the 1999 Jeep Cherokee as surplus; and authorizing a budget adjustment to fund the new vehicle

RECOMMENDATION

Adopt the resolution authorizing the City Administrator to execute an agreement with Cypress Coast Ford in an amount not to exceed \$25,000 for the purchase of a 2017 Ford Escape for the Community Planning and Building Department; declaring the 1999 Jeep Cherokee as surplus; and authorizing a budget adjustment to fund the new vehicle

BACKGROUND / SUMMARY

Over the past 10 years, the Community Planning and Building Department (CPB) has used a 1999 Jeep Cherokee previously assigned to the Police Department as its inspection vehicle. The 1999 Jeep Cherokee recently had a significant mechanical failure and was rendered inoperable. Staff have assessed the vehicle and determined that it is not cost effective to repair. In the interim, the building inspector has been using a pickup truck assigned to the Public Works Department. However, the CPB wishes to purchase a replacement vehicle and has selected a 2017 Ford Escape. The Ford Escape is a mid-sized vehicle that will be assigned specifically to the CPB for the regular inspection of construction sites and would also be used for board and commission tours of inspection.

As part of the fiscal year 2015-16 budget, \$25,000 was appropriated for the purchase of a shared vehicle intended to be used by staff located at City Hall, including CPB. However, this vehicle was not purchased during the 2015-16 fiscal year as anticipated and the funding was returned to the Equipment and Vehicle Replacement Fund. In addition, the funds for the new vehicle were not carried over to the fiscal year 2016-2017 budget. In order to move forward with this purchase, Council must authorize a budget adjustment to transfer funding from the Equipment and Vehicle Replacement Fund to the fiscal year 2016-17 Passenger Vehicle account, specifically for the purchase of the 2017 Ford Escape.

The City's Municipal Code Section 3.12.170 allows for cooperative purchasing programs with the State, county, or any other public or municipal corporation of the State when the administering agency has made its purchases through a competitive bid process. The City wishes to utilize the State's process to purchase the new vehicle. Staff has received a quote from the State's authorized contract dealer, Cypress Coast Ford, for the purchase of a 2017 Ford Escape for \$22,778.39, which includes tax. It is therefore recommended that Council authorize the City Administrator to execute an agreement in an amount not to exceed \$25,000, as well

as authorize the corresponding budget adjustment. In addition, in order for staff to resale or otherwise dispose of the existing Jeep, Council must declare it surplus as stipulated by City policy and Municipal Code requirements.

FISCAL IMPACT

An amount not to exceed \$25,000.00 will be transferred from the Equipment and Vehicle Replacement Fund to the Passenger Vehicle Fund (40-64801).

PRIOR CITY COUNCIL ACTION

None.

ATTACHMENTS

1. Resolution

RESOLUTION 2016-_____**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE AGREEMENT WITH
CYPRESS COAST FORD FOR A NOT TO EXCEED AMOUNT OF \$25,000.00 FOR THE
PURCHASE OF A 2017 FORD ESCAPE; DECLARING THE 1999 JEEP CHEROKEE AS
SURPLUS AND AUTHORIZING STAFF TO SALE OR DISPOSE OF SAID VEHICLE AND
AUTHORIZING A BUDGET ADJUSTMENT NOT TO EXCEED \$25,000.00 FOR THE
ACQUISITION OF A 2017 FORD ESCAPE FOR COMMUNITY PLANNING AND BUILDING
DEPARTMENT**

WHEREAS, the purchase of a new shared vehicle for City Hall staff was identified within the Fiscal Year 2015-2016 budget, with funding to come from the Equipment and Vehicle Fund; and

WHEREAS, Council approved proceeding with this equipment purchase at its meeting on October 5, 2015; and

WHEREAS, a replacement vehicle was not purchased in Fiscal Year 2015-2016 and the funding was reallocated to the Equipment and Vehicle Replacement Fund and a new vehicle was not identified as a specific capital project within the Adopted Fiscal Year 2016-2017 Budget; and

WHEREAS, a significant mechanical failure occurred with the 1999 Jeep Cherokee currently used by Community Planning and Building Department and a replacement vehicle is needed; and

WHEREAS, the City wishes to utilize the State's process to purchase said vehicle from Cypress Coast Ford and the City's Municipal Code Section 3.12.170 allows for cooperative purchasing programs with the State, county, or any other public or municipal corporation of the State when the administering agency has made its purchases through a competitive bid process; and

WHEREAS, a budget adjustment is necessary for the purchase of the new vehicle and Carmel Municipal Code Section 3.06.030 requires all transfers of appropriations between departments or in regards to capital items or projects be approved by the City Council; and

WHEREAS, Carmel Municipal Code Sections 3.16.040 and 3.16.050 require Council authorization to sale property with a value of \$500.00 or more and staff wish to sell the 1999 Jeep Cherokee/

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF
CARMEL-BY-THE-SEA DOES HEREBY:**

1. Authorize the City Administrator to execute a purchase agreement with Cypress Coast Ford in an amount not to exceed \$25,000.00 for the acquisition of a 2017 Ford Escape.
2. Declare the 1999 Jeep Cherokee as surplus and authorize staff to sell or dispose of the vehicle.

3. Authorize a budget adjustment to transfer an amount not to exceed \$25,000.00 from the Equipment and Vehicle Replacement Fund (40-24048) to Account 40-64801 to purchase the 2017 Ford Escape.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA on this 1st day of November 2016 by the following roll call vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

SIGNED:

ATTEST:

Steve G. Dallas, MAYOR

Ashlee Wright, City Clerk



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL Staff Report

SR 2016-1196
November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Sharon Friedrichsen, Director of Budget and Contracts
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of a resolution of intent to participate in discussions for the Monterey Bay Community Power Joint Powers Authority

RECOMMENDATION

Adopt a resolution affirming the City's intent to participate in governance and financing discussions for the proposed Monterey Bay Community Power Joint Power Authority.

BACKGROUND / SUMMARY

Existing State legislation allows cities and counties to pool their residential, commercial and municipal electricity loads in order to purchase energy or invest in energy projects as an alternative to the existing utility providers. This approach is referred to as the community choice aggregation, or community choice energy, model. Many jurisdictions are exploring this type of model and its associated benefits related to local choice and control of rates; to meeting mandated greenhouse gas emissions reductions and generating renewable energy; and to stimulating the local or regional economy and economic vitality.

Some governments, such as the counties of Marin and Sonoma, have already implemented community choice programs while other governments are in the process of developing such programs. In 2013, the Monterey Bay Community Power (MBCP)¹ project was formed to explore the feasibility of establishing a local community choice aggregation program joint powers authority (JPA) within the region as an alternative to the utility provider Pacific Gas and Electric (PG&E). The community choice aggregation (CCA) program would allow customers to choose clean-source power through the JPA at a cost equivalent to PG&E, while retaining PG&E's role in transmission (i.e. maintaining power lines), repairs, billing and customer service.

A Project Development Advisory Committee was established and tasked with exploring the impact on the local economy, the ability to produce energy and the ability to provide said energy at rates similar to PG&E. In particular, a Phase I Technical Study was conducted that analyzed the benefits and risks associated with creating a local community choice aggregation agency over a ten-year planning period. The firm conducting the Study assumed an 85% participation rate.² Three scenarios were considered as part of the Study, indicating that the MBCP would be viable under different market conditions; would achieve rate parity with PG&E or potentially average a 3% savings for customers and would achieve significant greenhouse gas reductions. In addition, long-term economic benefits were projected from the development of new renewable resources.

¹ The MBCP is comprised of all 21 local governments within the greater Monterey Bay area, including the City of Carmel-by-the-Sea; the counties of Santa Cruz, Monterey and San Benito; the Monterey Bay Air Resources District; the Salinas Valley Solid Waste Authority; and the Monterey Regional Waste Management District.

² Under State law, a customer may elect to receive service from the CCA or remain with PG&E, or "opting out" of the CCA.

MBCP indicates a benefit of the program include local choice. Local leaders will make decisions about the mix of energy available, could offer a portfolio with more renewable energy (59% compared to 27% offered by PG&E) and consumers will have access to a local governing body, the JPA and its associated members. Additionally, MBCP has stated that this model will offer the same or lower rates than PG&E and keeps local ratepayer money local, which helps stimulate the regional economy and contributes to the creation of construction jobs for renewable energy. PG&E will maintain the infrastructure and delivery of service, helping to ensure service reliability. One counterpoint to the CCA model is whether local government agencies should be involved in the purchase of energy, should create another governmental entity like a JPA for this purpose, and enroll customers into such programs (customers have the opportunity to “opt out” of the CCA).

Work remains to implement such a program including engaging and educating the community about the program and soliciting interest from cities and counties in becoming a partner in forming a new and stand-alone regional joint powers authority. The adoption of the resolution of intent commits the City to participating in discussions regarding the governance and financing structure of the proposed JPA.

As stated within the attached resolution, the proposed Governing Board structure of Monterey Bay Community Power JPA would: utilize a Policy Board consisting of elected officials for policy-level decisions meeting 2-3 times a year; utilize city and county administrators as part of an Operations Board for operational issues meeting 8-12 times a year; base Agency representation on population size (number of ratepayers) rather than electrical load size (volume of electric usage); allocate one shared seat for Monterey Peninsula cities including Monterey, Pacific Grove, and Carmel selected by the City Selection Committee.

However, meetings to finalize the JPA agreements, the community choice aggregation (CCA) ordinance and financing structure will occur through November and December and entities that wish to join the JPA will need to adopt a binding resolution and a CCE ordinance to join MBCP and authorize CCA for its jurisdiction by January 31, 2017. Additional work involving program design, soliciting energy procurement services, seeking approval of an implementation plan by the California Public Utilities Commission, executing service agreements with PG&E and expanding community engagement would also occur in order for the JPA to begin providing service in the spring of 2018.

FISCAL IMPACT

Adoption of the resolution of intent authorizes City staff to participate in discussions in anticipation of MBCP JPA formation. The fiscal impact would be the amount of staff time allocated to this effort. The financing of the JPA will be part of the financing and governance discussions. Currently, one proposal would allocate a pro-rata share of credit to support a seed capital loan of up to \$3M to implement the program and cover the JPA start-up costs. If this model is recommended, the pro-rata share will be based on the number of entities participating within the JPA. As the ratification of membership within the JPA will not be known until January, it is difficult to estimate the City's share. However, 18 resolutions of intent to participate in discussions are expected to be adopted. Another possible model may include one or two large entities guaranteeing the start-up loan for all members. The adoption of the resolution of intent will enable the City to participate in such discussions and gain a better sense of the costs the City may incur if it joins the JPA. It is worth noting that the resolution of intent does not bind the City to membership in the JPA or commit the City to allocate general funds, or to participate in a future community choice aggregation program. The fiscal impact of actually joining the JPA will be presented at a later Council meeting.

PRIOR CITY COUNCIL ACTION

Council adopted resolution 2014-5 on January 7, 2014 confirming the City's participation in the community choice aggregation project development advisory committee.

ATTACHMENTS

1. Resolution affirming City's intent to participate in governance and financing discussions for the proposed Monterey Bay Community Powers JPA

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2016-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AFFIRMING THE CITY'S INTENT TO PARTICIPATE IN GOVERNANCE AND FINANCING DISCUSSIONS FOR THE PROPOSED MONTEREY BAY COMMUNITY POWER (MBCP) JOINT POWERS AUTHORITY (JPA)

WHEREAS, Representatives from various jurisdictions in Santa Cruz, Monterey, and San Benito counties have been meeting for the last several years to discuss forming a JPA under the provisions of the Joint Exercise of Powers Act of the State of California (Government Code Section 6500 et seq.), to form a community choice aggregation program through which to purchase, supply, and aggregate the electrical load of their municipal, residential and commercial customer accounts; and,

WHEREAS, in 2006, the State Legislature adopted AB 32, the Global Warming Solutions Act, which mandates a reduction in greenhouse gas emissions in 2020 to 1990 levels. The California Air Resources Board is promulgating regulations to implement AB 32 which will require local governments to develop programs to reduce green-house gas emissions; and

WHEREAS, the purposes for forming the JPA include:

- A. Jointly administering a community choice aggregation (CCA) program for jurisdictions in the Monterey, Santa Cruz and San Benito County region;
- B. Reducing greenhouse gas emissions related to the use of power in the Monterey, Santa Cruz, and San Benito County region;
- C. Providing electric power and other forms of energy to customers at a competitive cost;
- D. Carrying out programs to reduce energy consumption;
- E. Stimulating and sustaining the local economy by developing local jobs in renewable energy and other energy related initiatives; and
- F. Promoting long-term electric rate stability, energy security, and reliability for residents through local control of electric generation resources.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY AFFIRM ITS INTENT TO PARTICIPATE IN GOVERNANCE AND FINANCING DISCUSSIONS FOR THE MONTEREY BAY COMMUNITY POWER JOINT POWERS AUTHORITY (JPA) UNDER THE FOLLOWING GENERAL TERMS:

- (1) The Monterey Bay Community Power JPA is planned to be formed in early 2017, and the JPA expected to begin providing electrical service to customers by spring 2018.
- (2) The Monterey Bay Community Power JPA will be composed of jurisdictions within the region of Monterey, Santa Cruz and San Benito Counties choosing to participate by passage of a JPA Agreement resolution and CCA ordinance as required by State statute. The target deadline for passage of said resolution and ordinance is January 31, 2017.
- (3) The proposed Governing Board structure of Monterey Bay Community Power JPA seeks to:
 - (a) Represent the interests of a large geographical area while keeping the Board size to a manageable level.
 - (b) Reserve important policy-level decisions for elected officials through creation of a Policy Board that would meet 2-3 times per year or as requested by the Chief Executive Officer

Attachment 1

- (c) Reserve Agency operational decisions for administrative managers (City managers and county administrators) through the creation of an Operations Board that would meet 8-12 times per year.
 - (d) Provide fair and equitable representation to Agency members based on population size (number of ratepayers) rather than electrical load size (volume of electric usage).
- (4) The proposed MBCP Board seats would be allocated as follows:
- (a) Policy and Operations Board seats for founding JPA members (i.e. those jurisdictions that pass a CCA ordinance by January 30, 2017) which will remain in place unless the number of member jurisdictions exceeds 11.
 - (b) Once the JPA reaches more than 11 member agencies, the Policy and Operations Boards' composition shall shift to a regional allocation based on population size.
 - (c) This allocation shall be one seat for each jurisdiction with a population of 50,000 and above, and shared seats for jurisdictions with populations below 50,000 allocated on a sub-regional basis.
 - (d) Under current population estimates, the Board seats in the Tri-County area would be allocated as follows:
 - i. 1 seat for Santa Cruz County
 - ii. 1 seat for Monterey County
 - iii. 1 seat for the City of Santa Cruz
 - iv. 1 seat for the City of Salinas
 - v. 1 seat for the City of Watsonville
 - vi. 1 shared seat for remaining Santa Cruz cities including Capitola and Scotts Valley selected by the City Selection Committee
 - vii. 1 shared seat for Monterey Peninsula cities including Monterey, Pacific Grove, and Carmel selected by the City Selection Committee
 - viii. 1 shared seat for Monterey Coastal cities including Marina, Seaside, Del Rey Oaks, and Sand City selected by the City Selection Committee
 - ix. 1 shared seat for Salinas Valley cities including King City, Greenfield, Soledad, Gonzales selected by the City Selection Committee
 - x. 1 shared seat for San Benito County and cities selected by the City Selection Committee
 - (e) It is proposed that the member of the Policy Board and Operations Board shall be from the same jurisdiction.
 - (f) The Policy Board of elected officials would meet three times per year with the option for special meetings as determined by the Chief Executive Officer. It is proposed that the Policy Board would provide guidance/approval in the following areas:
 - i. Strategic planning and goal setting
 - ii. Passage of Agency budget and customer rates
 - iii. Large capital expenditures outside the typical power procurement required to provide electrical service
 - (g) The Operations Board of appointed County Administrative Officers or City Managers from participating jurisdictions would meet no less than 8 times per year and would focus on the routine operations of the Agency and provide oversight and support to the Chief Executive Officer on matters pertaining to the provision of electrical service to customers in the region.

Attachment 1

- (5) Financial participation contemplated for members of MBCP JPA is proposed as a pro-rata share of credit support to guarantee a seed capital loan of up to \$3M to implement the program and cover the costs of Agency start up.
 - (a) The County of Santa Cruz on behalf of the proposed MBCP will issue an RFP for banking and credit services to solicit credit and terms associated with provision of said capital
 - (b) The final amount of required credit and the level of guarantee to cover pre-revenue expenses will be confirmed once ordinances are passed and the size of the program is known
 - (c) Should the program fail to launch and the Agency were to default on the loan, the City/County would be required to fund its portion of any outstanding loan balance
- (6) Any loan or capital contribution made by a member Agency to the JPA is fully reimbursable through ratepayer revenues at terms mutually agreeable by the jurisdiction and JPA
- (7) Passage of this resolution authorizes staff of the City of Carmel-by-the-Sea to participate in discussions in anticipation of MBCP JPA formation. It does not, however, bind the City of Carmel-by-the-Sea to membership in the JPA, allocation of general funds, or participation in a future CCA program. If the City of Carmel-by-the-Sea chooses to move forward, it will be required to pass a resolution for JPA membership, authorize a pro-rata of credit support, and pass a CCA ordinance by January 31, 2017.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 8th day of November, 2016, by the following roll call vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

SIGNED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL Staff Report

SR 2016-1197
November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Maxine Gullo, Human Resources Manager
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of a resolution authorizing the City Administrator to execute an agreement with Municipal Resource Group (MRG) LLC for Facilitated Evaluation Services for City Administrator and City Attorney.

RECOMMENDATION

Adopt a resolution authorizing the City Administrator to execute an agreement with Municipal Resource Group LLC for professional services agreement for facilitated evaluation services for City Administrator and City Attorney in an amount not to exceed \$15,000.

BACKGROUND / SUMMARY

At the February 2, 2016 Council Meeting, the Council approved the recommendation to research facilitated management service firms and solicit proposals for facilitated evaluations services and appointed former Council Member Beach and Theis as the subcommittee. On March 25 2016, a request for proposal (RFP) was sent to numerous vendors seeking qualified firms to facilitate the Carmel City Council's annual performance reviews of its City Administrator and its City Attorney.

The council subcommittee received four proposals ranging from \$9,900 to \$26,500 and reviewed the proposals in depth. Then, two vendors were interviewed and thorough reference checks were completed. Municipal Resource Group (MRG) LLC is being recommended based on their expertise in conducting chief appointed official evaluations for cities, counties, and school districts, most recently for the cities of Los Altos, Palo Alto, Roseville, Walnut Creek, Salinas, Manhattan Beach, San Luis Obispo, Sunnyvale, Lincoln, and Lathrop.

If the contract is awarded as proposed, it is anticipated the annual performance review process will begin immediately for the City Administrator and City Attorney.

FISCAL IMPACT

The amount is appropriated in the FY 16/17 Operating Budget and the contract will not exceed \$15,000.

PRIOR CITY COUNCIL ACTION

N/A

ATTACHMENTS

1. Resolution
2. Proposal

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2016-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH MUNICIPAL RESOURCE GROUP LLC FOR FACILITATED EVALUATION SERVICES FOR CITY ADMINISTRATOR AND CITY ATTORNEY IN AN AMOUNT NOT TO EXCEED \$15,000.

WHEREAS, Carmel-by-the-Sea is seeking facilitated evaluation services for the City Administrator and City Attorney; and

WHEREAS, the facilitation services were funded for \$15,000 in the FY 2016-2017 adopted budget; and

WHEREAS, the request for proposals was issued and posted on the City's website.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Authorize the City Administrator to execute an agreement with Municipal Resource Group LLC for the facilitated evaluation services for City Administrator and City Attorney.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, by the following roll call vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

SIGNED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk



January 15, 2016

Councilmember Victoria Beach
City of Carmel by the Sea
Carmel-by-the-Sea City Hall
P.O. Box CC
Carmel-by-the-Sea, CA 93921

RE: Appointed Official Evaluation Process Information

Dear Councilmember Beach:

Thank you for requesting information about the appointed goal setting and evaluation process used by other public agencies. Evaluation of the Chief Executive Officer team is one of the two most important tasks undertaken by an elected body; the other being budget review and adoption. Given Carmel by the Sea's challenging efforts to find the right City Administrator, it's imperative to establish expectations and open communication early in the relationship.

Municipal Resource Group (MRG) has extensive experience with Council appointee evaluation processes. The MRG Human Resources team regularly conducts chief appointed official evaluations for cities, counties and school districts, most recently for the cities of Los Altos, Palo Alto, Roseville, Walnut Creek, Salinas, Manhattan Beach, San Luis Obispo, Lincoln, and Lathrop, as well as Solano County Transit Agency and the Fresno Unified School District. A copy of MRG's professional qualifications is included here as Attachment A. Also attached for your review is an example process summary document and a draft evaluation for use as a starting point in developing a Carmel by the Sea process.

When we begin working with Council, we seek to understand each Councilmember's perspective of the City Administrator and City Attorney's performance for the past year and prepare an evaluation that accurately and concisely documents areas of consensus as well as areas of divergent opinions. In your case, it would be evaluation of the City Attorney performance, establishing expectations and goals for the next year. Your new City Administrator would be involved in goal setting and communication with the Council about expectations.

The performance evaluation process typically includes agreement on a process and competencies to be measured, and then a process typically as follows:

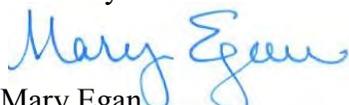
- 1) Self evaluation and performance achievement summary developed by each appointed official (or in the case of the City Administrator, anticipated goals and work plan) The consultant meets with each appointed official to help them prepare for this process.
- 2) In person meetings with the consultant and each Council member, working from an outline provided in advance, to discuss observations on the performance, communication style and leadership competencies of each appointed official, level of satisfaction with overall services, perceptions about the health of the organization and desired areas of change or performance improvement.

- 3) Preparation of a draft evaluation to included the themes from the Council interviews, and observations of various factions or individuals concerning the appointed official performance. We do not attribute comments to any one member and focus on areas of success and potential improvement. This draft is circulated confidentially to each member in advance and reviewed in closed session
- 4) Goal setting – the closed session also includes discussion of personal goals for each appointed official. Progress is then measured in each subsequent annual evaluation.
- 5) Compensation Discussions – MRG often serves as the negotiator between the Council and the Appointed Official on merit based salary change discussions should the Council wish to include this element.
- 6) Meeting with the Appointed Official to provide this feedback in closed session. Option to have consultant present in this step of the process.
- 7) Follow up with Appointed Officials to help generate work plan to achieve Council’s desired objectives and close out the process.

Some clients incorporate a modified “360 Degree” survey to gather input from Department Directors who are key members of the City Administrator’s team. MRG uses an on-line survey to seek input and then we compile the responses without names attributed. This fosters authentic feedback. These evaluations typically cost between \$7,500 and \$10,000 each.

I have attached a summary of our methodology and related costs. I would be pleased to assist with an analysis of compensation as a second phase of this initiative and will provide additional proposals for that phase of work should the Council wish to begin this initiative.

Sincerely



Mary Egan
Municipal Resource Group LLC



Summary of Proposed Process for City of Carmel by the Sea Appointed Official Evaluation Process

Closed session meetings:

Visit 1 – Month 1 – Process review, alternatives, develop work plan.

Visit 2 – Month 1 – Council interviews.

Visit 3 – Month 2 – Present draft evaluation. Finalize evaluation.

I. PROJECT SCOPE

- Facilitation of Appointed Official Evaluation Process
- Gather input from each Councilmember; optional 360 Degree Feedback Survey; request self-evaluation from Appointed Official (Likely City Attorney for 2016 – and goal setting for City Administrator)
- Interview each Councilmember individually
- Compile all input into a draft evaluation
- Review draft evaluation in Closed Session with City Council
- Make final edits; prepare Council for issuing the final evaluation

II. WORK PLAN

TASK 1: GATHER AND REVIEW RELEVANT INFORMATION

Information provided by the City will be reviewed prior to the evaluation process, and includes:

1. Schedule for Council availability;
2. Confirm timeline of evaluation period (2015, fiscal year, calendar year, etc.);
3. Council goal setting and performance measurement documentation that defines ongoing expectations and goals;
4. Current employment agreement;
5. Current or prior evaluations and related performance measures, rating scale used in prior evaluation;
6. Council contact information;
7. List of all Department Directors; and
8. Other related documents.

Obtain any historic process from City Appointed Official to identify elements that should be included, and input concerning process and timelines. Discuss method for informing Department Directors of their role and methodology for receiving that input. Review how that input will be communicated and expectations of confidentiality.

TASK 2: DEVELOP AND REVIEW PROPOSED PROCESS AND TIMELINE WITH CITY COUNCIL/SUB-COMMITTEE IN CLOSED SESSION – REVIEW PROPOSED EVALUATION FRAMEWORK

Develop a proposed process and timeline. Meet with Council or Subcommittee in closed session to discuss:

1. Review framework (confidential employee evaluations – expectation of privacy and expectations for communication and transmittal of documents);
2. Recommended competencies;
3. Attributes that describe each competency;
4. Recommended rating/agreement scale;
5. Expectations for and definitions of managerial excellence;
6. Format of proposed evaluation “questionnaire”;
7. Method for conducting interviews, and proposed interview dates; and
8. Review timing for Councilmember receipt of packet including Draft process, Draft evaluation, Department Director feedback and employee self-evaluation, typically sent directly from Consultant to Councilmembers’ home addresses and electronically.

TASK 3: MEET WITH CITY OFFICIAL/STAKEHOLDERS TO REVIEW PROCESS

Summarize Department Director input into document that identifies theme and general strengths and areas of development.

TASK 4: MEET WITH COUNCIL IN INDIVIDUAL MEETINGS

Meet with elected officials in person, when possible and via telephone if necessary for approximately 60-90 minute meetings. Review responses to questionnaires, ratings in each category, input from Department Directors, and self-evaluation from City Attorney. Obtain input and perspective. Develop summary of input for inclusion in draft evaluation.

Prepare summary document based upon this input.

TASK 5: REVIEW DRAFT DOCUMENTS IN CLOSED SESSION

Review confidential draft evaluations to confirm each Councilmember’s perspectives are appropriately included and reach consensus where possible. Seek to produce a document that provides clear summary of majority perspective and minority concerns where possible to allow change in approach by appointed official.

Draft evaluation is often circulated to City Council in advance or shared prior to the closed session for early review - depending upon circumstances and interest of Council.

TASK 6: FINALIZE DOCUMENTS

Develop confidential final draft of evaluation, which includes, by reference, employee self-evaluation. This can be circulated in advance or shared prior to the closed session for early review depending upon circumstances and interest of Council.

TASK 7: PREPARE COUNCIL TO DELIVER EVALUATION TO ITS EMPLOYEE

Develop agenda and work with Mayor to prepare for closed session discussion with City Attorney.

TASK 8: DEBRIEF AND FINE TUNE PROCESS

Debrief with City Council and City Attorney as appropriate to identify strengths and concerns with 2016 (for 2015) process. Identify proposed plan for 2016. Identify method for ongoing communication. Finalize all templates for City of Carmel by the Sea.

III. TIMELINE

Timeline begins once agreement is finalized. The Project is anticipated to take 6-8 weeks to complete.

This timeline is subject to the availability of City Council for closed session, individual interviews and the provision of relevant documents by the City.

	TASK	DATE
1	GATHER, RECEIVE AND REVIEW RELEVANT INFORMATION OUTLINED ABOVE	WEEKS 1-2
2	DEVELOP AND REVIEW (a) PROPOSED PROCESS AND (b) TIMELINE WITH CITY COUNCIL IN CLOSED SESSION	WEEKS 3-4
3	MEET WITH CITY OFFICIAL TO REVIEW PROCESS. MEET WITH DEPARTMENT DIRECTOR TEAM TO REVIEW THEIR ROLE AND ANSWER QUESTIONS	WEEK 4
4	MEET WITH COUNCIL IN INDIVIDUAL MEETINGS	WEEKS 4 - 5
5	REVIEW DRAFT DOCUMENTS WITH CITY COUNCIL IN CLOSED SESSION	WEEKS 5-6
6	FINALIZE DOCUMENTS	WEEKS 6-7
7	PREPARE COUNCIL TO DELIVER EVALUATIONS TO ITS EMPLOYEES	WEEKS 6-7
8	DEBRIEF AND FINE TUNE PROCESS	WEEK 8

IV. FEES

The professional fee for conducting the above-referenced services is \$200 per hour, not to exceed \$10,000 for the City Attorney evaluation and related goal setting, plus minor expenses.

POTENTIAL CITY ATTORNEY EVALUATION RATING CRITERIA:

COUNCIL-CITY ATTORNEY RELATIONSHIP:

Indicators of successful performance. The City Attorney:

- Actions encourage mutual honesty, respect and trust
- Facilitates open two-way communication
- Expresses independent perspectives when appropriate which may vary from City Manager
- Provides for direct contact with each council member that is tailored to the individual preferences and needs of each council member
- Doesn't play favorites – takes direction from council as a whole
- Provides “complete staff work” to council
- Provides staff recommendations and gives the council options
- Is responsive to council requests and needs
- Provides high level of information to council relating to city programs, services, issues – keeps them well informed
- Effectively carries out council policy direction
- Helps council members field issues and concerns
- Provides leadership on significant issues or crises
- Maintains order, professionalism, and confidence during difficult times

V. LEGAL ADVOCACY:

Indicators of successful performance. The City Attorney:

- Understands and complies with policy, procedures and laws of the City
- Effectively represents the City in litigation, administrative hearings and negotiations
- Accurately prepares ordinances, resolutions, contracts and other legal documents to reflect the Council's directives
- Provides competent legal advice and analyzes items with objectivity
- Proactively guides the Council, Commissions and staff with alternatives and legal solutions
- Provides preventive and corrective legal services
- Keeps the Council abreast of legislative bills in Sacramento and Washington DC that could affect the City's interests and prepares appropriate documentation.

LEADERSHIP:

Indicators of successful performance. The City Attorney:

- Engenders customer satisfaction as a value in the organization
- Is accessible to the public
- Efficiently uses City Attorney's Office resources and contract attorney resources
- Maintains cooperative relationships with City staff
- Is approachable and open to problem solving, providing advice and guidance to City staff
- Insures quick follow up and resolution to citizen inquiries as appropriate
- Effectively represents the city with outside agencies
- Contributes to regional cooperation and the resolution of regional issues
- Supports regional boards/committees as required
- Maintains effective and cooperative relationship with legal counsel from other regional entities
- Communicates complex legal concepts in an appropriate layman's language.
- Maintains effective relationships with the business community and other community groups
- Effectively oversees intergovernmental relations program



CURRENT YEAR ACHIEVEMENTS:

List the three top achievements or positive contributions of the City Attorney for the past 12 months.

FUTURE DEVELOPMENTS:

List three high priority performance objectives / targets for the upcoming year.

OVERALL RATING:

Please rate the incumbents as follows and provide comments below:

Exceptional:	Exceeds standards on a consistent basis
Highly competent:	Generally exceeds standards and requirements
Competent:	Expected performance level
Needs Improvement:	Does not consistently meet standards
Poor:	Consistently deficient in meeting most standards

POTENTIAL CITY MANAGER EVALUATION RATING CRITERIA:

COUNCIL MANAGER RELATIONSHIP:

Indicators of successful performance of the City Manager:

- Actions encourage mutual honesty, respect and trust
- Facilitates open two-way communication
- Provides for direct contact with each Councilmember that is tailored to the individual preferences and needs of each Councilmember
- Does not play favorites – takes direction from Council as a whole
- Provides “complete staff work” to Council
- Provides staff recommendations and provides Council with options
- Is responsive to Council requests and needs
- Provides high level of information to Council relating to City programs, services, issues – keeps Council well informed
- Effectively carries out Council policy direction
- Helps Council members field issues and concerns
- Provides leadership on significant issues or crises
- Maintains order, professionalism, and confidence during difficult times

LEADERSHIP OF ORGANIZATION:

Indicators of successful performance. The City Manager:

- Inspires teamwork and cooperation
- Provides effective link between staff and City Council
- Maintains high standards of honesty, integrity, and trust
- Holds staff accountable for results
- Delegates sufficiently – while being aware of details
- Provides guidance and direction to the staff
- Is action and results oriented – and expects this from staff
- Serves as both a teacher and coach to staff
- Demonstrates care for the welfare and success of staff
- Is approachable, accessible and friendly
- Works to maintain and improve employee morale

- Effectively manages relationships with employee unions
- Provides for quality programs and services
- Introduces new ideas, concepts, and best practices
- Encourages education and research to stay current on new methods and technology
- Effectively meets the needs of the community through the following departments: Administration (Natural Resources, Economic Development, City Clerk, etc.)

COMMUNITY RELATIONS/EXTERNAL LEADERSHIP:

Indicators of successful performance. The City Manager:

- Engenders customer satisfaction as a value in the organization
- Provides high level of public information regarding City programs and services
- Encourages citizen feedback and acts on this information
- Is accessible to the public
- Ensures quick follow up and resolution to citizen complaints and requests for service
- Deals efficiently with the media and represents the City well in this medium
- Effectively represents the City with outside agencies
- Contributes to regional cooperation and the resolution of regional issues
- Serves on regional boards/committees as required
- Maintains effective and cooperative relationship with local cities, the County and regional school districts
- Maintains an effective relationship with the business community
- Provides support for intergovernmental relations program

FINANCIAL MANAGEMENT:

Indicators of successful performance. The City Manager:

- Effectively reports and projects the financial condition of the City.
- Designs management practices/policies to maintain a sound, long-range financial position
- Implements effective programs to limit liability and loss
- Establishes short- and long-term goals for asset management
- Develops creative solutions to financial issues
- Effectively implements Council budgetary goals



MAJOR GOALS:

City Manager's success at accomplishing prescribed goals:

CURRENT YEAR ACHIEVEMENTS:

CURRENT YEAR CHALLENGES OUTSIDE OF CITY MANAGER'S CONTROL:

FUTURE DEVELOPMENTS/HIGH PRIORITY OBJECTIVES OR TARGETS FOR 2014:

Mary Egan – Partner, Human Resource Services

Mary Egan provides advice and counseling in the areas of human resources and organizational effectiveness. She is highly skilled at negotiations and investigations, and often uses those skills, along with her considerable experience, when advising her clients regarding strategic planning and interest-based problem resolution. Mary's specialties are assisting governing boards and government leaders with problem analysis and skillful resolution, as well as coaching key local government officials to maximize organizational impact.



As a Private Investigator licensed by the State of California, Mary regularly conducts investigations concerning misconduct, harassment or poor management practices. She assists agencies in analyzing grievance and disciplinary problems, identifying core problems and deficiencies, developing disciplinary documentation and providing recommendations for remedial procedures. Mary also facilitates staff retreats, team based problems solving and labor management committees, works with elected boards to define the performance expectations of their key managers, serves as a neutral fact finder in resolution of employer/employee issues, and has served as an expert witness in employee relations matters.

Prior to joining Municipal Resource Group, Mary held key positions with both the City of Sacramento, where she served in various capacities (1980-1988), and the City of San Jose, where she was the Employee Relations Officer and Chief Negotiator (1988-1993). While with Shannon Associates (1996-2001) Mary managed recruitments for virtually all high-level council and manager appointed executives, as well as complex human resources assessments for large and complex clients. She continued her consulting services with many high profile clients after starting her own firm in 2001, and maintains long-term and consulting relationships with major cities and counties in California. Mary is a recognized expert in municipal government interest arbitration.

In addition to her significant field experience with major clients, Mary earned a Bachelor of Science degree in Applied Behavioral Sciences from the University of California, Davis, where she was named "Outstanding Female Graduate," and a Master of Public Administration (MPA) degree from San Francisco State University. Mary is a founding member of the California Association of Workplace Investigators (CAOWI), participating as Chairperson of the Legislation Committee and member of the Best Practices Committee. Mary is a frequent presenter at conferences, seminars and meetings of several professional organizations, including the League of California Cities, the International Public Management Association (IPMA), the California Public Employers Labor Relations Association (CALPELRA), the Municipal Management Assistants of Northern California (MMANC), and the California State Association of Counties (CSAC).



Mary Egan
Partner – Human Resource Services
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www.municipalresourcegroup.com

Introduction

The following areas of performance are considered when evaluating the City Attorney. Incumbents are rated on a scale as follows:

- 5=Exceptional: Exceeds standards on a consistent basis**
- 4=Highly competent: Generally exceeds standards and requirements**
- 3=Competent: Expected performance level**
- 2=Needs Improvement: Does not consistently meet standards**
- 1=Poor: Consistently deficient in meeting most standards**

Please choose the appropriate rating of each performance category and include examples of successes and opportunities for improvement in comments section.

COUNCIL/CITY ATTORNEY RELATIONSHIP

As indicators of successful performance, the City Attorney:

- Actions encourage mutual honesty, respect and trust
- Provides Council with appropriate legal information—keeps Council will informed
- Facilitates open two-way communication
- Doesn't play favorites – takes direction from council as a whole
- Provides legal advice and recommendations and gives the council options
- Is timely in responses

1. Please rate the City Attorney on the Council-City Attorney relationship.

Poor

Needs improvement

Competent

Highly competent

Exceptional

2. Comments on the Council-City Attorney relationship.

LEGAL ADVOCACY/LITIGATION

As indicators of successful performance, the City Attorney:

- Understands and complies with all policies, procedures and laws of the City of Salinas
- Serves as competent and supportive guide and advisor to Department heads when addressing legal matters
- Successfully advocates for Salinas, avoiding or settling potential litigation
- Effectively represents the City in litigation, administrative hearings and negotiations
- Accurately and expeditiously prepares ordinances, resolutions, contracts and other documents to reflect the Council's directives
- Provides competent legal advice and analyzes items objectively
- Proactively guides the Council, Commissions and staff with alternatives and legal solutions

3. Please rate the City Attorney on Legal Advocacy and Litigation.

Poor	Needs improvement	Competent	Highly competent	Exceptional
<input type="radio"/>				

4. Comments on Legal Advocacy and Litigation.

CITY ATTORNEY DEPARTMENT EFFECTIVENESS

The City Attorney:

- **Manages the City Attorney’s Office resources and staff**
- **Develops subordinates to meet their potential**
- **Effectively manages legal fees and expenses including contract attorney resources**
- **Maintains cooperative relationships with City staff, particularly Department heads - Is approachable and open to problem solving, providing advice and guidance to City staff**
- **Is responsive to City department needs and prioritizes their immediate legal concerns among other pressing matters**
- **Coordinates appropriately with the City Manager and other Departments**

5. Please rate the City Attorney Department effectiveness.

Poor	Needs improvement	Competent	Highly competent	Exceptional
<input type="radio"/>				

6. Comments on City Attorney Department Effectiveness.

FINAL QUESTIONS

7. CURRENT YEAR ACHIEVEMENTS: List 3 top achievements or positive contributions of the City Attorney for the past 12 months.

8. CURRENT YEAR CHALLENGES OUTSIDE OF CITY ATTORNEY CONTROL: List 3 top challenges beyond the control of the City Attorney for the past 12 months.

9. FUTURE DEVELOPMENTS/OPPORTUNITIES FOR IMPROVEMENT: List 3 high priority performance objectives / targets / opportunities for improvement in the upcoming year.

10. Please provide an overall rating for the City Attorney.

Poor	Needs improvement	Competent	Highly competent	Exceptional
<input type="radio"/>				

11. Final Overall Comments.

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CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

Staff Report

SR 2016-1198
November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Michael Calhoun, Director of Public Safety Paul Tomasi, Police Commander
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of a resolution authorizing the City to update an existing inter-agency agreement with Monterey County Behavioral Health adding Amendment 1 to the agreement, which identifies the newly formed Mobile Crisis Team (MCT)

RECOMMENDATION

Adopt the resolution authorizing the City to update an existing inter-agency agreement with Monterey County Behavioral Health adding Amendment 1 to the agreement, which identifies the newly formed Mobile Crisis Team (MCT).

BACKGROUND / SUMMARY

In 2011, the City entered into an inter-agency agreement with the Monterey County Health Department to form the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT). The agreement, which was approved by resolution 2011-14, identified the role and responsibility of the BHCNT team in response to law enforcement agencies need for assistance for people in crisis. In May 2013, the Monterey County Board of Supervisors approved the BHCNT Inter-Agency Agreement (A-13043) between the Monterey County Health Department and the following agencies: the Monterey County Sheriff's Office; the Cities of Carmel, Greenfield, King City; Marina; Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad, and the California State University Monterey Bay.

The purpose of the BHCNT program is to provide supportive services to each agency who entered into the agreement with Monterey County Behavioral Health. When requested by the police agency, a licensed clinician will respond to a crisis negotiation situation to offer clinical insight on mental illness, supportive suggestions on interviewing with the individual (s) experiencing crisis, background information of the individual(s) if pertinent to the situation, information on community resources/referrals, and collaboration to collect needed intelligence. The existing inter-agency agreement outlines the response of the BHCNT team for law enforcement use. Specifically, identifying the Primary Target populations as;

- The individual(s) who is experiencing crisis situations such as suicidal ideations, psychotic episodes, domestic violence situations, serious mental illness, and other related mental disorders; or
- The individual(s) who come to the attention of the respective department due to a crisis situation; or
- The individual(s) who is unwilling to accept the police officers basic intervention, which may lead to a crisis negotiation team intervention.

The inter-agency agreement further outlines the procedures for peace officers to access the BHCNT.

- During daytime hours Monday through Friday from 0700-1700 hours by calling the crisis team at Natividad Medical Center. The Crisis Team will contact one of (3) individuals to respond to the agency requesting the service.
- After hours, the peace officer will contact the crisis team unit, who will contact the standby BHCNT member.

In 2015, The BHCNT began the planning and implementation of a Mobile Crisis Team (MCT) to work in partnership with Police Agencies. The MCT involves a team of professionals who will respond as needed to an agency request for assistance with people in crisis. The expansion of the MCT program reduces the amount of law enforcement and hospital response system resources required to effectively respond to mental health crisis situations in the field. Additionally, the MCT will operate with the goal of treating patients in the field by providing alternative treatment resources. Ultimately, the MCT program will reduce the volume of misclassified 5150 calls, which result in a plethora of unnecessary Emergency Response Service Systems, including BHCNT.

Amendment 1 of the Inter-Agency Agreement will establish the MCT as a response element to people in crisis rather than the on-call response of only one person as previously outlined in the original agreement and establish the duties and responsibilities for the BHCNT and the MCT, by and between the Monterey County Department of Health, Behavior Health Bureau and all of the originally listed police agencies listed in the 2011 agreement. Additionally, the City of Gonzales is also included in the amendment as they were not involved in the original inter-agency agreement.

Approval of the amendment updates the existing agreement to include the Monterey Behavioral Health Mobile Crisis Team as a response element for police to utilize when dealing with people in crisis. The terms, conditions and provisions of agreement A-13043 are unchanged and unaffected by Amendment No. 1, and shall remain in full force and effect as set forth in agreement A-13043.

FISCAL IMPACT

None

PRIOR CITY COUNCIL ACTION

Resolution 2011-14, (April 5, 2011) adopted a resolution authorizing the city to enter into an Inter-Agency Agreement with the Monterey County Health Department to form the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT).

ATTACHMENTS

1. Resolution
2. Monterey County Behavioral Health Crisis Negotiation Team Inter-Agency Agreement (A-13043)
3. Amendment No.1 to Agreement A-13043 Behavioral Health Crisis Negotiation Team Inter-Agency Agreement
4. City of Carmel Resolution 2011-14 authorizing the City to enter into the original agreement with the County for the formation of the Behavioral Health Crisis Negotiation Team (BHCNT).

RESOLUTION 2016-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE CITY TO UPDATE THE EXISTING INTERAGENCY AGREEMENT WITH
THE MONTEREY COUNTY BEHAVIORAL HEALTH DEPARTMENT TO INCLUDE
AMENDMENT 1, WHICH IDENTIFIES THE NEWLY FORMED MOBILE CRISIS TEAM (MCT).**

WHEREAS, the City of Carmel-by-the-Sea desires to update the existing contract with the Monterey County Behavioral Health Department to include amendment 1; and

WHEREAS, the amendment identifies two changes to the existing agreement as the newly formed Mobile Crisis team (MCT) and the addition of another county agency; and

WHEREAS, the Monterey County Health Department has agreed to make available a Mobile Crisis Team (MCT) to assist law enforcement with such crisis situation, and

WHEREAS, the agreement remains unchanged other than those items identified in the amendment; and

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES:

1. Approve Amendment 1 adding it to the existing Monterey County Behavioral Health inter-agency agreement, authorizing the use of the Mobile Crisis Team (MCT).
2. Authorize the Police Chief to execute the agreement and all related documents on behalf of the City.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November 2016 by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

SIGNED:

ATTEST:

Steve Dallas, Mayor

Ashlee Wright, City Clerk

**MONTEREY COUNTY
BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM
INTER-AGENCY AGREEMENT**

Among the following agencies:

MONTEREY COUNTY HEALTH DEPARTMENT
Behavioral Health Bureau
Acute & Legal Services

And

PEACE OFFICERS
listed as follows:

Monterey County Sheriff's Office
California State University Monterey Bay
City Carmel-by-the-Sea Police Department
City of Greenfield
City of King City Police Department
City of Marina Police Department
City of Monterey Police Department
City of Pacific Grove Police Department
City of Salinas Police Department
City of Sand City Police Department
City of Seaside Police Department
City of Soledad

INTER-AGENCY AGREEMENT

I. DECLARATION

This Inter-Agency Agreement shall commence when fully executed by the parties herein, by and between the Monterey County Department of Health, Behavioral Health Bureau, hereinafter referred to as "HEALTH" and the following separate entities individually defined as the Monterey County Sheriff's Office, California State University Monterey Bay, City Carmel-by-the-Sea Police Department, City of Greenfield, City of King City Police Department, City of Marina Police Department, City of Monterey Police Department, City of Pacific Grove Police Department, City of Salinas Police Department, City of Sand City Police Department, City of Seaside Police Department, and City of Soledad, hereinafter referred to as "PEACE OFFICER," for the purpose of the development of the Behavioral Health Crisis Negotiation Team, hereinafter referred to as "BHCNT." The purpose of this Inter-Agency Agreement is to identify the roles and responsibilities of each of the affected parties.

II. BACKGROUND

A. Primary Target Population

The BHCNT's primary target population for Monterey County is:

- The individual(s) who is experiencing crisis situations such as suicidal ideations, psychotic episodes, domestic violence situations, serious mental illness, and other related mental disorders; or
- The individual(s) who comes to the attention of the PEACE OFFICER(S) due to a crisis situation; or
- The individual(s) who is unwilling to accept the PEACE OFFICER(S)'S basic intervention, which may lead to a crisis negotiation team intervention.

B. PEACE OFFICER(S) Access to BHCNT

PEACE OFFICER(S) will access the BHCNT:

- During daytime hours Monday through Friday from 0700-1700 hours by calling the crisis team at Natividad Medical Center (831) 755-4111. The crisis team will contact one of the following three (3) individuals in order of response to the PEACE OFFICER(S):
 1. Behavioral Health Unit Supervisor (Crisis Unit)
 2. Behavioral Health Services Manager (Acute & Legal Unit)
 3. Behavioral Health Deputy Director (Adult Services)
- After hours, the PEACE OFFICER(S) will contact the crisis team unit, who will contact the standby BHCNT member. Note: according to the union agreement, these employees are on standby and can be called back.

III. PURPOSE

The purpose of the BHCNT program is to provide supportive services to the PEACE OFFICER(S) when faced with a crisis situation. When requested by the PEACE OFFICER(S), a licensed clinician will respond to a crisis negotiation situation to offer clinical insight on mental illness, supportive suggestions on intervening with the individual(s) experiencing crisis, background information of individual(s) if pertinent to the situation, information on community resources/referrals, and collaboration to collect needed intelligence (i.e. family, medical, and psychiatric information, and other relevant information).

A. Expected Outcomes

The Expected Outcomes of the HEALTH'S BHCNT and the PEACE OFFICERS' entity are:

- Increased positive interaction between Behavioral Health and PEACE OFFICERS' personnel entities.
- Increased positive outcomes during a crisis situation with the individual(s) in Monterey County.
- Increased compliance with the PEACE OFFICERS' entities.
- Reimbursement by the Mental Health Services Act (MHSA-Proposition 63) money to offset County expense.
- Increased knowledge of referral base in Monterey County.
- Reduction in litigation costs to the PEACE OFFICERS' entities.
- Increased positive interaction, intervention and collaboration with school-based entities.

These outcomes are expected to result in a significant cost savings or cost avoidance to the PEACE OFFICERS' entities, as well as a reduction in crime and deaths associated with crisis situations (i.e. suicide, homicide, danger/threat to community).

The Expected Outcomes for the individuals(s) in crisis in Monterey County are:

- Reduction in harm to self and others during crisis situation.
- Reduction in threats/distress.
- Increased positive interaction with the PEACE OFFICERS' entities.
- Increased interaction with Behavioral Health.
- Increased benefit of collaboration with community agencies.

These outcomes are expected to result in more stable functioning of the individual(s) within Monterey County. The individual(s) who is in crisis is able to make improved choices for him/herself, including not harming him/herself or others. The individual(s) in crisis is able to access resources unknown to him/her for further stabilization including resources to help with substance abuse, anger management, suicide prevention, mental illness, and other related mental disorders.

IV. PRINCIPLES OF AGREEMENT

The general areas of responsibility between the parties of this Inter-Agency Agreement and a description of services provided are detailed in Exhibit A.

Subject is defined as the individual(s) within the boundary of Monterey County that comes to the attention of the PEACE OFFICER(S).

V. GENERAL PROVISIONS

A. MUTUAL INDEMNIFICATION

Each member agency of PEACE OFFICER, and HEALTH, hereby agrees that it shall indemnify, defend, and hold harmless the other member agencies (including the other member agencies' respective officers, agents, and employees) from and against any and all claims, liabilities, and losses whatsoever occurring or resulting to any person, firm, corporation, or entity for consequential damage, property damage, injury, or death arising out of or connected with that PEACE OFFICER member agency's, or HEALTH's, negligence or non-performance of its obligations under this Inter-Agency Agreement.

The provisions of this Section shall survive the expiration of the Term or Termination of this Inter-Agency Agreement.

B. INSURANCE

1. Evidence of Coverage:

Prior to commencement of this Agreement, PEACE OFFICER and HEALTH shall provide a Certificate of Insurance" certifying that coverage as required herein has been obtained. Individual endorsements executed by the insurance carrier shall accompany the certificate. In addition, PEACE OFFICER and HEALTH upon request shall provide a certified copy of the policy or policies. This verification of coverage shall be sent to the requesting PEACE OFFICER agency, or the County's Contracts/Purchasing Department, unless otherwise directed.

2. **Insurance Coverage Requirements:** Without limiting PEACE OFFICER'S and HEALTH'S duty to indemnify, PEACE OFFICER and HEALTH shall maintain in effect throughout the term of this Inter-Agency Agreement a policy or policies of insurance with the following minimum limits of liability, or be validly self-insured and funded to meet these coverage obligations and limits requirements. In the event that any member agency does self-insure for any or all of its insurance obligations hereunder, that member agency agrees that it has the same obligations under this agreement as would an insurer:

Commercial general liability insurance, including but not limited to premises and operations, including coverage for Bodily Injury and Property Damage, Personal Injury, Contractual Liability, Broad form Property Damage, Independent

Contactors, Products and Completed Operations, with a combined single limit for Bodily Injury and Property Damage of not less than \$1,000,000 per occurrence \$2,000,000 in aggregate.

Business automobile liability insurance, covering all motor vehicles, including owned, leased, non-owned, and hired vehicles, used in providing services under this Agreement, with a combined single limit for Bodily Injury and Property Damage of not less than \$1,000,000 per occurrence.

Workers Compensation Insurance, if the PEACE OFFICER or HEALTH employs others in the performance of this Agreement, in accordance with California Labor Code section 3700 and with Employer's liability limits not less than \$1,000,000 each person, \$1,000,000 each accident and \$1,000,000 each disease.

3. Other Insurance Requirements:

All insurance required by this Inter-Agency Agreement shall be with a company acceptable to PEACE OFFICER and HEALTH and issued and executed by an insurer authorized to transact insurance business in the State of California. Unless otherwise specified by this Inter-Agency Agreement, all such insurance shall be written on an occurrence basis, or, if the policy is not written on an occurrence basis, such policy with the coverage required herein shall continue in effect for a period of three years following the date PEACE OFFICER and HEALTH completes its performance of services under this Agreement.

Each liability policy shall provide that the PEACE OFFICER and HEALTH shall be given notice in writing at least thirty days in advance of any endorsed reduction in coverage or limit, cancellation, or intended non-renewal thereof. Each policy shall provide coverage for the PEACE OFFICER and HEALTH as additional insureds with respect to claims arising from each PEACE OFFICER'S or HEALTH'S officers, agents, and employees, if any, performing work under this Inter-Agency Agreement, or be accompanied by a certificate of insurance from each PEACE OFFICER'S and HEALTH'S officers, agents, and employees showing each PEACE OFFICER'S and HEALTH'S officers, agents, and employees has identical or better insurance coverage to the above requirements.

Commercial general liability and automobile liability policies shall provide an endorsement naming the PEACE OFFICER'S and HEALTH'S officers, agents, and employees as Additional Insureds with respect to liability arising out of the PEACE OFFICER'S or HEALTH'S work, including ongoing and completed operations, and shall further provide that such insurance is primary insurance to any insurance or self-insurance maintained by the PEACE OFFICER or HEALTH.

Prior to the execution of this Inter-Agency Agreement by the PEACE OFFICER and HEALTH, PEACE OFFICER and HEALTH shall file certificates of insurance with the PEACE OFFICER'S and HEALTH'S contract administrator, or as otherwise directed, showing that PEACE OFFICER and HEALTH have in effect the insurance

required by this Inter-Agency Agreement. PEACE OFFICER and HEALTH shall file a new or amended certificate of insurance within twenty calendar days after any change is made in any insurance policy, which would alter the information on the certificate then on file.

Acceptance or approval of insurance shall in no way modify or change the indemnification clause in this Inter-Agency Agreement, which shall continue in full force and effect.

PEACE OFFICER and HEALTH shall at all times during the term of this Inter-Agency Agreement maintain in force the insurance coverage required under this Inter-Agency Agreement and shall send, without demand by PEACE OFFICER or HEALTH, annual certificates to PEACE OFFICER and the County's Contract Administrator and the County's Contracts/Purchasing Division, or as otherwise directed by the certificate holder.

Any failure by PEACE OFFICER or HEALTH to verify compliance with these insurance requirements, or any failure to object to insurance that does not meet these requirements, shall not be considered to be a waiver of these requirements, nor shall the member agency which would benefit from such insurance be stopped from obtaining such benefits from the member agency failing to obtain such insurance or self-insurance as agreed herein.

A member agency shall be obligated to provide insurance documentation as required under this Inter-Agency Agreement upon the request of PEACE OFFICER or HEALTH.

C. TERM

This Inter-Agency Agreement shall become effective when fully executed by the parties herein, and shall remain in effect until terminated with a thirty (30) day written notice from any party. This Inter-Agency Agreement may be renewed or renegotiated upon mutual written consent of all parties. If there is a need for revision of this Inter-Agency Agreement, the initiating agency will request a meeting and provide in writing at the time of the request a draft of changes to be considered. This Inter-Agency Agreement is contingent upon available funding for the BHCNT.

D. MEETING/COMMUNICATION

HEALTH'S BHCNT and PEACE OFFICER entities shall continue to monitor implementation of this program primarily through communication between the PEACE OFFICER(S)' (Monterey County Chief Law Enforcement Officers Association) President and the HEALTH'S BHCNT Coordinator and/or their designee. The focus of the monitoring activity will be to review and evaluate operations to ensure that the individual(s) in crisis in Monterey County is receiving appropriate services. Other meetings shall be scheduled as needed to discuss other areas that affect either parties in this Inter-Agency Agreement.

VI. EXHIBITS

The following exhibit is attached and incorporated herein by reference:

- Exhibit A – Duties and Responsibilities

VII. NOTICE

Notice to the parties in connection with this agreement shall be given personally or by regular mail addressed as follows:

Ray Bullick
Director of Health
Department of Health
1270 Natividad Road
Salinas, CA 93906

Scott Miller
Sheriff
Office of the Sheriff
1414 Natividad Road
Salinas, CA 93906

Earl Lawson
Police Chief
CSU Monterey Bay Police
2081 Intergarrison Rd. #F
Seaside, CA 93955-8001

Michael Calhoun
Police Chief
P.O. Box CC
City of Carmel-by-the-Sea
Carmel-by-the-Sea, CA 93921

Eric Sills
Interim Police Chief
City of Greenfield
45 El Camino Real
Greenfield, CA 93927

Nick Baldiviez
Police Chief
City of King City
212 South Vanderhurst
King City, CA 93930

Edmundo Rodriguez
Police Chief
City of Marina
211 Hillcrest Avenue
Marina, CA 93933

Philip J. Penko
Police Chief
City of Monterey
Pacific and Madison
Monterey, CA 93940

Darius Engles
Police Chief
City of Pacific Grove
300 Forest Avenue
Pacific Grove, CA 93950

Kelly McMillin
Police Chief
City of Salinas
200 Lincoln Avenue
Salinas, CA 93901

J. Michael Klein
Police Chief
City of Sand City
One Sylvan Park
Sand City, CA 93955

Vicki Myers
Police Chief
City of Seaside
440 Harcourt Avenue
Seaside, CA 93955

Eric Sills
Police Chief
City of Soledad
248 Main Street
Soledad, CA 93960

IN WITNESS WHEREOF, the parties hereto have executed this Inter-Agency Agreement as of the day and year first herein written.

COUNTY OF MONTEREY

By:  _____ Date: 5/30/13
Ray Bullick, Director of Health
Department of Health

By:  _____ Date: 5-29-13
Scott Miller, Sheriff
Office of the Sheriff

By: _____ Date: _____
Earl Lawson, Police Chief
California State University Monterey Bay

By: _____ Date: _____
Michael Calhoun, Police Chief
City of Carmel-by-the-Sea

By: _____ Date: _____
Eric Sills, Interim Police Chief
City of Greenfield

By: _____ Date: _____
Nick Baldiviez, Police Chief
City of King City



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Order

Upon motion of Supervisor Potter, seconded by Supervisor Parker, and carried by those members present, the Board of Supervisors hereby:

- a. Approved and authorized the Director of Health and the Sheriff to sign the Monterey County Behavioral Health Crisis Negotiation Team Inter-Agency Agreement with the California State University Monterey Bay, Cities of Carmel, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad for the provision of mental health supportive services to Peace Officer(s) and as Peace Officer(s), respectively, when intervening with individual(s) during a crisis situation; and
- b. Authorized the Director of Health and the Sheriff to approve up to three future amendments to this Agreement where the amendments do not significantly change the scope of work or result in an increase to County General Fund Contribution.

PASSED AND ADOPTED on this 14th day of May 2013, by the following vote, to wit:

AYES: Supervisors Armenta, Calcagno, Salinas, Parker and Potter
 NOES: None
 ABSENT: None

I, Gail T. Borkowski, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 76 for the meeting on May 14, 2013.

Dated: May 15, 2013
File Number: A 13-043

Gail T. Borkowski, Clerk of the Board of Supervisors
County of Monterey, State of California

By 
Deputy



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: A 13-043

May 14, 2013

Introduced: 3/27/2013

Current Status: Agenda Ready

Version: 1

Matter Type: BoS Agreement

- a. Approve and authorize the Director of Health and the Sheriff to sign the Monterey County Behavioral Health Crisis Negotiation Team Inter-Agency Agreement with the California State University Monterey Bay, Cities of Carmel, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad for the provision of mental health supportive services to Peace Officer(s) and as Peace Officer(s), respectively, when intervening with individual(s) during a crisis situation; and
- b. Authorize the Director of Health and the Sheriff to approve up to three future amendments to this Agreement where the amendments do not significantly change the scope of work or result in an increase to County General Fund Contribution.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Approve and authorize the Director of Health and the Sheriff to sign the Monterey County Behavioral Health Crisis Negotiation Team Inter-Agency Agreement with the California State University Monterey Bay, Cities of Carmel, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad for the provision of mental health supportive services to Peace Officer(s) and as Peace Officer(s), respectively, when intervening with individual(s) during a crisis situation; and
- b. Authorize the Director of Health and the Sheriff to approve up to three future amendments to this Agreement where the amendments do not significantly change the scope of work or result in an increase to County General Fund Contribution.

SUMMARY/DISCUSSION:

The Monterey County Behavioral Health Crisis Negotiation Team (BHCNT) Agreement consists of an inter-agency collaboration among the Monterey County Health Department; the Monterey County Sheriff's Office; the Cities of Carmel, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad, and the California State University Monterey Bay (CSUMB) when responding to a crisis situation. The BHCNT's primary target population for Monterey County is(are) the individual(s) who is/are experiencing crisis situations such as suicidal ideations, psychotic episodes, domestic violence, serious mental illness, and other related mental disorders; or the individual(s) who comes to the attention of the Peace Officer(s) due to a crisis situation; or the individual(s) who is/are unwilling to accept the Peace Officer(s)'s basic intervention, which may lead to a crisis negotiation team intervention.

When requested by the Sheriff's Office and/or a Peace Officer(s) of the participating city, a Monterey County Behavioral Health trained licensed clinician will respond to a crisis

negotiation situation to offer clinical insight on mental illness, supportive suggestions on intervening with the individual(s) experiencing crisis, background information of the individual(s) if pertinent to the situation, information on community resources/referrals, and collaboration to collect needed intelligence.

The BHCNT Inter-Agency Agreement complies with the California Codes Welfare and Institutions Code Section 5600 - 5623.5 and formalizes the existing BHCNT collaboration to organize and finance community mental health services for the mentally disordered through locally administered and locally controlled community mental health programs in Monterey County.

This BHCNT Inter-Agency Agreement shall become effective upon execution of all participating parties and shall remain in effect until terminated with a thirty (30) day written notice from any participating party. This Inter-Agency Agreement may be renewed or renegotiated upon mutual written consent of all parties.

OTHER AGENCY INVOLVEMENT:

CSUMB has reviewed this Agreement and approved as signed with a letter of signature authorization. Cities of Carmel, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, and Soledad have reviewed this Agreement and approved as signed with a city resolution signature authorization, respectively.

FINANCING:

These services are already being provided. Costs and funding are included in the departments' respective current approved budgets.

There are no funding transfer provisions in the agreement. The County is not providing funding to non-County agencies.

Behavioral Health services are funded by the Mental Health Services Act (MHSA). The amounts for FY 2012-13 and 2013-14 are included in the Behavioral Health (Fund 023-4000-HEA12) Fiscal Year 2012-13 Adopted Budget and the FY 2013-14 Requested Budget.

Prepared By: Gloria Rodriguez, 755-8986, Management Analyst

Approved By: Ray Bullick, 755-4526, Director of Health
Scott K. Miller, Sheriff

Attachment: Agreement is on file with Clerk of the Board

IN WITNESS WHEREOF, the parties hereto have executed this Inter-Agency Agreement as of the day and year first herein written.

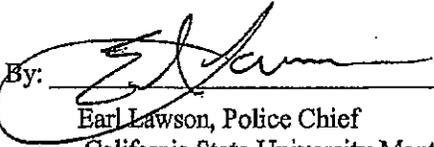
COUNTY OF MONTEREY

By: _____ Date: _____

Ray Bullick, Director of Health
Department of Health

By: _____ Date: _____

Scott Miller, Sheriff
Office of the Sheriff

By:  _____ Date: 7-15-11

Earl Lawson, Police Chief
California State University Monterey Bay



Arthur J. Evjen
Director
Business & Support Services
CSU Monterey Bay

By: _____ Date: _____

Michael Calhoun, Interim Police Chief
City of Carmel-by-the-Sea

By: _____ Date: _____

Joe Grebmeier, Police Chief
City of Greenfield

By: _____ Date: _____

Nick Baldiviez, Police Chief
City of King City

By: _____ Date: _____

Edmundo Rodriguez, Police Chief
City of Marina



Finance
Mountain Hall, Suite B
100 Campus Center
Seaside, CA 93955-8001
831-582-5312
Fax 831-582-4430

MEMORANDUM FOR RECORD

FROM: John Fitzgibbon
Associate Vice President
Finance

DATE: February 25, 2011

RE: Delegation of Authority to Arthur Evjen

Effective immediately, and pursuant to authority of Education Code 89036, Executive Order 775 and Executive Order 669, I hereby delegate authority to Arthur Evjen, Director, Business & Support Services, to purchase, sell, lease, or license personal property and to execute leases of real property. This authority is subject to the provisions found in Education Code Sections 89750 to 89761 and policies of the Board of Trustees of California State University.

This delegation supersedes any previous delegation of authority and shall remain in force until rescinded.

IN WITNESS WHEREOF, the parties hereto have executed this Inter-Agency Agreement as of the day and year first herein written.

COUNTY OF MONTEREY

By: _____ Date: _____
Ray Bullick, Director of Health
Department of Health

By: _____ Date: _____
Scott Miller, Sheriff
Office of the Sheriff

By: _____ Date: _____
Earl Lawson, Police Chief
California State University Monterey Bay

By: Michael Calhoun Date: 04/20/2011
Michael Calhoun, Interim Police Chief
City of Carmel-by-the-Sea

By: _____ Date: _____
Joe Grebmeier, Police Chief
City of Greenfield

By: _____ Date: _____
Nick Baldiviez, Police Chief
City of King City

By: _____ Date: _____
Edmundo Rodriguez, Police Chief
City of Marina

**CITY COUNCIL
CITY OF CARMEL-BY-THE-SEA**

RESOLUTION 2011-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CARMEL-BY-THE-SEA AUTHORIZING THE CITY TO ENTER INTO
AN INTER-AGENCY AGREEMENT WITH THE MONTEREY COUNTY
HEALTH DEPARTMENT TO FORM THE MONTEREY COUNTY
BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM (BHCNT)**

WHEREAS, law enforcement officers routinely respond to situations involving people in crisis; and many of those individuals suffer from mental illness or are emotionally disturbed, and some of those encounters have resulted in the use of deadly force; and

WHEREAS, in 1999 Monterey County began offering Crisis Intervention Training to law enforcement officers to better prepare officers to deal with crisis situations and reduce the potential for the use of deadly force; and

WHEREAS, the Monterey County Chiefs Law Enforcement Officers' Association (MCCLEOA) recognizes that some crisis situation would benefit from the presence of a mental health professional; and

WHEREAS, the Monterey County Health Department has agreed to make available on-call mental health professionals to assist law enforcement with such crisis situations, and

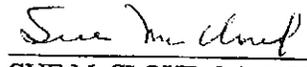
NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE SEA DOES:

1. Approve the Agreement with the City of Carmel-by-the-Sea and the cities of Marina, Seaside, Monterey, Pacific Grove, Sand City, Salinas, Soledad, King City, Greenfield; the Monterey County Sheriff's Department; California State University at Monterey Bay; and, the Monterey County Health Department to form the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT).
2. Authorize the Interim Police Chief to execute the Agreement and all related documents on behalf of the City subject to final review and approval by the City Attorney.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA on this 5th day of April, 2011 by the following roll call vote:

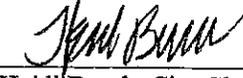
AYES:	COUNCIL MEMBERS:	BURNETT; HAZDOVAC; SHARP; TALMAGE & McCLOUD
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE

SIGNED:



SUE McCLOUD, MAYOR

ATTEST:



Heidi Burch, City Clerk

IN WITNESS WHEREOF, the parties hereto have executed this Inter-Agency Agreement as of the day and year first herein written.

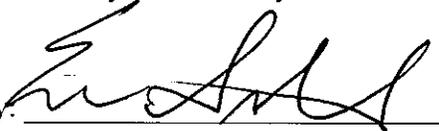
COUNTY OF MONTEREY

By: _____ Date: _____
Ray Bullick, Director of Health
Department of Health

By: _____ Date: _____
Scott Miller, Sheriff
Office of the Sheriff

By: _____ Date: _____
Earl Lawson, Police Chief
California State University Monterey Bay

By: _____ Date: _____
Michael Calhoun, Police Chief
City of Carmel-by-the-Sea

By:  _____ Date: 2/6/13
Eric Sills, Interim Police Chief
City of Greenfield

By: _____ Date: _____
Nick Baldiviez, Police Chief
City of King City

CITY OF GREENFIELD
RESOLUTION NO. 2012-112

**RESOLUTION OF THE CITY OF GREENFIELD AUTHORIZING PARTICIPATION IN AN
INTER-AGENCY AGREEMENT BETWEEN THE MONTEREY COUNTY BEHAVIORAL HEALTH CRISIS NEGOTIATION
TEAM (BHCNT), THE MONTEREY COUNTY HEALTH DEPARTMENT AND PEACE OFFICERS FOR CRISIS INTERVENTION**

WHEREAS, the Monterey County Health Department in partnership with the Monterey County Peace Officers have established the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT) program to provide support services to police officers faced with crisis situations; and

WHEREAS, the BHCNT program will provide intervention for individuals experiencing crisis situations such as suicidal ideations, domestic violence, mental illness, and psychotic episodes, and

WHEREAS, as requested by Peace Officer during a crisis negotiation situation, a licensed clinician will provide insight on mental illness, supportive intervention with the individual experiencing crisis, background information of individuals, information on community resources/referral, and collaboration to collect other relevant information; and

WHEREAS, The BHCNT program will be available to Peace Officers during daytime hours of 7:00 am to 5:00pm and after hours through the crisis team unit; and

WHEREAS, The term of the inter-agency agreement shall become effective when fully executed by the parties herein, and shall remain in effect unless renewed or renegotiated upon mutual written consent of all parties.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the Chief of Police is hereby authorized to execute an inter-agency agreement with the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT), the Monterey County Health Department and Peace Officers of participating cities.

PASSED AND ADOPTED by the City Council of the City of Greenfield this 13th day of November, 2012, by the following votes:

AYES: Mayor Huerta, Mayor Pro-tem Gonzalez, Councilmember Moreno, Councilmember Hurley and Councilmember Vazquez

NOES: None

ABSENT: None

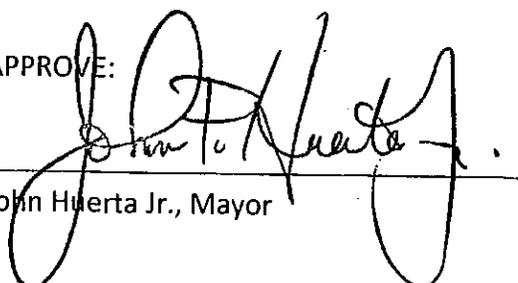
ABSTAIN: None

ATTEST:



Ann F. Rathbun, City Clerk

APPROVE:



John Huerta Jr., Mayor

IN WITNESS WHEREOF, the parties hereto have executed this Inter-Agency Agreement as of the day and year first herein written.

COUNTY OF MONTEREY

By: _____ Date: _____
Ray Bullick, Director of Health
Department of Health

By: _____ Date: _____
Scott Miller, Sheriff
Office of the Sheriff

By: _____ Date: _____
Earl Lawson, Police Chief
California State University Monterey Bay

By: _____ Date: _____
Michael Calloun, Interim Police Chief
City of Carmel-by-the-Sea

By: _____ Date: _____
Joe Grebmeier, Police Chief
City of Greenfield

By: Nick Baldiviez Date: 2/5/13
Nick Baldiviez, Police Chief
City of King City

RESOLUTION NO. 2013-4407

RESOLUTION OF THE CITY OF KING CITY AUTHORIZING PARTICIPATION IN AN INTER-AGENCY AGREEMENT BETWEEN THE MONTEREY COUNTY BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM (BHCNT), THE MONTEREY COUNTY HEALTH DEPARTMENT AND PEACE OFFICERS FOR CRISIS INTERVENTION

WHEREAS, the Monterey County Health Department in partnership with the Monterey County Peace Officers have established the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT) program to provide supportive service to police officers faced with crisis situations; and

WHEREAS, the BHCNT program will provide intervention for individuals experiencing crisis situations such as suicidal ideations, domestic violence, mental illness, and psychotic episodes; and

WHEREAS, as requested by a Peace Officer during a crisis negotiation situation, a licensed clinician will provide insight on mental illness, supportive intervention with the individual experiencing crisis, background information of individuals, information on community resources/referral, and collaboration to collect other relevant information; and

WHEREAS, the BHCNT program will be available to Peace Officers during daytime hours of 7:00 am to 5:00 pm and after hours through the crisis team unit; and

WHEREAS, the term of the inter-agency agreement shall become effective when fully executed by the parties herein, and shall remain in effect unless renewed or renegotiated upon mutual written consent of all parties.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the Chief of Police is hereby authorized to execute an inter-agency agreement with the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT), the Monterey County Health Department and Peace Officers of participating cities.

PASSED AND ADOPTED by the City Council of the City of King City this 26th day of February, 2013, by the following votes: 5-0

AYES: Cullen, Victoria, Hughes, Jernigan, Hendrickson
NAYS:
ABSENT:
ABSTAIN:

ATTEST:



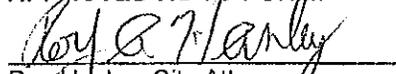
Michael Powers, City Clerk

APPROVED:



Robert Cullen, Mayor

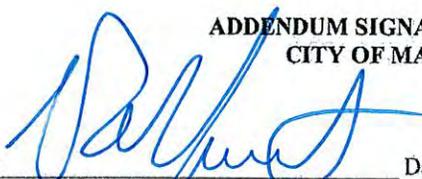
APPROVED AS TO FORM:



Roy Hanley, City Attorney

MONTEREY COUNTY
BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM
INTER-AGENCY AGREEMENT

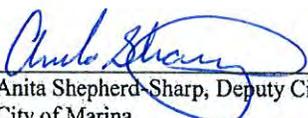
ADDENDUM SIGNATURE PAGE
CITY OF MARINA

By:  Date: 10/11/12
Doug Yount, Interim City Manager
City of Marina

APPROVED AS TO FORM

By:  Date: Oct 9, 2012
For Robert Wellington, City Attorney
City of Marina

ATTEST

By:  Date: 10/11/12
Anita Shepherd-Sharp, Deputy City Clerk
City of Marina

City of Marina Resolution NO. 2012-142 Date: _____



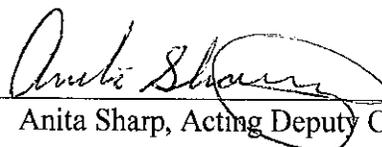
CITY OF MARINA
211 Hillcrest Avenue
Marina, CA 93933
831-884-1278; FAX 831-384-9148
www.ci.marina.ca.us

CERTIFICATE OF THE CITY CLERK

I, ANITA SHARP, ACTING DEPUTY CLERK OF THE CITY OF MARINA, CALIFORNIA, do hereby certify that the foregoing is a true and correct copy of City Council **Resolution No. 2012-142** approving City of Marina participation in and approval of interagency agreement with Monterey County for Monterey County Health Department, Behavioral Health Crisis Negotiations Team services, and; authorize the Interim City Manager to execute the agreement subject to final review and approval by the City Attorney, adopted by the City Council of the City of Marina at a adjourned regular meeting duly held on the 18th day of September 2012 and that the original appears on record in the office of the City Clerk.

WITNESS MY HAND AND THE SEAL OF THE CITY OF MARINA

Date: September 26, 2012


Anita Sharp, Acting Deputy City Clerk

RESOLUTION NO 2012-142

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING CITY OF MARINA PARTICIPATION IN AND APPROVAL OF
INTER-AGENCY AGREEMENT WITH MONTEREY COUNTY FOR MONTEREY
COUNTY HEALTH DEPARTMENT, BEHAVIORAL HEALTH CRISIS NEGOTIATIONS
TEAM SERVICES, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE
THE AGREEMENT ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND
APPROVAL OF BY THE CITY ATTORNEY.

WHEREAS, law enforcement agencies routinely come into contact with persons suffering from various mental illnesses and life crisis's that require assistance beyond a police officer's skill set, and;

WHEREAS, law enforcement contacts with persons in crisis can be volatile and dangerous for the officers involved, the public and the person in crisis. And the proposed agreement will provide a level of assistance and expertise for law enforcement that will greatly enhance the Department's ability to safely and effectively deal with these types of situations, and;

WHEREAS, the proposed agreement with Monterey County for Monterey County Health Department, Behavioral Health Crisis Negotiations Team services will provide a level of assistance and expertise which will greatly enhance the Police Department's ability to safely and effectively deal with persons in crisis, and;

WHEREAS, the City Council finds participation in the proposed agreement will positively benefit the City, the Police Department and individuals in crisis within the City. And the ability to have mental health professionals available to respond to a person in crisis is a valuable resource and another level of assistance in bringing resolution to a crisis situation and providing help to someone in need of specialized mental health intervention.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve City of Marina participation in and approval of interagency agreement with Monterey County for Monterey County Health Department, Behavioral Health Crisis Negotiations Team services, and;
2. Authorize the Interim City Manager to execute the agreement subject to final review and approval by the City Attorney, and;

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 18th day of September 2012, by the following vote:

AYES, COUNCIL MEMBERS: Amadeo, Brown, Ford, O'Connell, Delgado

NOES, COUNCIL MEMBERS: None

ABSENT, COUNCIL MEMBERS: None

ABSTAIN, COUNCIL MEMBERS: None



Bruce C. Delgado, Mayor

ATTEST:



Anita Sharp, Deputy City Clerk

COUNTY OF MONTEREY (continued)

By:  Date: 4/4/2011
~~Tim Shelby, Police Chief~~
Fred Meurer, City Manager
City of Monterey

By: _____ Date: _____
Darius Engles, Police Chief
City of Pacific Grove

By: _____ Date: _____
Louis H. Fetherolf, Police Chief
City of Salinas

By: _____ Date: _____
J. Michael Klein, Police Chief
City of Sand City

By: _____ Date: _____
Eric Sills, Police Chief
City of Soledad

By: _____ Date: _____
Vicki Myers, Police Chief
City of Seaside

RESOLUTION NO. 11-017 C.S.

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO THE MONTEREY COUNTY BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM INTER-AGENCY AGREEMENT ON BEHALF OF THE CITY OF MONTEREY

WHEREAS, Law enforcement officers routinely deal with people in crisis; and

WHEREAS, many of those individuals suffer from a mental illness or are emotionally disturbed; and

WHEREAS, some of those encounters have resulted in the use of deadly force; and

WHEREAS, in 1999 Monterey County began offering Crisis Intervention Training (CIT) to local law enforcement to better equip police officers to deal with crisis situations and reduce the potential for the use of deadly force; and

WHEREAS, since then 18 Monterey Police officers have completed the CIT training; and

WHEREAS, the Monterey County Chief Law Enforcement Officers' Association (MCCLEOA) recognizes that some crisis situations would benefit from the presence of a mental health professional; and

WHEREAS, the Monterey County Health Department has agreed to make available on-call mental health professionals to assist local law enforcement with such crisis situations; and

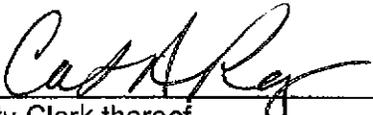
NOW, THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE CITY OF MONTEREY hereby authorizes the City Manager to enter into the Monterey County Behavioral Health Crisis Negotiation Team Inter-Agency Agreement.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF MONTEREY this 1st day of March, 2011, by the following votes:

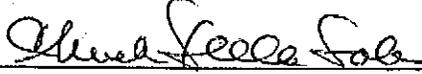
AYES:	5	COUNCILMEMBERS:	Della Sala, Downey, Haferman, Selfridge, Sollecito
NOES:	0	COUNCILMEMBERS:	None
ABSENT:	0	COUNCILMEMBERS:	None

ATTEST:

APPROVED



City Clerk thereof



Mayor of said City

MONTEREY POLICE DEPARTMENT

TO: City Manager

FROM: Chief of Police

DATE: February 10, 2011

SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO THE MONTEREY COUNTY BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM INTER-AGENCY AGREEMENT ON BEHALF OF THE CITY OF MONTEREY

RECOMMENDATION

That the City Council adopt a resolution authorizing the City Manager to enter into an Inter-Agency Agreement with the cities of Carmel-by-the-Sea, Greenfield, King City, Marina, Pacific Grove, Salinas, Sand City, Seaside, and Soledad; the Monterey County Sheriff's Department; California State University Monterey Bay; and the Monterey County Health Department to form the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT).

POLICY IMPLICATIONS

This action will require the City enter into an Inter-Agency Agreement with Monterey County and local and state law enforcement agencies. This cooperative approach is aligned with the City Council's desire to pool resources and regionalize efforts.

FISCAL IMPLICATIONS

Although difficult to quantify, participation in the BHCNT could reduce the City's exposure to litigation arising from an encounter with an individual in crisis. Such a reduction could be realized through the BHCNT's inclusion of a mental health professional(s) into law enforcement's response to individuals in crisis.

Because the BHCNT Inter-Agency Agreement requires mutual indemnification, the City could be exposed to shared liability as a result of the negligence or non-performance of BHCNT agreement obligations by BHCNT members.

ENVIRONMENTAL DETERMINATION

Not a project, and therefore exempt from CEQA review.

ALTERNATIVES CONSIDERED

The Council could determine not to participate in the BHCNT yet this would eliminate the Police Department's access to trained mental health professionals during encounters with individuals in crisis.

DISCUSSION

The Police Department is often called upon to deal with people in crisis, individuals with suicidal thoughts, psychotic episodes, domestic violence situations, serious mental illness, or other related mental disorders. Currently officers attempt to resolve each situation peacefully and safely using communication and crisis intervention techniques. Fortunately, the majority of these encounters end without injury to the involved party or law enforcement personnel. However, there have been instances within Monterey County in which deadly force has been used by law enforcement on persons who were either mentally ill or emotionally disturbed.

The 2004 Monterey County Grand Jury received a complaint regarding a deadly force incident in Salinas which triggered their investigation into deadly force incidents countywide. Specifically, they chose to investigate only events in which the person killed was either mentally ill or emotionally disturbed. After reviewing four such cases, the Grand Jury found that while Crisis Intervention Training (CIT) had been available to law enforcement officers in Monterey County for over 5 years, "The protocol is currently deficient in the area of calling out a professional from Monterey County's Behavioral Health Division..." As a result, the Grand Jury recommended the Monterey County Board of Supervisors explore funding for the purpose of establishing an on-call mental health professional for use in crisis intervention situations.

Shortly after the formation of the Monterey Peninsula Regional Special Response Unit (MPRSRU) it was recognized that making mental health professionals available as a resource to the team's hostage negotiators would enhance their efficacy at bringing a safe resolution to dynamic crisis situations. As this idea gained momentum, the City of Salinas and Monterey County Sheriff's Department saw a similar benefit for their Special Weapons and Tactics (SWAT) negotiators.

As a result, the behavioral health liaison of the Monterey County Chief Law Enforcement Officers' Association (MCCLEOA) began working with the Behavioral Health Bureau of the Monterey County Health Department on developing such a partnership.

After nearly a year's work, the attached Behavioral Health Crisis Negotiation Team (BHCNT) Inter-Agency Agreement has been completed. It combines the recommendation of the 2004 Grand Jury with law enforcement's recognition of the benefits of including a mental health component to law enforcement's response to crisis situations. The agreement makes mental health professionals available to both trained negotiators and officers in the field who encounter difficult hostage situations or mentally ill or emotionally disturbed persons. It is now ready for review and implementation authorized by each participating agency's governing body.

TIM SHELBY
Chief of Police

- Attachment: 1. Resolution
2. BCHNT Inter-Agency Agreement

COUNTY OF MONTEREY (continued)

By: _____ Date: _____
Tim Shelby, Police Chief
City of Monterey

By: THOMAS FRUTCHEY Date: 3-23-11
Thomas Frutchey, City Manager
City of Pacific Grove

By: _____ Date: _____
Louis H. Fetherolf, Police Chief
City of Salinas

By: _____ Date: _____
J. Michael Klein, Police Chief
City of Sand City

By: _____ Date: _____
Eric Sills, Police Chief
City of Soledad

By: _____ Date: _____
Vicki Myers, Police Chief
City of Seaside

RESOLUTION NO. 11-014

**RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO
THE MONTEREY COUNTY BEHAVIORAL HEALTH CRISIS
NEGOTIATION TEAM INTER-AGENCY AGREEMENT**

WHEREAS, law enforcement is often called upon to deal with people in crisis, individuals with suicidal thoughts, psychotic episodes, domestic violence situations, serious mental illness, or other related mental disorders; and

WHEREAS, the Monterey County Chief Law Enforcement Officers' Association (MCCLEOA) recognizes that some crisis situations would benefit from the presence of a mental health professional; and

WHEREAS, the Monterey County Health Department has agreed to make available on-call mental health professionals to assist local law enforcement with such crisis situations; and

WHEREAS, in the development of this matter, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq.; and

WHEREAS, this action does not constitute a "project" as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council finds each recital set forth above to be true and correct, and by this reference incorporates each as an integral part of this Resolution.

SECTION 2. The City Council authorizes the City Manager to to execute all documents and to perform all other necessary City acts to execute the Intra-Agency Agreement..

SECTION 3. This resolution shall become effective immediately following passage and adoption thereof.

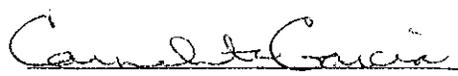
PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
This 2nd day of March, 2011, by the following vote:

AYES: Mayor Garcia, Councilmembers Huitt, Kampe, Miller, Cuneo, Fischer and Cohen

NOES: None

ABSENT: None

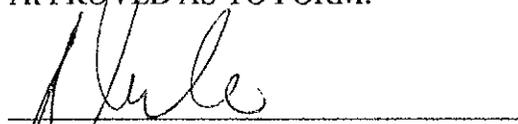
APPROVED:


CARMELITA GARCIA, Mayor

ATTEST:


LAWRENCE L. BANGERT, City Clerk

APPROVED AS TO FORM:


DAVID C. LAREDO, City Attorney

COUNTY OF MONTEREY (continued)

By: _____ Date: _____
Douglas A. Yount, City Manager
City of Marina

By: _____ Date: _____
Edmundo Rodriguez, Police Chief
City of Marina

By: _____ Date: _____
Philip J. Penko, Police Chief
City of Monterey

By: _____ Date: _____
Darius Engles, Police Chief
City of Pacific Grove

By:  Date: 3/21/13
Kelly McMillin, Police Chief
City of Salinas

By: _____ Date: _____
J. Michael Klein, Police Chief
City of Sand City

By: _____ Date: _____
Eric Sills, Police Chief
City of Soledad

By: _____ Date: _____
Vicki Myers, Police Chief
City of Seaside

RESOLUTION NO 20314 (N.C.S.)

**A RESOLUTION AUTHORIZING THE POLICE CHIEF TO ENTER INTO THE MONTEREY COUNTY
BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM INTER-AGENCY AGREEMENT**

WHEREAS, police officers routinely deal with people in crisis; and

WHEREAS, many of those individual suffer from a mental illness or are emotionally disturbed;
and

WHEREAS, the Monterey County Chief Law Enforcement Officer's Association recognizes that
some crisis situations would benefit from the presence of a mental health professional; and

WHEREAS, the Monterey County Health Department has agreed to make available on-call
mental health professionals to assist local law enforcement with such crisis situations; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF SALINAS that the Police Chief is
authorized to enter into an agreement with the Monterey County Behavioral Health Crisis Negotiation
Team inter-agency agreement.

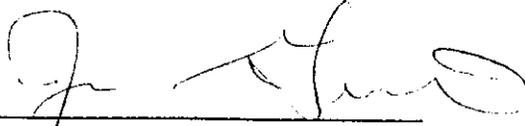
PASSED AND ADOPTED this 18th day of December 2012, by the following vote:

AYES: Councilmembers: Barrera, Castaneda, Craig, De La Rosa, McShane and Mayor Gunter

NOES: None

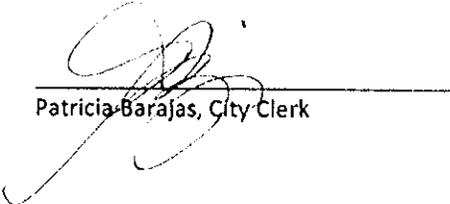
ABSENT: Councilmember Lutes

ABSTAIN: None



Joe Gunter, Mayor

ATTEST:



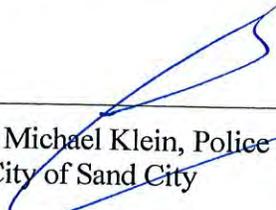
Patricia Barajas, City Clerk

COUNTY OF MONTEREY (continued)

By: _____ Date: _____
Tim Shelby, Police Chief
City of Monterey

By: _____ Date: _____
Darius Engles, Police Chief
City of Pacific Grove

By: _____ Date: _____
Louis H. Fetherolf, Police Chief
City of Salinas

By: _____ Date: 2-16-11
 J. Michael Klein, Police Chief
City of Sand City

By: _____ Date: _____
Eric Sills, Police Chief
City of Soledad

By: _____ Date: _____
Vicki Myers, Police Chief
City of Seaside

CITY OF SAND CITY

RESOLUTION SC 11-24, 2011

RESOLUTION OF THE CITY OF SAND CITY AUTHORIZING PARTICIPATION IN AN INTER-AGENCY AGREEMENT BETWEEN THE MONTEREY COUNTY BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM (BHCNT), THE MONTEREY COUNTY HEALTH DEPARTMENT AND PEACE OFFICERS FOR CRISIS INTERVENTION

WHEREAS, the Monterey County Health Department in partnership with the Monterey County Peace Officers have established the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT) program to provide supportive services to police officers faced with crisis situations; and

WHEREAS, the BHCNT program will provide intervention for individuals experiencing crisis situations such as suicidal ideations, domestic violence, mental illness, and psychotic episodes, and

WHEREAS, as requested by a Peace Officer during a crisis negotiation situation, a licensed clinician will provide insight on mental illness, supportive intervention with the individual experiencing crisis, background information of individuals, information on community resources/referral, and collaboration to collect other relevant information; and

WHEREAS, the BHCNT program will be available to Peace Officers during daytime hours of 7:00 am to 5:00 pm and after hours through the crisis team unit; and

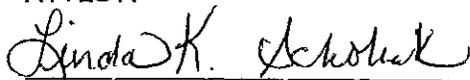
WHEREAS, the term of the inter-agency agreement shall become effective when fully executed by the parties herein, and shall remain in effect unless renewed or renegotiated upon mutual written consent of all parties.

NOW, THEREFORE, BE IT RESOLVED, by the City Council that the Chief of Police is hereby authorized to execute an inter-agency agreement with the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT), the Monterey County Health Department and Peace Officers of participating cities.

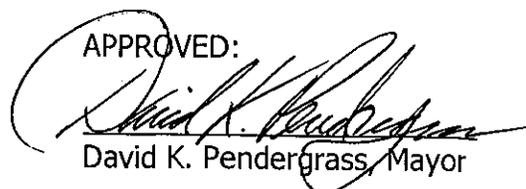
PASSED AND ADOPTED by the City Council of the City of Sand City this 15th day of February, 2011, by the following votes:

AYES: Council Members Blackwelder, Carbone, Kruper, Pendergrass
NOES: None
ABSENT: Council Members Hubler
ABSTAIN: None

ATTEST:


Linda K. Scholink, City Clerk

APPROVED:


David K. Pendergrass, Mayor

COUNTY OF MONTEREY (continued)

By: _____ Date: _____
Douglas A. Yount, City Manager
City of Marina

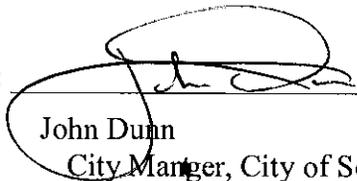
By: _____ Date: _____
Edmundo Rodriguez, Police Chief
City of Marina

By: _____ Date: _____
Philip J. Penko, Police Chief
City of Monterey

By: _____ Date: _____
Darius Engles, Police Chief
City of Pacific Grove

By: _____ Date: _____
Kelly McMillin, Police Chief
City of Salinas

By: _____ Date: _____
J. Michael Klein, Police Chief
City of Sand City

By:  _____ Date: Mar. 12, 2013
John Dunn
City Manager, City of Seaside

By: _____ Date: _____
Eric Sills, Police Chief
City of Soledad

RESOLUTION NO. 2013-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE
AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF SEASIDE AND THE
MONTEREY COUNTY DEPARTMENT OF HEALTH, BEHAVIORAL HEALTH BUREAU,
FOR BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM SERVICES**

**THE CITY COUNCIL OF THE CITY OF SEASIDE HEREBY FINDS,
DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:**

WHEREAS, law enforcement agencies routinely come into contact with persons suffering from various mental illnesses and life crisis' that require assistance beyond a police officer's skill set, and;

WHEREAS, law enforcement contacts with persons in crisis can be volatile and dangerous for the officers involved, the public, and the person in crisis, and;

WHEREAS, the proposed agreement will provide a level of assistance and expertise for law enforcement that will greatly enhance the Police Department's ability to safely and effectively deal with persons in crisis while bringing help to someone in need of specialized mental health intervention, and;

WHEREAS, the City Council finds participation in the proposed agreement will positively benefit the City of Seaside, the Seaside Police Department, and individuals in crisis within the City of Seaside, and;

WHEREAS, the City of Seaside City Council and the City of Seaside City Manager encourages the highest level of service through effective, efficient and collaborative means,

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Seaside do hereby authorize the City Manager to enter into an inter-agency agreement with Monterey County Health Department, Behavioral Health Crisis Negotiation Team services.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Seaside, duly held on the 7th day of March, 2013 by the following vote:

AYES:	Council Members:	Rubio, Oglesby, Edwards and Pacheco
NOES:	Council Members:	None
ABSENT:	Council Members:	Alexander
ABSTAIN:	Council Members:	None



Ralph Rubio, Mayor

ATTEST:



Dimitra M. Hubbard, City Clerk

COUNTY OF MONTEREY (continued)

By: _____ Date: _____

Douglas A. Yount, City Manager
City of Marina

By: _____ Date: _____

Edmundo Rodriguez, Police Chief
City of Marina

By: _____ Date: _____

Philip J. Penko, Police Chief
City of Monterey

By: _____ Date: _____

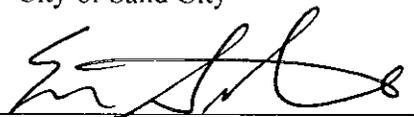
Darius Engles, Police Chief
City of Pacific Grove

By: _____ Date: _____

Kelly McMillin, Police Chief
City of Salinas

By: _____ Date: _____

J. Michael Klein, Police Chief
City of Sand City

By:  _____ Date: 2/4/13

Eric Sills, Police Chief
City of Soledad

By: _____ Date: _____

Vicki Myers, Police Chief
City of Seaside

RESOLUTION NO. 4821

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD
APPROVING AN INTERAGENCY AGREEMENT WITH THE MONTEREY COUNTY
HEALTH DEPARTMENT, BEHAVIORAL HEALTH CRISIS NEGOTIATIONS TEAM
AND AUTHORIZING THE CHIEF OF POLICE TO EXECUTE THE SAME ON
BEHALF OF THE CITY**

WHEREAS, the Monterey County Health Department in partnership with the Monterey County Peace Officers have established the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT) program to provide support services to police officers faced with crisis situations; and

WHEREAS, the BHCNT program will provide intervention for individuals experiencing crisis situations such as suicidal tendencies, domestic violence, mental illness, and psychotic episodes, and

WHEREAS, as requested by a Police Officer during a crisis negotiation situation, a licensed mental health professional will provide insight on mental illness, supportive intervention with the individual experiencing crisis, background information of individuals, information on community resources/referral, and collaboration to collect other relevant information; and

WHEREAS, the BHCNT program will be available to Peace Officers during daytime hours of 7:00 am to 5:00pm and after hours through the crisis team unit; and

WHEREAS, the term of the proposed Inter-Agency Agreement for the BHCNT Program shall become effective when fully executed by the parties herein, and shall remain in effect unless renewed or renegotiated upon mutual written consent of all parties.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the "Monterey County Behavioral Health Crisis Negotiation Team Inter-Agency Agreement," between the Monterey County Health Department, the Cities of Soledad and Greenfield, and Police Departments of participating cities, in substantially the form attached hereto as Exhibit "A", and by this reference incorporated herein, is hereby approved, and the Soledad Chief of Police is hereby authorized to execute said Agreement on behalf of the City of Soledad.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 7th day of November, 2012, by the following vote:

AYES, and in favor thereof, Councilmembers: Christopher K. Bourke, Alejandro Chavez, Richard J. Perez, Mayor Pro Tem Pat D. Stephens and Mayor Fred J. Ledesma.

NOES, Councilmembers: None.

ABSENT, Councilmember: None.

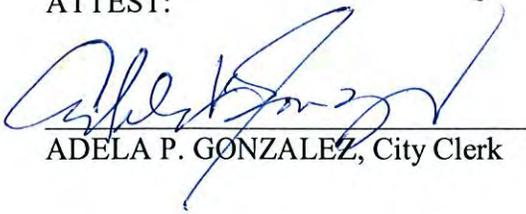
ABSTAIN, Councilmembers: None.

Resolution No. 4821
Page 2



FRED J. LEDESMA, Mayor

ATTEST:



ADELA P. GONZALEZ, City Clerk

COUNTY OF MONTEREY

CONTRACTS/PURCHASING

APPROVED AS TO CONTENT:

Mike Derr, Contracts/Purchasing Officer

Wayne W. Clark, PhD
Behavioral Health Director

Date: _____

Date: 10/1/12

APPROVED AS TO LEGAL FORM:

CHARLES J. McKEE, County Counsel

Stacy L. Saetta
Stacy L. Saetta, Deputy County Counsel

Date: 10/5/12

APPROVED AS TO FISCAL PROVISIONS:

MICHAEL J. MILLER, Auditor-Controller

Gary Giboney
Chief Deputy Auditor-Controller

Date: 10-8-12

APPROVED AS TO LEGAL FORM:

STEVEN F. MAUCK, Risk Manager

COUNTY OF MONTEREY

APPROVED AS TO INDEMNITY/

WARRANTY LANGUAGE

By: *Steven Mauck*
Date: 3/22/13

EXHIBIT A

DUTIES AND RESPONSIBILITIES

In accordance with the principles of this Inter-Agency Agreement, the duties and responsibilities of the parties are outlined as follows:

A. BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM AGREES TO:

1. Assign at least one licensed (clinician) on-call BHCNT member as recommended by BHCNT and accepted by the Hostage Negotiation Team (HNT) entities that consist of the Monterey County Sheriff's Office, City of Salinas, and Monterey Peninsula to assist the PEACE OFFICER(S) during crisis situations.
 - a. During daytime hours Monday through Friday from 0700-1700 hours, the BHCNT contact for a crisis situation will be the crisis team at Natividad Medical Center (831) 755-4111. The crisis team will contact either the 1) Behavioral Health Unit Supervisor (Crisis Unit), 2) Behavioral Health Services Manager (Acute & Legal Unit), or 3) Behavioral Health Deputy Director (Adult Services) to respond to the PEACE OFFICER(S).
 - b. After hours, PEACE OFFICER(S) will contact the crisis team at Natividad Medical Center, who will then contact the BHCNT standby member.
 - c. The on-call BHCNT member will contact the on-call Lead Person to inform them of the crisis situation. At this time, the Lead Person and/or Coordinator can choose to assist the standby staff member during the crisis situation. The standby BHCNT member will also keep the standby Lead Person apprised of developments during the crisis situation.
2. Conduct/participate in witness interviews for collateral information, using the clinicians' interviewing expertise (i.e. rapport-building, social history collection, and knowledge of domestic violence dynamics).
3. Assist PEACE OFFICER(S) in gathering collateral information during a crisis situation (i.e. contacting family members, gathering previous crisis contacts and previous assault and suicide history, obtaining medical and psychiatric treatment information, and other related information).
4. Provide supportive suggestions in intervening with the individual(s) in crisis (i.e. passing notes to the secondary on themes, "hooks," bargaining tools, and other similar suggestions).
5. Provide clinical insight on anything pertaining to mental illness to include symptoms, diagnosis, medication side effects, triggers and dynamics.
6. Provide the PEACE OFFICER(S) with information on community resources/referrals regarding the individuals(s) in crisis (i.e. substance abuse, domestic violence, suicide prevention/intervention, mental illness, school support, grief support, and other related resources).
7. Never assume the role of the primary or secondary negotiator(s).
8. Never enter the residence of a barricaded subject.

9. Perform duties as assigned by incident commander (i.e. act as a "Scribe/Boardman" if assigned, in order to monitor negotiations and maintain visual displays of all information relevant to negotiations including demands, timeline, gathering intelligence, and other similar duties as assigned).
10. Monitor dialogue between the person(s) in crisis and the primary negotiators, if assigned, and maintain log of events during the negotiation process. BHCNT member will help provide communication between negotiators (BHCNT & PEACE OFFICER(S)) and remainder of the police command structure, ensuring that the secondary is aware of the Incident Officer's strategy.
11. Remain in the command center during the negotiation, unless assisting the PEACE OFFICER(S) with data collection or collateral contacts out of the primary negotiation area.
12. Respond to a crisis situation (from PEACE OFFICER(S)) via telephone within fifteen (15) minutes.
13. Respond to a call-out situation (from PEACE OFFICER(S)) and arrive on scene within sixty (60) minutes. During travel time, the BHCNT member will be available by phone for consultation.
14. Collaborate with the different PEACE OFFICER(S)'S entities by participating in trainings and meetings to ensure proper understanding of roles and responsibilities during crisis situations.
15. Document the PEACE OFFICERS' calls for assistance to ensure proper funding from the Mental Health Services Act.

B. MONTEREY COUNTY PEACE OFFICERS' ENTITIES AGREE TO:

1. Assume primary responsibility for site control.
2. Assume primary responsibility for negotiations.
3. Determine whether phone consultation or on-site consultation is needed from the BHCNT member.
4. Coordinate training exercises with BHCNT to ensure proper collaboration when needed during a crisis situation.
5. Collaborate with the BHCNT on-call members by participating in trainings and meetings to ensure proper understanding of roles and responsibilities during crisis situations.

**AMENDMENT NO. 1 TO AGREEMENT A-13043
BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM
INTER-AGENCY AGREEMENT**

Among the following agencies:

MONTEREY COUNTY HEALTH DEPARTMENT
Behavioral Health Bureau
Acute & Legal Services

And

PEACE OFFICERS
listed as follows:

Monterey County Sheriff's Office
California State University Monterey Bay
City Carmel-by-the-Sea Police Department
City of Gonzales Police Department
City of Greenfield
City of King City Police Department
City of Marina Police Department
City of Monterey Police Department
City of Pacific Grove Police Department
City of Salinas Police Department
City of Sand City Police Department
City of Seaside Police Department
City of Soledad

**AMENDMENT NO. 1 TO INTER-AGREEMENT A-13043
BETWEEN THE COUNTY OF MONTEREY
AND PEACE OFFICERS**

This **AMENDMENT NO. 1** is made to the INTER-AGENCY AGREEMENT A-13043(hereinafter the AGREEMENT) establishing the duties and responsibilities for the Behavioral Health Negotiation Crisis Team (hereinafter referred to as “BHCNT”), by and between the **Monterey County Department of Health, Behavioral Health Bureau**, (hereinafter referred to as “COUNTY”) and the following separate entities individually defined as Monterey County Sheriff’s Office, California State University Monterey Bay, City of Carmel-by-the-Sea Police Department, City of Gonzales Police Department, City of Greenfield Police Department, King City Police Department, City of Marina Police Department, City of Monterey Police Department, City of Pacific Grove Police Department, City of Salinas Police Department, Sand City Police Department, City of Seaside Police Department, and City of Soledad Police Department (hereinafter referred to as “PEACE OFFICERS”).

WHEREAS, the COUNTY and PEACE OFFICERS wish to amend the AGREEMENT to revise the EXHIBIT A – DUTIES AND RESPONSIBILITIES to add the Mobile Crisis Team Program, and to incorporate the City of Gonzales Police Department to be part of the AGREEMENT as one of the separate entities known as PEACE OFFICERS.

NOW THEREFORE, the COUNTY and PEACE OFFICERS hereby agree to amend the AGREEMENT as follows:

1. EXHIBIT A-1: DUTIES AND RESPONSIBILITIES replaces EXHIBIT A – DUTIES AND RESPONSIBILITIES. All references in the AGREEMENT to EXHIBIT A shall be construed to refer to EXHIBIT A-1.
2. This AMENDMENT NO. 1 shall be effective December 31, 2015 (“Effective Date”).
3. As of the effective date, the term PEACE OFFICERS, as used in this AGREEMENT, shall include the City of Gonzales Police Department, and all references in the Agreement to PEACE OFFICERS shall include the City of Gonzales Police Department.
4. Except as provided herein, all remaining terms, conditions and provisions of this AGREEMENT A-13043 are unchanged and unaffected by this AMENDMENT NO. 1, and shall remain in full force and effect as set forth in the AGREEMENT A-13043.
5. A copy of this AMENDMENT NO. 1 shall be attached to the original AGREEMENT A-13043 executed by the COUNTY on May 14, 2013.

(The remainder of this page is intentionally left blank.)

IN WITNESS WHEREOF, COUNTY and PEACE OFFICERS have executed this AMENDMENT No. 1 to the AGREEMENT A-13043 as of the day and year written below.

COUNTY OF MONTEREY

By: _____ Date: _____
Elsa Jimenez, Director of Health
Department of Health

APPROVED AS TO LEGAL FORM: APPROVED AS TO RISK PROVISIONS:

By: _____ By: _____
Stacy Saetta, County Counsel Steven Mauck, Risk Management

Date: _____ Date: _____

APPROVED AS TO FISCAL PROVISIONS:

By: _____
Gary Giboney, Auditor-Controller

Date: _____

PEACE OFFICERS APPROVALS

By: _____ Date: _____
Stephen T. Bernal, Sheriff
Monterey County, Office of the Sheriff

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Earl Lawson, Police Chief
California State University Monterey Bay

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Michael Calhoun, Police Chief
City of Carmel-by-the-Sea Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Paul D. Miller, Police Chief
City of Gonzales Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Adele Frese`, Police Chief
City of Greenfield Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Anthony Sollecito, Police Chief
King City Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Edmundo Rodriguez, Police Chief
City of Marina Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Dave Hober, Police Chief
City of Monterey Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Steve Belcher, Interim Police Chief
City of Pacific Grove Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Vicki L.H. Myers, Police Chief
City of Seaside Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Kelly McMillin, Police Chief
City of Salinas Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Brian Ferrante, Police Chief
Sand City Police Department

PEACE OFFICERS APPROVALS (CONTINUED)

By: _____ Date: _____
Eric C. Sills, Police Chief
City of Soledad Police Department

EXHIBIT A -1: DUTIES AND RESPONSIBILITIES

In accordance with the principles of this Inter-Agency Agreement, the duties and responsibilities of the parties are outlined as follows:

I. CRISIS NEGOTIATION TEAM (CNT) PROGRAM

The CNT program, as part of the BHCNT, will partner with and provide supportive services to the Hostage Negotiation Team (“hereinafter referred to as “HNT”) when faced with a crisis situation. When requested by the PEACE OFFICER(S), a licensed clinician will respond to a crisis negotiation situation to offer clinical insight, supportive suggestions, background information, information on community resources/referrals, and collaboration to collect needed intelligence for the individual(s) in crisis.

A. FOR THE PURPOSE OF THE CNT PROGRAM, HEALTH AGREES TO:

1. Assign at least one licensed (clinician) on-call BHCNT member, as recommended by BHCNT and accepted by the HNT entities that consist of the Monterey County Sheriff’s Office, City of Salinas, and Monterey Peninsula, to assist the PEACE OFFICER(S) during crisis situations.
 - a. During daytime hours Monday through Friday from 0800-1700 hours, the BHCNT contact for a crisis situation will be the Crisis Team at Natividad Medical Center (831) 755-4111. The Crisis Team will contact the BHCNT Coordinator.
 - b. After hours, PEACE OFFICER(S) will contact the Crisis Team at Natividad Medical Center, who will then contact the BHCNT standby member.
 - c. The on-call BHCNT member will contact the BHCNT Coordinator to inform them of the crisis situation. At this time, the Coordinator can choose to assist the standby staff member during the crisis situation or designate another BHCNT member to respond. The standby BHCNT member will also keep the Coordinator apprised of developments during the crisis situation.
2. Conduct/participate in witness interviews for collateral information, using the clinicians’ interviewing expertise, i.e. rapport-building, social history collection, and knowledge of domestic violence dynamics.
3. Assist PEACE OFFICERS in gathering collateral information during a crisis situation, i.e. contacting family members, gathering previous crisis contacts and previous assault and suicide history, obtaining medical and psychiatric treatment information, and other related information.
4. Provide supportive suggestions in intervening with the individual(s) in crisis, i.e. passing notes to the secondary on themes, “hooks,” bargaining tools, and other similar suggestions.
5. Provide clinical insight on anything pertaining to mental illness to include symptoms, diagnosis, medication side effects, triggers and dynamics.
6. Provide the PEACE OFFICERS with information on community resources/referrals regarding the individuals(s) in crisis, i.e. substance abuse, domestic

violence, suicide prevention/intervention, mental illness, school support, grief support, and other related resources.

7. Never assume the role of the primary or secondary negotiator(s).
8. Never enter the residence of a barricaded subject.
9. Perform duties as assigned by incident commander, i.e. act as a “Scribe/Boardman” if assigned, in order to monitor negotiations and maintain visual displays of all information relevant to negotiations including demands, time-line, gathering intelligence, and other similar duties as assigned.
10. Monitor dialogue between the person(s) in crisis and the primary negotiators, if assigned, and maintain log of events during the negotiation process. BHCNT member will help provide communication between negotiators (BHCNT & PEACE OFFICERS) and remainder of the police command structure, ensuring that the secondary is aware of the Incident Officer’s strategy.
11. Remain in the command center during the negotiation, unless assisting the PEACE OFFICERS with data collection or collateral contacts out of the primary negotiation area.
12. Respond to a crisis situation (as requested by PEACE OFFICERS) via telephone within fifteen (15) minutes.
13. Respond to a call-out situation (as requested by PEACE OFFICERS) and arrive on scene within sixty (60) minutes. During travel time, the BHCNT member will be available by phone for consultation.
14. Collaborate with the different PEACE OFFICERS’ entities by participating in trainings and meetings to ensure proper understanding of roles and responsibilities during crisis situations.
15. Document the PEACE OFFICERS’ calls for assistance to ensure documentation as required by the Mental Health Services Act.

B. FOR THE PURPOSE OF THE CNT PROGRAM MONTEREY COUNTY PEACE OFFICERS’ ENTITIES AGREE TO:

1. Assume primary responsibility for site control.
2. Assume primary responsibility for negotiations.
3. Determine whether phone consultation or on-site consultation is needed from the BHCNT member.
4. Coordinate training exercises with HEALTH to ensure proper collaboration when needed during a crisis situation.
5. Collaborate with the BHCNT on-call members by participating in trainings and meetings to ensure proper understanding of roles and responsibilities during crisis situations.

II. MOBILE CRISIS TEAM (MCT) PROGRAM

The MCT program, as part of the BHCNT program, will partner with the named police departments to provide services that will respond to 911 requests involving an individual experiencing a psychiatric or emotional crisis. The MCT program will operate with the goal of avoiding the use of involuntary psychiatric hospitalization, whenever appropriate, by providing alternative treatment resources, which may include consultation, crisis intervention, and referral to a brief treatment and/or diversion to other voluntary psychiatric

services available. A mental health professional will be assigned to a designated jurisdiction: Monterey Peninsula, Salinas or South Monterey County.

A. FOR THE PURPOSE OF THE MCT PROGRAM, HEALTH AGREES TO:

1. Assign a mental health licensed OR licensed eligible clinician known as Mobile Crisis Intervention Specialist (hereinafter referred to as “MCIS”) to a designated PEACE OFFICER jurisdiction site.
 - a. The MCT program will generally operate from Wednesday through Saturday, during the hours of 1230 to 2200 hours in addition to alternating Tuesdays from 1330 to 2200 hours.
 - b. If a MCIS is not available for their shift due to illness or planned leave, the MCT for that particular jurisdiction will not be in service during that time period.
 - c. For any MCIS Staff assigned to a PEACE OFFICER site, the County will provide office furniture and supplies; IT equipment and IT support if necessary, in order to appropriately equip the MCIS with the appropriate furniture, supplies and equipment necessary to conduct County business. In the event of termination of services, the County will retrieve all County-owned equipment, furniture and supplies.
2. The MCIS will primarily respond to dispatched calls for service requested by PEACE OFFICERS. They may also respond to calls as requested by PEACE OFFICERS through direct contact or when contacted by PEACE OFFICERS by Monterey County phone, however, the MCIS will inform Dispatch of their service response before or while on scene.
3. The MCIS will travel and respond to calls using a designated HEALTH MCT Vehicle and conduct outreach work with known individuals who may be in need of crisis intervention and/or a referral to other community services.
4. If the MCIS determines the individual in crisis meets the California Welfare and Institutions Code Section 5150 for an involuntary psychiatric hold, the MCIS on duty will complete the 5150 documentation, as needed.
5. If there is a disagreement between the responding PEACE OFFICER and the MCIS regarding whether the individual meets criteria for an involuntary psychiatric hold, the MCT Supervisor or designee will be contacted for consultation. The MCT Supervisor or designee will be available by phone throughout the MCIS shift for consultation and support.
6. If an individual is placed on an involuntary psychiatric hold by either the MCIS or the responding PEACE OFFICER, the individual will be transported by PEACE OFFICER or by ambulance.
7. Individuals not meeting criteria for an involuntary psychiatric hold, and who have been evaluated by the MCIS may be transported in the MCT Vehicle to voluntary alternative locations if deemed appropriate based on MCIS’ clinical judgment.
8. The MCIS and responding PEACE OFFICERS will report any issue of concern or complexity directly to their respective supervisors as needed. It is expected that the MCIS and responding PEACE OFFICERS will work collaboratively and generally work together to address day-to-day issues. The MCT Supervisor or designee will be available by phone throughout the MCT shift for consultation.
9. The MCIS will share with responding PEACE OFFICERS, where applicable,

protected health information on the individual being served by a crisis intervention service, consistent with all applicable health privacy laws.

10. The MCIS will enter each call for MCT service into HEALTH's Electronic Health Record System to track the number of calls and outcomes to quantify and measure program success.

B. FOR THE PURPOSE OF THE MCT PROGRAM, MONTEREY COUNTY PEACE OFFICERS' ENTITIES AGREE TO:

1. Assume primary responsibility for site control.
2. Determine whether phone consultation or on-site consultation is needed from the MCIS.
3. Coordinate training exercises with MCIS to ensure proper collaboration when needed during a crisis situation.
4. Collaborate with the MCIS on-call members by participating in trainings and meetings to ensure proper understanding of roles and responsibilities during crisis situations.
5. Provide office and/or meeting space and any equipment necessary (other than the equipment provided by County in Section 2. A(c) of this Exhibit) for the implementation of services provided by the MCIS. In the event of termination of services, the PEACE OFFICERS acknowledge the County will retrieve all County-owned equipment, furniture, and supplies.

CONFIDENTIALITY

All HEALTH staff is subject to all rules of confidentiality set forth in all applicable health privacy laws, which apply to the provision of mental health services by the BHCNT and MCT programs. The minimum amount necessary of confidential mental health information will be shared for the sole purpose of preventing or causing harm and/or injury to others or to themselves. For all other purposes, without express written permission of the individual, PEACE OFFICERS may not have access to any confidential mental health information as held by the BHCNT and MCT programs. Any confidential mental health information PEACE OFFICERS may receive by written and/or oral transmission may not be re-disclosed in any format at any time.

**CITY COUNCIL
CITY OF CARMEL-BY-THE-SEA**

RESOLUTION 2011-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CARMEL-BY-THE-SEA AUTHORIZING THE CITY TO ENTER INTO
AN INTER-AGENCY AGREEMENT WITH THE MONTEREY COUNTY
HEALTH DEPARTMENT TO FORM THE MONTEREY COUNTY
BEHAVIORAL HEALTH CRISIS NEGOTIATION TEAM (BHCNT)**

WHEREAS, law enforcement officers routinely respond to situations involving people in crisis; and many of those individuals suffer from mental illness or are emotionally disturbed, and some of those encounters have resulted in the use of deadly force; and

WHEREAS, in 1999 Monterey County began offering Crisis Intervention Training to law enforcement officers to better prepare officers to deal with crisis situations and reduce the potential for the use of deadly force; and

WHEREAS, the Monterey County Chiefs Law Enforcement Officers' Association (MCCLEOA) recognizes that some crisis situation would benefit from the presence of a mental health professional; and

WHEREAS, the Monterey County Health Department has agreed to make available on-call mental health professionals to assist law enforcement with such crisis situations, and

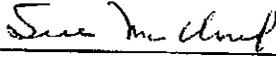
NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE SEA DOES:

1. Approve the Agreement with the City of Carmel-by-the-Sea and the cities of Marina, Seaside, Monterey, Pacific Grove, Sand City, Salinas, Soledad, King City, Greenfield; the Monterey County Sheriff's Department; California State University at Monterey Bay; and, the Monterey County Health Department to form the Monterey County Behavioral Health Crisis Negotiation Team (BHCNT).
2. Authorize the Interim Police Chief to execute the Agreement and all related documents on behalf of the City subject to final review and approval by the City Attorney.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA on this 5th day of April, 2011 by the following roll call vote:

AYES:	COUNCIL MEMBERS:	BURNETT; HAZDOVAC; SHARP; TALMAGE & McCLOUD
NOES:	COUNCIL MEMBERS:	NONE
ABSENT:	COUNCIL MEMBERS:	NONE

SIGNED:



SUE McCLOUD, MAYOR

ATTEST:



Heidi Burch, City Clerk



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

Staff Report

SR 2016-1199
November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Rob Mullane, Public Works Director Mike Branson, City Forester Lisa Leo, Contract Project Manager
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Authorization of the City Administrator to Execute Various Tree Trimming and Tree Maintenance Services Contracts for a Not to Exceed Amount of \$680,000 for the Term of November 2, 2016 through June 30, 2018.

RECOMMENDATION

Adopt resolutions to:

1. Adopt a resolution approving an on-call list for tree trimming and maintenance services.
2. Authorize the City Administrator to execute an agreement with Iverson Tree Service for a one-year (1-year) and eight (8) months on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$175,000 for the period of November 2, 2016-June 30, 2018
3. Authorize the City Administrator to execute an agreement with John Ley's Tree Service for a one-year (1-year) and eight (8) months on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$175,000 for the period of November 2, 2016-June 30, 2018
4. Authorize the City Administrator to execute an agreement with Native Sisters Tree Service for a one-year (1-year) and eight (8) months on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$80,000 for the period of November 2, 2016-June 30, 2018
5. Authorize the City Administrator to execute an agreement with Tope's Tree Service, Inc. for a one-year (1-year) and eight (8) months on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$175,000 for the period of November 2, 2016-June 30, 2018
6. Authorize the City Administrator to execute an agreement with West Coast Arborists, Inc. for a one-year (1-year) on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$75,000 for the period of July 1, 2017-June 30, 2018

BACKGROUND / SUMMARY

The City issued a Request for Proposals (RFP) for multi-year, on-call tree trimming and tree maintenance services on September 30, 2016. A notice of the RFP for tree trimming and tree maintenance services was mailed to tree service vendors that maintain a current City of Carmel business license and published in the Carmel Pine Cone on September 30 and October 14, 2016, in accordance with the City's formal bid procedures.

This RFP involved maintenance of all trees within the public right-of-way of the City of Carmel-by-the-Sea, as well as trees on City properties and parks, that are scheduled for maintenance or removal by the City Forester or his/her representatives. The work includes standard, priority, and emergency pruning, tree planting, staking installation, maintenance, watering and removal and stump grinding.

In response to the solicitation, the City received proposals from the following six firms: Central Coast Tree and Timber Service, John Ley's Tree Service, Iverson Tree Service, Native Sisters Tree Service, Tope's Tree Service, Inc. and West Coast Arborists, Inc. Five bids were found to be acceptable and one bid, from Central Coast Tree and Timber Service, was determined to be incomplete and thus non-responsive.

The City staff reviewed the proposals for completeness/responsiveness, experience in providing similar services, hourly rates, and scope of available services and determined that five firms: John Ley's Tree Service, Iverson Tree Service, Native Sisters Tree Service, Tope's Tree Service, Inc. and West Coast Arborists, Inc., all met the qualifications as on-call tree care service providers. As such, the City would like to enter into five separate contracts for on-call tree services with Not to Exceed (NTE) amounts for an initial term of November 2, 2016-June 30, 2018, as noted in the following table:

Company	FY 2016-2017	FY 2017-2018
Iverson Tree Service	\$100,000	\$75,000*
John Ley's Tree Service	\$100,000	\$75,000*
Native Sisters Tree Service	\$40,000	\$40,000*
Tope's Tree Service, Inc.	\$100,000	\$75,000*
West Coast Arborists, Inc.	\$0	\$75,000*

*NTE amounts for future fiscal years are subject to funding availability

Certain firms are recommended for higher NTE amounts because of their staffing availability and their capacity to provide a fuller range of tree care services, for example utility line clearance, crane operators, curb, gutter and sidewalk repair, arborists and watering services. West Coast Arborists, Inc. has been recommended for initiating in FY 2017-2018, since they have a current contract for grid pruning and other tree services that expires on June 30, 2017. Iverson Tree Service, John Ley's Tree Service and Tope's Tree Service, Inc. are all local companies with the ability for quick response times, and they have a variety of cranes and aerial lifts to assist in many of the City's ongoing and emergency tree care needs. Native Sisters Tree Service, the smallest vendor chosen, would provide additional options for addressing smaller projects. We seek to have a variety of vendor choices readily accessible to meet the City's tree care needs in the most responsive and cost-effective means possible. The contracts would also provide for three optional one-year extensions subject to the satisfactory completion of work under the contract and subject to available funding.

The RFP for on-call tree care service providers would solidify contracts to address the needs of the City's aging urban forest, to reduce the City's risk and liability and to improve upon efficiency and response time for residents. Having the on-call services available would also allow the Public Works Department to make significant progress on various Capital Improvement Projects during the current fiscal year. Additional tree-service staffing would enable the City to catch up on a backlog of dead trees, stumps and planting needs in order to refresh the forest. These contracts would also provide an avenue for the City to become proactive rather than reactive to more efficiently meet the ongoing needs and requests of the citizens of Carmel-by-the-Sea.

In Carmel-by-the-Sea, the public urban forest contains approximately 9000 trees, and City staff are seeking to tackle a three-year backlog of trees that have been removed and not yet replaced. Between 2013 and September 2016, the City has removed nearly 500 trees and has only replanted 258. The additional support would allow the Public Works Department to strive to meet the City's objective of one to one replacement. An even broader goal is to plant enough trees to offset the removals over the last two decades to promote a healthy urban forest for decades to come. The addition of qualified tree-service contractors would also enhance our ability to conduct preventative pruning for the health of the trees and to reduce the City's risk and liability from falling limbs. We currently have a backlog of approximately 65 standing dead trees in the City Right-of-Way that need removal and stump grinding, in addition to the current backlog of approximately 50 stumps waiting to be removed. As the drought impacts continue, we anticipate similar numbers of trees needing removal, stump grinding, new planting, and tree care, including additional watering to better ensure that newly planted trees survive to maturity.

The selected on-call tree service contractors would assist the City with these and other operational needs, which would be paid out of the Public Works Department operational budget. The tree service contractors would also be assisting with various Capital Improvement Projects such as the Mission Trail Nature Preserve

(MTNP) Invasive Species Removal Project and the North Dunes Habitat Restoration Project (NDHRP), as well as various beautification projects funded by the City's Centennial Marshall Plan. The MTNP Invasive Species Removal Project involves the removal of acacia, select eucalyptus trees and other invasive species. For the NDHRP, there are approximately eight dead/hazardous trees, several stumps, and between five and 14 live trees identified for removal, as well as a substantial amount of acacia to be removed or trimmed.

Based on our experience with previous tree care project costs, we can estimate the average unit cost for the various phases of stewardship of our urban forest. The average unit cost for tree removal is \$1,500-\$1,800 per tree. The average unit cost for stump grinding and removal is \$250 per stump. The average unit cost for curb, gutter and sidewalk repair, in conjunction with stump removal, is approximately \$2,000 per location. The average unit cost for planting a new tree is \$250-\$275 per tree. The maintenance and watering of these newly planted trees requires, on average, 15-30 minutes per week for at least the first 1-2 years to successfully establish the tree, at an average rate of \$50 per hour. Limb removal, for either preventative maintenance or emergency removal, can vary significantly based on the size of the limbs, the location and accessibility of the tree and the equipment necessary for removal. On average, limb removal is \$450/limb. With adequate staffing, it would be best to establish a grid pruning schedule for preventative maintenance. The average annual cost for a conservative grid pruning schedule would be \$100,000-\$200,000 per year.

For carrying out individual tasks and projects under the on-call services contracts, City Public Works staff would identify a specific scope of work and ask for a proposed cost from one or more of the eligible on-call firms, as well as an indication of their availability to conduct the work in the City's desired time frame. City staff would have the ability to negotiate down the proposed cost or solicit additional quotes from other on-call firms to ensure that the City is efficiently utilizing available funds. The selection of additional quotes from other firms would be more typical for larger or more complicated tasks.

FISCAL IMPACT

Reflecting on the FY 2015-2016 Public Works Department operational budget, there was approximately \$180,000 allocated to tree related services, which constrained the City's ability to be proactive and satisfactorily address the City's needs for maintaining the urban forest. Staff anticipates the availability of funds for such services in FY 2016-2017 to be approximately \$340,000 through a combination of previously authorized sources: the Public Works Department's operational budget, its Capital Improvement Plan and the Centennial Marshall Plan. Staff also anticipates similar levels of funding for future years, however, as noted above, the annual NTE contract amounts would be subject to confirmation of available funding for FY 2017-2018.

PRIOR CITY COUNCIL ACTION

Council approved a contract with West Coast Arborists for tree maintenance services for \$122,000 on August 2, 2016 via resolution 2016-051.

ATTACHMENTS

1. Tabulation of Bid Summary Results
2. Resolution Approving an On-Call List for Tree Trimming and Maintenance Services
3. Resolution Authorizing the City Administrator to Execute an Agreement with Iverson Tree Service
4. Resolution Authorizing the City Administrator to Execute an Agreement with John Ley's Tree Service
5. Resolution Authorizing the City Administrator to Execute an Agreement with Native Sisters Tree Service
6. Resolution Authorizing the City Administrator to Execute an Agreement with Tope's Tree Service, Inc.
7. Resolution Authorizing the City Administrator to Execute an Agreement with West Coast Arborists, Inc.

Tabulation of Bid Summary from Tree Trimming and Tree Maintenance Services RFP 6-17-04

Item No.	Labor and Equipment Required	Iversons TS Hourly Rate	John Ley's TS Hourly Rate	Native Sisters TS Hourly Rate	Topo's TS Hourly Rate	West Coast Arborists Hourly Rate
1	I.S.A. Certified Utility Arborist	N/A	N/A	N/A	N/A	\$84.00
2	Certified Utility Line Clearance Tree Trimmer	N/A	N/A	N/A	N/A	\$74.00
3	Certified Utility Line Clearance Trainee	N/A	N/A	N/A	N/A	\$74.00
4	NCCCO Certified Crane Operator	18 ton Crane \$125.00	N/A	N/A	\$68.00	\$74.00
5	I.S.A. Certified Arborist	\$100.00	\$150.00	\$100.00	\$68.00	\$74.00
6	Crew Leader, Foreman, or Leadworker	\$62.50	\$57.00	\$85.00	\$65.00	\$74.00
7	Tree Climber Trimmer	\$57.00	\$57.00	\$60.00	\$65.00	\$74.00
8	Tree Maintenance Worker	\$55.00	\$57.00	N/A	\$65.00	\$74.00
9	Laborer	\$50.00	\$57.00	\$40.00	\$50.00	\$74.00
10	Emergency--After Hours, Weekends, or Holidays--Per Person	\$85.50	\$85.50	N/A	\$90.00	\$99.00
11	Certified Traffic Control Plan Designer for Temporary Traffic Control Plans	2 Person Crew \$175.00	\$85.00	N/A	\$300 per Plan	\$99.00
12	I.S.A. Certified Arborist with Tree Risk Assessment Qualification, also Qualified for Tree Health Diagnosis, Report Writing, Document Review, etc.	\$125.00	\$150.00	\$125.00	\$90.00	\$99.00
13	55 ft. or larger Aerial Lift Truck Tree	\$40.00	\$60.00	N/A	\$25.00	\$10.00
14	5 Yard or larger Brush/Chipper Truck	\$20.00	\$30.00	\$75 \$20/ton of Waste	No Fee-Included	\$10.00
15	95-100 ft. Aerial Lift Truck	\$125.00 with Operator	\$70.00	N/A	\$30.00	\$20.00
16	5 Yard or larger Dump Truck	\$120.00 with Driver	\$45.00	N/A	\$20.00	\$10.00
17	Skip Loader	\$180.00 with Operator	\$40.00	N/A	\$10.00	\$20.00
18	Roll Off Dump Box--10 to 40 Yard Capacity	\$150.00	Subject to change	N/A	\$25.00	\$20.00
19	Disc Chipper Equivalent to 1800 Vermeer	\$31.25	\$30.00	N/A	No Fee-Included	\$20.00
20	Disc Chipper Equivalent to BC-1000 Vermeer	\$31.25	\$30.00	\$75.00	No Fee-Included	\$10.00
21	100+ ft. Crane, 15 Metric Ton Capacity with Bucket Option	\$125.00 with Operator	\$155.00 with Operator	N/A	\$25.00	\$50.00
22	Large, Medium, and Small Stump Grinders	Small \$65.00 with Operator Large \$91.00 with Operator	Small \$40.00 Large \$60	N/A	\$30.00	\$10.00
23	Irrigation Water Truck, 500 Gal. Minimum	N/A	\$70.00	N/A	\$40.00	\$10.00
24	Mobilization and Demobilization	Based on Hourly Rate	\$57.00	N/A	No Fee-Included	\$50.00
25	Storm Water Compliance	\$57.00 + Material	\$57.00 + Material	N/A	No Fee-Included	\$50.00
26	Traffic Control	\$57.00	\$57.00	\$40.00	No Fee-Included	\$74.00
27	Repair to curb, gutter, sidewalk and street (in association with stump removal)	\$65.00	\$65.00	N/A	\$200.00	\$74.00
	* If waste disposal is not included in rate provided, list disposal or haul away fees as \$/ton.	\$25.00/ton Subject to change due to Industry Standards + Pricing	\$25.00/ton (Wood only) Rate Subject to change	N/A	N/A	\$25.00/ton
*Extras	Stump Grinding (not in connection with tree removal)	N/A	\$46.00	N/A	N/A	N/A
*Extras	Tree Planting and Watering	N/A	\$46.00	N/A	N/A	N/A
*Extras	Removal and Pruning of Shrubs & Small Trees (15" or less)	N/A	\$46.00	N/A	N/A	N/A
*Extras	Large Boom Truck (23 ton with 145 ft Crane)	N/A	N/A	N/A	\$125.00	N/A
*Extras	Large Swing Cab (38 ton with 177 ft Crane)	N/A	N/A	N/A	\$150.00	N/A
*Extras	Mini Skid Steer with Grapple	N/A	N/A	N/A	\$75.00	N/A

*Extra services provided by Contractors in Bid Proposal

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2016-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA APPROVING AN ON-
CALL LIST FOR TREETRIMMING AND TREE MAINTENANCE SERVICES**

WHEREAS, a formal on-call list is needed with tree service vendors to address the needs of the City's aging urban forest, to reduce the City's risk and liability, to improve upon efficiency and response time for residents, to assist the Public Works Department in making significant progress on various Capital Improvement Projects during the current fiscal year and to enable the City to catch up on a backlog of dead trees, stumps and planting needs in order to refresh the forest; and

WHEREAS, the on-call list of tree service vendors will assistance in standard, priority, and emergency pruning, tree planting, tree staking installation, tree maintenance, tree watering and tree and stump removal and stump grinding as requested by the City; and

WHEREAS, the City issued a Request for Proposals on September 30, 2016, to solicit proposals from eligible firms to provide tree trimming and maintenance services; and

WHEREAS, on October 18, 2016, six proposals were received and the City has determined five of the proposals to be responsive and meet the specified qualifications.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

1. Approve the firms listed in Exhibit "A" to provide tree trimming and maintenance services on an as-needed basis for miscellaneous tree services and projects within the City for the next three years.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st
day of November 2016, by the following roll call vote:**

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

SIGNED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk

Exhibit A

**City of Carmel-by-the-Sea, California
On-Call List for Tree Trimming and Maintenance Services
RFP 6-17-04**

ITSCVCA Inc. dba Iverson Tree Services
P.O. Box 3658
Carmel, CA 93921

John Ley's Tree Services
P.O. Box 797
Pacific Grove, CA 93950

Native Sisters Tree Service
96 West Carmel Valley Road
Carmel Valley, CA 93924

Tope's Tree Services
P.O. Box 51964
Pacific Grove, CA 93950

West Coast Arborists
220 E. Via Burton Street
Anaheim, CA 92806

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2016 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH
IVERSON TREE SERVICE FOR A ONE YEAR AND EIGHT MONTHS ON-CALL
SERVICES CONTRACT FOR VARIOUS TREE TRIMMING AND MAINTENANCE
SERVICES FOR AN AMOUNT NOT TO EXCEED \$175,000 FOR THE PERIOD OF
NOVEMBER 2, 2016-JUNE 30, 2018**

WHEREAS, Carmel-by-the-Sea is a village community with the care of its trees and parks is a priority; and

WHEREAS, the City in its annual budget in both the Public Works Department operational budget and its five-year Capital Improvement Plan has allocated funds for variety of tree care services, with a total estimated budget for such services in FY 2016-2017 of approximately \$340,000, with similar funding anticipated for future years; and

WHEREAS, the City desires to retain multiple qualified firms to carry out various phases of routine and emergency tree care services including tree planting, watering, maintenance, and removal in an efficient manner while adhering to the procurement procedures in the City's Municipal Code; and

WHEREAS, pursuant to Carmel Municipal Code (CMC) Section 3.12.160, any offer of \$25,000 or more requires approval by resolution of the City Council, and Council may authorize a one-time renewal of a contract of \$25,000 or more for a period of up to three years, pursuant to CMC Section 3.12.100; and

WHEREAS, the City issued a Request for Proposals (RFP) for a three-year initial term for Tree Trimming and Maintenance on September 30, 2016, and published a notice soliciting proposals in the Carmel Pine Cone on September 30 and October 14, 2016, in accordance with CMC Sections 3.12.440 and 3.12.450; and

WHEREAS, the City received six proposals for these services by the proposal deadline on October 18, 2016, with the City Clerk opening these proposals on October 18, 2016, in accordance with Municipal Code Section 3.12.470;

WHEREAS, the City staff reviewed the proposals for responsiveness, experience in providing similar services, hourly rates, and scope of available services and determined that Iverson Tree Service met the qualifications for the on-call contract services; and

WHEREAS, the City wishes to award an on-call services contract to Iverson Tree Service in the amount of \$175,000 for the period of November 2, 2016-June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

1. Authorize the City Administrator to execute an agreement with Iverson Tree Service for a one-year (1-year) and eight (8) months on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$175,000 for the period of November 2, 2016-June 30, 2018

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, 2016, by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS

SIGNED:

ATTEST:

Steve Dallas, Mayor

Ashlee Wright
City Clerk

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2016 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH
JOHN LEY'S TREE SERVICE FOR A ONE YEAR AND EIGHT MONTHS ON-CALL
SERVICES CONTRACT FOR VARIOUS TREE TRIMMING AND MAINTENANCE
SERVICES FOR AN AMOUNT NOT TO EXCEED \$175,000 FOR THE PERIOD OF
NOVEMBER 2, 2016-JUNE 30, 2018**

WHEREAS, Carmel-by-the-Sea is a village community with the care of its trees and parks is a priority; and

WHEREAS, the City in its annual budget in both the Public Works Department operational budget and its five-year Capital Improvement Plan has allocated funds for variety of tree care services, with a total estimated budget for such services in FY 2016-2017 of approximately \$340,000, with similar funding anticipated for future years; and

WHEREAS, the City desires to retain multiple qualified firms to carry out various phases of routine and emergency tree care services including tree planting, watering, maintenance, and removal in an efficient manner while adhering to the procurement procedures in the City's Municipal Code; and

WHEREAS, pursuant to Carmel Municipal Code (CMC) Section 3.12.160, any offer of \$25,000 or more requires approval by resolution of the City Council, and Council may authorize a one-time renewal of a contract of \$25,000 or more for a period of up to three years, pursuant to CMC Section 3.12.100; and

WHEREAS, the City issued a Request for Proposals (RFP) for a three-year initial term for Tree Trimming and Maintenance on September 30, 2016, and published a notice soliciting proposals in the Carmel Pine Cone on September 30 and October 14, 2016, in accordance with CMC Sections 3.12.440 and 3.12.450; and

WHEREAS, the City received six proposals for these services by the proposal deadline on October 18, 2016, with the City Clerk opening these proposals on October 18, 2016, in accordance with Municipal Code Section 3.12.470;

WHEREAS, the City staff reviewed the proposals for responsiveness, experience in providing similar services, hourly rates, and scope of available services and determined that John Ley's Tree Service met the qualifications for the on-call contract services; and

WHEREAS, the City wishes to award an on-call services contract to John Ley's Tree Service in the amount of \$175,000 for the period of November 2, 2016-June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

- 1 Authorize the City Administrator to execute an agreement with John Ley's Tree Service for a one-year (1-year) and eight (8) months on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$175,000 for the period of November 2, 2016-June 30, 2018

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, 2016, by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS

SIGNED:

ATTEST:

Steve Dallas, Mayor

Ashlee Wright
City Clerk

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2016 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH
NATIVE SISTERS TREE SERVICE FOR A ONE YEAR AND EIGHT MONTHS ON-
CALL SERVICES CONTRACT FOR VARIOUS TREE TRIMMING AND
MAINTENANCE SERVICES FOR AN AMOUNT NOT TO EXCEED \$80,000 FOR THE
PERIOD OF NOVEMBER 2, 2016-JUNE 30, 2018**

WHEREAS, Carmel-by-the-Sea is a village community with the care of its trees and parks is a priority; and

WHEREAS, the City in its annual budget in both the Public Works Department operational budget and its five-year Capital Improvement Plan has allocated funds for variety of tree care services, with a total estimated budget for such services in FY 2016-2017 of approximately \$340,000, with similar funding anticipated for future years; and

WHEREAS, the City desires to retain multiple qualified firms to carry out various phases of routine and emergency tree care services including tree planting, watering, maintenance, and removal in an efficient manner while adhering to the procurement procedures in the City's Municipal Code; and

WHEREAS, pursuant to Carmel Municipal Code (CMC) Section 3.12.160, any offer of \$25,000 or more requires approval by resolution of the City Council, and Council may authorize a one-time renewal of a contract of \$25,000 or more for a period of up to three years, pursuant to CMC Section 3.12.100; and

WHEREAS, the City issued a Request for Proposals (RFP) for a three-year initial term for Tree Trimming and Maintenance on September 30, 2016, and published a notice soliciting proposals in the Carmel Pine Cone on September 30 and October 14, 2016, in accordance with CMC Sections 3.12.440 and 3.12.450; and

WHEREAS, the City received six proposals for these services by the proposal deadline on October 18, 2016, with the City Clerk opening these proposals on October 18, 2016, in accordance with Municipal Code Section 3.12.470;

WHEREAS, the City staff reviewed the proposals for responsiveness, experience in providing similar services, hourly rates, and scope of available services and determined that Native Sisters Tree Service met the qualifications for the on-call contract services; and

WHEREAS, the City wishes to award an on-call services contract to Native Sisters Tree Service in the amount of \$80,000 for the period of November 2, 2016-June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

1. Authorize the City Administrator to execute an agreement with Native Sisters Tree Service for a one-year (1-year) and eight (8) months on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$80,000 for the period of November 2, 2016-June 30, 2018

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, 2016, by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS

SIGNED:

ATTEST:

Steve Dallas, Mayor

Ashlee Wright
City Clerk

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2016 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH
TOPE'S TREE SERVICE, INC. FOR A ONE YEAR AND EIGHT MONTHS ON-CALL
SERVICES CONTRACT FOR VARIOUS TREE TRIMMING AND MAINTENANCE
SERVICES FOR AN AMOUNT NOT TO EXCEED \$175,000 FOR THE PERIOD OF
NOVEMBER 2, 2016-JUNE 30, 2018**

WHEREAS, Carmel-by-the-Sea is a village community with the care of its trees and parks is a priority; and

WHEREAS, the City in its annual budget in both the Public Works Department operational budget and its five-year Capital Improvement Plan has allocated funds for variety of tree care services, with a total estimated budget for such services in FY 2016-2017 of approximately \$340,000, with similar funding anticipated for future years; and

WHEREAS, the City desires to retain multiple qualified firms to carry out various phases of routine and emergency tree care services including tree planting, watering, maintenance, and removal in an efficient manner while adhering to the procurement procedures in the City's Municipal Code; and

WHEREAS, pursuant to Carmel Municipal Code (CMC) Section 3.12.160, any offer of \$25,000 or more requires approval by resolution of the City Council, and Council may authorize a one-time renewal of a contract of \$25,000 or more for a period of up to three years, pursuant to CMC Section 3.12.100; and

WHEREAS, the City issued a Request for Proposals (RFP) for a three-year initial term for Tree Trimming and Maintenance on September 30, 2016, and published a notice soliciting proposals in the Carmel Pine Cone on September 30 and October 14, 2016, in accordance with CMC Sections 3.12.440 and 3.12.450; and

WHEREAS, the City received six proposals for these services by the proposal deadline on October 18, 2016, with the City Clerk opening these proposals on October 18, 2016, in accordance with Municipal Code Section 3.12.470;

WHEREAS, the City staff reviewed the proposals for responsiveness, experience in providing similar services, hourly rates, and scope of available services and determined that Tope's Tree Service, Inc. met the qualifications for the on-call contract services; and

WHEREAS, the City wishes to award an on-call services contract to Tope's Tree Service, Inc. in the amount of \$175,000 for the period of November 2, 2016-June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

1. Authorize the City Administrator to execute an agreement with Tope's Tree Service, Inc. for a one-year (1-year) and eight (8) months on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$175,000 for the period of November 2, 2016-June 30, 2018

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, 2016, by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS

SIGNED:

ATTEST:

Steve Dallas, Mayor

Ashlee Wright
City Clerk

CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL

RESOLUTION NO. 2016 - ____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH
WEST COAST ARBORISTS, INC. FOR A ONE-YEAR ON-CALL SERVICES
CONTRACT FOR VARIOUS TREE TRIMMING AND MAINTENANCE SERVICES FOR
AN AMOUNT NOT TO EXCEED \$75,000 FOR THE PERIOD OF JULY 1, 2017-JUNE
30, 2018**

WHEREAS, Carmel-by-the-Sea is a village community with the care of its trees and parks is a priority; and

WHEREAS, the City in its annual budget in both the Public Works Department operational budget and its five-year Capital Improvement Plan has allocated funds for variety of tree care services, with a total estimated budget for such services in FY 2016-2017 of approximately \$340,000, with similar funding anticipated for future years; and

WHEREAS, the City desires to retain multiple qualified firms to carry out various phases of routine and emergency tree care services including tree planting, watering, maintenance, and removal in an efficient manner while adhering to the procurement procedures in the City's Municipal Code; and

WHEREAS, pursuant to Carmel Municipal Code (CMC) Section 3.12.160, any offer of \$25,000 or more requires approval by resolution of the City Council, and Council may authorize a one-time renewal of a contract of \$25,000 or more for a period of up to three years, pursuant to CMC Section 3.12.100; and

WHEREAS, the City issued a Request for Proposals (RFP) for a three-year initial term for Tree Trimming and Maintenance on September 30, 2016, and published a notice soliciting proposals in the Carmel Pine Cone on September 30 and October 14, 2016, in accordance with CMC Sections 3.12.440 and 3.12.450; and

WHEREAS, the City received six proposals for these services by the proposal deadline on October 18, 2016, with the City Clerk opening these proposals on October 18, 2016, in accordance with Municipal Code Section 3.12.470;

WHEREAS, the City staff reviewed the proposals for responsiveness, experience in providing similar services, hourly rates, and scope of available services and determined that West Coast Arborists, Inc. met the qualifications for the on-call contract services; and

WHEREAS, the City wishes to award an on-call services contract to West Coast Arborists, Inc. in the amount of \$75,000 for the period of July 1, 2017-June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

1. Authorize the City Administrator to execute an agreement with West Coast Arborists, Inc. for a one-year on-call services contract for various tree trimming and maintenance services in an amount not to exceed \$75,000 for the period of July 1, 2017-June 30, 2018.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, 2016, by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS

SIGNED:

ATTEST:

Steve Dallas, Mayor

Ashlee Wright
City Clerk



CITY OF CARMEL-BY-THE-SEA
Memorandum

DATE: 10/26/2016

TO: Members of City Council and the public

FROM: Ashlee Wright, City Clerk

SUBJECT: SR 2016-1200 Ratification of appointments to the Forest and Beach Commission and Historic Resources Board.

This report will be provided under separate cover in advance of the regular Council Meeting to be held Tuesday, November 1, 2016 at 4:30PM.



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL Staff Report

SR 2016-1201
November 1, 2016
Consent Agenda

TO: Honorable Mayor and City Council Members

SUBMITTED BY: Janet Bombard, Library and Community Activities Director

APPROVED BY: Chip Rerig, City Administrator

SUBJECT: Consider a resolution accepting donations to the City's 2016 Centennial celebrations in the amount of \$11,600.

RECOMMENDATION

Adopt a resolution accepting various donations to the City's 2016 Centennial celebrations from the following entities:

- Carmel Innkeepers Association: \$2,500
- Monika Campbell, Alain Pinel Realty: \$1,600 in wine glasses for the Street Dance
- California American Water: \$2,500
- Pacific Gas & Electric: \$5,000

BACKGROUND / SUMMARY

As part of the celebration of the City's 100th year anniversary, the Centennial Committee planned a sequence of events and activities throughout the year, the culmination of which was the Centennial Parade, luncheon and street dance on October 29, 2016.

The Centennial Committee members have been working throughout the year to secure sponsors for the Centennial festivities: at the July 12, 2016 meeting Council adopted a resolution accepting donations for the Centennial Parade floats totaling \$51,000. The City has also incurred other expenses related to the Centennial celebrations, particularly with respect to the parade, luncheon and street dance. The additional \$11,600 in donations secured by the Centennial Committee will be used to offset some of those costs.

Per City Policy C89-41, "All donations and gifts with a value in excess of \$1,000 must be approved and accepted by a resolution of the City Council."

FISCAL IMPACT

The donations will be used to offset the costs incurred by the City for the Centennial celebrations.

PRIOR CITY COUNCIL ACTION

Council adopted resolution 2005-14 on 1 March 2005 revising Policy No. C89-41, "Acceptance of Donations

and Gifts to the City, including Bench Donation Guidelines”. The policy revision increased the threshold for donation value requiring City Council approval from \$500 to \$1,000.

At the July 12, 2016 meeting the City Council adopted a resolution accepting donations for the Centennial Parade floats totaling \$51,000.

ATTACHMENTS

1. Resolution

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2016-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
ACCEPTING DONATIONS TO THE CITY'S 2016 CENTENNIAL CELEBRATIONS IN THE AMOUNT OF
\$11,600.**

WHEREAS, the City of Carmel-by-the-Sea is celebrating its 100th anniversary of being incorporated as a City; and

WHEREAS, City Policy No. C89-41, "Acceptance of Donations and Gifts to the City" was revised by Resolution 2005-14 and requires donations with a value of \$1,000 or more to be accepted by Council through resolution; and,

WHEREAS, the City received the following donations for the City's Centennial celebrations: Carmel Innkeepers Association (\$2,500); Monika Campbell, Alain Pinel Realty (\$1,600 in wine glasses for the Street Dance); California American Water (\$2,500); Pacific Gas & Electric (\$5,000); and

WHEREAS, the total amount of the donations is \$11,600.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Approve a resolution accepting donations to the City's 2016 Centennial Celebrations in the amount of \$11,600.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this
1st day of November, 2016 by the following roll call vote:**

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

SIGNED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

Staff Report

SR 2016-1202
November 1, 2016
Consent Agenda

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Rob Mullane, AICP, Public Works Director Sharon Friedrichsen, Director of Budget and Contracts
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Authorization of the City Administrator to execute an agreement with SSB Construction for the Vista Lobos Community Room Roof Project in a Total Amount Not to Exceed \$30,000

RECOMMENDATION

Adopt the resolution authorizing the City Administrator to execute a construction agreement with SSB Construction for the Vista Lobos Community Room Roof Project in an amount not to exceed \$30,000.

BACKGROUND / SUMMARY

The Fiscal Year 2016-17 adopted budget includes funding of \$70,000 for the Vista Lobos Community Room Roof Project. This project involves overlaying the existing membrane of the roof, which has surpassed its useful life and is no longer watertight. Initially, the Public Works Department sought to utilize a procurement method known as job order contracting. The estimated cost of the project (labor only) utilizing this method was \$21,000. However, the Department wished to solicit bids from the local community and commenced with an informal bid process based on the estimated cost of the project.

The Department issued a solicitation for proposals to seven roofing vendors on October 11, 2016 and conducted outreach to ensure receipt of the solicitation and to remind the vendors of the proposal deadline. However, only one vendor, SSB Construction based in Salinas, responded by the deadline. With the rainy season at hand, staff recommends moving forward with this bid and vendor.

The SSB bid amount is \$27,195 (\$20,832 for labor and \$6,342 for materials). While the Department may purchase the materials directly, having the vendor purchase and install the materials ensures the vendor is responsible for all aspects of the project and for product warrant. It is also recommended that about ten percent contingency be included in the not to exceed amount of the agreement (\$2,719) for any unforeseen issues that may arise during construction. The new roof membrane being provided includes a 15 year warranty. This item is before Council as the total agreement amount exceeds \$24,999 and requires Council adoption by resolution in accordance with the City's Municipal Code.

Should Council adopt this resolution, work will commence immediately upon execution of the agreement and should be completed within one month. However, Council has the option to fund only the labor portion or to reject the bid in its entirety and direct staff to resolicit bids.

FISCAL IMPACT

Of the \$70,000 of funds allocated to this project, about \$62,000 is available for use. The construction cost of \$30,000 is well within the adopted budget for this project.

1. Resolution Authorizing Agreement with SSB Construction

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2016 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH SSB
CONSTRUCTION FOR THE VISTA LOBOS COMMUNITY ROOM ROOF PROJECT FOR AN
AMOUNT NOT TO EXCEED \$30,000.00**

WHEREAS, the Vista Lobos Community Room is used by the City and the community for meetings and other events and its existing roof membrane has surpassed its useful life; and

WHEREAS, the City Council has included funding of \$70,000 for this project within its adopted Fiscal Year 2016-2017 2016-17 budget; and

WHEREAS, the City estimated the value of the project to be \$20,000 and issued a solicitation for proposals to seven vendors on October 11, 2016 and received one responsive proposal by SSB Construction by the stated deadline; and

WHEREAS, the amount of the bid is \$27,195, to purchase and install a membrane with a fifteen year warranty, and the City wishes to add a project contingency for unforeseen issues; and

WHEREAS, the City wishes to award the agreement for the Vista Lobos Roof to SSB Construction in the not to exceed amount of \$30,000 and the Carmel Municipal Code requires contracts of \$25,000 or more to be approved by Council resolution.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES:

1. Authorize the City Administrator to execute an agreement with SSB Construction for the Vista Lobos Roof Project (13-70918) in an amount not to exceed \$30,000, which includes \$2,805 of project contingency.
2. Authorize the City Administrator to execute change orders up to \$2,805 as contingency.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, 2016, by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS

SIGNED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL Staff Report

SR 2016-1203
November 1, 2016
Orders

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Janet Bombard, Library and Community Activities Director
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consider a request from Ben Beesley of Keller Williams Coastal Estates on behalf of the Carmel Chamber of Commerce to hold a mixer with wine and food in the City Council Chamber from 5:30 to 7:30 p.m. on a yet to be determined date in November, 2016, and provide direction.

RECOMMENDATION

Consider a request from Ben Beesley of Keller Williams Coastal Estates on behalf of the Carmel Chamber of Commerce to hold a mixer with wine and food in the City Council Chamber from 5:30 to 7:30 p.m. on a yet to be determined date in November 2016, and provide staff with direction.

BACKGROUND / SUMMARY

The City Administrator has received a request from Keller Williams Coastal Estates on behalf of the Carmel Chamber of Commerce to hold a mixer for 70 to 120 people, at which food and wine will be served, in the City Council Chamber. Keller Williams is proposing that the mixer be held on a Wednesday in November between the hours of 5:30 and 7:30 p.m. The food would be provided by a restaurant or caterer, with a winery supplying the wine.

Specific uses of the Council Chamber are governed by both City policy and the municipal code:

- City Policy C16-01, Table 1: *Use of Municipal Facilities and Public Properties for Special Events*, specifies that the City Hall Council Chamber and Conference Room shall be available for use by City departments and special public agency meetings only.
- Chapter 9.20 of the Carmel-by-the-Sea Municipal Code prohibits the consumption of alcohol in the City Council Chamber.

Because City Policies are guidelines rather than laws, the Council can choose to interpret City Policy C16-01 in this instance as a partnership agency meeting. The Council could also make an exception to Chapter 9.20 of the Municipal Code for specific events of limited duration by adopting a resolution.

During Council's deliberations on the matter, it may want to address the following logistical issues:

- The proposed hours of the mixer are between 5:30 and 7:30 p.m., but City Hall closes and staff leaves at 5:00 p.m.
- How building and room security will be handled during the event without City staff present.
- How the building will be locked up afterward.
- Who will be responsible for setting up the room, cleaning up after the event and restoring the Council Chamber furniture to its regular configuration.

- The maximum occupancy of the Council Chamber as set by the Fire Marshall is 55 seated, 98 standing; the proposal is for 70-120 people.
- Whether to require insurance from the Chamber of Commerce for the event, as this event does not qualify for City co-sponsorship under the City's current co-sponsorship policy.

The City Administrator and staff can develop solutions to the logistical issues raised, provided Council desires to proceed with this relationship building event.

If Council approves the request to serve alcohol, the Chamber of Commerce will need to secure a California State Department of Alcoholic Beverage Control license for the event.

FISCAL IMPACT

To be determined.

PRIOR CITY COUNCIL ACTION

There has been no prior City Council action.

ATTACHMENTS

1. Email request from Ben Beesley to City Administrator Chip Rerig to hold a mixer in the City Council Chamber

Janet Bombard

From: Chip Rerig
Sent: Thursday, August 25, 2016 7:44 AM
To: Janet Bombard
Cc: 'Steve Dallas'; Carrie Theis
Subject: FW: Interesting Idea

[Let's discuss the mechanics of this type of event.](#)

From: bbeesley30@gmail.com [mailto:bbeesley30@gmail.com] **On Behalf Of** Ben Beesley
Sent: Wednesday, August 24, 2016 2:14 PM
To: Chip Rerig <crerig@ci.carmel.ca.us>
Subject: Re: Interesting Idea

Good Afternoon Chip...Il Fornaio was quite the location this morning!

I noticed Steve Dallas at one table, I was at a Taste of Carmel Meeting and then there was your meeting with Carmel's whose who in the back room!

Quick follow up for a possible mixer on a Wednesday in November at City Hall.
Usually 5:30-7:30
We would get a restaurant or caterer(s) to provide food. Winery to provide wine.
Ideally we might have a City Rep to issue High Heal Licenses.
Someone from the City to speak...or multiple.

We would have somewhere between 70-120 people.

Let me know if there is someone specific I should speak to...thanks again!

Ben Beesley REALTOR
Keller Williams Coastal Estates
ben@benbeesley.com
831.236.6876
www.teambeesley.com
CalBRE 01362347

[Meet Team Beesley \[VIDEO\]](#)

- Voted "Best Real Estate Service" Carmel Chamber of Commerce 2013
- Selected Small Business of the Year, Union Bank/KSBW 2012
- Voted "Best REALTOR in Monterey County 2011" by the readers of the Monterey County Weekly!

Call me today to find out why!

On Wed, Jul 13, 2016 at 4:42 PM, Chip Rerig <crerig@ci.carmel.ca.us> wrote:



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

Staff Report

SR 2016-1204
November 1, 2016
Public Hearing

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Maxine Gullo, Human Resources Manager
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of resolution to adopt an addendum to Memorandum of Understanding (MOU) for represented employees of the general employees union and management employees union, LIUNA/UPEX, Local 792, AFL-CIO bargaining agreement City of Carmel-by-the-Sea [N1636/N1636B] adopting preferred schedule effective January 1, 2012.

RECOMMENDATION

Adopt a resolution adopting an addendum to Memorandum of Understanding (MOU) for represented employees of the general employees union and management employees union, LIUNA/UPEX, Local 792, AFL-CIO bargaining agreement City of Carmel-by-the-Sea [N1636/N1636B] adopting preferred schedule effective January 1, 2012.

BACKGROUND / SUMMARY

Two bargaining groups of the City of Carmel-by-the-Sea (General and Management) participate in a supplemental pension fund program known as Laborers' International Union of North America (LIUNA) National (Industrial) Pension Fund. Participation in the fund was agreed to in 2001 and negotiated as part of the Memorandum of Understanding with each bargaining unit. The LIUNA National Industrial Pension Fund (LNIPF) does not coordinate benefits with CalPERS retirement benefits. All benefits earned under the LNIPF are paid directly and monthly to each participant upon retirement, application and award for the lifetime of the participant.

On April 30, 2010, the City and members received Notice of Critical Status from LIUNA indicating the Plan was in critical status because it was having funding or liquidity problems, or both. Then, on May 5, 2012 a Joint Notice from the LNIPF to the City of Carmel-by-the-Sea (Groups [N1636, N1636B]) and Laborers' Local 792 advised the bargaining parties that benefits were subject to reduction based on the Pension Protection Act of 2006 (PPA) and the Funding Rehabilitation Plan (FRP). The reduction was due to the Union and the Employer not adopting a schedule under the FRP within 180 days of the amendable date of the Collective Bargaining Agreement (CBA). Therefore, the City of Carmel-by-the-Sea had the default schedule imposed per the PPA. The default imposition reduced participant benefits, the benefit accrual rate, and imposed an 8% annual contribution escalation.

On November 30, 2015, the City Council adopted a resolution approving a Memorandum of Understanding (MOU) for represented employees of the General Employees Union and Management Employees Union, LIUNA/UPEX, Local 792 and the addendum should've been included, however, staff failed to process the official addendum. As obligated under the terms of the MOU, the City must take the required steps to correct

the consequences of the default schedule and restore full benefits back to the date of adoption of the Preferred Schedule which is January 1 2012. Once the City adopts the addendum and pays the difference in the contributions (\$16,411.80) between the Default and Preferred Schedule the Fund will take the steps to undo the consequences of the Default Schedule and restore full benefits back to the date of adoption.

FISCAL IMPACT

The fiscal impact is \$16,411.80 (\$13,906.37 for general employees, and \$2,505.43 for management group) and the funding source will be salary savings on unfilled positions. Per the agreed upon Memorandum of Understanding (MOU), the City's maximum contribution will be capped at \$1.27/per hour.

PRIOR CITY COUNCIL ACTION

Resolution 2015-108.

ATTACHMENTS

1. Resolution
2. Addendum to Memorandum of Understanding (MOU) for represented employees of the general employees union and management employees union, LIUNA/UPEX, Local 792, AFL-CIO bargaining agreement City of Carmel-by-the-Sea [N1636/N1636B] adopting preferred schedule effective January 1, 2012. .

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2016-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA APPROVING AN ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING (MOU) FOR REPRESENTED EMPLOYEES OF THE GENERAL EMPLOYEES UNION AND MANAGEMENT EMPLOYEES UNION, LIUNA/UPEX, LOCAL 792, AFL-CIO ADOPTING PREFERRED SCHEDULE [N1636 / N 1636B]

WHEREAS, the General Employees Union and the Management Employees Union are represented by the Laborers' International Union of North American, United Public Employees of California (LIUNA/UPEC, Local 792); and

WHEREAS, the City Council approved the LIUNA/UPEC, Local 792 MOU through December 31, 2016 on November 30, 2015; and

WHEREAS, both plans will be made current in accordance with plan requirements. The City's maximum contribution will be capped at \$1.27/hour; and

WHEREAS, the City will move from the default plan to the preferred schedule at no cost to the members. The City's maximum contribution will remain at \$1.27/hour.

WHEREAS, as obligated under the terms of the MOU, the City is required to adopt the addendum to restore full benefits back to the date of adoption of the Preferred schedule.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES HEREBY:

Approve the addendum to the Memorandum of Understanding (MOU) for represented employees of the general employees union and management employees union, LIUNA/UPEX, Local 792, AFL-CIO bargaining agreement City of Carmel-by-the-Sea [N1636/N1636B] adopting preferred schedule effective January 1, 2012.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, by the following roll call vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

SIGNED:

ATTEST:

Steve G. Dallas, Mayor

Ashlee Wright, City Clerk

Rehabilitation Plan: Addendum B

ADDENDUM TO COLLECTIVE BARGAINING AGREEMENT CITY OF CARMEL-BY-THE-SEA [N1636 / N 1636B]

Whereas the undersigned Union and Employer are parties to a collective bargaining agreement that provides for contributions to the Laborers' National (Industrial) Pension Fund; and

Whereas, the Pension Fund's Board of Trustees has adopted a Funding Rehabilitation Plan ("Plan"), dated July 26, 2010, to improve the Fund's funding status over a period of years as required by the Pension Protection Act of 2006 ("PPA"); and

Whereas, a copy of the plan has been provided to the Union and the Employer; and

Whereas, the Plan, in accordance with the PPA, requires that the signatories to every collective bargaining agreement providing for contributions to the Pension Fund adopt one of the Schedules included in the Plan; and

Whereas, the Union and the Employer have agreed to adopt the Plan's Preferred Schedule and wish to document that agreement;

It is hereby agreed by the undersigned Union and Employer as follows:

1. This Addendum shall be considered as part of the collective bargaining agreement. The provisions of this Addendum supercede any inconsistent provision of the collective bargaining agreement.
2. The current contribution to the Pension Fund of **\$1.08** per **HOUR** shall be increased by 10% to the rate of **\$1.19** per **HOUR** effective **JANUARY 1, 2012**. On each anniversary of that effective date for the term of the collective bargaining agreement, the contribution rate then in effect shall be increased by another 10% (rounded to the next highest penny).
3. With regard to benefits under the Pension Fund, the Plan's Preferred Schedule provides that the Pension Fund's current plan of benefits for the group will remain unchanged with the following exceptions:
 - a. Benefit accruals for periods after adoption of the Preferred Schedule will be based on the contribution rate in effect immediately before the Preferred Schedule goes into effect for the group, not on the increased rates required by this Schedule.
 - b. Effective April 30, 2010 and until the Rehabilitation Plan succeeds, the Pension Fund is not permitted by the PPA to pay any lump sum benefits or pay any other benefit in excess of the monthly amount that would be payable to the pensioner under a single life annuity. This means that the Fund must suspend its Partial Lump Sum option, Social Security Level Income option, and Widow/Widower Lump Sum option. Exceptions are made for a lump sum cash-out of a participant or beneficiary whose entire benefit entitlement has an actuarial value of \$5,000 or less and for the Fund's \$5,000 death benefit.

c. The Board of Trustees continues to have discretionary authority to amend the Rules & Regulations of the Pension Fund, including the Rehabilitation Plan, with the bounds of applicable law.

4. The plan as a whole is deemed to be part of the Preferred Schedule.

5. This addendum shall be effective as of January 1, 2012 which date is the same date on which the contribution rate increase under paragraph 2 is first effective.

To acknowledge their agreement to this Addendum, the Union and the Employer have caused their authorized representative to place their signatures below:

FOR THE UNION:

Signature: _____

Name: _____

Position: _____

Date: _____

FOR THE EMPLOYER:

Signature: _____

Name: _____

Position: _____

Date: _____



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL Staff Report

SR 2016-1205
November 1, 2016
Public Hearing

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Maxine Gullo, Human Resources Manager
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	1. Adoption of a Resolution of Intention to approve an amendment to the contract between the Board of Administration of the California Public Employees' Retirement System (CalPERS) and the City of Carmel-by-the-Sea to include provisions pursuant to Government Code 20516 "Cost Sharing" for Miscellaneous members in accordance with the previously approved Memorandum of Understanding and 2. Adoption of an Ordinance Authorizing an Amendment to the contract between the City of Carmel-by-the-Sea and the Board of Administration California Public Employees' Retirement System (CalPERS).

RECOMMENDATION

1. Adopt the Resolution of Intention to approve an amendment to the contract between the Board of Administration of the California Public Employees' Retirement System (CalPERS) and the City of Carmel-by-the-Sea to include provisions pursuant to Government Code 20516 "Cost Sharing" for Miscellaneous members in accordance with the previously approved Memorandum of Understanding.
2. Waive reading in full and introduce on first reading an Ordinance Authorizing an Amendment to the contract between the City of Carmel-by-the-Sea and the Board of Administration California Public Employees' Retirement System (CalPERS).

BACKGROUND / SUMMARY

At the City Council meeting on November 30, 2015, the City Council adopted Resolution No. 2015-108 approving the Memorandum of Understanding (MOU) for represented employees of the general employees union and management employees union, LIUNA/UPEX, Local 792, AFL-CIO and the City of Carmel-by-the-Sea, for the period of July 1, 2014 through December 31, 2016.

Employees in this bargaining unit agreed to pay, in addition to the employee contribution the following:

Tier 1: Bargaining unit members hired on or before November 1, 2011

Effective November 1, 2015, or when the PERS contract amendment is processed whichever is sooner, in addition to paying 7.0% member contribution, bargaining unit members covered by this Section shall pay, through payroll deduction, an additional 1.5% of PERSable compensation towards the City's costs, for a total contribution of 8.5% toward the normal cost of pension benefits as permitted by Cal. Gov. Code Section 201516.

Effective July 1, 2016, in addition to paying the 7.0% member contribution, as well as 1.5% of the employer contribution, bargaining unit members covered by this Section shall pay, through payroll deduction, an additional 1.5% of PERSable compensation towards the City's costs, for a total contribution of 10% toward the normal cost of pension benefits, as permitted by Cal. Gov Code Section 20516.

Tier II: Bargaining Unit Members Hired After November 1, 2011 and Prior to January 1, 2013, and Unit Members Qualified for Reciprocity (Classic Members).

Effective November 1, 2015, in addition to paying 7% member contribution, bargaining unit members covered by this Section shall pay, through payroll deduction, an additional 1.5% of PERSable compensation towards the City's costs, for a total contribution of 8.5% toward the normal cost of pension benefits as permitted by Cal. Gov. Code Section 20516.

Effective July 1, 2016, in addition to paying the 7% member contribution, and 1.5% of the employer contribution, bargaining unit members covered by this Section shall pay, through payroll deduction, an additional 1.5% of PERSable compensation towards the City's costs, for a total contribution of 10% toward the normal cost of pension benefits, as permitted by Cal. Gov Code Section 20516.

Tier III: PEPRA Retirement Tier Required for Bargaining Unit Members Hired On or After January 1, 2013 (Non-Classic Members)

Effective November 11, 2015, in addition to paying 50% of normal costs as described above, bargaining unit members covered by this Section shall pay, through payroll deduction, an additional 1.5% of PERSable compensation toward the City's costs of pension benefits, as permitted by Cal. Gov. Code Section 20516.

Effective July 1, 2016, in addition to paying 50% of normal costs as described above, bargaining members covered by this Section shall pay, through payroll deduction, an additional 1.5% of PERS compensation toward the City's normal costs of pension benefits as permitted by Cal. Gov. Code Section 20516, for a total of 3.0% of PERSable compensation paid toward the City's costs.

Although employees in this bargaining unit agreed to pay, staff failed to process the required CalPERS documents and employees have not been required to pay the additional member contribution. CalPERS requires that clearly defined procedures be followed for contract amendments. The following steps are being taken in order to complete the contract amendment process:

- The City Council must adopt a Resolution of Intention.
- Government Code Section 20474 requires a secret ballot election by the employees affected whenever the contract is amended to provide a benefit that changes the employees' rate of contribution. This election must be held for the contract group following the adoption of the Resolution of Intention, and prior to the adoption of the Ordinance to amend the CalPERS contract.
- The City must certify compliance under Government Section 7507 that the future annual costs of the proposed CalPERS contract amendment were made public.

Following the Resolution of Intention to amend the City's contract with CalPERS, an Ordinance must be adopted as follows:

- The Ordinance and a City Council vote on adoption, must occur no sooner than 20 days after the adoption of the Resolution of Intention. The final ordinance will be presented to the City council for adoption on December 6, 2016.
- The effective date of the contract amendment must be the first day of a payroll period and may not be earlier than the day following the effective date of the Ordinance. The contract amendment effective

date is January 16, 2017 and employees will begin paying the agreed upon 3% of the City's contribution.

FISCAL IMPACT

The City has been paying the approved upon employee cost sharing contribution which is approximately \$71,665 on behalf of the miscellaneous members for the time period April – December 2016. Moving forward, the City will be saving approximately \$114,000 in the General Fund per fiscal year.

PRIOR CITY COUNCIL ACTION

Resolution #2015-108: A resolution of the City Council of the City of Carmel-by-the-Sea approving a Memorandum of Understanding (MOU) for represented employees of the general employees union and management employees union, LIUNA/UPEX, Local 792, AFL-CIO.

ATTACHMENTS

1. Resolution of Intention to Approve an Amendment to Contract between the Board of Administration California Public Employees' Retirement System (CalPERS) and the City of Carmel-by-the-Sea
2. Ordinance of the City of Carmel-by-the-Sea Authorizing an Amendment to the contract between the City of Carmel-by-the-Sea and the Board of Administration California Public Employees' Retirement System (CalPERS)
3. Exhibit – Amendment to Contract

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
CITY COUNCIL
CITY OF CARMEL-BY-THE-SEA**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide Section 20516 (Employees Sharing Additional Cost) of 3% for local miscellaneous members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

Title

Date adopted and approved

**DRAFT
CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

ORDINANCE NO. 2016-___

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY OF CARMEL-BY-THE-SEA AND THE BOARD OF ADMINISTRATION OF THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM

WHEREAS, the City entered into a contract with the California Public Employees' Retirement System (CalPERS) in 1955 and numerous amendments since that date; and

WHEREAS, as a result of labor negotiations with the represented employees of the general employees union and management employees union, LIUNA/UPEX, Local 792, AFL-CIO, the parties agreed that the employees would make an additional employee contribution towards the Employer's portion of the PERS Rate of 3.0% for Miscellaneous members; and

WHEREAS, an amendment to the CalPERS contract is needed in order to implement this new benefit.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA DOES ORDAIN AS FOLLOWS:

Section 1.

The City Council of the City of Carmel-by-the-Sea hereby authorizes entering into the Amendment to the Contract between the Board of Administration, California Public Employees' Retirement System and the City of Carmel-by-the-Sea (Amendment), a copy of which is attached hereto, marked as "Exhibit 1," and incorporated herein by reference as though set out in full

Section 2.

The City Administrator of the City of Carmel-by-the-Sea is hereby authorized, empowered, and directed to execute the Amendment for and on behalf of the City.

Section 3.

The City Clerk has prepared and published, at least five days before the date of adoption, a summary of this ordinance once in a newspaper of general circulation printed and published in Monterey County and circulated in the City of Carmel-by-the-Sea and thenceforth and thereafter the same shall be full force and effect.

Section 4. **EFFECTIVE DATE**

This ordinance shall take effect thirty (30) days after its second reading by the City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA this 1st day of November, by the following roll call vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

SIGNED:

Steve G. Dallas, Mayor

ATTEST:

Ashlee Wright, City Clerk



EXHIBIT

California
Public Employees' Retirement System



AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
City Council
City of Carmel-By-The-Sea



The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective January 1, 1955, and witnessed December 13, 1954, and as amended effective October 1, 1960, July 1, 1968, July 1, 1973, March 16, 1983, July 1, 1990, June 5, 1993, June 5, 1997, October 16, 1998, January 7, 2000, September 7, 2001, July 1, 2003, September 5, 2003 and April 15, 2012 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 15 are hereby stricken from said contract as executed effective April 15, 2012, and hereby replaced by the following paragraphs numbered 1 through 17 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members entering membership in the miscellaneous classification on or prior to April 15, 2012, age 60 for classic local miscellaneous members entering membership for the first time in the miscellaneous classification after April 15, 2012, age 62 for new local miscellaneous members, age 50 for classic local safety members and age 57 for new local safety members.

PLEASE DO NOT SIGN "EXHIBIT ONLY"

2. Public Agency shall participate in the Public Employees' Retirement System from and after January 1, 1955 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Local Police Officers (herein referred to as local safety members);
 - c. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

NO ADDITIONAL EXCLUSIONS

PLEASE DO NOT SIGN "EXHIBIT ONLY"

6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member entering membership in the miscellaneous classification on or prior to April 15, 2012 shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
7. The percentage of final compensation to be provided for each year of credited current service as a classic local miscellaneous member entering membership for the first time with this agency in the miscellaneous classification after April 15, 2012 shall be determined in accordance with Section 21353 of said Retirement Law (2% at age 60 Full).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member entering membership in the safety classification on or prior to April 15, 2012 shall be determined in accordance with Section 21362.2 of said Retirement Law (3% at age 50 Full).
10. The percentage of final compensation to be provided for each year of credited current service as a classic local safety member entering membership for the first time with this agency in the safety classification after April 15, 2012 shall be determined in accordance with Section 21362 of said Retirement Law (2% at age 50 Full).
11. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
12. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21222.1 (One-Time 5% Increase - 1970). Legislation repealed said Section effective January 1, 1980.
 - b. Section 20042 (One-Year Final Compensation) for classic local miscellaneous members and classic local safety members entering membership on or prior to April 15, 2012.
 - c. Section 21574 (Fourth Level of 1959 Survivor Benefits).
 - d. Section 21024 (Military Service Credit as Public Service).
 - e. Section 21583 (Additional Opportunity to Elect 1959 Survivor Benefits).

- f. Section 20965 (Credit for Unused Sick Leave).
 - g. Section 20903 (Two Years Additional Service Credit) for local miscellaneous members only.
 - h. Section 20475 (Different Level of Benefits). Section 21353 (2% @ 60 Full formula) and Section 20037 (Three-Year Final Compensation) are applicable to classic local miscellaneous members entering membership for the first time with this agency in the miscellaneous classification after April 15, 2012.

Section 21362 (2% @ 50 Full formula) and Section 20037 (Three-Year Final Compensation) are applicable to classic local safety members entering membership for the first time with this agency in the safety classification after April 15, 2012.
 - i. Section 20516 (Employees Sharing Additional Cost):

From and after the effective date of this amendment to contract, 3% for local miscellaneous members.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.
13. Public Agency, in accordance with Government Code Section 20790, ceased to be an "employer" for purposes of Section 20834 effective on March 16, 1983. Accumulated contributions of Public Agency shall be fixed and determined as provided in Government Code Section 20834, and accumulated contributions thereafter shall be held by the Board as provided in Government Code Section 20834.
14. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
15. Public Agency shall also contribute to said Retirement System as follows:
- a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21574 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members and local safety members.

- b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
16. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
17. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL
CITY OF CARMEL-BY-THE-SEA

BY _____
CHERYL EASON
CHIEF FINANCIAL OFFICER
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

PLEASE DO NOT SIGN "EXHIBIT ONLY"



CITY OF CARMEL-BY-THE-SEA

CITY COUNCIL

Staff Report

SR 2016-1206
November 1, 2016
Public Hearing

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Marc Wiener, AICP, Community Planning and Building Director
APPROVED BY:	Chip Rerig, City Administrator
SUBJECT:	Consideration of an appeal of the Planning Commission's decision to deny Design Study (DS 15-217) and associated Coastal Development Permit application for the demolition of an existing residence and construction of a new residence located in the Single-Family Residential (R-1), Beach and Riparian (BR) and Archaeological Significance (AS) Overlay Zoning Districts. The applicant/property owner is Art Chadwick.

RECOMMENDATION

Grant the appeal and approve Design Study (DS 15-217) and Coastal Development Permit applications subject to the attached findings and conditions

BACKGROUND / SUMMARY

APPEAL:

The City Council is considering an appeal by the applicant/property owner, Art Chadwick, of the Planning Commission's decision to deny a Design Study (DS 15-217) application for the construction of a new single-family residence.

PROJECT DESCRIPTION:

The project site is a 4,007-square foot lot located on Scenic Road two parcels northwest of 8th Avenue. The subject property is currently developed with a 2,089-square-foot two-story single-family residence. The applicant has submitted plans to demolish the existing residence and construct a new 2,072-square foot two-story residence consisting of 971 square feet on the ground level, and 517 square feet on the second level, a 144-square foot staircase and elevator, and a 440-square foot basement area that consists of two bedrooms. A data table for the project is included as Attachment 4.

The proposed project includes the following major components:

1. demolition of the existing residence and attached garage;
2. site clearance, excavation and grading;
3. import engineered soils and materials;
4. backyard deck with fire pit;

5. new fencing on north, east and south sides;
6. Two gas fireplaces and two gas fire pits;
7. stone trim to front entry; and
8. steel windows with stone trim and sill.

BACKGROUND:

This project was originally approved by the Planning Commission on April 13, 2016. The neighboring property owners to the south, Simeon and Sally Yencken, appealed the decision to the City Council. The City Council considered the appeal on July 12, 2016, and remanded the application back to the Planning Commission with specific direction. The design was revised to comply with the Council's direction and was considered by the Planning Commission on September 14, 2016. Staff notes that the Planning Commission was leaning towards accepting the design, but with a condition that the applicant revise the design of the windows on the rear elevation to be consistent with the style of the residence. Rather than redesign the windows, the applicant, Art Chadwick, requested that the Planning Commission deny the application. The applicant has appealed the Planning Commission's denial. Staff notes that the windows on the rear elevation have since been redesigned, which is discussed later in the report. The following is a timeline of the decisions for this project:

4/13/16 – Planning Commission approved project

7/12/16 – City Council considered neighbor's appeal and remanded the application back to the PC

9/14/16 – Planning Commission denied the project at the request of the applicant

11/1/16 – City Council is considering applicant's appeal of project denial

STAFF ANALYSIS:

The applicant contends that the project was revised to comply with all of the Council's previous recommendations, which is the basis for the appeal. The minutes from the July 12, 2016 City Council meeting are included as Attachment 5. As reflected in the meeting minutes, the final motion was not to completely redesign the residence, but rather make specific changes. Below is a list of recommendations made by the City Council (*italics*) and a staff analysis of how the applicant has complied with the recommendations. The original proposed elevations and site plan reviewed by the Council are included as Attachment 8 and the current plans are included as Attachment 10.

1. *Revise the project so that a site coverage variance will not be necessary.*

Staff Analysis – The variance requested was to permit the property to exceed the maximum allowed site coverage. The applicant reduced the overall site coverage, including the rear deck, in order to bring the property into compliance. Accordingly, no variance is required.

2. *To reduce mass and bulk, reduce the overall number of bay and oriel windows including the south side second floor (at master bath).*

Staff Analysis – The south elevation bay window and accompanying roof extension (at master bath) have been removed. In addition, two bay windows were removed from the rear (west) elevation. Staff notes that there are other bay windows on the first floor of the rear elevation that the Council could require to further remove bay windows.

3. *Eliminate the second floor chimney on the north elevation.*

Staff Analysis – The second floor chimney on the north elevation has been eliminated.

4. *Reduce the size of the main-floor and rooftop decks.*

Staff Analysis - Both first floor level and upper level decks have been reduced in size. The first floor deck was reduced from approximately 400 square feet to approximately 309 square feet, and the upper deck reduced from approximately 474 square feet to approximately 312 square feet.

5. *Reduce grading on the site and conform to the natural topography to the extent possible.*

Staff Analysis – The main level deck is an elevated structure above the ground level and so precludes the need for backfill. The applicant could reduce the size of the basement space, however, this would have little effect on the appearance of the site or residence.

6. *The Council indicated a willingness to allow a smaller version of the south-facing second-story window.*

Staff Analysis – The applicant has re-inserted this window as advised by the City Council. Staff notes that the Council did not have the opportunity to evaluate the potential privacy impact from the southern neighbor's residence to the extent that the Planning Commission did. In staff's opinion, the proposed window will create a privacy impact and it should be eliminated or significantly reduced in size to a maximum of 12" x12". The Council could condition the project with a requirement that the southern window be eliminated.

DESIGN CONCERNS:

At the July City Council meeting, concerns were raised with the amount of excavation associated with the basement. Staff notes that City's Municipal Code encourages basement spaces by allowing bonus basement floor area and Residential Design Guideline 7.2 states an objective to "*locate some floor area fully or partially below grade.*" Many residential projects in Carmel include basement space, in particular on sites that are sloped such as this one. For these reasons staff supports the proposal for a basement.

The Council also considered whether the project would override the natural topography of the site, as discouraged by Residential Design Guideline 3.0. The applicant's original proposal included a much greater amount of excavation and backfill, which would have altered the natural topography. However, the design was revised and as proposed the existing slope and topography of the site will be maintained around the residence. The proposed basement is only visible from the rear elevation and will be undetectable from the side and front elevations.

Former City Council Member, Victoria Beach, has submitted a packet (Attachment 7) on behalf of herself and the southern neighbor (Yencken) expressing concerns with the project. One of the primary issues raised is that the west (rear) elevation would have a three-story appearance and would negatively impact the view from the beach, which is in violation of Residential Design Guideline 7.7 and the Coastal Act. The Planning Commission evaluated this issue at the September 14, 2016 meeting, which included viewing the project site from the beach during the tour of inspection. At the public hearing several commissioners stated that they did not believe that the project would create a three-story appearance from the beach. The applicant has provided three-dimensional renderings from the beach perspective (Attachment 9) depicting the proposed new residence. The proposed new residence is 4 feet lower than the existing residence, and in staff's opinion, will not create a three-story appearance given that the bottom level is subgrade and screened by a fence.

The Letter provided by Mrs. Beach also implies that more open space is needed around the residence in order to create a “park-like” setting, which is a reference to Residential Design Guideline 4.1. Staff notes that the proposed residence has a relatively compact footprint. The composite side-yard setback of the residence is 16.5 feet, which exceeds the minimum requirement of 13 feet. In addition, the proposed rear setback is 25.5 feet, which exceeds the minimum requirement of 15 feet.

WINDOW DESIGN:

Residential Design Guideline 9.11 states that *“window styles and materials should be consistent with the architecture, and window styles and materials should be uniform throughout a building.”* At the September Planning Commission meeting, staff identified that the windows on the rear elevation are more characteristic of a contemporary design and not necessarily consistent with the proposed style (Mediterranean) of the residence. Staff notes that it is common for residences in the coastal area of the City (Scenic and San Antonio) to have large open glass windows on west elevation for view purposes that do not always match the architectural style of the residence. Nevertheless, the Planning Commission felt that the window design on the rear elevation should be revised. One commissioner was in the process of making a motion to continue the application to address the window design, when the applicant stood up and requested a denial rather than a continuance. Staff notes that since the project denial, the applicant has revised the design of the rear windows by arching some of the windows and by adding divided lights. In staff’s opinion, the revised windows are more consistent with the style of the residence and with the other windows on the front and side elevations. The original proposed elevations reviewed by the Council in July 2016 are included as Attachment 8 for comparison.

ALTERNATIVES:

Given the history of decisions for this project and the nature of why it was denied, staff recommends that the City Council grant the appeal and approve Design Study (DS 15-217) and Coastal Development Permit applications. Draft findings and conditions of approval are included for Council consideration. As an alternative, the Council could take the following actions:

1. Approve the request with revisions. If the required revisions are substantial, the Council may wish to continue this item to allow the applicant to respond to Council direction.
2. Remand the application to the Planning Commission with specific direction.
3. Deny the application request and direct staff to prepare findings for denial based on deliberation at the November 1, 2016 public hearing.

ENVIRONMENTAL REVIEW/CONSTRUCTION IMPACTS:

The proposed project is categorically exempt from CEQA requirements, pursuant to Section 15302 (Class 3) – Replacement or Reconstruction. An existing, 2,089-sf, non-historically significant single-family residence with garage will be demolished and replaced by a new 2,072-square-foot residence. The proposed alterations to the residence do not present any unusual circumstances that would result in a potentially significant environmental impact.

FISCAL IMPACT

None.

PRIOR CITY COUNCIL ACTION

On July 12, 2016, the City Council considered an appeal of this project and remanded it to the Planning Commission with specific recommendations.

ATTACHMENTS

1. Appeal Application
2. Findings for Approval
3. Conditions of Approval
4. Project Data Table
5. CC Minutes (7/12/16)
6. Neighbor Support Letters
7. Victoria Beach Opposition Letter
8. Original Elevations and Site Plan (CC reviewed 7/12/16)
9. Project Renderings (from beach perspective)
10. Project Plans

APP 16-390

CITY OF CARMEL-BY-THE-SEA

APPEAL OF PLANNING COMMISSION DECISION

(FILING FEE: \$304.82*)

Appellant Eric Miller Architects Inc.

Property Owner: Chadwick Living Trust

Mailing Address: 211 Hoffman Avenue, Monterey, CA 93940

Phones/Day : (831) 372-0410 Evening: (831) 915-4677

Fax: (831) 372-7840 Email: Carla@ericmillerarchitects.com

Date Board heard the matter: 9/14/16

Appeals to the City Council must be made in writing in the office of the City Clerk within 10 working days following the date of action by the Planning Commission and paying the required filing fee as established by City Council resolution.

Physical location of property that is the subject of appeal:

Scenic Road, 2 NW of 8th

Lot(s): 10 & 11 Block: C2 APN: 010-312-026

COMMISSION ACTION BEING APPEALED: _____

Denied approval of the application

If you were NOT the original applicant or the applicant's representative, please state the evidence that you are an aggrieved party: _____

Architect for the owner

(CONTINUED ON REVERSE SIDE)

RECEIVED
SEP 15 2016
City of Carmel-by-the-Sea
Planning & Building Dept.

GROUND FOR APPEAL: State the specific basis for your appeal, such as errors or omissions you believe were committed by Community Planning and Building Director in reaching his/her decision, etc. You may also submit a letter or other material to explain your appeal.

THE COMMISSION DENIED THE HOUSE WHICH WAS
CONSISTENT WITH ALL THE POLICIES OF THE CITY
COUNCIL FOR THE REVISED DESIGN.

I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT:

DATED THIS 15th DAY OF SEPTEMBER, 2016.

Carla J. Washimata, Eric Miller Architects
Signature of appellant for Chadwick Living Trust

[Signature]
Appeal fee received: (Staff Initial)

67968 9/15/16
Receipt #:

IMPORTANT: If the appellant wishes to submit materials for duplication and inclusion in the City of Carmel-by-the-Sea's Planning Commission agenda packet, the materials must be submitted to the Planning Department at least two weeks in advance of the appeal date.

Revised July 2014

September 15, 2016	*****	Receipt #.: 67968
Thursday 10:00 am	* City of Carmel-by-the-Sea *	Register #.: 000
By:	*****	Terminal ID: T91
	P.O. BOX CC CARMEL, CA. 93921	

I.D. Number	Amount Paid
APEAL APPEAL FEES	304.82
Cmt: 16-390 CHADWICK	01 36276 0010

Check #	Check Amount	Cash	Amt Tendered	Total Paid	Change
001509	304.82	.00	304.82	304.82	.00
				=====	=====

Paid By.: ERIC MILLER ARCHITECTS

FINDINGS REQUIRED FOR DESIGN STUDY APPROVAL (CMC 17.64.8 and LUP Policy P1-45) For each of the required Design Study findings listed below, staff has indicated whether the submitted plans support adoption of the findings. For all findings checked "no," the staff report discusses the issues to facilitate the Planning Commission decision-making. Findings checked "yes" may or may not be discussed in the report depending on the issues.		
MUNICIPAL CODE FINDING	YES	NO
1. The project conforms with all zoning standards applicable to the site, or has received appropriate use permits and/or variances consistent with the zoning ordinance.	✓	
2. The project is consistent with the City's design objectives for protection and enhancement of the urbanized forest, open space resources and site design. The project's use of open space, topography, access, trees and vegetation will maintain or establish a continuity of design both on the site and in the public right of way that is characteristic of the neighborhood.	✓	
3. The project avoids complexity using simple/modest building forms, a simple roof plan with a limited number of roof planes and a restrained employment of offsets and appendages that are consistent with neighborhood character, yet will not be viewed as repetitive or monotonous within the neighborhood context.	✓	
4. The project is adapted to human scale in the height of its roof, plate lines, eave lines, building forms, and in the size of windows doors and entryways. The development is similar in size, scale, and form to buildings on the immediate block and neighborhood. Its height is compatible with its site and surrounding development and will not present excess mass or bulk to the public or to adjoining properties. Mass of the building relates to the context of other homes in the vicinity.	✓	
5. The project is consistent with the City's objectives for public and private views and will retain a reasonable amount of solar access for neighboring sites. Through the placement, location and size of windows, doors and balconies the design respects the rights to reasonable privacy on adjoining sites.	✓	
6. The design concept is consistent with the goals, objectives and policies related to residential design in the general plan.	✓	
7. The development does not require removal of any significant trees unless necessary to provide a viable economic use of the property or protect public health and safety. All buildings are setback a minimum of 6 feet from significant trees.	✓	
8. The proposed architectural style and detailing are simple and restrained in character, consistent and well integrated throughout the building and complementary to the neighborhood without appearing monotonous or repetitive	✓	

in context with designs on nearby sites.		
9. The proposed exterior materials and their application rely on natural materials and the overall design will as to the variety and diversity along the streetscape.	✓	
10. Design elements such as stonework, skylights, windows, doors, chimneys and garages are consistent with the adopted Design Guidelines and will complement the character of the structure and the neighborhood.	✓	
11. Proposed landscaping, paving treatments, fences and walls are carefully designed to complement the urbanized forest, the approved site design, adjacent sites, and the public right of way. The design will reinforce a sense of visual continuity along the street.	✓	
12. Any deviations from the Design Guidelines are considered minor and reasonably relate to good design principles and specific site conditions.	✓	
VARIANCE FINDINGS (CMC 17.64.210)	YES	NO
1. That due to special physical circumstances applicable to the property, the strict application of the Zoning Ordinance will deprive the property owner of privileges enjoyed by other properties in the vicinity which were developed under the same limitations of the Zoning Ordinance;	✓	
2. That the variance will not constitute a grant of special privilege inconsistent with limitations on other property in the vicinity and within the same zone;	✓	
3. That the variance will not be detrimental to adjacent property or injurious to public health, safety or welfare;	✓	
4. That the condition or situation of the property for which the variance is sought is not so general or recurrent in nature as to make reasonable or practical the formulation of a general regulation to address such condition or situation;	✓	
5. That the situation or condition for which the variance is sought was not the result of actions of the existing or any prior owner of the property; and	✓	
6. That granting the variance will not be in conflict with the General Plan, or the general zoning objectives of the district within which the affected property lies. (Ord. 2004-02 § 1, 2004; Ord. 2004-01 § 1, 2004).	✓	
COASTAL DEVELOPMENT FINDINGS (CMC 17.64.010.B.1):	YES	NO
1. Local Coastal Program Consistency: The project conforms with the certified Local Coastal Program of the City of Carmel-by-the Sea.	✓	

Conditions of Approval		
No.	Standard Conditions	
1.	<p>Authorization: This approval of Design Study (DS 15-217) authorizes the applicant to demolish the existing residence and remove all hardscape and construct a new 2,072-sf, two-story single-family residence consisting of a 440-sq-ft basement/garage at sub-grade, 971-sf on the ground level, 517-sf on the second level, and a 144-sf footprint for the elevator and stairwell (not changed from previous). The basement includes a crawl space, a one-car garage space (accessed by a car-lift), a mechanical room, storage room, and two bedrooms with full bathrooms. Finish materials include stucco, metal railings, clay tile roofing, steel windows and wood doors, and new fencing. Fencing will include a four-foot high grape-stake fence with spaced pickets in the front yard setback area and a solid six-foot high solid fencing elsewhere. Section of fencing on the north boundary line in the front yard setback area is proposed to remain.</p>	✓
2.	<p>The project shall be constructed in conformance with all requirements of the local R-1 zoning ordinances. All adopted building and fire codes shall be adhered to in preparing the working drawings. If any codes or ordinances require design elements to be changed, or if any other changes are requested at the time such plans are submitted, such changes may require additional environmental review and subsequent approval by the Planning Commission.</p>	✓
3.	<p>This approval shall be valid for a period of one year from the date of action unless an active building permit has been issued and maintained for the proposed construction.</p>	✓
4.	<p>All new landscaping, if proposed, shall be shown on a landscape plan and shall be submitted to the Department of Community Planning and Building and to the City Forester prior to the issuance of a building permit. The landscape plan will be reviewed for compliance with the landscaping standards contained in the Zoning Code, including the following requirements: 1) all new landscaping shall be 75% drought-tolerant; 2) landscaped areas shall be irrigated by a drip/sprinkler system set on a timer; and 3) the project shall meet the City's recommended tree density standards, unless otherwise approved by the City based on site conditions. The landscaping plan shall show where new trees will be planted when new trees are required to be planted by the Forest and Beach Commission or the Planning Commission.</p>	✓

5.	Trees on the site shall only be removed upon the approval of the City Forester or Forest and Beach Commission as appropriate; and all remaining trees shall be protected during construction by methods approved by the City Forester.	✓
6.	All foundations within 15 feet of significant trees shall be excavated by hand. If any tree roots larger than two inches (2") are encountered during construction, the City Forester shall be contacted before cutting the roots. The City Forester may require the roots to be bridged or may authorize the roots to be cut. If roots larger than two inches (2") in diameter are cut without prior City Forester approval or any significant tree is endangered as a result of construction activity, the building permit will be suspended and all work stopped until an investigation by the City Forester has been completed. Twelve inches (12") of mulch shall be evenly spread inside the dripline of all trees prior to the issuance of a building permit.	✓
7.	Approval of this application does not permit an increase in water use on the project site. Should the Monterey Peninsula Water Management District determine that the use would result in an increase in water beyond the maximum units allowed on a 4,000-square foot parcel, this permit will be scheduled for reconsideration and the appropriate findings will be prepared for review and adoption by the Planning Commission.	✓
8.	The applicant shall submit in writing to the Community Planning and Building staff any proposed changes to the approved project plans prior to incorporating changes on the site. If the applicant changes the project without first obtaining City approval, the applicant will be required to either: a) submit the change in writing and cease all work on the project until either the Planning Commission or staff has approved the change; or b) eliminate the change and submit the proposed change in writing for review. The project will be reviewed for its compliance to the approved plans prior to final inspection.	✓
9.	Exterior lighting shall be limited to 25 watts or less (incandescent equivalent, i.e., 375 lumens) per fixture and shall be no higher than 10 feet above the ground. Landscape lighting shall be limited to 15 watts (incandescent equivalent, i.e., 225 lumens) or less per fixture and shall not exceed 18 inches above the ground.	✓
10.	All skylights shall use non-reflective glass to minimize the amount of light and glare visible from adjoining properties. The applicant shall install skylights with flashing that matches the roof color, or shall paint the skylight flashing to match the roof color.	NA
11.	The Carmel stone façade shall be installed in a broken course/random or similar masonry pattern. Setting the stones vertically on their face in a cobweb pattern shall not be permitted. Prior to the full installation of stone during construction,	✓

	the applicant shall install a 10-square foot section on the building to be reviewed by planning staff on site to ensure conformity with City standards.	
12.	The applicant shall install steel-framed divided light windows. Any window pane dividers, which are snap-in, or otherwise superficially applied, are not permitted.	✓
13.	The applicant agrees, at his or her sole expense, to defend, indemnify, and hold harmless the City, its public officials, officers, employees, and assigns, from any liability; and shall reimburse the City for any expense incurred, resulting from, or in connection with any project approvals. This includes any appeal, claim, suit, or other legal proceeding, to attack, set aside, void, or annul any project approval. The City shall promptly notify the applicant of any legal proceeding, and shall cooperate fully in the defense. The City may, at its sole discretion, participate in any such legal action, but participation shall not relieve the applicant of any obligation under this condition. Should any party bring any legal action in connection with this project, the Superior Court of the County of Monterey, California, shall be the situs and have jurisdiction for the resolution of all such actions by the parties hereto.	✓
14.	The driveway material shall extend beyond the property line into the public right of way as needed to connect to the paved street edge. A minimal asphalt connection at the street edge may be required by the Superintendent of Streets or the Building Official, depending on site conditions, to accommodate the drainage flow line of the street.	✓
15.	This project is subject to a volume study.	✓
16.	Approval of this Design Study shall be valid only with approval of a Variance.	✓
17.	A hazardous materials waste survey shall be required in conformance with the Monterey Bay Unified Air Pollution Control District prior to issuance of a demolition permit.	✓
18.	The applicant shall include a storm water drainage plan with the working drawings that are submitted for building permit review. The drainage plan shall include applicable Best Management Practices and retain all drainage on site through the use of semi-permeable paving materials, French drains, seepage pits, etc. Excess drainage that cannot be maintained on site, may be directed into the City's storm drain system after passing through a silt trap to reduce sediment from entering the storm drain. Drainage shall not be directed to adjacent private property.	✓
19a.	An archaeological reconnaissance report shall be prepared by a qualified archaeologist or other person(s) meeting the standards of the State Office of Historic Preservation prior to approval of a final building permit. The applicant shall adhere to any recommendations set forth in the archaeological report. All new construction involving excavation shall immediately cease if materials of	✓

	archaeological significance are discovered on the site and shall not be permitted to recommence until a mitigation and monitoring plan is approved by the Planning Commission.	
19b.	All new construction involving excavation shall immediately cease if cultural resources are discovered on the site, and the applicant shall notified the Community Planning and Building Department within 24 hours. Work shall not be permitted to recommence until such resources are properly evaluated for significance by a qualified archaeologist. If the resources are determined to be significant, prior to resumption of work, a mitigation and monitoring plan shall be prepared by a qualified archaeologist and reviewed and approved by the Community Planning and Building Director. In addition, if human remains are unearthed during excavation, no further disturbance shall occur until the County Coroner has made the necessary findings as to origin and distribution pursuant to California Public Resources Code (PRC) Section 5097.98.	✓
20.	Prior to Building Permit issuance, the applicant shall provide for City (Community Planning and Building Director in consultation with the Public Services and Public Safety Departments) review and approval, a truck-haul route and any necessary temporary traffic control measures for the grading activities. The applicant shall be responsible for ensuring adherence to the truck-haul route and implementation of any required traffic control measures.	✓
21.	All conditions of approval for the Planning permit(s) shall be printed on a full-size sheet and included with the construction plan set submitted to the Building Safety Division.	✓
	Special Conditions	
22.	The applicant shall plant TWO lower-canopy trees from the City's recommended tree list, and shall indicate the size species and locations on the required landscape plan prior to Final Design Study approval. Location will be based on City Forester review and approval based on discussion with neighbor to the East.	✓

*Acknowledgement and acceptance of conditions of approval.

 Property Owner Signature

 Printed Name

 Date

Once signed, please return to the Community Planning and Building Department.

**MINUTES
CITY COUNCIL REGULAR MEETING
CARMEL-BY-THE-SEA**

Tuesday, July 12, 2016

Mayor Dallas called the meeting to order at 2:30PM.

ROLL CALL:

Present: Council Members Hardy, Richards, Theis and Mayor Dallas

Absent: Council Member Reimers

Staff: Chip Rerig, City Administrator
Ashlee Wright, City Clerk

TOUR OF INSPECTION

The Council proceeded to the Lehman property located on Vizcaino, 11 SE of Mountain View and the Chadwick property located on Scenic Road, 2 NW of 8th Avenue.

CLOSED SESSION

The Council reconvened in the Council Chambers at 3:30PM and Mayor Dallas announced the Closed Session items.

Present: Council Members Hardy, Reimers, Richards, Theis and Mayor Dallas

Absent: None

Staff: Chip Rerig, City Administrator
Mike Calhoun, Public Safety Director
Ashlee Wright, City Clerk

Item A: LABOR NEGOTIATIONS
Pursuant to Government Code Section 54957.6(a)
Agency Designated Representatives: Zutler
Employee Organization: Ambulance

Item B: LITIGATION ONE MATTER
BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA Pursuant to subdivision (b) of Government Code Section 54956.9: 1 cases Order Instituting Investigation and Order to Show Cause on the Commission's Own Motion into the Operations and Practices of Pacific Gas and Electric Company with respect to Facilities Records for its Natural Gas Distribution System Pipelines. Investigation 14-11-008 (Filed November 20, 2014)

Item C: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(D)(1)

Name of Case: Jennifer Da Silva, Plaintiff v. City of Carmel-by-the-Sea, Monterey County Superior Court Case No. M132929

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(D)(1)

Name of Case: Victoria Beach, Plaintiff v. City of Carmel-by-the-Sea, Monterey County Superior Court Case No. 165C000631

Item D: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: 2 cases

There were no public comments. Council adjourned to Closed Session at 3:32PM.

OPEN SESSION

Council Resumed in Open Session at 4:35PM.

Present: Council Members Hardy, Reimers, Richards, Theis and Mayor Dallas

Absent: None

Staff: Chip Rerig, City Administrator
Don Freeman, City Attorney
Ashlee Wright, City Clerk
Janet Bombard, Library and Community Activities Director
Rob Mullane, Public Works Director
Sharon Friedrichsen, Director of Budgets and Contracts
Marc Wiener, Interim Planning Director
Paul Tomasi, Police Commander
Mike Calhoun, Public Safety Director
Paul Wood, Finance Manager

PLEDGE OF ALLEGIANCE

Paul Tomasi, Police Commander, led the pledge of allegiance.

City Attorney Don Freeman announced that Council received updates on Closed Session Items A, B, C, and D and that there were no announcements for the public.

EXTRAORDINARY BUSINESS

Janet Bombard, Library and Community Activities Director, introduced Lori Aiello, Community Activities Assistant, Beth Rosenblum, Reference Librarian, Jennifer Hall, Library Assistant, Katie O'Connell, Local History Librarian, and Tina Spellman, Library Assistant.

PUBLIC APPEARANCES

The following members of the public spoke during public appearances: Kim Stemler, Eric Winecoop, and Victoria Beach.

EXTRAORDINARY BUSINESS

Sue McCloud, Tom Brocato and Barbara Livingston provided an update on Centennial Committee Activities.

ANNOUNCEMENTS

Council Member Reimers announced that she attended performances of The Borrowers at the Forest Theater and Mary Poppins at the PacRep Theater and encouraged others to attend.

Council Member Hardy announced that Monterey-Salinas Transit has purchased offices in Ryan Ranch and will be remodeling their old office to function as repair bays. She also stated that California State University, Monterey Bay staff and students are allowed to ride public transit for free and that Monterey-Salinas Transit has recently conducted a successful ridership campaign. Hardy announced that those interested in Highway 68 roundabout updates should sign-up on the Transportation Agency of Monterey County webpage and that the Transportation Agency of Monterey County was moving forward to the Monterey County Board of Supervisors for approval of the sales tax increase.

Mayor Dallas thanked staff and volunteers for their efforts at the 4th of July celebration and stated that the marketing workshop, held Monday, July 11, was good.

CONSENT AGENDA

Action: Upon a motion made by Mayor Pro Tem Theis, seconded by Council Member Hardy, Council unanimously approved the Consent Agenda as follows:

- Item 1:** Minutes. **Approved, 5:0**
- Item 2:** Check Register for May. **Approved, 5:0**
- Item 3:** Monthly Reports for May. **Approved, 5:0**
- Item 4:** AB 1145 Consideration of a resolution authorizing the City Administrator to renew the jail services agreement with the City of Monterey for use of its jail facilities. **Adopted Resolution 2016-041, 5:0**
- Item 5:** AB 1146 Consideration of the adoption of a resolution authorizing the City Administrator to accept donations for the centennial parade floats totaling \$43,000. **Adopted Resolution 2016-042, 5:0**
- Item 6:** AB 1147 Consideration of a resolution authorizing City co-sponsorship of the Carmel Public Library Foundation's annual Donor Salute at the Main Library on Sunday, March 5, 2017. **Adopted Resolution 2016-043, 5:0**
- Item 7:** AB 1148 Authorization of the City Administrator to send a letter authorizing the County of Monterey to execute all documents necessary to continue to implement the annual Used Oil Payment Program (OPP) 7th Cycle, FY 2016-2017 on behalf of the City. **Authorized, 5:0**
- Item 8:** AB 1149 Consideration of resolutions authorizing the City Administrator to enter into various services agreements for planning, portable toilets and storm water related services in a total amount not to exceed \$79,000 for all services. **Adopted Resolution 2016-044, Resolution 2016-045, Resolution 2016-046, Resolution 2016-047, Resolution 2016-048, 5:0**

- Item 9:** AB 1150 Consideration of the adoption of an environmentally preferred purchasing policy. **Adopted Policy C16-003, 5:0**
- Item 10:** AB 1151 Consideration of the adoption a resolution establishing and adopting the job descriptions and salary ranges for 1. Code Compliance Coordinator and 2. Environmental Compliance Manager. **Adopted Resolution 2016-050, 5:0**

Council Member Reimers made comments on the following items:

- Item 8:** AB 1149 Consideration of resolutions authorizing the City Administrator to enter into various services agreements for planning, portable toilets and storm water related services in a total amount not to exceed \$79,000 for all services.
- Item 9:** AB 1150 Consideration of the adoption of an environmentally preferred purchasing policy.
- Item 10:** AB 1151 Consideration of the adoption a resolution establishing and adopting the job descriptions and salary ranges for 1. Code Compliance Coordinator and 2. Environmental Compliance Manager.

City Administrator Chip Rerig responded to Council Member Reimers questions.

There were no public comments.

ORDERS OF BUSINESS

- Item 11:** AB 1152 Consideration of the disbursement of marketing funds to MCCVB, Carmel Chamber of Commerce and Burghardt+Dore.

City Administrator Chip Rerig provided a brief staff report.

At the invitation of Mayor Dallas Rob O'Keefe Vice President/ Chief Marketing Officer for the Monterey County Convention and Visitors' Bureau and Monta Potter, President and Chief Executive Officer of the Carmel Chamber of Commerce.

Public Comments

The following members of the public spoke on this item: Barbara Livingston.

---End Public Comments---

Council discussion followed.

Action: Upon a motion made by Mayor Pro Tem Theis, seconded by Council Member Reimers, Council moved to allocate at least \$120,000 to Burghardt+Dore, and allocate 50% of funds to the Carmel Chamber of Commerce and the Monterey County Convention and Visitors' Bureau.
5:0

PUBLIC HEARINGS

- Item 12:** AB 1154 Adoption of an Ordinance of the City Council of the City of Carmel-by-the-Sea amending chapters 17.08.040, 17.14.030, 17.64.190, 17.64.220, 17.68.040, and of the Municipal Code in accordance with state housing law.

Marc Wiener, Interim Planning Director provided the staff report, responded to Council questions and provided clarifications.

Public Comments – None

Action: Upon a motion made by Council Member Reimers, seconded by Council Member Richards, Council moved to waive reading in full and adopt on first reading an ordinance amending chapters 17.08.040, 17.14.030, 17.64.190, 17.64.220 and 17.68.040 of the Carmel-by-the-Sea Municipal Code in accordance with state housing law. **5:0**

- Item 13:** AB 1153 Consideration of the adoption of an ordinance amending Sub-Section A. of Section 1.16.01 dealing with citing violations of the City's Municipal Code.

City Attorney Don Freeman provided the staff report, responded to Council questions and provided clarifications.

Public Comment:

The following members of the public spoke on this item: Michael LePage and Barbara Livingston.

---End Public Comment---

Council discussion followed.

Action: Upon a motion made by Council Member Hardy, seconded by Mayor Pro Tem Theis, Council moved to waive reading in full and adopt on first reading an ordinance amending Section 1.16.01, Violations and Penalties, of the Carmel by the Sea Municipal Code by adding Sub-Section 1.16.01A. **5:0**

- Item 14:** AB 1155 Consideration of an appeal of the Planning Commission's decision to approve a Design Study (DS 16-069) and associated Coastal Development Permit for the demolition of an existing residence and construction of a new residence located in the Single-Family Residential (R-1) Zoning District. The application is being appealed by neighboring property owners: Eric Hannah and Lucille Biesbroeck-Hannah.

Council Member Reimers recused herself from hearing Items 1155 and 1156 because she has previously made decisions about these items while serving on the Planning Commission and she left the dais.

City Attorney Don Freeman provided further clarification on this recusal.

Council Member Richards and Mayor Dallas disclosed that they had both been contacted by and spoke with the property owner, Gail Lehman.

Marc Wiener, Interim Planning Director, provided the staff report, responded to Council questions and provided clarifications.

Appellants Lucille Biesbroeck-Hannah and Eric Hannah spoke on this item and responded to Council questions

Representative for the property owner Alan Lehman spoke on this item and responded to Council questions.

Public Comments – None

Appellants Lucille Biesbroeck-Hannah and Eric Hannah provided a rebuttal to comments made by property owner representative Alan Lehman

Marc Wiener, Interim Planning Director provided further clarifications.

Council discussion followed.

Action: Upon a motion made by Council Member Hardy, seconded by Mayor Pro Tem Theis, Council moved to deny the appeal and approve Design Study (DS 16-069) and the associated Coastal Development Permit subject to the attached findings and conditions. **4:0:1** (*Council Member Reimers recused*)

Item 15: AB 1156 Consideration of an appeal of the Planning Commission's decision to approve Design Study (DS 15-217), Coastal Development Permit and Variance (VA 16-070) applications for the demolition of an existing residence and construction of a new residence located in the Single-Family Residential (R-1), Beach and Riparian (BR) and Archaeological Significance (AS) Overlay Zoning Districts. The application is being appealed by neighboring property owners: Simeon and Sally Yencken.

Marc Wiener, Interim Planning Director, provided the staff report, responded to Council questions and provided clarifications.

Victoria Beach spoke on behalf of the appellant on this item and responded to Council questions.

Architect Eric Miller spoke on behalf of the applicant on this item and responded to Council questions.

Public Comment:

The following members of the public spoke on this item: Barbara Livingston.

---End Public Comment---

Attorney for the applicant Anthony Lombardo and applicant Art Chadwick provided a rebuttal, provided further comments on this item, and responded to Council questions.

Attorney for the appellant Pamela Silkwood provided a rebuttal.

Marc Wiener, Interim Planning Director provided further clarifications.

Council discussion followed.

Action: Upon a motion made by Mayor Pro Tem Theis, seconded by Council Member Hardy, Council moved to uphold the appeal and deny Design Study (DS 15-217), Coastal Development Permit and Variance (VA 16-070), and to remand this item back to the Planning Commission and to direct the Planning Commissioners to consider the following items suggested by the Council: bay windows with excess roofs, incorporate a window on the south elevation, reduce non-wood-burning chimney, reduce the area of the family room deck to eliminate the need for a variance, reduce the area of the upper deck, and to support the underground garage as proposed.

Item 16: AB 1157 Consideration of an appeal of the Planning Commission's decision to deny the reissuance of Design Review, Use Permit, and Coastal Development Permit applications for the redevelopment of the Carmel Sands hotel located in the Service Commercial (SC) and Multi-Family Residential (R-4) Zoning Districts (New planning application case numbers: DR 14-36 and UP 14-20). **NOTE:** *This item will be continued to the August 2, 2016 Regular Meeting.*

Action: None

FUTURE AGENDA ITEMS

- Grant Application Program

ADJOURNMENT

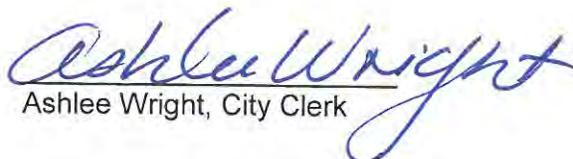
There being no further business Mayor Dallas adjourned the meeting at 8:25PM.

APPROVED:



Steve G. Dallas, Mayor

ATTEST:



Ashlee Wright, City Clerk

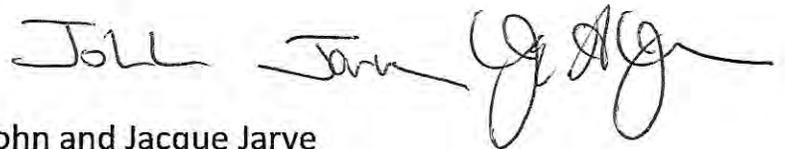
77 Flood Circle
Atherton, CA 94027
July 11, 2016

Dear Mayor and Council,

We are overwhelming supportive of the proposed Chadwick project at Scenic 2 NW of 8th. The new Chadwick home is beautifully designed and fits in well with the character and charm of Carmel-by-the Sea. It will be a wonderful upgrade to the existing home which looks like an ugly painted plywood box.

We are homeowners living at Scenic and 9th and applaud all efforts to improve the look and feel of the neighborhood. The Chadwick project will be a very welcome addition.

Sincerely,

A handwritten signature in black ink, appearing to read "John and Jacque Jarve". The signature is written in a cursive, flowing style with a long horizontal line extending to the right.

John and Jacque Jarve

July 11, 2016

To Carmel Planning Commission:

We are in support of Eric Miller's design for the house on Scenic and 8 th
We used Eric on our Carmel house and found him to be very respectful of the Carmel
architecture and appropriateness of the design to the environment.

Thank you
Lisa and Steven Schatz

Fred & Joanne Medero
3, SW 11th Avenue
Carmel, CA 93921

June 29, 2016

Carmel City Council
Community Planning and Building Department
Post Office Drawer G
Carmel - by-the-Sea, CA 93921

Dear Council Members,

As Carmel-by-the-Sea homeowners, we are writing to support the Carmel Planning Commission's approval of the building permit and plans for property located at Scenic, 2 NW 8th Avenue by Art and Farah Chadwick. The Commission's approval of the plans and permit has been appealed.

We have reviewed the drawings and details of those plans supporting the permit. It is our opinion that the scale, height and esthetic appeal of the proposed structure are completely appropriate for the site and location and are consistent with, and will complimentary the standards of the Carmel community.

Thus, we urge you to deny that appeal so that construction can proceed immediately.

If there are questions or additional information would be useful, please contact us at mobile #415-939-0091. Thank you.

Sincerely,

Fred Medero

Joanne Medero

Mayor Steve G. Dallas
Post Office Drawer G
Carmel - by-the-Sea, CA 93921.

Dear Mayor Dallas,

My name is Joseph A Murphy. It is my pleasure to write you in support of the planned Chadwick house on Scenic Rd, 2 NW of 8th. I know Farah and Art and I think they will be good neighbors. They are the kind of people we need in Carmel, they are people who care about family and about the community.

I grew up in Carmel and I now own our family home at Camino Real, 3 SE of Ocean Ave. As a boy I enjoyed the freedom to roam the streets of Carmel at will, secure in the knowledge all our neighbors watched over me, my siblings, and my friends to make sure we were safe. This neighborly corporation is one of the many things about Carmel I think is important to sustaining a community spirit. I know Farah and Art will make a positive contribution to our community.

In conclusion, I fully support the planned Chadwick house project on Scenic Rd, 2 NW of 8th. I think Farah and Art are the kind of people we want as neighbors and as members of our community.

Sincerely,



Joseph A murphy

Planning Commission
Community Planning and Building Department
Post Office Drawer G
Carmel - by-the-Sea, CA 93921.

Dear Planning Commission Members,

My name is Joseph A Murphy. It is my pleasure to write you in support of the planned Chadwick house on Scenic Rd, 2 NW of 8th. I know Farah and Art and I think they will be good neighbors. They are the kind of people we need in Carmel, they are people who care about family and about the community.

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In conclusion, I fully support the planned Chadwick house project on Scenic Rd, 2 NW of 8th. I think Farah and Art are the kind of people we want as neighbors and as members of our community.

Sincerely,



Joseph A murphy

v i c t o r i a b e a c h

Box 1244 Carmel-By-The-Sea CA 93921 831.915.5093

Dear Marc, Matthew, and Planning staff,

18 Aug 2016

I read with interest Matthew's July 18th letter containing his keen enumeration of the issues Council Members raised about the Chadwick project at their July meeting. To summarize his list, they found the following to be problematic: (1) the proposed variance, (2-5) excessive mass and bulk, (6) inconsistent architectural detailing, (7) non-conformance with site topography, (8) previously identified privacy impacts. With some small additions, these observations almost completely cover the problems raised by my presentation as well.

Matthew's list also captured some Council Members' detailed design solution speculations; specific ideas such as reducing decks, windows, and the like. Since design teams obviously have sole responsibility for proposing compliant designs, the Council's detailed design thoughts should be treated as examples of ways in which the project was then non-compliant, but cannot be treated as design instructions for the next *de novo* hearing.

In fact, it is worth noting that it is a common, very human, mistake for those of us trying to uphold village regulations, to get drawn into the role of referee for detailed design negotiations between applicants and other private parties. This is so common that often it is a winning strategy for applicants to mischaracterize neighbors as making selfish demands in their own private interest when actually they are just bearing witness to non-compliance with public regulations. This mischaracterization deliberately sidetracks public deliberations into private negotiations. Eventually, even designs that remain out of compliance begin to feel acceptable because the appearance of an unresolvable or petty private dispute wears down the patience of the public officials.

The legally required path for these procedures is, instead, for city officials to evaluate proposed projects solely on whether they meet the letter and the spirit of village regulations. Once projects do this, there should be no need for negotiations with "offended" parties, nor should there even be "offended" parties. To this end, I would like to again commend Matthew's capturing of the main public themes that the Council covered and just mention some additional regulatory observations, whose legal sources can be found, in part, on an attached checklist as well as on the attached presentation from the Council meeting.

1. The preliminary site assessment, which should identify all public and private site issues (including neighbor privacy) must be used in the review process.
2. Views from the beach are legally protected and must be specially reviewed and restored per the Coastal Act.
3. New construction must minimize bulk and cannot appear to be taller than two stories. (Since the neighboring property to the south is two stories, it provides a good benchmark for the approximate height of any proposed new building.)
4. Enough space of enough variety must be reserved around the home to create a continuous "park-like" environment of open space and vegetation that blends with and enhances the surrounding environment.
5. All new buildings must have stylistic integrity and consistency, regardless of existing violations of this rule.
6. There is no special physical hardship on the project site that would support any variance.

Thank you for your hard work on this critical site,



Victoria Beach

Checklist for Chadwick Project

- _____ **1. Respect Adjoining Properties' Privacy:**
 - A. Avoid windows & balconies overlooking active areas of adjacent properties for privacy of indoor and outdoor spaces (Design Guidelines 5.1-5.3.)1
 - B. Sensitive place windows, doors, balconies and decks to respect adjoining properties' privacy (General Plan Goal 1-2; General Plan Policy 1-51; Municipal Code §17.10.010.G2)
 - C. Avoid positioning a large window (greater than 12 sq ft) along a side wall that would impact the privacy of an adjacent neighbor. (Design Guideline 9.12. iv)

- _____ **2. Reduce Public Viewshed Impact From Carmel Beach Park:**
 - A. Appearance should be no more than two stories in height when viewed from public area. (Design Guideline G7.7.3)
 - B. Locate two story element downhill out of the public view. (Design Guideline G7.7.v)
 - C. Protect and restore views to and along the ocean and scenic coastal areas. (California Coastal Act §30251.4)
 - D. Development must be subordinate to the character of the setting. (California Coastal Act §30251. vi)

- _____ **3. Reduce Bulk and Work with Existing Site and Topography:**
 - A. Maintain Carmel's enduring principles of modesty and simplicity. (Municipal Code §17.10.010.D.5)
 - B. Do not present excess visual mass or bulk to public view or to adjoining properties. (Municipal Code §17.10.010.D.i)
 - C. Avoid oversized design elements. (General Plan Goal 1-2; General Plan Policy 1-40; Municipal Code 17.10.010.E6) - Appropriately size chimneys, overhangs, windows, doors, dormers, porches, entries and deck relative to the building. (Design Guideline 9.3.7)
 - D. Avoid grand entryways, windows and doors that are out of proportion with the human form. (Design Guideline 9.3.iii)
 - E. Limit the use of specialty [bay or oriel] windows that add to building bulk. (Design Guideline 9.12.8)
 - F. Respects the constraints of the site and avoids excessive grading, cuts and fills. (Municipal Code §17.58.060.C.3.9)

- _____ **4. Maximize Perception of Open Space:**
 - A. Stagger setbacks with respect to adjacent properties to avoid a "canyon effect." (Design Guideline 4.4.10)
 - B. Maximize perception of open space through side yard space as they relate to the adjoining property. (Design Guideline 4.4.11)

- _____ **5. Fully Integrate Architectural Style and Details throughout the Design:**
 - A. Provide architectural style and associated details that are authentic and fully integrated throughout the design. (Design Guideline 9.4; Municipal Code § 17.58.060.C.6.12)
 - B. Avoid the application of special materials or design treatments to just the street facade. (Design Guideline 9.4.ix)
 - C. Window styles and materials should be consistent with the architecture, and window styles and materials should be uniform throughout a building." (Design Guideline 9.11.13)

- _____ **6. No Variance Findings (Municipal Code §17.64.21014):**
 - A. No special physical circumstances
 - B. Detrimental to adjoining properties
 - C. Condition too general and reoccurring throughout the City
 - D. Conflicts with General Plan and zoning objectives
 - E. Sets a bad precedent

SCENIC ROAD APPEAL



applicant property



beach looking north



beach looking south

1. structure in special position did not have SPECIAL REVIEW



1. special property needs **SPECIAL** coastal **REVIEW** & is required to...
2. **RESTORE** degraded **VIEWS** and subordinate building to its setting
3. minimize bulk & **PREVENT APPEARANCE** over **2 STORIES**
4. **MAXIMIZE** and vary **OPEN SPACE** for park-like environment
5. **DETAIL** the architectural style **AUTHENTICALLY** & consistently
6. **DENY VARIANCES** for recurrent, detrimental cases

2. VIOLATES Coastal Act on VIEW PROTECTION along beach



restore visual quality in visually degraded areas

MUNICIPAL CODE 17.10.010.J

“preserve...views from the public right-of-way in **conformance** with Section 30251 of the California **Coastal Act**”

CALIFORNIA COASTAL ACT 3.6.30251

development must “**protect views** to and **along the ocean and scenic coastal areas**”, “**restore visual quality in visually degraded areas**” and “be visually compatible with” and “**subordinate** to the character of its setting”

MUNICIPAL CODE 17.58.060.C.2

“The project **contributes to neighborhood character** including the type of forest resources present, the character of the street, the response to local topography and the treatment of open space resources such as setbacks and landscaping.”

GENERAL PLAN O1-8.P1-43

&

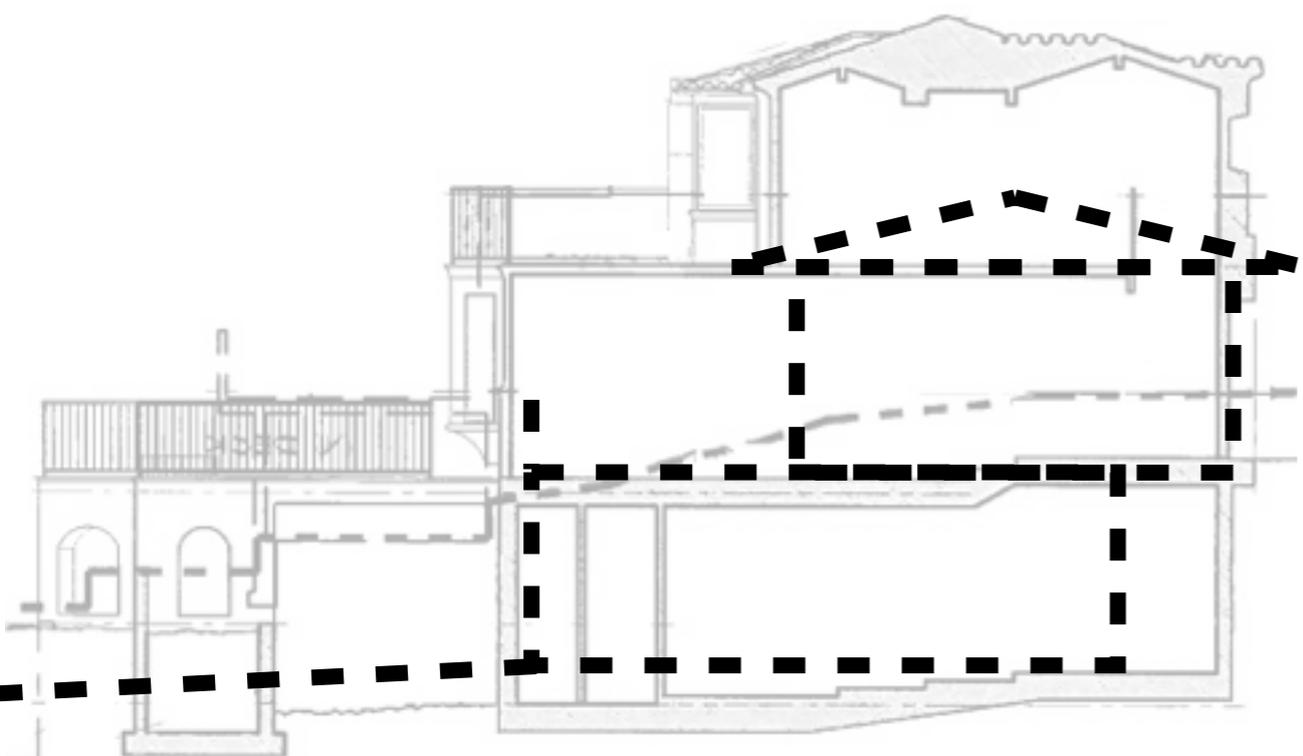
DESIGN GUIDELINE 1.0

“The informal, vegetated, character of open space in the right of way should be maintained.” “Each site should contribute to the urban forest by saving significant trees and planting new ones that are consistent with the context.” “Trees in the right-of-way should not be removed.”



subordinate design to setting

3. APPEARS OVER 2 STORIES & does not minimize bulk



DESIGN GUIDELINE 7.7

“A building should appear to be no more than two stories in height, as viewed from the public right-of-way. Presenting a one-story height to the street is encouraged. Locate two story elements downhill, **except where this would appear dominant or out of scale when views from the public right-of-way or a neighboring home.**”

GENERAL PLAN 1-2.01-8.P1-39 / MUNI CODE 17.10.010.C

designs shall “take advantage of site **topography**, vegetation and slope...work with these limitations, rather than ignoring them or trying to override them.”

GENERAL PLAN 1-2.01-8.P1-40 / MUNI CODE 17.10.010.D

“Buildings shall not present excess visual mass or **bulk** to public view or to adjoining properties. Large **box-like buildings**...appear massive.”

GENERAL PLAN 1-2.01-8.P1-40 / MUNI CODE 17.10.010.E

“Buildings shall relate to a human scale in their forms, elements...doors, windows... **Oversized** design elements make structures appear dominating and monumental. This out-of-scale character...vitiates...village character...& shall be avoided.”

MUNICIPAL CODE 17.58.060.C.3

“The project is compatible with, and sensitive to, the natural features and built environment of the site and of the surrounding area. The project respects the constraints of the site and avoids excessive grading, cuts and fills.”

MUNICIPAL CODE 17.10.030.D.1

“**whether finished or unfinished**...floor area shall include, but **shall not be limited to**...spaces within all building, basements, mezzanines, guesthouses, studios, garages and carports. All attic, basement and **storage shed spaces** with five or more feet of clearance between the floor or walking surface and the ceiling or roof surface...All required parking...whether supplied by garage, carport or other means.”



4. does not MAXIMIZE nor VARY OPEN SPACE

GENERAL PLAN 1-2.01-8.P1-41 / MUNI CODE 17.10.010.H

“enhance the park-like environment of the City. Open space should be distributed around buildings”

MUNI CODE 17.58.060.C.7

The project is consistent with the City’s design objectives for protection and enhancement of the urbanized forest and open space resources. Open space is distributed around buildings to provide visual relief from structural bulk and a distinct separation from buildings on adjacent sites.

MUNI CODE 17.58.010.A.2

preserve “the traditional characteristics of scale, good site design, and sensitivity to neighboring properties”

MUNI CODE 17.58.010.A.3

maintain compatibility “with the City’s forest setting as well as the site design...used in surrounding structures”

MUNI CODE 17.58.010.A.4

respect “privacy,...and private views of neighboring properties”

DESIGN GUIDELINE 4.1

“a significant portion of each site should remain as landscaped open space”

DESIGN GUIDELINE 4.2

locate “open space such that it visually links with that of adjacent properties”

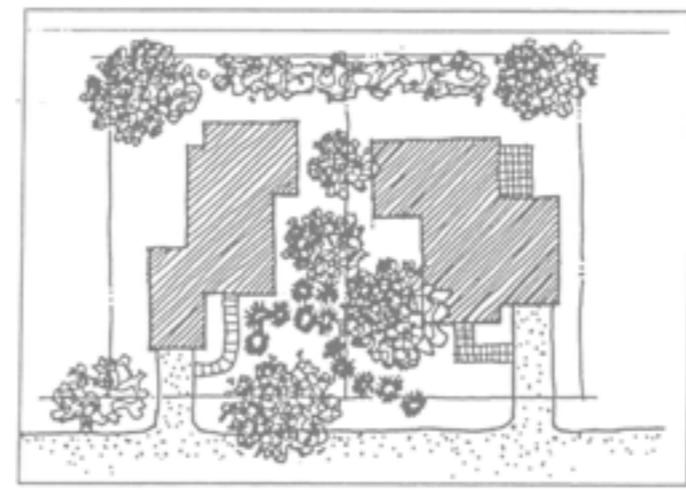
DESIGN GUIDELINE 4.3

“stagger front setbacks to frame outdoor spaces and provide variety in the arrangement of buildings and open spaces along the street”

DESIGN GUIDELINE 4.4

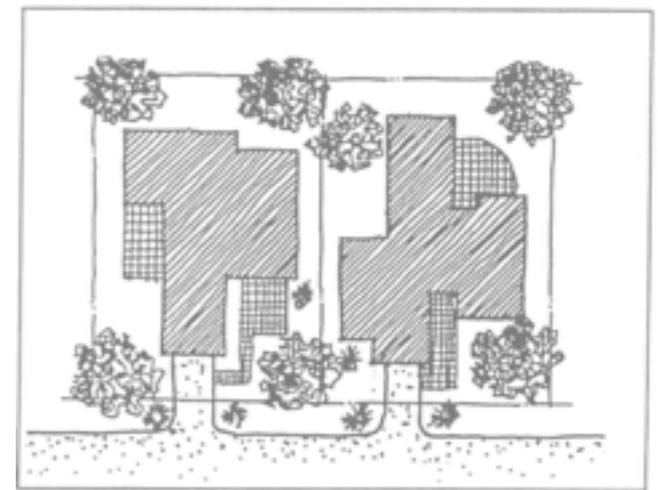
“Variety in side yard setbacks is encouraged. Stagger setbacks with respect to adjacent properties to avoid a “canyon effect” - - Consider how the side yard space may relate to that of the adjoining property to maximize the perception of open space.”

Preferred

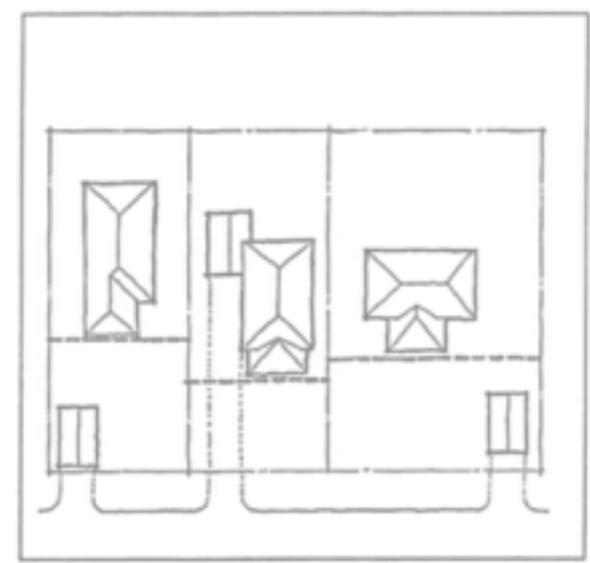


Preferred: Open space is organized to have a positive effect.

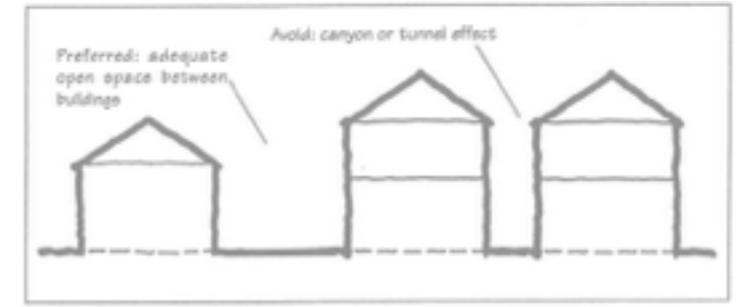
Discouraged



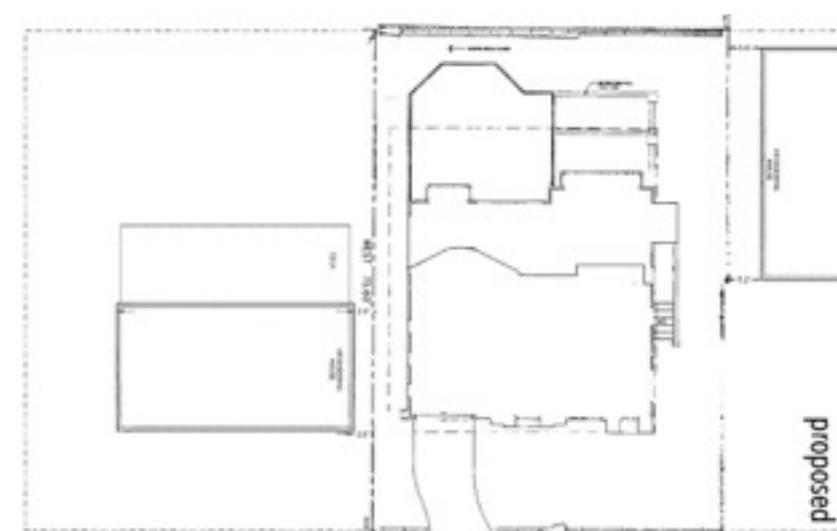
Discouraged: Open space is simply “left over” ground within required setbacks with limited positive effect.



Preferred: Stagger front setbacks to frame



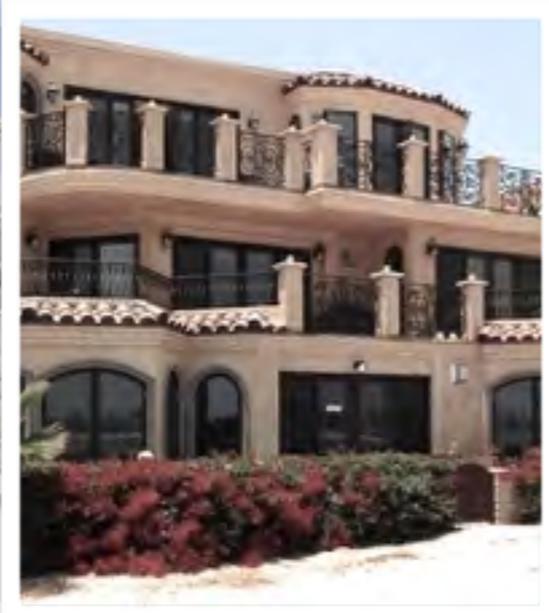
Discouraged: Avoid the appearance of a narrow corridor between buildings as seen from the street.



5a. architecture is DETAILED INCONSISTENTLY and inauthentically



SoCal



Spanish Colonial

MUNI CODE 17.58.060.C.6

“Project details and materials (e.g., windows, doors, chimneys, roofs, and stonework) are fully integrated and consistent throughout the design. Building materials are used in a manner that is visually consistent with the proposed architecture. All fenestration is appropriate in size and consistent with a human scale.”

DESIGN GUIDELINE 9.3

Building details should be used to provide interest and not exaggerate the scale of a building. Appropriately sized chimneys, overhangs, windows, doors, dormers, porches, entries and decks can be used to reduce scale and achieve a well-integrated design. Making any of these elements oversized can exaggerate the building’s scale and should be avoided. Avoid grand entryways, windows and doors that are out of proportion with the human form. Avoid ostentatious design treatments.

DESIGN GUIDELINE 9.4

Architectural details should appear to be authentic, integral elements of the overall building design concept. When design details and surface material are selected they should be used throughout the full exterior of the building to maintain consistency. Avoid the application of special materials or design treatments to just the street facade.



DESIGN GUIDELINE 9.11

Window styles and materials should be consistent with the architecture of the building. Window styles and materials should be uniform throughout a building.

DESIGN GUIDELINE 9.12

Locate and size windows and doors to achieve a human scale while avoiding mass and privacy impacts. Avoid positioning a large window (greater than 12 sq ft) along a side wall that would impact the privacy of an adjacent neighbor. Limit the use of specialty [bay or oriel] windows that add to building bulk. Fenestration should not overwhelm the architecture. Where views are desired, architectural styles which accommodate wider window configuration should be considered.



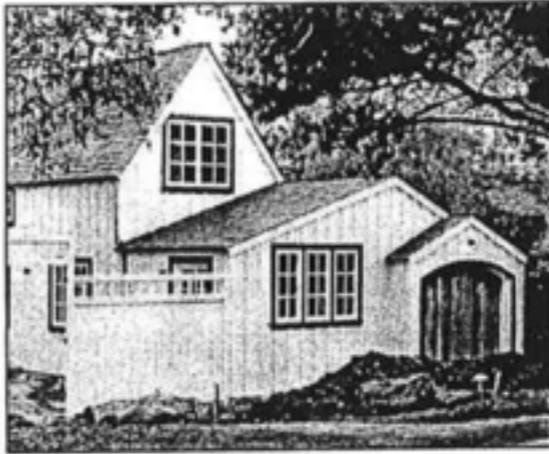
5b. windows are oversized & ARCHITECTURALLY INAUTHENTIC



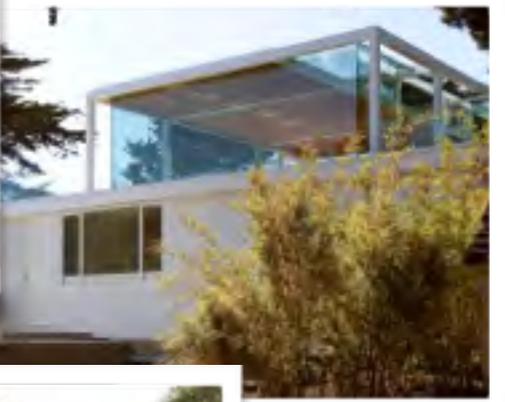
Discouraged



Encouraged



Where views are desired architectural styles which accommodate wider window configuration should be considered.



MUNICIPAL CODE 17.58.060.C.6

Project details and materials (e.g., windows, doors, chimneys, roofs, and stonework) are fully integrated and consistent throughout the design. Building materials are used in a manner that is visually consistent with the proposed architecture. All fenestration is appropriate in size and consistent with a human scale.

DESIGN GUIDELINE 9.11

Window styles and materials should be consistent with the architecture of the building. Window styles and materials should be uniform throughout a building.

DESIGN GUIDELINE 9.12

Locate and size windows and doors to achieve a human scale while avoiding mass and privacy impacts. Avoid positioning a large window (greater than 12 sq ft) along a side wall that would impact the privacy of an adjacent neighbor. Limit the use of specialty [bay or oriel] windows that add to building bulk. Fenestration should not overwhelm the architecture. **Where views are desired, architectural styles which accommodate wider window configuration should be considered.**

6. VARIANCE UNWARRANTED: no special physical circumstances

MUNICIPAL CODE 17.52.070

Only when the findings listed in CMC 17.64.210, Variance, can be supported shall the Planning Commission grant a variance. (Ord. 2004-02 § 1, 2004; Ord. 2004-01 § 1, 2004).

MUNICIPAL CODE 17.64.210.A

That due to **special physical circumstances** applicable to the property, the strict application of the Zoning Ordinance will deprive the property of privileges enjoyed by other properties in the vicinity which were developed under the same limitations of the Zoning Ordinance;

MUNICIPAL CODE 17.64.210.B

That the variance **will not constitute a grant of special privilege** inconsistent with limitations on other property in the **vicinity** and within the same zone;

MUNICIPAL CODE 17.64.210.C

That the variance will **not be detrimental to adjacent property** or injurious to public health, safety or welfare;

MUNICIPAL CODE 17.64.210.D

That the condition or **situation of the property** for which the variance is sought is **not so general or recurrent** in nature as to make reasonable or practical the formulation of a general regulation to address such condition or situation;

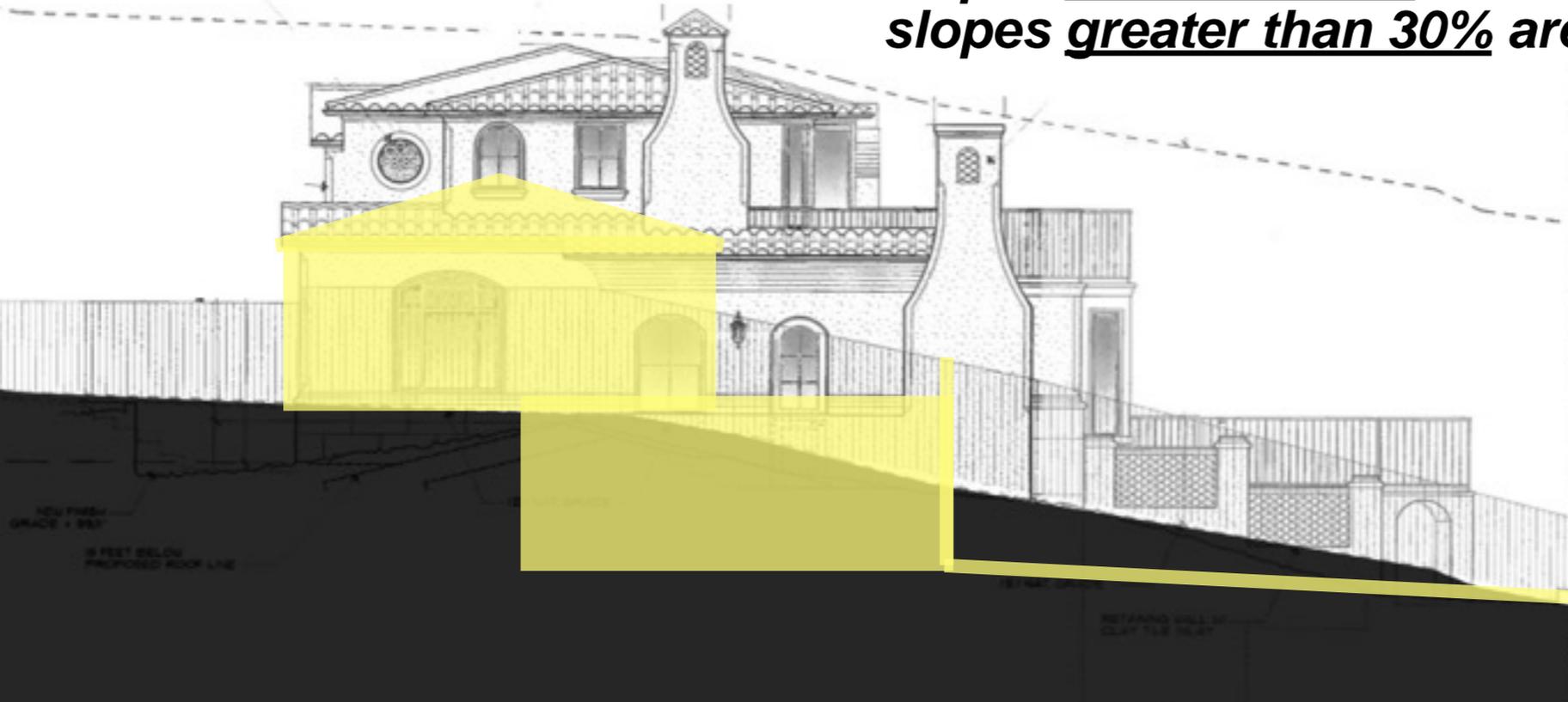
MUNICIPAL CODE 17.64.210.E

That the situation or condition for which the variance is sought was not the result of actions of the existing or any prior owner of the property;

MUNICIPAL CODE 17.64.210.F

That granting the variance will **not be in conflict with the General Plan**, or the **general zoning objectives** of the district within which the affected property lies. (Ord. 2004-02 § 1, 2004; Ord. 2004-01 § 1, 2004).

**15% site slope is similar to vicinity slopes
slopes less than 15% are NOT considered “steep”
slopes greater than 30% are considered “steep”**



MUNI CODE 17.06.020

steep, non-buildable areas have slopes “greater than 30%”
Applicant property has slope under 15%, virtually identical to abutting and neighboring properties along the block.

Due to allegedly “steep” slope applicant is seeking 44% site coverage or 792sf, standard coverage is 22% of base floor area or 396sf, surface types can increase allowable coverage to be allocated only toward driveways per

Applicant’s nine-foot-wide driveway occupies 151sf, making the maximum site coverage with bonus 547sf (396sf +151sf).

MUNI CODE 17.10.030.C.1.b

“If at least 50 percent of all site coverage on the property is made of permeable or semi-permeable materials, an additional amount of site coverage of up to four percent of the site area may be allowed for use in a single driveway of up to nine feet in width.”

1. a dozen regulations cited so far, but about 50 REGULATIONS apply

12/15 STAFF REPORT

DG 1.1-1.4 on maintaining “a forest image on the site”

CMC 17.34.070 on requiring “upper and lower canopy trees”

DG 3.2 on minimizing “excavation and fill” and following “the natural contours of the site”

DG 3.3-3.4 on minimizing “garden walls and other foundation structures” and avoiding “abrupt changes in grade”

DG 5.1-5.3 on avoiding windows & balconies “overlooking active...area[s] of adjacent properties” for “privacy of indoor and outdoor spaces”

DG 7.1-7.5 on relating building mass to “other homes” and minimizing mass of “as seen from the public way or adjacent properties”

DG 8.1-8.3 on using “restraint” and “simplicity” in building forms

DG 9.12 on discouraging a “grand entryway...” which conveys a “scale inappropriate to Carmel”

1947 Deed Restriction “no building...shall be erected on the...property that exceeds one story in height”

03/16 STAFF REPORT

CMC 17.70 “within residential zones a garage in a basement is to be counted a ‘story’”

04/16 STAFF REPORT

VARIANCE REQUEST Applicant is seeking 44% site coverage or 792sf, standard coverage is 22% of base floor area or 396sf, surface types can increase allowable coverage to be allocated toward narrow driveways only per 17.10.030.C.1.b “If at least 50 percent of all site coverage on the property is made of permeable or semi-permeable materials, an additional amount of site coverage of up to four percent of the site area may be allowed for use in a single driveway of up to nine feet in width.” CMC17.02.050.B.1. “unlawful” to erect any building that does not “strictly conform” to the municipal regulations

CMC17.06.020 steep, non-“buildable” areas have slopes “greater than 30%”

G1-2.01-8.P1-38/CMC17.10.010.A “each site should contribute to the urban forest or other vegetation characteristic of the neighborhood”

G1-2.01-8.P1-39/CMC17.10.010.C designs shall “take advantage of site topography, vegetation and slope...work with these limitations, rather than ignoring them or trying to override them.

G1-2.01-8.P1-40/CMC17.10.010.D “Buildings shall not present excess visual mass or bulk to public view or to adjoining properties. Large box-like buildings...appear massive.”

G1-2.01-8.P1-40/CMC17.10.010.E “Buildings shall relate to a human scale in their forms, elements...doors, windows... Oversized design elements make structures appear dominating and monumental. This out-of-scale character...vitiates...village character...& shall be avoided.”

G1-2.01-8.P1-51/CMC17.10.010.G “respect the privacy of neighbors.” through sensitive “placement of windows, doors, balconies & decks”

G1-2.01-8.P1-41/CMC17.10.010.H “enhance the park-like environment of the City. Open space should be distributed around buildings”

CMC17.10.010.J “preserve...views from the public right-of-way in conformance with Section 30251 of the California Coastal Act”

CALIFORNIA COASTAL ACT 3.6.30251 development must “protect views to and along the ocean and scenic coastal areas”, “restore visual quality in visually degraded areas” and “be visually compatible with” and “subordinate to the character of its setting”

CMC17.10.030.D.1 “whether finished or unfinished...floor area shall include, but shall not be limited to...spaces within all building, basements, mezzanines, guesthouses, studios, garages and carports. All attic, basement and storage shed spaces with five or more feet of clearance between the floor or walking surface and the ceiling or roof surface...All required parking...whether supplied by garage, carport or other means.”

CMC17.58.010.A.1 “Promote design that maintains City’s intimate **human scale** and complements, rather than overrides, natural constraints”

CMC17.58.010.A.2 preserve “the traditional characteristics of scale, good site design, and sensitivity to neighboring properties”

CMC17.58.010.A.3 maintain compatibility “with the City’s forest setting as well as the site design...used in surrounding structures”

CMC17.58.010.A.4 respect “privacy,...and private views of neighboring properties”

CMC17.58.040.B.2.a “A preliminary site assessment shall be conducted...for...all...grading over 25 cubic yards”

CMC17.58.040.B.2.d “City Planner shall annotate the survey regarding” right of way design character, neighborhood design, privacy issues...

CMC17.58.060.C “Planning Commission shall make all of the following **findings** before granting design review approval...”

CMC17.58.060.C.2 “The project contributes to neighborhood character including the type of forest resources present, the character of the street, the response to local topography and the treatment of open space resources such as setbacks and landscaping.”

CMC17.58.060.C.3 “The project is compatible with, and sensitive to, the natural features and built environment of the site and of the surrounding area. The project respects the constraints of the site and avoids excessive grading, cuts and fills.”

CMC17.58.060.C.4. “The project maintains the City’s principles of modesty and simplicity and preserves the City’s tradition of simple homes set amidst a forest landscape.”

CMC17.58.060.C.5 “The project does not present excess visual mass or bulk to public view or to adjoining properties. The project relates to a human scale in form, elements and in the detailing of doors, windows, roofs and walkways.”

CMC17.58.060.C.6 Project details and materials (e.g., windows, doors, chimneys, roofs, and stonework) are fully integrated and consistent throughout the design. Building materials are used in a manner that is visually consistent with the proposed architecture. All fenestration is appropriate in size and consistent with a human scale.

CMC17.58.060.C.7 The project is consistent with the City’s design objectives for protection and enhancement of the urbanized forest and open space resources. Open space is distributed around buildings to provide visual relief from structural bulk and a distinct separation from buildings on adjacent sites.

G1-2.01-8.P1-47/CMC 17.58.020.E “the Planning Commission shall use the design guidelines adopted by the City Council as the basis for review”

CMC17.58.060.B.3 Before approving...Planning Commission shall find that the...plans...are consistent with...design review guidelines.

DG4.1 “a significant portion of each site should remain as landscaped open space”

DG4.2 locate “open space such that it visually links with that of adjacent properties”

DG4.3 “stagger front setbacks to frame outdoor spaces and provide variety in the arrangement of buildings and open spaces along the street”

DG4.4 “Variety in side yard setbacks is encouraged. Stagger setbacks with respect to adjacent properties to avoid a “canyon effect”- - Consider how the side yard space may relate to that of the adjoining property to maximize the perception of open space.”

DG7.7 “A building should appear to be no more than two stories in height, as viewed from the public right-of-way. Presenting a one-story height to the street is encouraged. Locate two story elements downhill, except where this would appear dominant or out of scale when views from the public right-of-way or a neighboring home.”

DG9.3 “Building details should be used to provide interest and not exaggerate the scale of a building. Appropriately sized chimneys, overhangs, windows, doors, dormers, porches, entries and decks can be used to reduce scale and achieve a well-integrated design. Making any of these elements oversized can exaggerate the building’s scale and should be avoided. Avoid grand entryways, windows and doors that are out of proportion with the human form. Avoid ostentatious design treatments.”

DG9.4 “Architectural details should appear to be authentic, integral elements of the overall building design concept. When design details and surface material are selected they should be used throughout the full exterior of the building to maintain consistency. Avoid the application of special materials or design treatments to just the street facade.”

DG9.11 “Window styles and materials should be consistent with the architecture of the building. Window styles and materials should be uniform throughout a building.”

DG9.12 “Locate and size windows and doors to achieve a human scale while avoiding mass and privacy impacts. Avoid positioning a large window (greater than 12 sq ft) along a side wall that would impact the privacy of an adjacent neighbor. Limit the use of specialty [bay or oriel] windows that add to building bulk. Fenestration should not overwhelm the architecture. Where views are desired, architectural styles which accommodate wider window configuration should be considered.”

DG10.3 “Planting in areas visible from the street or other public places should continue the forest character.”

G1-2.01-8.P1-43 “Maintain and enhance the informal, vegetated, open space character of the City’s rights-of-way. Trees in the rights-of-way shall not be removed...”

1. PRELIMINARY SITE ASSESSMENT not REVIEWED by Commission

Residential Design Review.

MUNICIPAL CODE 17.58.040.B.2

Procedures. Design review for track two projects is a **three-phase process requiring: (1) preliminary site assessment, (2) design concept review, and (3) final details review**. The application shall not be deemed complete until the preliminary site assessment has occurred and the City has received a complete application for design concept review. When a use permit, variance, or other land use permit is required, the application shall not be deemed complete until design concept review is completed and the City has received a complete application for final details review and for the applicable land use permit. The procedure for track two projects includes the following:

Step One: Preliminary Site Assessment.

a. Applicability. A preliminary site assessment shall be conducted **prior to the submission of design concept** plans for the following:

i. All new construction, demolition, and **grading over 25 cubic yards**;

ii. Residential additions that increase building coverage by more than 200 square feet or 10 percent; and

iii. Any project that will require grading within six feet of any tree classified by the City Forester as “significant” or “moderately significant”; and

iv. Any project involving tree removal or requiring significant cuts to the roots or limbs of any tree classified by the City Forester as “significant” or “moderately significant.”

b. Submittal Requirements. The applicant shall submit two copies of a topographic survey prepared by a licensed surveyor or a civil engineer prior to submittal of design plans for design review. The survey shall document property boundaries, topographic contours, the location of all trees over two inches DBH, the outline of all existing structures on the property, the location of any easements, existing access, the edge of pavement for all adjoining streets and all existing areas of site coverage. The survey shall be reviewed with the applicant and/or representative in the field by the City Forester and by the Director. Where topography, soil conditions, street configuration or other factors might require unusual drainage solutions, the City Forester or the Director may call in the Public Works Director for additional review and advice. In addition, the applicant shall deposit with the City an amount adequate to pay for a historic evaluation of any structure, dwelling, or property involved that is at least 50 years or greater in age and for which a determination of eligibility/ineligibility for the Carmel Inventory has not yet been made or is out of date.

c. City Forester Review. During the site visit the Forester shall review all trees on-site, in the adjacent right-of-way, and those which significantly overhang the site from adjacent properties. The Forester shall annotate the survey regarding the following:

i. The species, approximate drip line and state of health of each tree;

ii. Each tree shall be classified as to its significance to the urbanized forest based on its species, health and condition, size, form, character, age and location. Classifications used shall be significant, moderately significant and not significant; and

iii. For trees classified as significant or moderately significant the Forester also shall note important limbs that are low enough to encroach into potential building areas and areas where excavation or fill should be avoided to protect roots. Trees classified as significant shall be rated and documented using a standardized tree appraisal form.

d. **Director Review**. During the site visit, the City Planner shall annotate the survey regarding the following:

i. Design **characteristics of the public right-of-way** including landscaping, excess paving, and access opportunities or constraints;

ii. Design **patterns and context of the immediate neighborhood** including number of stories, exterior materials, setbacks, and open space/landscaping features;

iii. The potential for historic resources to be present on the site;

iv. Potential **view and privacy issues** on neighboring lots;

v. The potential for using setback exceptions, garden levels, basements, and other features of the Zoning Ordinance; and

vi. Unusual grade conditions or prior excavations that may require an approximation of natural grade in planning the building or calculating heights.

e. Survey Copies. Upon completion of both site visits and transfer of annotations to both copies of the survey, one copy shall be returned to the applicant for use in designing

the project. The other copy will be retained by the City **for use in reviewing the project**. In preparing design concept plans the information on the preliminary site assessment map shall be used to avoid impacts on significant trees and minimize impacts on moderately significant trees. Design concepts shall respond to site constraints and opportunities in a manner consistent with the zoning standards, General Plan, and the adopted design guidelines.

f. Historic Resource Review. Planning staff or a qualified professional shall conduct an initial assessment of historic significance consistent with CMC 17.32.060(B). If there are no historic resources eligible for the Carmel Inventory located on the site, the procedures in CMC 17.32.060(D) shall be followed. If resources are found on the site that appear to meet the criteria for inclusion in the inventory of historic resources, an intensive survey of the property shall be conducted consistent with CMC 17.32.060(C).

1. special project and SPECIAL APPEAL

12/15 - 05/16 Meeting Packets

6 months, 1,200+ pages, 54 projects, 18 reports.

No Preliminary Site Assessment per CMC 17.58.040.B.2 “A preliminary site assessment shall be conducted...for...all construction, demolition, and grading over 25 cubic yards” “City Planner shall annotate the survey regarding” right of way design character, neighborhood design, privacy issues...

12/15 Site Tour

Commission and Public tour street side of property. Commissioner Reimers absent.

12/15 PC Meeting

Applicant withdraws Design Concept, requests and receives continuance. Commissioner Reimers absent.

03/16 PC Meeting

Full Commission deliberates on **Design Concept**. Majority agrees project doesn't fit Carmel regulations.

04/16 PC Meeting

Full Commission deliberates on **Final Study**. Majority agrees project doesn't fit Carmel regulations. Reimers proposes denial but is informed it is too late. Staff proposal to grant final approval with a continuance for the front entry passes 5-0.

05/16 PC Meeting

Entry approved on consent. Commissioner Reimers and Goodhue absent.

07/16 Council Meeting

De novo hearing of project on appeal by neighbor. Appeal upheld. Project remanded to Planning Commission.

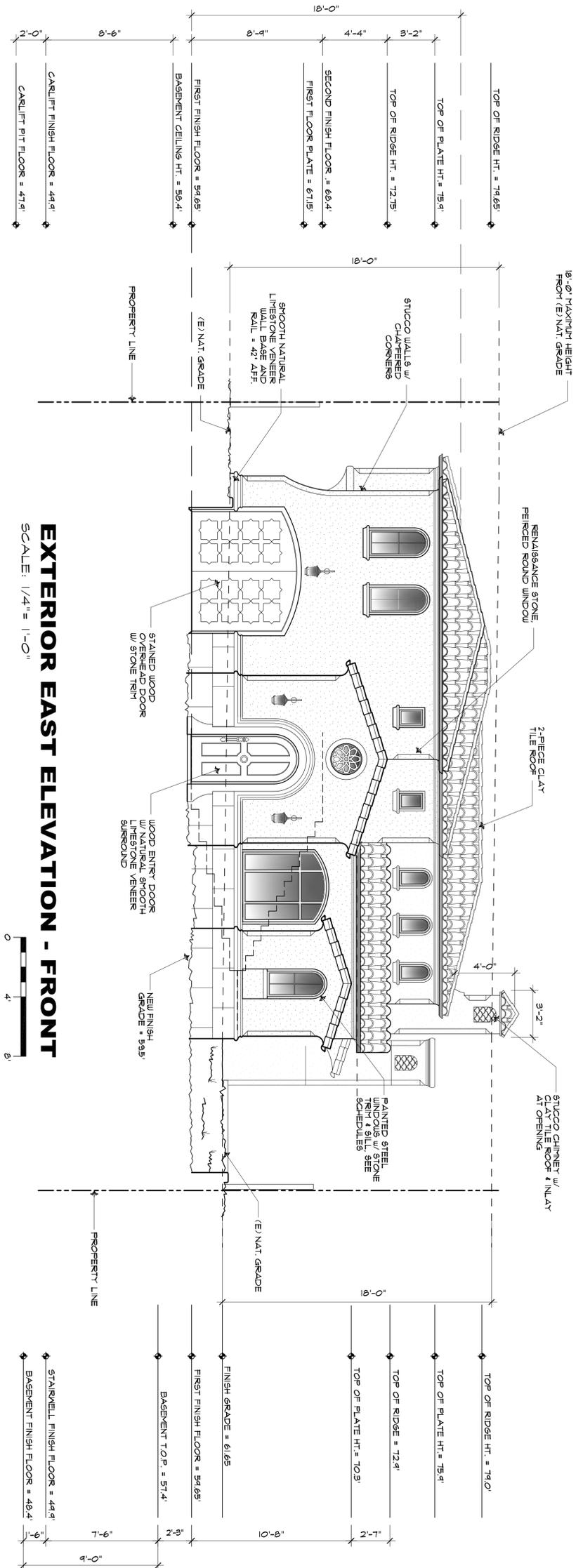
PC Meeting

De novo hearing of project.

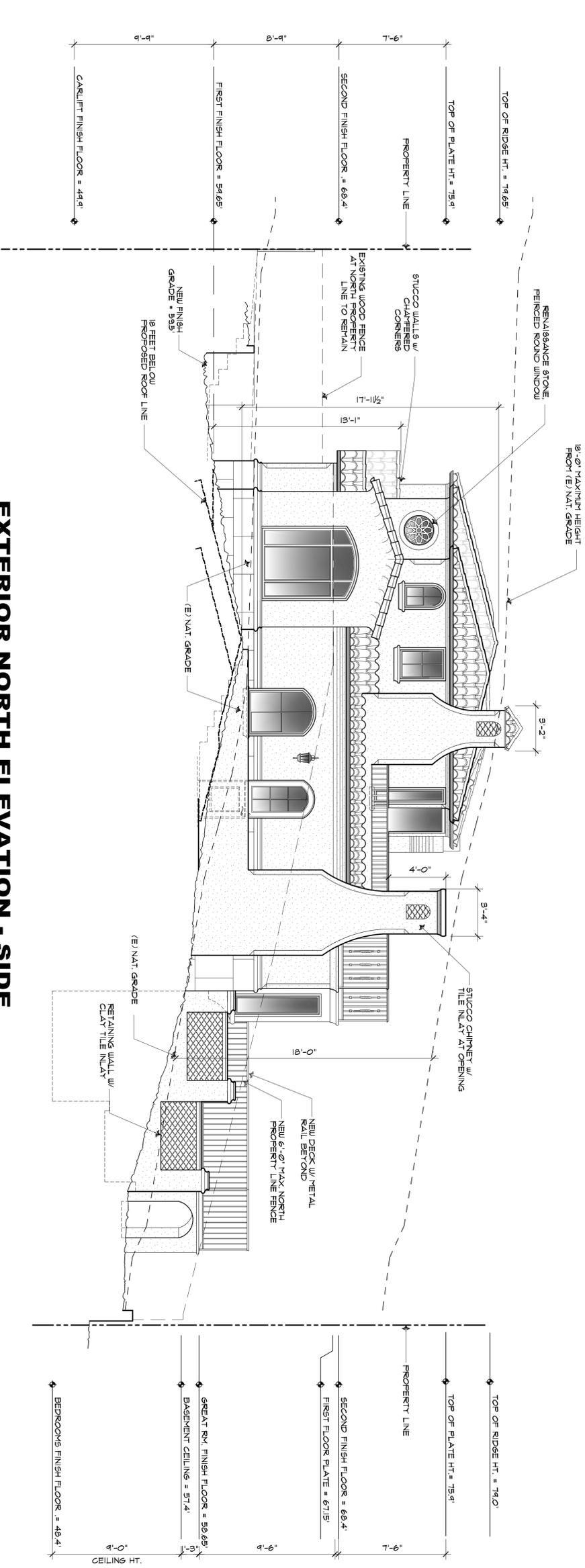
Pending

Possible Coastal Commission appeal and possible civil court enforcement of 1947 one-story deed restriction.

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EXTERIOR EAST ELEVATION - FRONT
SCALE: 1/4" = 1'-0"



EXTERIOR NORTH ELEVATION - SIDE
SCALE: 1/4" = 1'-0"

REVISION	No.
REVISED 1/27/16 #2/23/16	1
REVISED 9/30/16	2
REVISED 4/29/16	3

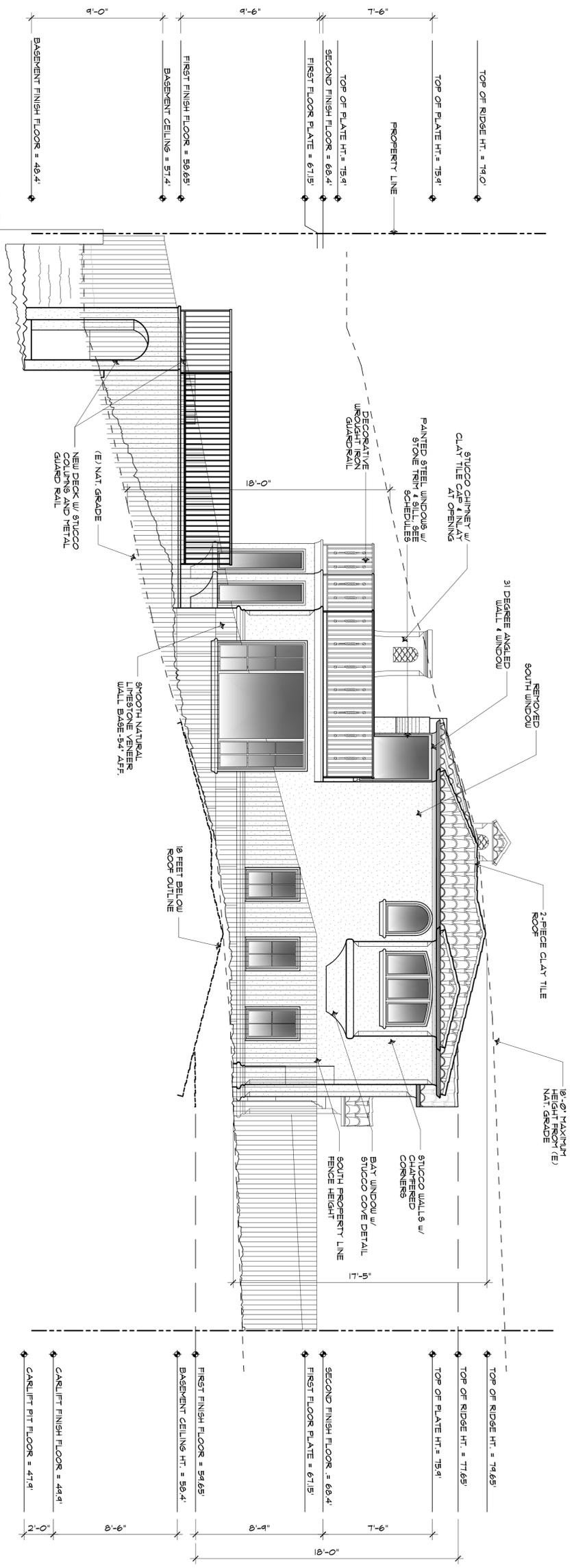
CONSULTANT:

ARCHITECT
ERIC MILLER ARCHITECTS, INC.
 157 GRAND suite 106 PACIFIC GROVE, CA 93950
 PHONE (831) 372-0410 • FAX (831) 372-7840 • WEB: www.ericmillerarchitects.com

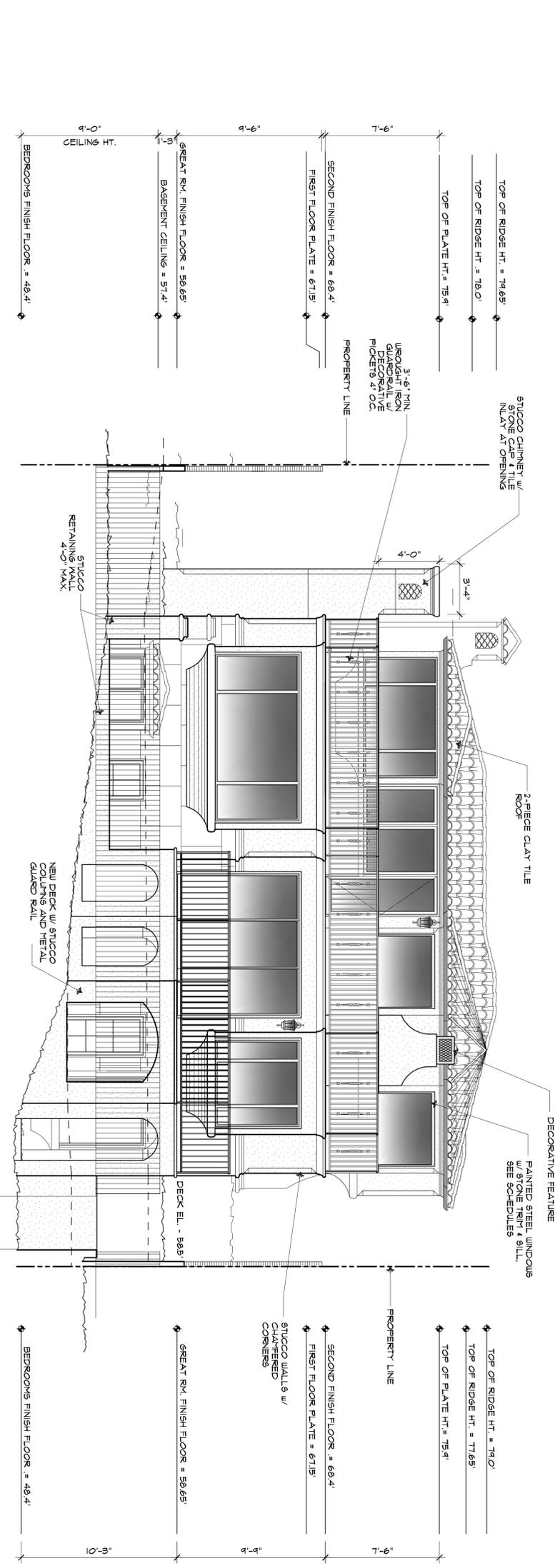
EXTERIOR ELEVATIONS
 JOB NAME:
Chadwick Residence
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-312-026-000

DATE: 6/24/16
 SCALE: 1/4" = 1'-0"
 DRAWN: C.J.H. BRM
 JOB NUMBER: 14-34

A-3.1
 SHEET OF



EXTERIOR SOUTH ELEVATION - SIDE
SCALE: 1/4" = 1'-0"



EXTERIOR WEST ELEVATION - BACK
SCALE: 1/4" = 1'-0"

REVISION	No.
REVISED 2/16/23	1
REVISED 3/30/16	2

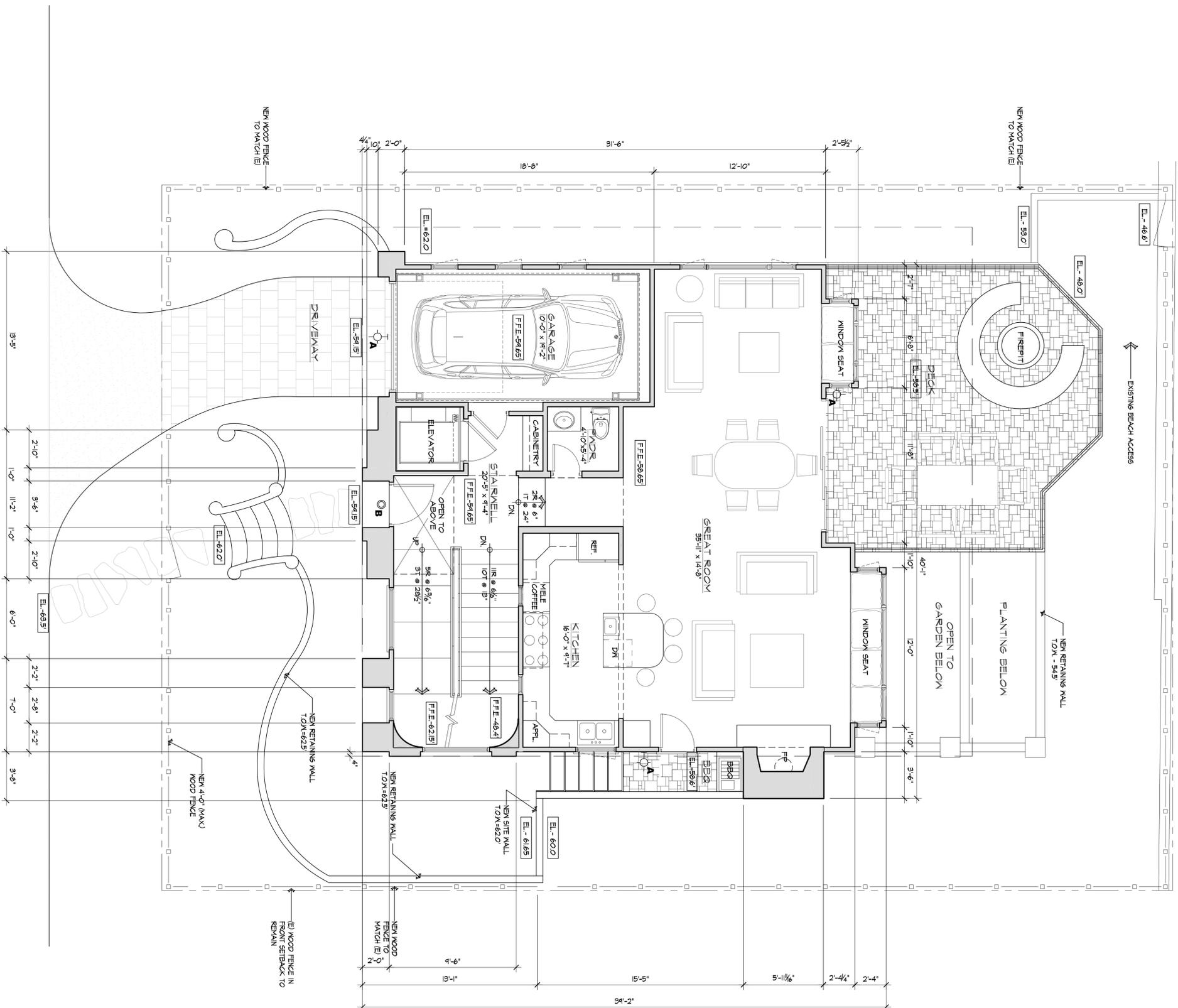
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EXTERIOR ELEVATIONS
 JOB NAME:
Chadwick Residence
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-312-026-000

DATE: 6/24/16
 SCALE: 1/4" = 1'-0"
 DRAWN: CJH, BRW
 JOB NUMBER: 14-34

A-3.2
 SHEET OF

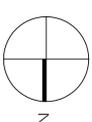


GROSS FLOOR AREA:

MAIN FLOOR LIVING AREA	166 SF.
MAIN FLOOR GARAGE	205 SF.
MAIN FLOOR STAIRS & ELEVATOR	256 SF.
UPPER FLOOR LIVING AREA	1221 SF.
UPPER FLOOR STAIRS & ELEVATOR	511 SF.
UPPER FLOOR STAIRS & ELEVATOR	144 SF.
UPPER FLOOR STAIRS & ELEVATOR	661 SF.
LOWER FLOOR LIVING AREA	440 SF.
LOWER FLOOR CAR LIFT & MECH.	231 SF.
LOWER FLOOR STAIRS & ELEVATOR	310 SF.
TOTAL FLOOR AREA	2863 SF.

CITY ZONING FLOOR AREA:

FIRST FLOOR LIVING AREA	911 SF.
SECOND FLOOR LIVING AREA	517 SF.
SECOND FLOOR STAIRS & ELEVATOR	144 SF.
BASEMENT FLOOR LIVING AREA	440 SF.
CITY OF CARMEL FLOOR AREA	2072 SF.



MAIN FLOOR PLAN
SCALE: 1/4" = 1'-0"

EXTERIOR LIGHTING SYMBOLS

- A 25 WATT MAX. WALL MOUNT
- B 25 WATT MAX. RECESSED CAN LIGHT

FIRST FLOOR PLAN

JOB NAME:
Chadwick Residence
Scenic 2 NW of 8th Avenue
Carmel, CA 93923
A.P.N. 010-312-026-000

ARCHITECT

ERIC MILLER ARCHITECTS, INC.

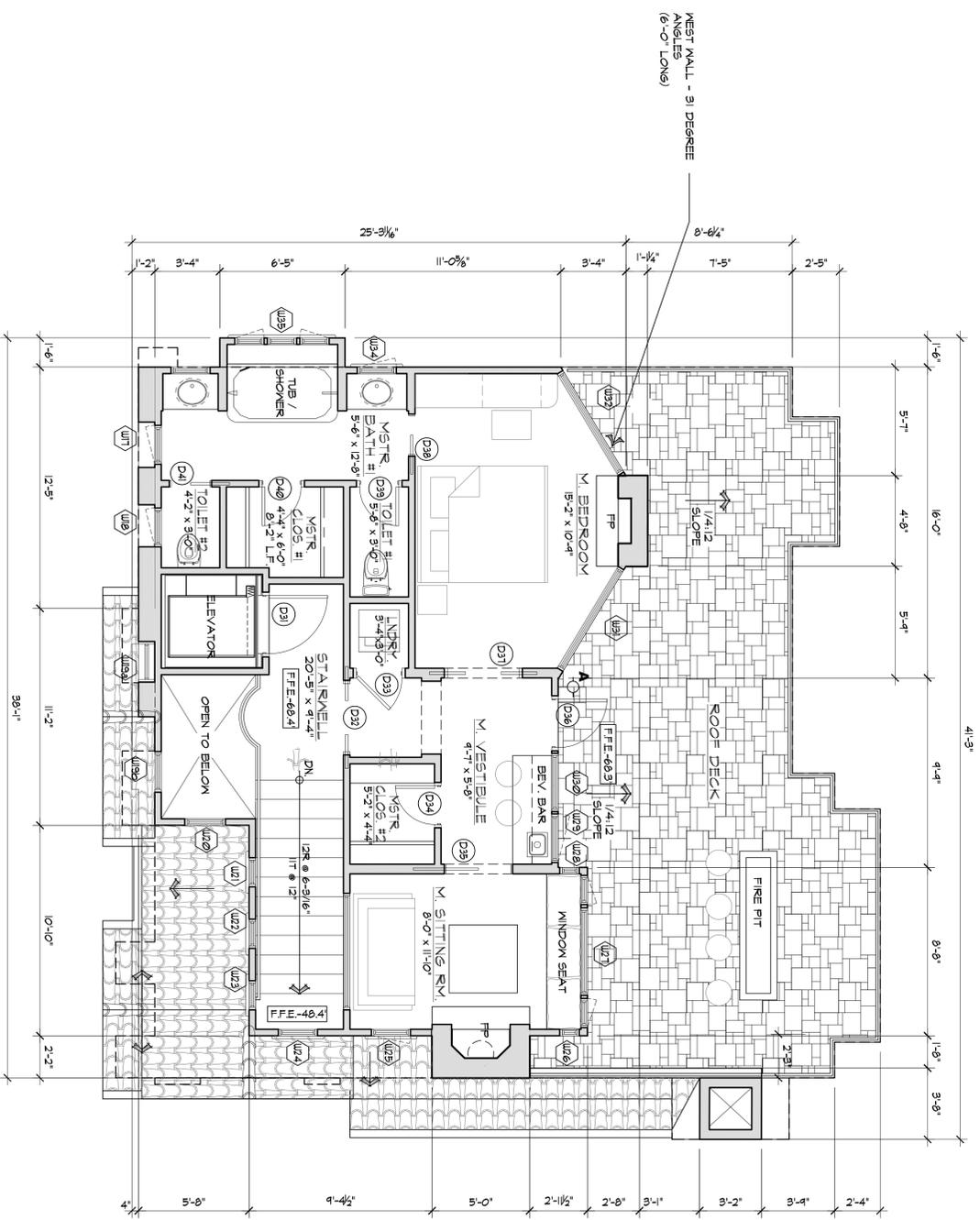
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CONSULTANT:

REVISION	No.
REVISED	1
2/27/16 & 2/23/16	1
REVISED	2
3/30/16	2
ENTRY	3
4/29/16	3

DATE: 6/24/16
SCALE: 1/4" = 1'-0"
DRAWN: C.J.H. BRN
JOB NUMBER: 14-34

A-2.1
SHEET OF



SECOND FLOOR PLAN

EXTERIOR LIGHTING SYMBOLS

⊙ 25 WATT MAX. WALL MOUNT

⊙ 25 WATT MAX. RECESSED CAN LIGHT

<p>SECOND FLOOR PLAN</p> <p>JOB NAME: Chadwick Residence Scenic 2 NW of 8th Avenue Carmel, CA 93923 A.P.N. 010-312-026-000</p>	<p>ARCHITECT</p> <p>ERIC MILLER ARCHITECTS, INC.</p> <p>157 GRAND suite 106 PACIFIC GROVE, CA 93950 PHONE (831) 372-0410 • FAX (831) 372-7840 • WEB: www.ericmillerarchitects.com</p>	<p>CONSULTANT:</p>	<p>REVISION</p> <p>No.</p>
			<p>REVISED 12/16 & 2/23/16</p> <p>REVISED 8/30/16</p> <p>ENTRY 4/29/16</p>
<p>DATE: 6/24/16</p> <p>SCALE: 1/4" = 1'-0"</p> <p>DRAWN: C.J.H. BRN</p> <p>JOB NUMBER: 14-34</p>	<p>A-2.2</p> <p>SHEET OF</p>		

View of the existing house from the beach.



In this view, the proposed design is 53% less visible from the beach.



In this view, the proposed design is 53% less visible from the beach.
The existing house is outlined in red.



View of the existing house from the beach.



In this view, the proposed design is 52% less visible from the beach.



In this view, the proposed design is 52% less visible from the beach.
The existing house is outlined in red.



CHADWICK RESIDENCE

**SCENIC 2 NW OF 8th AVENUE
CARMEL-BY-THE-SEA, CA 93923**

RECEIVED

OCT 11 2016

City of Carmel-by-the-Sea
Planning & Building Dept.

REVISION	No.

CONSULTANT:



ERIC MILLER ARCHITECTS, INC.
211 HOFFMAN AVENUE
MONTEREY, CA 93940
PHONE (831) 372-0410 • FAX (831) 372-7940 • WEB: www.ericmillerarchitects.com

ARCHITECT

COVER SHEET
JOB NAME: Chadwick Residence
Scenic 2 NW of 8th Avenue
Carmel, CA 93923
A.P.N. 010-312-026-000

DATE: 8/24/16
SCALE: N.T.S.
DRAWN: C.J.H. BRN
JOB NUMBER: 1434

A-0.1
SHEET OF

OWNERSHIP NOTES

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1. TITLE AND ALL "COPYRIGHT" PRIVILEGES TO THESE DRAWINGS AND SPECIFICATIONS IS CLAIMED BY THE ARCHITECT, ERIC MILLER, HEREINAFTER REFERRED TO AS "THE ARCHITECT" WITHOUT PREJUDICE. VISUAL CONTACT WITH THESE SUBJECT DRAWINGS AND SPECIFICATIONS SHALL CONSTITUTE PRIMA FACIE EVIDENCE OF THE ACCEPTANCE OF THESE OWNERSHIP RIGHTS AND THE FOLLOWING RELATED.
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TREE REMOVAL

FIFTEEN TREES/SHRUBS ARE PROPOSED FOR REMOVAL, INCLUDING (1) 2" TREE, (1) 4" TREE, (2) 6" TREES, (3) 8" TREES, (3) 10" TREES, (4) 12" TREE, AND (1) 14" TREE. ONE 36" DEAD TRUNK WILL BE REMOVED.

PROJECT INFORMATION

OWNER: ART AND FARAH CHADWICK
THE CHADWICK LIVING TRUST
P.O. BOX 3410
SARATOSA, CA 95070
ADDRESS: SCENIC 2 NW OF 8TH AVENUE
BLOCK G2, LOTS 10 & 11
ARCHITECT: ERIC MILLER ARCHITECTS, INC.
211 HOFFMAN AVENUE
MONTEREY, CA 93940

PROJECT DATA

PROJECT DESCRIPTION:
DEMOLITION OF EXISTING HOUSE, DECKS AND PAVING. PROPOSED CONSTRUCTION OF NEW TWO-STORY RESIDENCE WITH BASEMENT, 3 BEDROOMS, 3-1/2 BATHS, 1-CAR GARAGE WITH SUBTERRANEAN LIFT IN THE BASEMENT, AND RETAINING WALLS.
ADDRESS: SCENIC 2 NW OF 8TH AVENUE
CARMEL-BY-THE-SEA, CA 93923
LOT SIZE: 4,006.8 S.F.
ZONING: R-1, BR DISTRICT
BLOCK: C-2
LOTS: 10 & 11
A.P.N.: 010-312-026-000
OCCUPANCY GROUP: (R) FOR HOUSE AND (U) FOR GARAGE
TYPE OF CONSTRUCTION: (V-B)
SITE COVERAGE VARIANCE: ABOVE GRADE DECK AT BACK YARD, INCREASING SITE COVERAGE FROM 556.0 S.F. ALLOWED TO 792.0 S.F. PROPOSED.

SITE & BUILDING STANDARDS	ALLOWED	PROPOSED
FRONT SETBACK	15.0' MIN.	15.0'
SIDE SETBACKS	25% OF SITE WIDTH (MIN. 3 FT.)	3.0' MIN, 13.25' TOTAL
NORTH SIDE	7.25' MIN.	7.25'
SOUTH SIDE	6.0' MIN.	6.0'
REAR SETBACK	3.0'	21.4'
MAX. BUILDING HEIGHT	18'-0"	18'-0"
MAX. ALLOWED F.A.R.	1,802 S.F. ABOVE GRADE	2,072 S.F. W/ BASEMENT
MAX. ALLOWED SITE COVERAGE	345.0 S.F./556.0 S.F.	556.0 S.F. W/ 50% PERVIOUS
AVERAGE GRADE	54.5'	

EXISTING FLOOR AREA	
FIRST FLOOR	1,411.0 S.F.
SECOND FLOOR	678.0 S.F.
TOTAL EXISTING FLOOR AREA :	2,089.0 S.F.

PROPOSED FLOOR AREA	
FIRST FLOOR	971.0 S.F.
SECOND FLOOR	517.0 S.F.
STAIR & ELEVATOR	144.0 S.F.
BASEMENT	440.0 S.F.
TOTAL PROPOSED FLOOR AREA =	2,072.0 S.F.
BASEMENT - STAIRWELL	198.0 S.F.
BASEMENT - CARLIFT & ELEVATOR	236.0 S.F.
TOTAL EXCLUDED AREA =	434.0 S.F.

EXISTING SITE COVERAGE	
DRIVEWAY	267.0 S.F.
CONCRETE WALKS / PATIOS	866.0 S.F.
SITE WALLS / CURBS	59.0 S.F.
WOOD SHED / UTILITIES	36.0 S.F.
WOOD STEPS	57.0 S.F.
TOTAL EXISTING SITE COVERAGE :	1,285.0 S.F.
ELEVATED WOOD DECK :	173.6 S.F.

PROPOSED SITE COVERAGE		
PERVIOUS COVERAGE:		
DECK	264.0 S.F.	
DRIVEWAY	44.0 S.F.	
DRY STACK WALLS	25.0 S.F.	
PATHWAYS/ PAVING	34.0 S.F.	
BAY WINDOWS	16.0 S.F.	
WOOD FENCE	34.0 S.F.	
TOTAL PERVIOUS COVERAGE :	432.0 S.F.	10.8%
IMPERVIOUS COVERAGE:		
STAIRS	26.0 S.F.	
SITE WALLS	98.0 S.F.	
TOTAL IMPERVIOUS COVERAGE :	124.0 S.F.	3.1%
TOTAL PROPOSED SITE COVERAGE :	556.0 S.F.	13.9%
MAXIMUM ALLOWED SITE COVERAGE :	556.0 S.F.	13.9%

SHEET INDEX - PARTIAL SET

ARCHITECTURAL

- A-0.1 COVER SHEET
- 1 TOPOGRAPHIC SURVEY
- A-1.1 DEMOLITION SITE PLAN
- A-1.2 PROPOSED SITE PLAN
- A-2.0 PROPOSED BASEMENT FLOOR PLAN
- A-2.1 PROPOSED FIRST FLOOR PLAN - REVISED
- A-2.2 PROPOSED SECOND FLOOR - REVISED
- A-2.3 PROPOSED ROOF PLAN - REVISED
- A-2.4 PROPOSED FLOOR AREA DIAGRAM
- A-2.5 PROPOSED ROOF HEIGHT PLAN
- A-3.1 PROPOSED EXTERIOR ELEVATIONS - REVISED
- A-3.2 PROPOSED EXTERIOR ELEVATIONS
- A-3.3 STREET ELEVATIONS
- A-3.4 BUILDING SECTIONS
- A-4.1 PROPOSED DOOR SCHEDULE
- A-4.2 PROPOSED WINDOW SCHEDULE
- A-7.1 MATERIAL SAMPLES

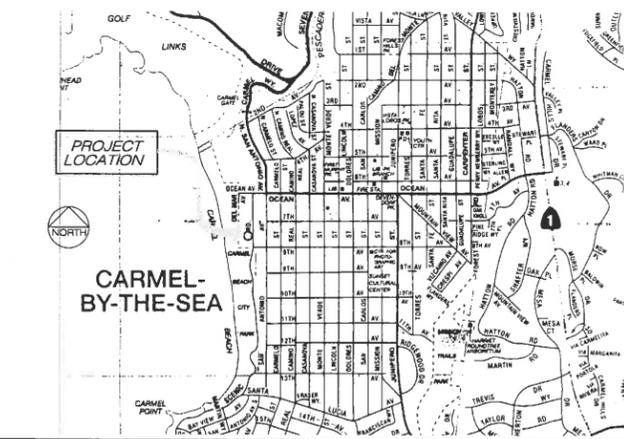
CIVIL

- C-1 CONCEPTUAL GRADING AND DRAINAGE PLAN
- 1 OF 1 CONSTRUCTION MANAGEMENT PLAN

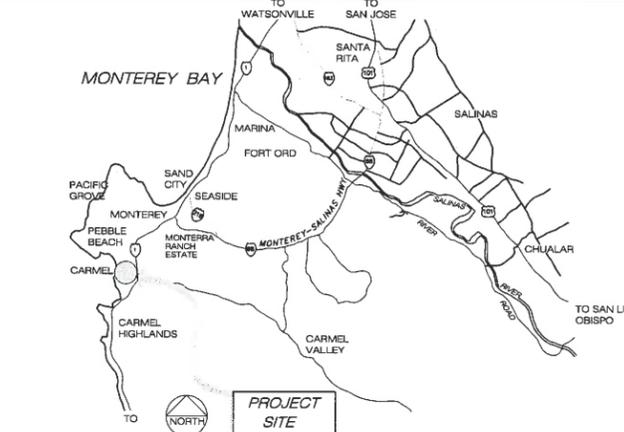
LANDSCAPE

- L-1 LIGHTING IRRIGATION PLAN
- L-2 PLANTING PLAN
- L-3 NOTES

LOCATION MAP



VICINITY MAP



REVISION	No.

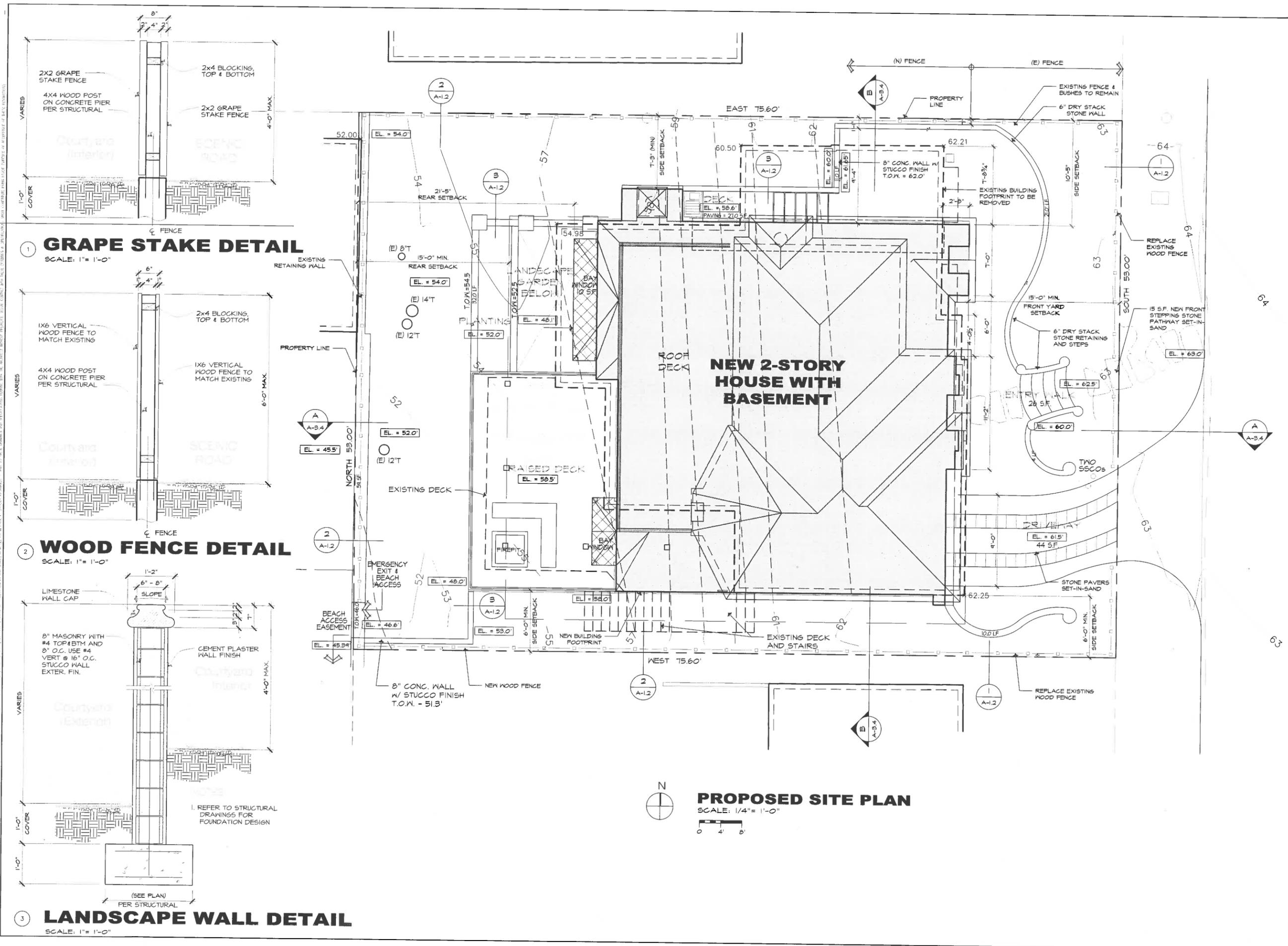
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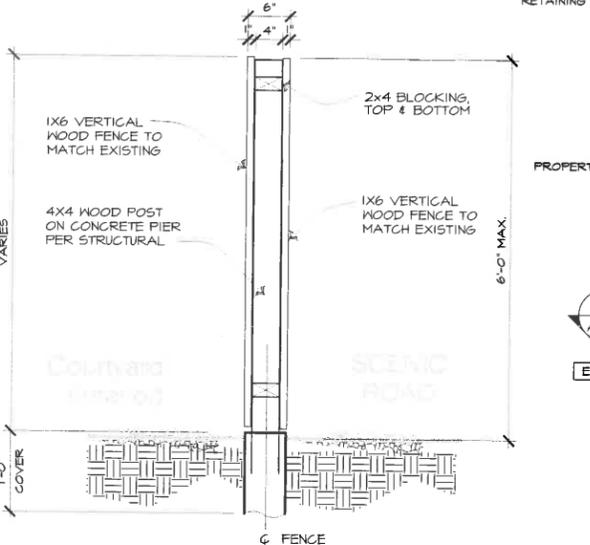
PROPOSED SITE PLAN
 JOB NAME: **Chadwick Residence**
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-512-026-000

DATE: 8/24/16
 SCALE: 1/4" = 1'-0"
 DRAWN: C.J.H. BRN
 JOB NUMBER: 1434

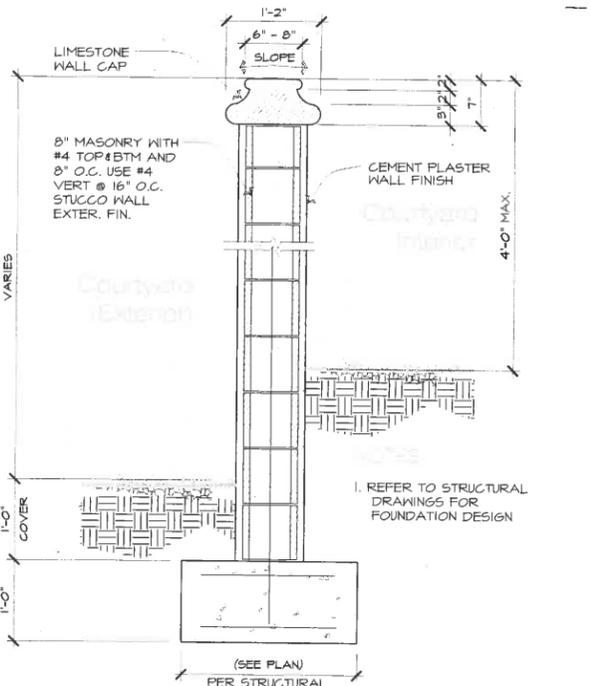
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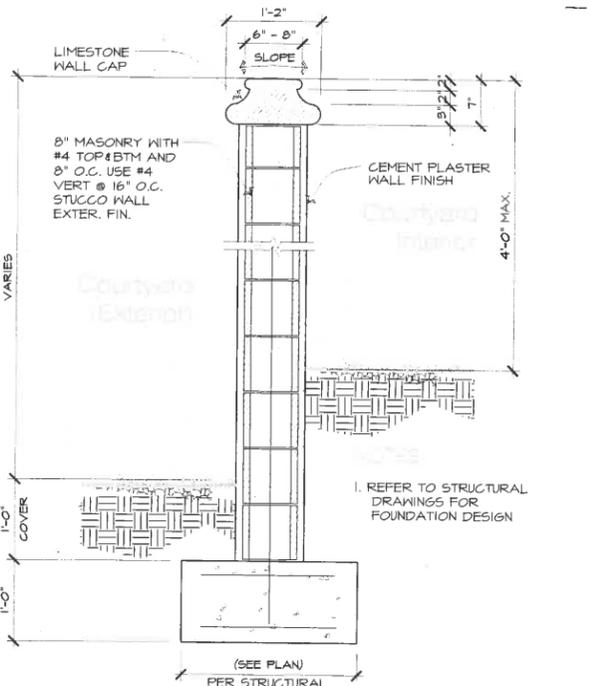
1 GRAPE STAKE DETAIL
 SCALE: 1" = 1'-0"



2 WOOD FENCE DETAIL
 SCALE: 1" = 1'-0"

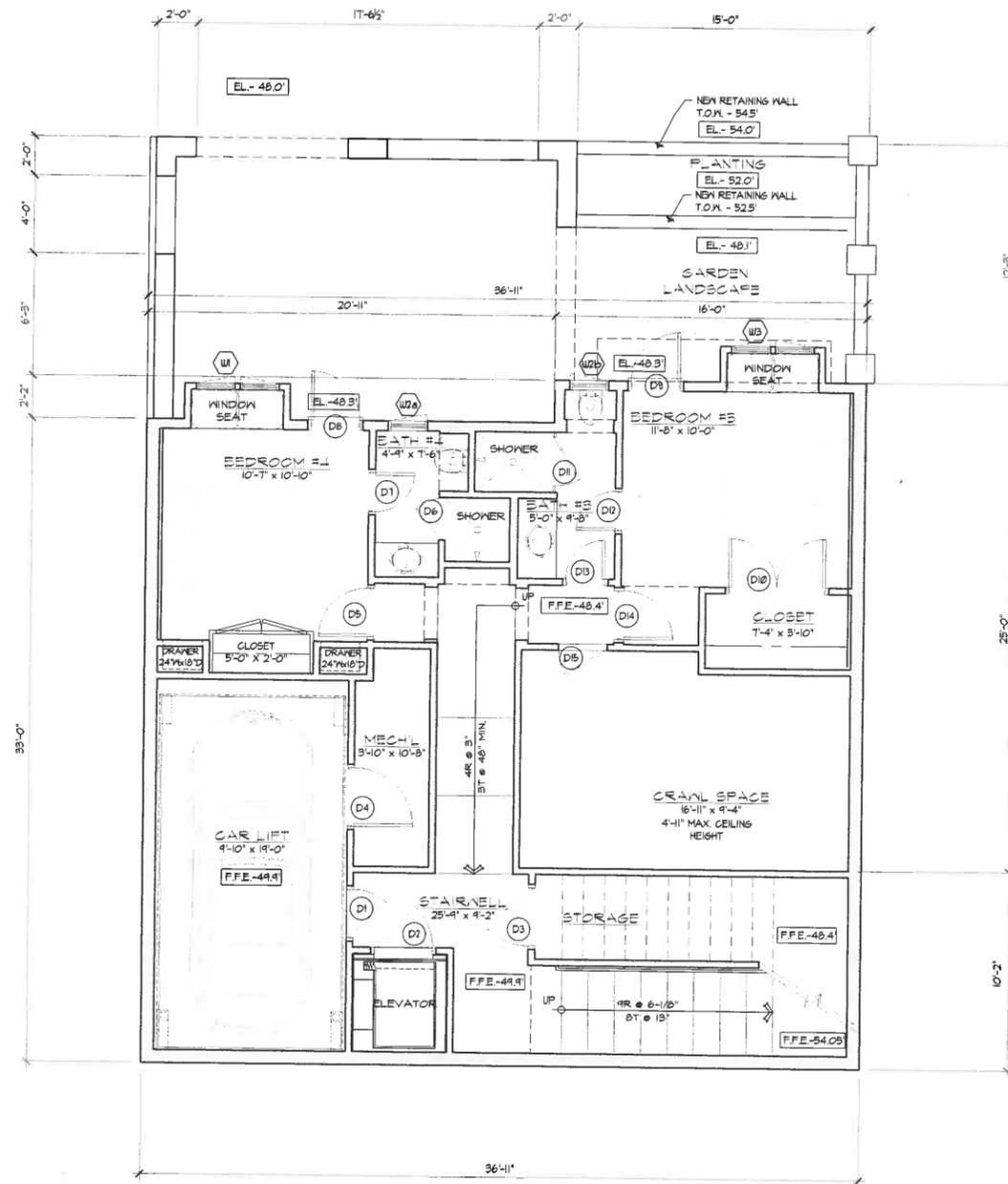


3 LANDSCAPE WALL DETAIL
 SCALE: 1" = 1'-0"



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Half-Size on 12x18



BASEMENT FLOOR PLAN

SCALE: 1/4" = 1'-0"



REVISION	No.
2/23/16	1
3/30/16	2
CITY COUNCIL 7/26/16	4

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BASEMENT FLOOR PLAN

JOB NAME: **Chadwick Residence**
Scenic 2 NW of 8th Avenue
Carmel, CA 93923
A.P.N. 010-312-026-000

DATE: 8/24/16

SCALE: 1/4" = 1'-0"

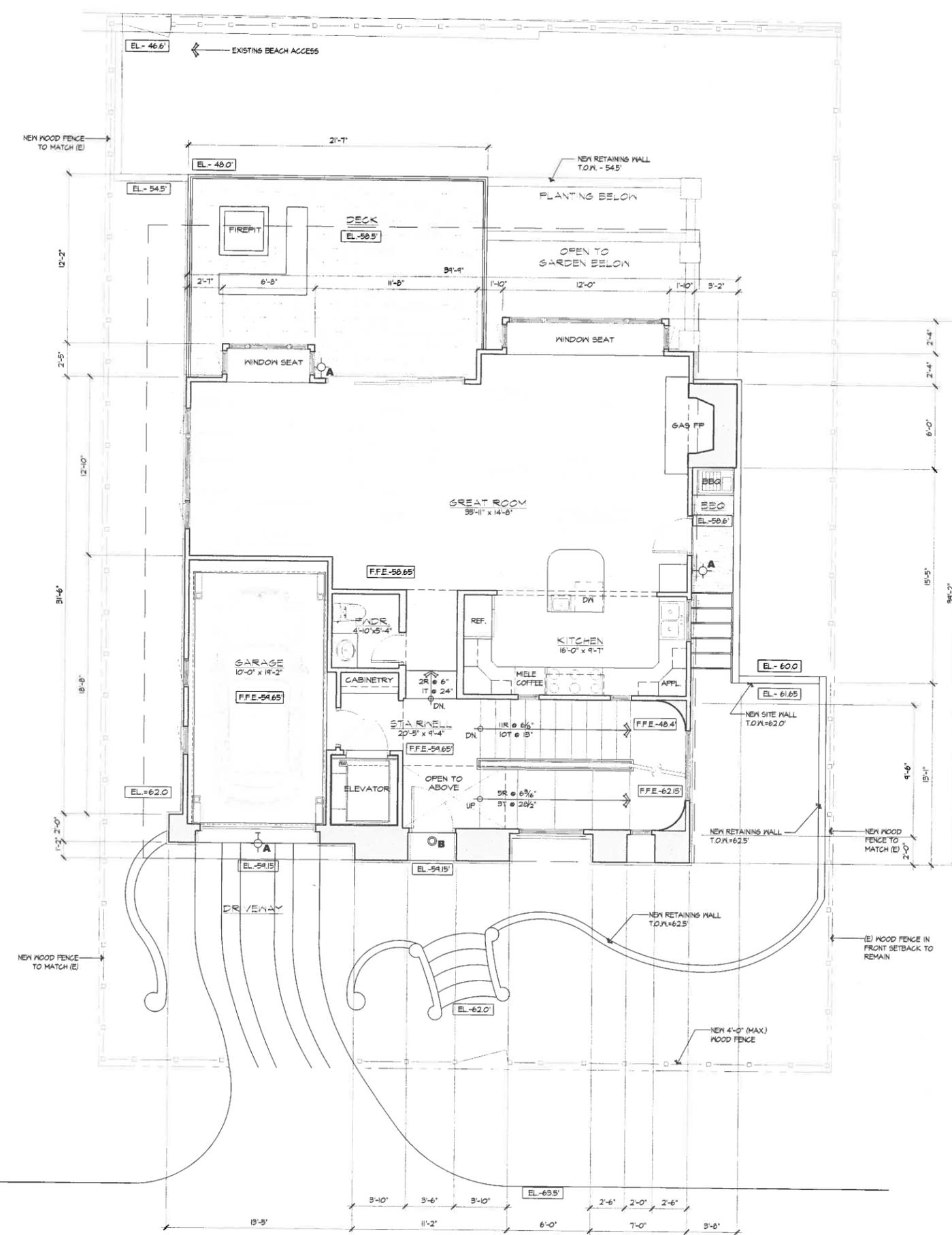
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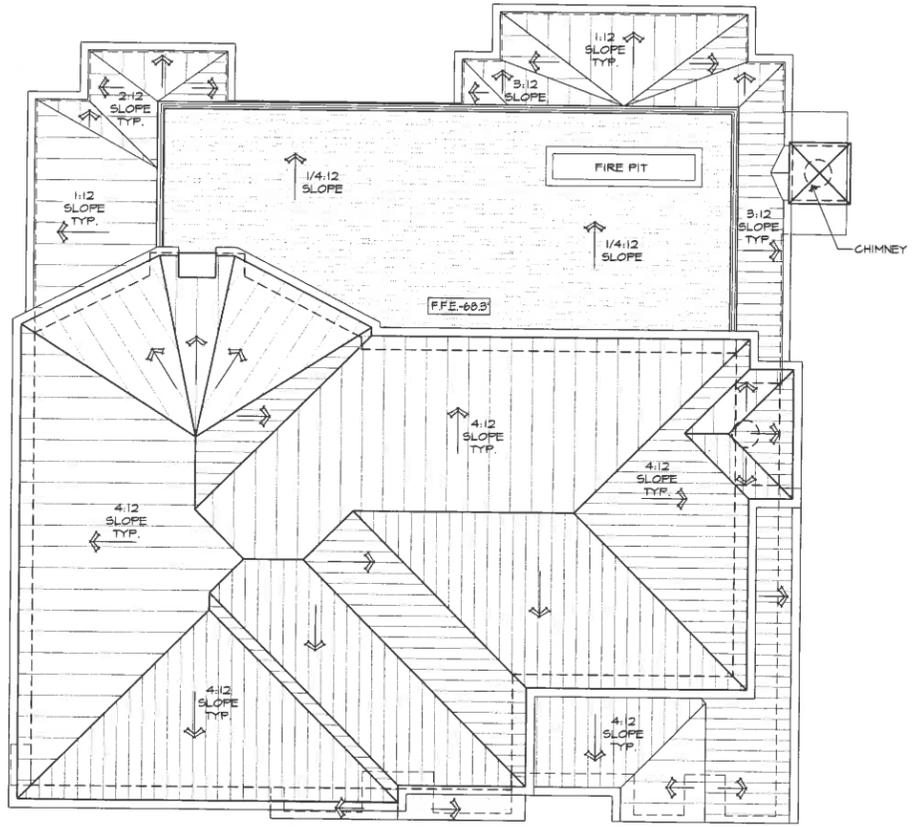



MAIN FLOOR PLAN
 SCALE: 1/4" = 1'-0"


- EXTERIOR LIGHTING SYMBOLS**
-  25 WATT MAX. WALL MOUNT
 -  25 WATT MAX. RECESSED CAN LIGHT

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FIRST FLOOR PLAN JOB NAME: Chadwick Residence Scenic 2 NW of 8th Avenue Carmel, CA 93923 A.P.N. 010-312-026-000	
DATE:	8/24/16
SCALE:	1/4" = 1'-0"
DRAWN:	C.J.H., BRN
JOB NUMBER:	1434
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ROOF PLAN
 SCALE: 1/4" = 1'-0"


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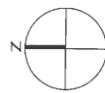
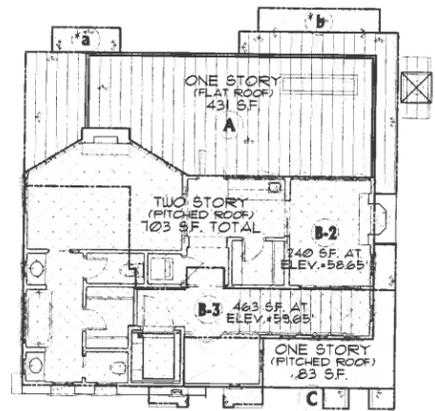
ROOF PLAN

JOB NAME: **Chadwick Residence**
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-312-026-000

DATE: 8/24/16
 SCALE: 1/4" = 1'-0"
 DRAWN: CJH, BRW
 JOB NUMBER: 14.34

A-2.3
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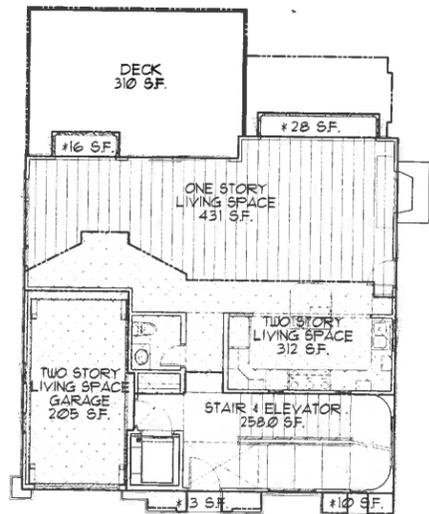
FLOOR LEVEL MAP

SCALE: 1/8" = 1'-0"



FLOOR LEVEL - AREA KEY

- ONE STORY - FLAT ROOF FIRST FLOOR (LIVING SPACE) TOTAL FLOOR AREA = 431 SF.
- TWO STORY - PITCHED ROOF SECOND FLOOR (LIVING SPACE) TOTAL FLOOR AREA = 703 SF.
- ONE STORY - PITCHED ROOF FIRST FLOOR (OPEN SPACE) TOTAL FLOOR AREA = 83 SF.
- FIRST FLOOR (# EXEMPT AREA) BUILDING PROJECTIONS 4'-6" ABOVE FINISH FLOOR & FINISH GRADE 4'-11" MAXIMUM CEILING HEIGHT FROM FINISH FLOOR TO FINISH CEILING. TOTAL EXEMPT AREA = 37 SF.



FIRST FLOOR - AREA KEY

- ONE STORY - FLAT ROOF FIRST FLOOR (LIVING SPACE) TOTAL FLOOR AREA = 431 SF.
- TWO STORY - PITCHED ROOF FIRST FLOOR (LIVING SPACE) TOTAL FLOOR AREA = 511 SF.
- FIRST FLOOR (OPEN SPACE) TOTAL FLOOR AREA = 258 SF.
- FIRST FLOOR (# EXEMPT AREA) BUILDING PROJECTIONS 4'-6" ABOVE FINISH FLOOR & FINISH GRADE 4'-11" MAXIMUM CEILING HEIGHT FROM FINISH FLOOR TO FINISH CEILING. TOTAL EXEMPT AREA = 67 SF.



FIRST FLOOR AREA PLAN

SCALE: 1/8" = 1'-0"



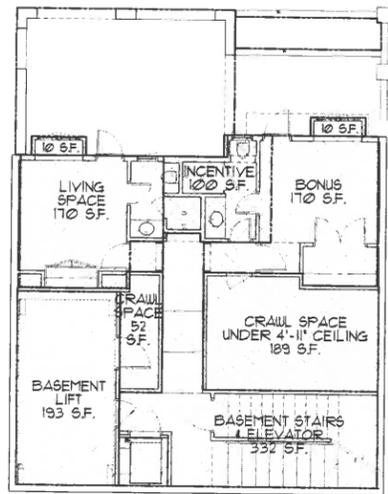
VOLUME AREA

UNIT	AREA	FFE	PLATE / EAVE		ROOF / RIDGE	
			ELEV.	HEIGHT	ELEV.	HEIGHT
A	431 SF.	58.65'	67.15'	8'-6"	68.4'	9'-9"
B1	463 SF.	59.65'	75.9'	16'-3"	77.65'	18'-0"
B2	240 SF.	58.65'	75.9'	17'-3"	79.65'	21'-0"
C	83 SF.	59.65'	69.65'	10'-0"	72.0'	12'-4"
#a	9 SF.	70.4'	75.9'	5'-6"	77.65'	7'-3"
#b	14 SF.	70.9'	75.9'	5'-0"	78.25'	7'-2"
#c	44 SF.	61.15'	67.15'	6'-0"	68.4'	7'-3"

FLOOR AREA

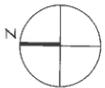
FLOOR AREA: (LIVING SPACE)	
FIRST FLOOR	766 SF.
GARAGE	205 SF.
SECOND FLOOR	511 SF.
STAIR & ELEVATOR	144 SF.
BASEMENT FLOOR	170 SF.
BASEMENT FLOOR BONUS	170 SF.
BASEMENT FLOOR INCENTIVE	100 SF.
TOTAL =	2,072 SF.

FLOOR AREA: (OPEN SPACE)	
BASEMENT - STAIRS & ELEVATOR	332 SF.
BASEMENT - CARLIFT	193 SF.
FIRST FLOOR	258 SF.
TOTAL =	783 SF.



BASEMENT AREA KEY

- BASEMENT (LIVING SPACE) TOTAL FLOOR AREA = 170 SF.
- BASEMENT (LIVING SPACE-BONUS) TOTAL FLOOR AREA = 170 SF.
- BASEMENT (LIVING SPACE-INCENTIVE) TOTAL FLOOR AREA = 100 SF.
- BASEMENT (OPEN SPACE) TOTAL FLOOR AREA = 525 SF.
- BASEMENT (EXEMPT AREA) BUILDING PROJECTIONS 4'-6" ABOVE FINISH FLOOR & FINISH GRADE 4'-11" MAXIMUM CEILING HEIGHT FROM FINISH FLOOR TO FINISH CEILING. TOTAL EXEMPT AREA = 241 SF.



BASEMENT FLOOR AREA PLAN

SCALE: 1/8" = 1'-0"



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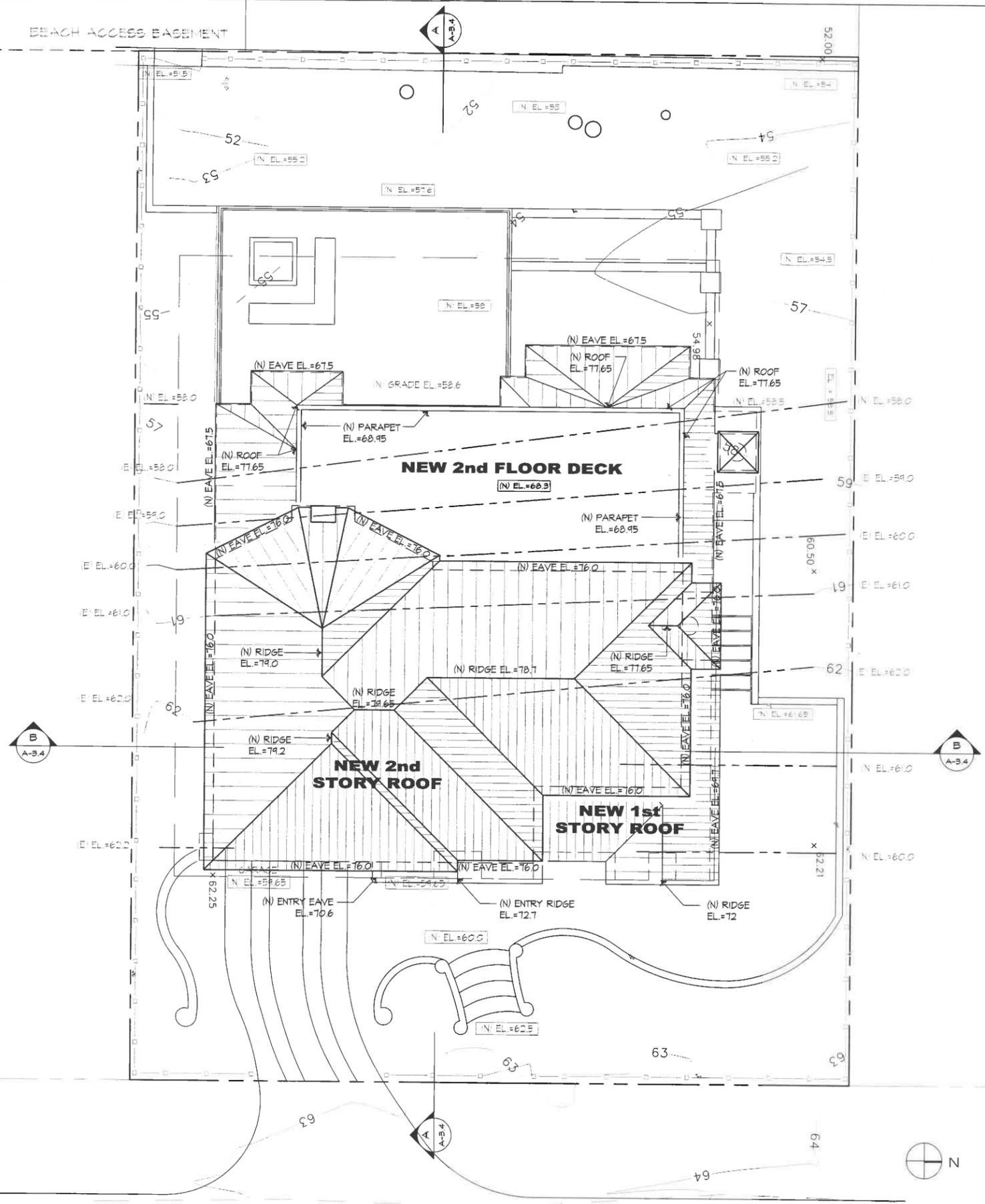
FLOOR AREA & LEVEL PLANS

JOB NAME: **Chadwick Residence**
 Scenic 2 N/A of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-512-026-000

DATE: 8/24/16
 SCALE: 1/8" = 1'-0"
 DRAWN: CJH, BRM
 JOB NUMBER: 1434

A-2.4
 SHEET OF

BEACH ACCESS BASEMENT



PROPOSED ROOF HEIGHTS
 SCALE: 1/4" = 1'-0"
 0 4' 8'

REVISION	No.

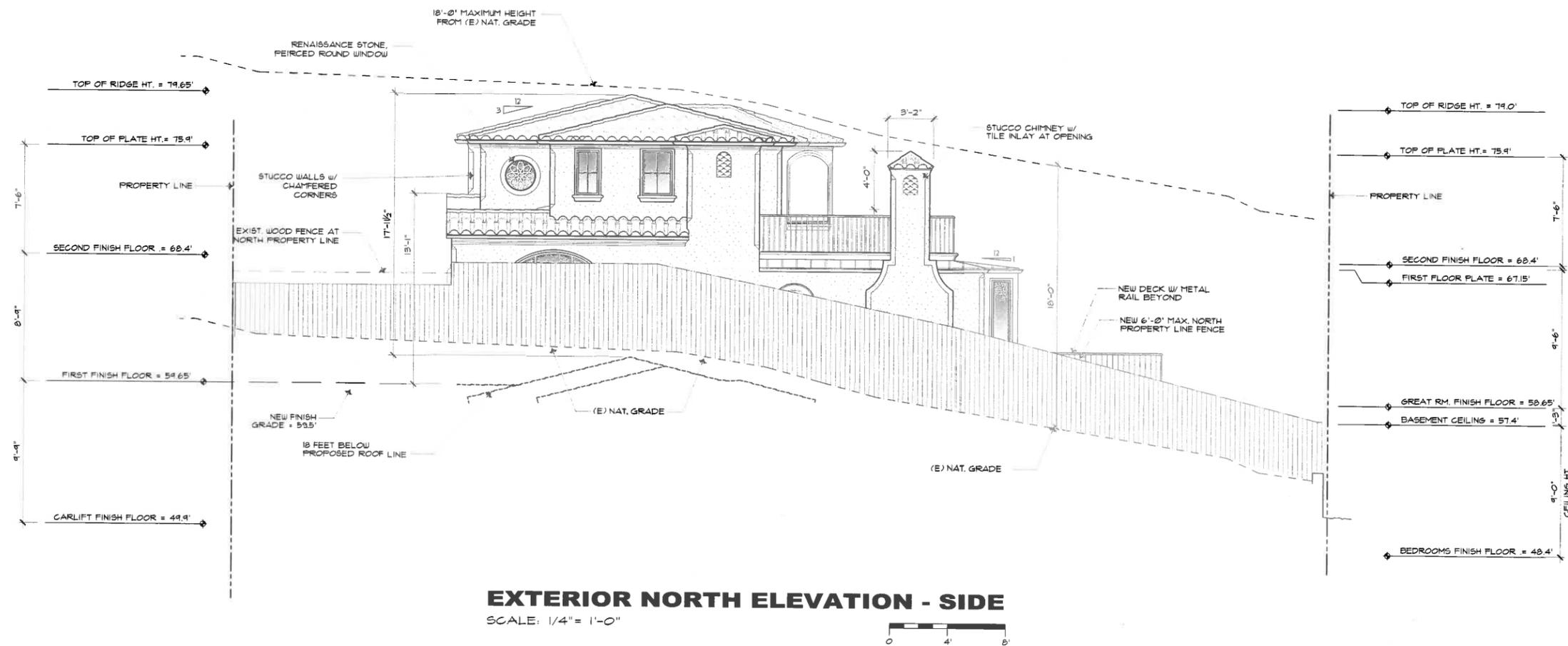
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PROPOSED ROOF HEIGHTS
 JOB NAME: **Chadwick Residence**
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-012-026-000

DATE: 8/24/16
 SCALE: 1/4" = 1'-0"
 DRAWN: CJH, BRM
 JOB NUMBER: 1434

A-2.5
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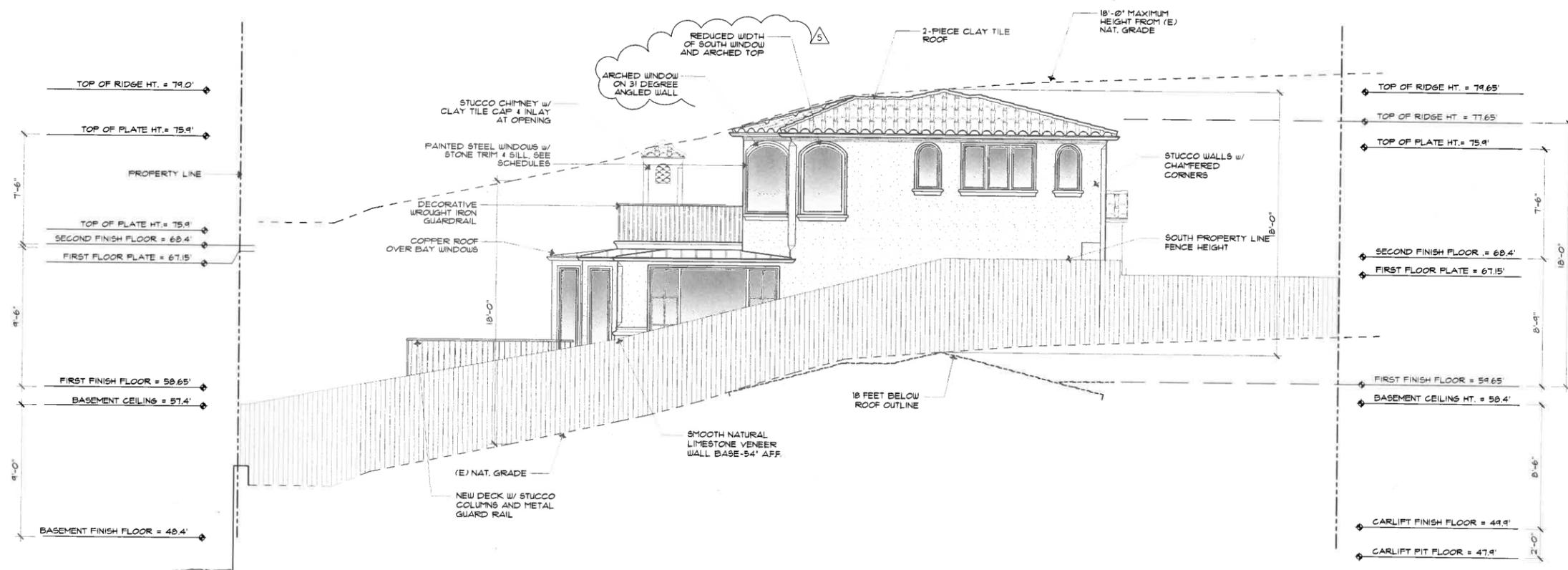
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EXTERIOR ELEVATIONS
 JOB NAME: Chadwick Residence
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-312-026-000

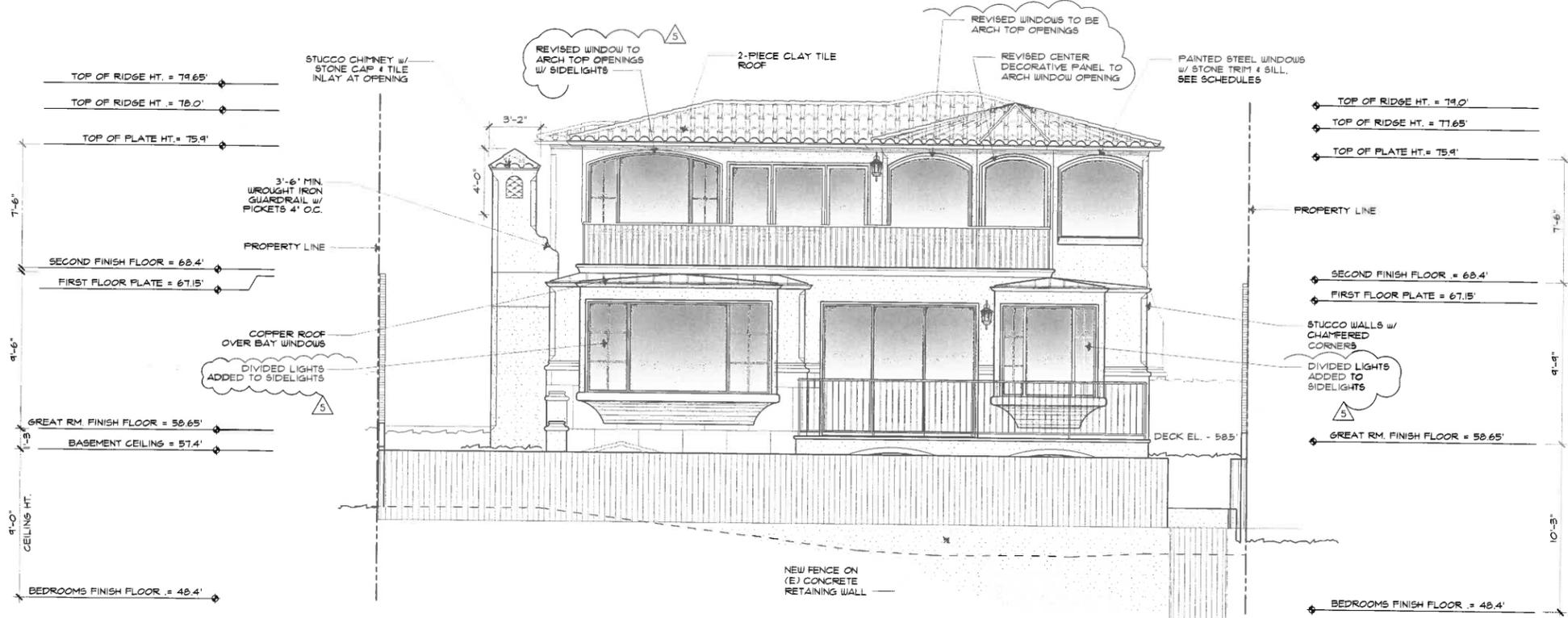
DATE: 9/16/16
 SCALE: 1/4" = 1'-0"
 DRAWN: C.J.H., BRM
 JOB NUMBER: 1434

A-3.1
 SHEET OF

REVISION	No.
REVISOR 2/16/16 12/23/16	1
REVISOR 3/30/16	2
CITY COUNCIL REV. 7/26/16	3
CITY COUNCIL REV. 9/16/16	4



EXTERIOR SOUTH ELEVATION - SIDE
SCALE: 1/4" = 1'-0"



EXTERIOR WEST ELEVATION - BACK
SCALE: 1/4" = 1'-0"



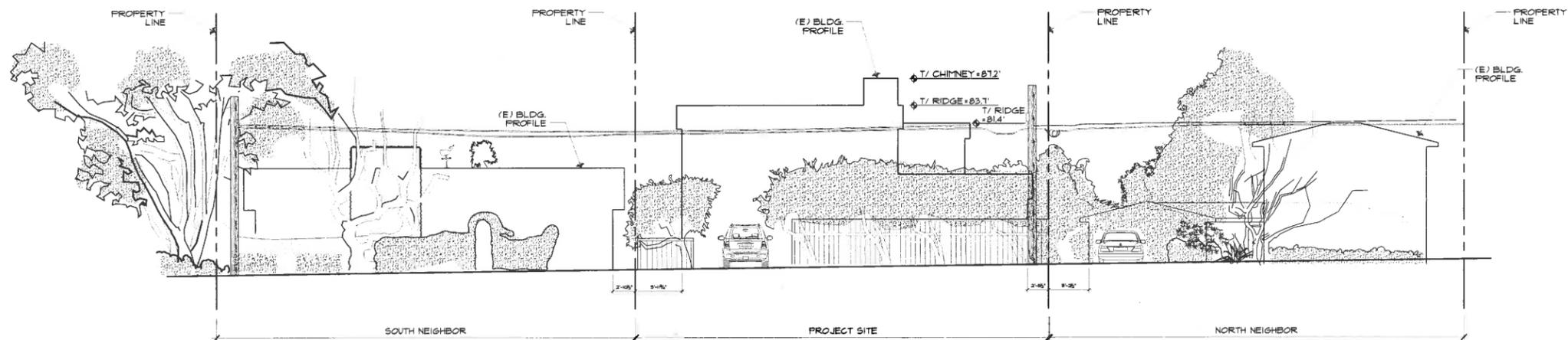
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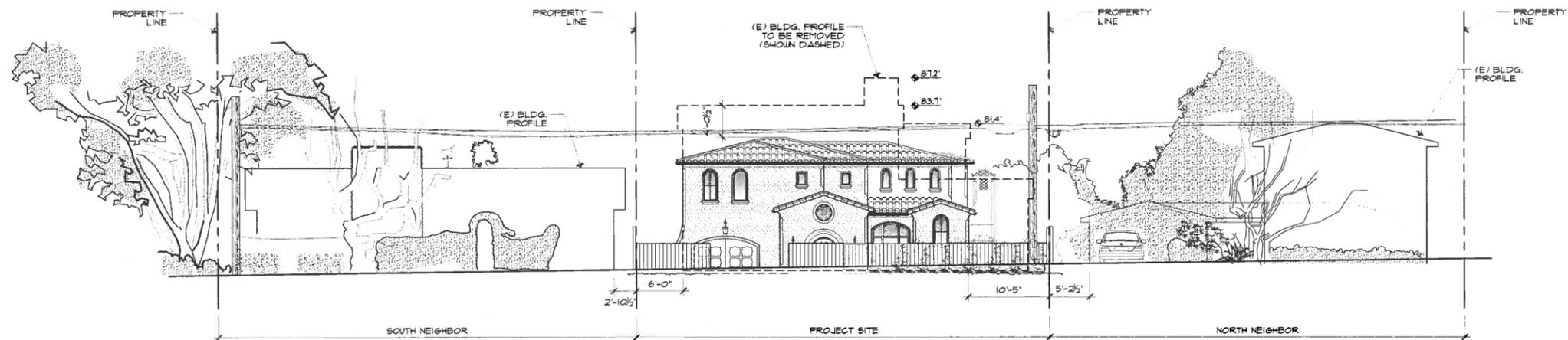
EXTERIOR ELEVATIONS
 JOB NAME: **Chadwick Residence**
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-312-026-000

DATE: 9/16/16
 SCALE: 1/4" = 1'-0"
 DRAWN: CJH, BRW
 JOB NUMBER: 1434

REVISION	No.



EXISTING SCENIC ROAD ELEVATION
SCALE: 1/8" = 1'-0"



PROPOSED SCENIC ROAD ELEVATION
SCALE: 1/8" = 1'-0"

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ARCHITECT

STREET ELEVATION

JOB NAME: **Chadwick Residence**
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A.P.N. 010-312-026-000

DATE: 8/24/16
SCALE: 1/8" = 1'-0"
DRAWN: C.J.H., BRW
JOB NUMBER: 1434

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DOOR SCHEDULE
 JOB NAME: Chadwick Residence
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-512-026-000

DATE: 8/24/16
 SCALE: AS NOTED
 DRAWN: C.J.H. BRN
 JOB NUMBER: 1434

A-4.1

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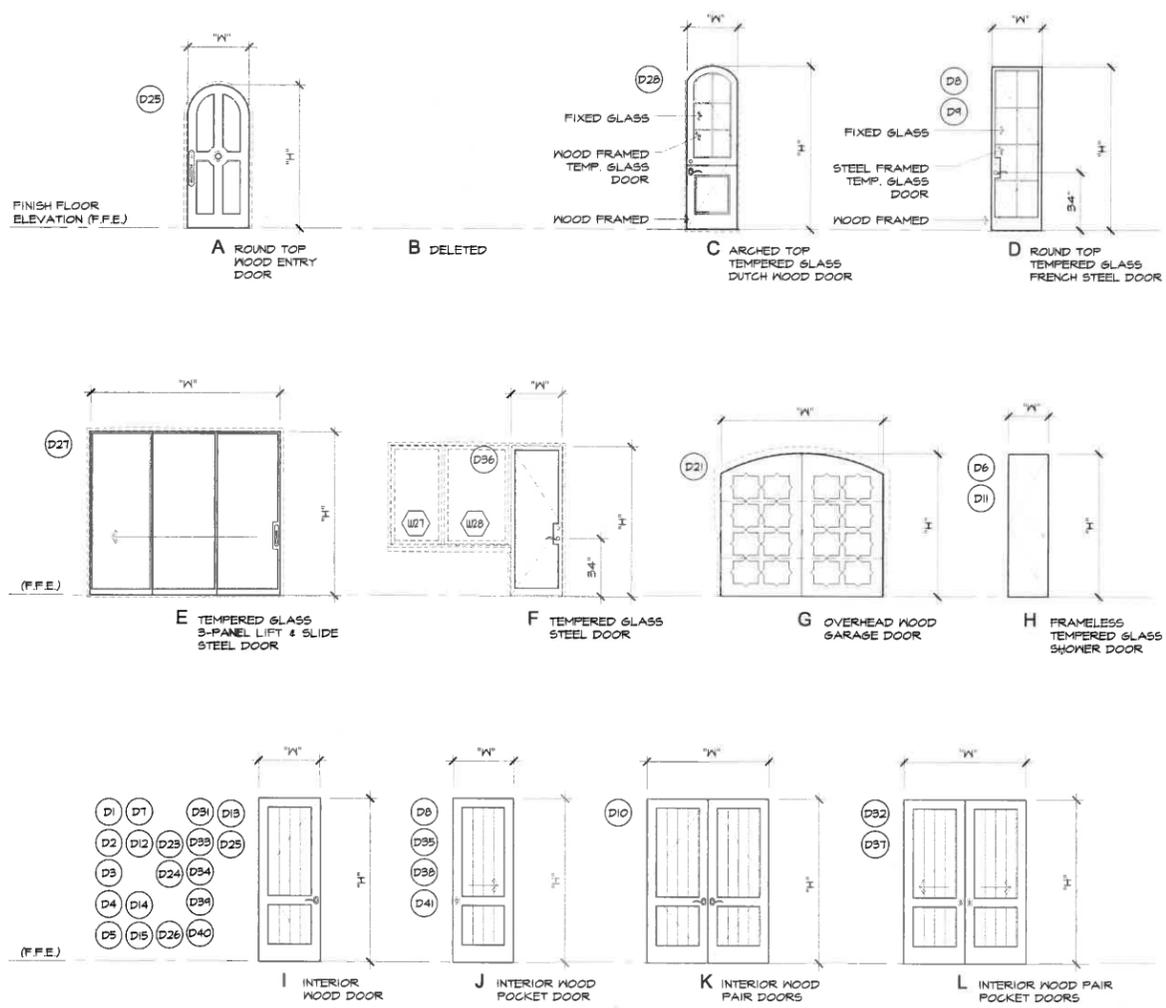
DOOR SCHEDULE												
DOOR NO.	TYPE	SIZE		LOCATION		THKNS	DOOR MAT.	FRAME MAT.	HEAD DETAIL	JAMB DETAIL	THRSHD DETAIL	REMARKS
		"H" WIDTH	"H" HEIGHT	NO.	ROOM NAME							
BASMENT FLOOR												
D1	I	2'-6"	7'-0"	-	CARLIFT	1-3/4"	S.STL.	S.STL.				FIRE-RATED DOOR, SEE NOTE #6
D2	I	3'-0"	7'-0"		ELEVATOR	1-3/4"	WOOD	WOOD				
D3	I	3'-0"	7'-0"		STORAGE	1-3/4"	WOOD	WOOD				
D4	I	3'-0"	7'-0"		MECHANICAL	1-3/4"	WOOD	WOOD				
D5	I	2'-0"	8'-0"		BATH #4	1/4"	GLASS	NONE				
D6	H	2'-0"	7'-0"		BATH #4	1-3/4"	WOOD	WOOD				TEMPERED GLASS SHOWER DOOR, SEE NOTE #10
D7	I	2'-6"	8'-0"		BEDROOM #4	1-3/4"	WOOD	WOOD				
D8	D	2'-6"	8'-0"		BEDROOM #4	1-3/4"	WOOD	WOOD				TEMPERED GLASS, WEATHER-STRIPPINGS
D9	D	2'-6"	8'-0"		BEDROOM #4	1-3/4"	WOOD	WOOD				TEMPERED GLASS, WEATHER-STRIPPINGS
D10	K	5'-0"	8'-0"		BEDROOM #3	1-3/4"	GLASS	NONE				PAIR DOORS
D11	H	2'-0"	7'-0"		BEDROOM #3	1-3/4"	WOOD	WOOD				TEMPERED GLASS SHOWER DOOR, SEE NOTE #10
D12	I	2'-0"	8'-0"		BATH #3	1-3/4"	WOOD	WOOD				
D13	I	2'-6"	8'-0"		BATH #3	1/4"	WOOD	NONE				
D14	I	2'-0"	8'-0"		BATH #3	1-3/4"	WOOD	NONE				
D15	I	2'-6"	8'-0"		CRAWL SPACE	1-3/4"	WOOD	WOOD				
D16					DELETED							
FIRST FLOOR												
D22	S	8'-0"	7'-0"		GARAGE	2-1/4"	WOOD	WOOD				WOOD SECTIONAL OVERHEAD GARAGE DOOR
D23					DELETED							
D24	I	2'-6"	7'-0"		MECHANICAL	1-3/4"	WOOD	WOOD				FIRE-RATED DOOR, SEE NOTE #6
D25	I	3'-0"	7'-0"		ELEVATOR	1-3/4"	WOOD	WOOD				
D26	I	3'-0"	7'-0"		ENTRY	1-3/4"	WOOD	WOOD				
D27	I	2'-0"	8'-0"		POWDER ROOM	1-3/4"	WOOD	WOOD				
D28	E	11'-0"	8'-0"		GREAT ROOM	2-1/4"	STL./GL.	STL.				TEMPERED GLASS, 3-PANEL LIFT AND SLIDE, WEATHER-STRIPPING
D29	C	2'-6"	8'-0"		GREAT ROOM	1-3/4"	WOOD	WOOD				TEMPERED GLASS, DUTCH DOOR, WEATHER-STRIPPING
SECOND FLOOR												
D31	I	3'-0"	7'-0"		ELEVATOR	1-3/4"	WOOD	WOOD				
D32	L	3'-6"	7'-0"		STAIRWELL	1-3/4"	WOOD	WOOD				PAIR POCKET DOORS
D33	I	2'-4"	7'-0"		LAUNDRY	1-3/4"	WOOD	WOOD				
D34	I	2'-0"	7'-0"		MASTER CLOSET #2	1-3/4"	WOOD	WOOD				
D35	J	3'-4"	7'-0"		SITTING ROOM	1-3/4"	WOOD	WOOD				POCKET DOOR
D36	F	2'-6"	7'-0"		MASTER VESTIBULE	2-1/4"	STL./GL.	STL.				TEMPERED GLASS, WEATHER-STRIPPINGS
D37	L	4'-0"	7'-0"		MASTER BEDROOM	1-3/4"	WOOD	WOOD				PAIR POCKET DOORS
D38	J	2'-0"	7'-0"		MASTER BATHROOM	1-3/4"	WOOD	WOOD				POCKET DOOR
D39	I	2'-0"	7'-0"		MASTER TOILET #1	1-3/4"	WOOD	WOOD				
D40	I	2'-0"	7'-0"		MASTER CLOSET #2	1-3/4"	WOOD	WOOD				
D41	J	2'-0"	7'-0"		MASTER TOILET #2	1-3/4"	WOOD	WOOD				POCKET DOOR

DOOR NOTES

ALL DOORS SHALL COMPLY WITH THE FOLLOWING, UNLESS OTHERWISE NOTED, U.O.N.

- SHALL BE 2'-0" X 6'-8" MINIMUM.
- SHALL HAVE HARDWARE MOUNTED 30" TO 44" ABOVE FINISH FLOOR.
- THRESHOLD SHALL HAVE MAXIMUM HEIGHT OF 1/2" ABOVE FINISH FLOOR.
- PROVIDE (2) PAIR- 4-1/2" X 4-1/2" BUTTS ON ALL DOORS.
- ALL HARDWARE TO HAVE US10B FINISH (OIL RUBBED BRONZE).
 - THE ENTRY DOOR HARDWARE TO BE USE SHALL BE STAINLESS STEEL (S.S.) 316
 - ALL EXTERIOR DOOR HARDWARE TO BE S.S. 316
 - ALL INTERIOR PASSAGE DOORS TO BE USE SHALL BE S.S. 316
- ALL FIRE RATED DOORS SHALL HAVE PEMKO 588D (OR EQUIVALENT) SMOKE SEALS AND SHALL BE TIGHT-FITTING, SELF-CLOSING, AND SELF-LATCHING.
- EXTERIOR DOORS SHALL BE WEATHERSTRIPPED.
- ALL DOORS SHALL BE SOLID CORE.
- ALL DOOR GLAZING TO BE TEMPERED.
- ALL HINGED SHOWER DOORS SHALL OPEN OUTWARD PER CBC, SECTION 2407.
- EXTERIOR WINDOWS, WINDOW WALLS, GLAZED DOORS AND GLAZED OPENINGS WITHIN EXTERIOR DOORS SHALL BE INSULATING GLASS UNITS WITH A MINIMUM OF ONE TEMPERED PANE, OR GLASS BLOCK UNITS, OR HAVE A FIRE-RESISTANCE RATINGS NOT LESS THAN 20 MINUTES. (U.O.N.)
- REQUIRED NATURAL LIGHT FOR SPACES INTENDED FOR HUMAN OCCUPANCY SHALL HAVE GLAZED OPENINGS WITH AN AREA NOT LESS THAN 8% OF ROOM FLOOR AREA.
- REQUIRED NATURAL VENT FOR SPACES INTENDED FOR HUMAN OCCUPANCY SHALL HAVE GLAZED OPENINGS NOT LESS THAN 4% OF AREAS BEING VENTED.

DOOR TYPES



DOOR SCHEDULE

SCALE: 1/4" = 1'-0"

Half-Size on 12x18

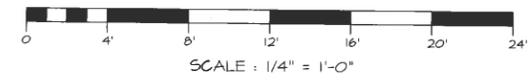
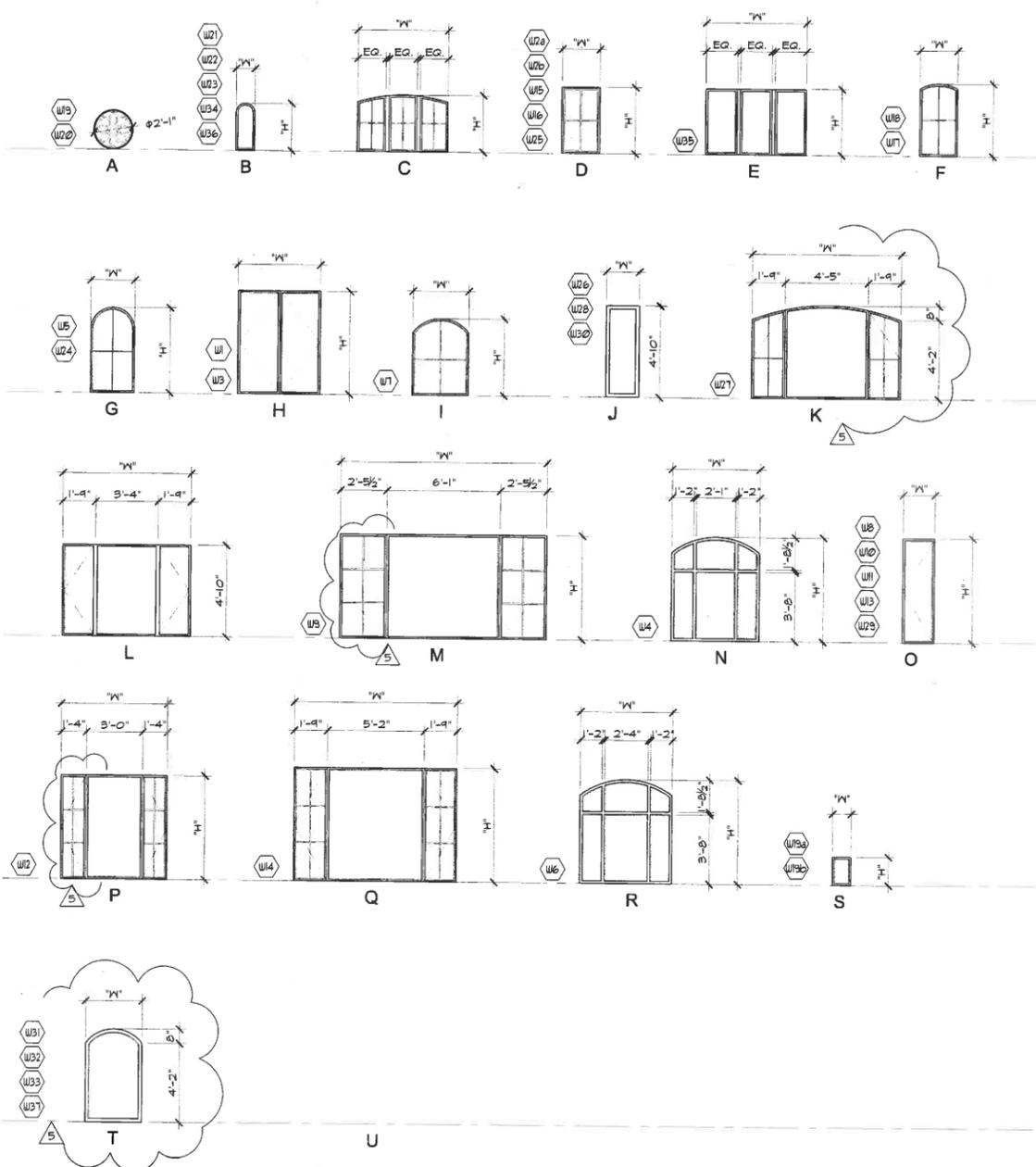
WINDOW SCHEDULE

WDM. NO.	TYPE	SIZE		LOCATION		GLAZING	FRAME MAT.	STYLE	WINDOW DETAILS			HEAD HEIGHT ABOVE F.F.	SILL HEIGHT ABOVE F.F.	REMARKS
		WIDTH	HEIGHT	ROOM NUMBER	ROOM NAME				HEAD	JAMB	SILL			
U1	H	2'-0"	5'-6"	BEDROOM #4	BEDROOM #4	DOUBLE	STEEL	CASEMENT	-	-	-	8'-0"	2'-0"	
U2	D	2'-0"	3'-6"	BATH #3 & #4	BATH #3 & #4	DOUBLE	STEEL	CASEMENT	-	-	-	7'-0"	3'-6"	
U3	H	2'-0"	5'-6"	BEDROOM #3	BEDROOM #3	DOUBLE	STEEL	CASEMENT	-	-	-	8'-0"	2'-0"	
U4	N	4'-8"	5'-6"	STAIRWELL	STAIRWELL	DOUBLE	STEEL	FIXED	-	-	-	-	-	TEMPERED GLASS
U5	G	1'-8"	3'-10"	STAIRWELL	STAIRWELL	DOUBLE	STEEL	FIXED	-	-	-	-	-	TEMPERED GLASS
U6	R	5'-0"	5'-6"	STAIRWELL	STAIRWELL	DOUBLE	STEEL	FIXED	-	-	-	-	-	TEMPERED GLASS
U7	I	3'-0"	3'-7"	KITCHEN	KITCHEN	DOUBLE	STEEL	CASEMENT	-	-	-	8'-0"	4'-5"	
U8	O	1'-8"	5'-6"	GREAT ROOM	GREAT ROOM	DOUBLE	STEEL	CASEMENT	-	-	-	8'-0"	2'-6"	
U9	M	11'-0"	5'-6"	GREAT ROOM	GREAT ROOM	DOUBLE	STEEL	FIXED	-	-	-	8'-0"	2'-6"	
U10	O	1'-8"	5'-6"	GREAT ROOM	GREAT ROOM	DOUBLE	STEEL	CASEMENT	-	-	-	8'-0"	2'-6"	
U11	O	1'-8"	5'-6"	GREAT ROOM	GREAT ROOM	DOUBLE	STEEL	CASEMENT	-	-	-	8'-0"	2'-6"	TEMPERED GLASS
U12	P	5'-8"	5'-6"	GREAT ROOM	GREAT ROOM	DOUBLE	STEEL	FIXED	-	-	-	8'-0"	2'-6"	
U13	O	1'-8"	5'-6"	GREAT ROOM	GREAT ROOM	DOUBLE	STEEL	CASEMENT	-	-	-	8'-0"	2'-6"	
U14	Q	8'-8"	6'-0"	GREAT ROOM	GREAT ROOM	DOUBLE	STEEL	CASEMENT	-	-	-	8'-0"	2'-6"	
U15	D	2'-0"	3'-6"	GARAGE	GARAGE	DOUBLE	STEEL	CASEMENT	-	-	-	7'-0"	3'-6"	
U15a	DELETED													
U16	D	2'-0"	3'-6"	GARAGE	GARAGE	DOUBLE	STEEL	CASEMENT	-	-	-	7'-0"	3'-6"	
U17	F	2'-0"	3'-10"	MASTER BATHROOM	MASTER BATHROOM	DOUBLE	STEEL	CASEMENT	-	-	-	7'-0"	3'-2"	
U18	F	2'-0"	3'-10"	MASTER TOILET #2	MASTER TOILET #2	DOUBLE	STEEL	CASEMENT	-	-	-	7'-0"	3'-2"	
U19a	S	1'-0"	1'-6"	ENTRY	ENTRY	DOUBLE	STEEL	FIXED	-	-	-	15'-5"	13'-11"	
U20a	A	2'-1" DIAMETER		ENTRY	ENTRY	DOUBLE	STONE	FIXED	-	-	-	11'-5"	9'-4"	
U20b	A	2'-1" DIAMETER		STAIRWELL	STAIRWELL	DOUBLE	STONE	FIXED	-	-	-	15'-5"	13'-4"	
U21	B	1'-0"	2'-6"	STAIRWELL	STAIRWELL	DOUBLE	STEEL	FIXED	-	-	-	15'-11"	13'-5"	
U22	B	1'-0"	2'-6"	STAIRWELL	STAIRWELL	DOUBLE	STEEL	FIXED	-	-	-	15'-11"	13'-5"	
U23	B	1'-0"	2'-6"	STAIRWELL	STAIRWELL	DOUBLE	STEEL	FIXED	-	-	-	15'-11"	13'-5"	
U24	G	1'-6"	3'-0"	STAIRWELL	STAIRWELL	DOUBLE	STEEL	FIXED	-	-	-	7'-4"	4'-4"	
U25	D	2'-0"	3'-0"	SITTING ROOM	SITTING ROOM	DOUBLE	STEEL	CASEMENT	-	-	-	7'-4"	4'-4"	
U26	J	1'-0"	4'-10"	SITTING ROOM	SITTING ROOM	DOUBLE	STEEL	FIXED	-	-	-	7'-4"	2'-6"	
U27	K	7'-10"	4'-10"	SITTING ROOM	SITTING ROOM	DOUBLE	STEEL	CASEMENT	-	-	-	7'-4"	2'-6"	
U28	J	1'-0"	4'-10"	SITTING ROOM	SITTING ROOM	DOUBLE	STEEL	FIXED	-	-	-	7'-4"	2'-6"	
U29	O	2'-6"	4'-10"	MASTER VESTIBULE	MASTER VESTIBULE	DOUBLE	STEEL	CASEMENT	-	-	-	7'-4"	2'-6"	
U30	J	3'-2"	4'-10"	MASTER VESTIBULE	MASTER VESTIBULE	DOUBLE	STEEL	FIXED	-	-	-	7'-4"	2'-6"	TEMPERED GLASS
U31	T	6'-0"	4'-10"	MASTER BEDROOM	MASTER BEDROOM	DOUBLE	STEEL	FIXED	-	-	-	7'-4"	2'-6"	
U32	T	6'-0"	4'-10"	MASTER BEDROOM	MASTER BEDROOM	DOUBLE	STEEL	FIXED	-	-	-	7'-4"	2'-6"	
U33	T	3'-0"	4'-10"	MASTER BEDROOM	MASTER BEDROOM	DOUBLE	STEEL	CASEMENT	-	-	-	-	-	
U34	B	1'-6"	3'-0"	MASTER BATHROOM	MASTER BATHROOM	DOUBLE	STEEL	CASEMENT	-	-	-	7'-4"	4'-4"	
U35	E	4'-10"	3'-0"	MASTER BATHROOM	MASTER BATHROOM	DOUBLE	STEEL	FIXED	-	-	-	7'-4"	4'-4"	TEMPERED GLASS
U36	B	1'-6"	3'-0"	MASTER BATHROOM	MASTER BATHROOM	DOUBLE	STEEL	CASEMENT	-	-	-	-	-	
U37	T	4'-0"	4'-10"	MASTER BEDROOM	MASTER BEDROOM	DOUBLE	STEEL	CASEMENT	-	-	-	-	-	

WINDOW NOTES

- ALL WINDOWS SHALL COMPLY WITH THE FOLLOWING, UNLESS OTHERWISE NOTED, U.O.N.:
- EGRESS WINDOWS SHALL HAVE A MAXIMUM SILL HEIGHT OF 44" A.F.F.
 - PAINTED STEEL WINDOWS WITH STONE TRIM AND SILLS, U.O.N.
 - ALL GLAZING SUBJECT TO HUMAN IMPACT SHALL COMPLY WITH CRC, SECTION R308.3. ALL INDIVIDUAL GLAZED AREAS IN HAZARDOUS LOCATIONS SHALL PASS THE REQUIREMENTS OF CPSC 16, CFR 1201 OR ANSIZ 97.1.
 - SEE WINDOW TYPES ON THIS PAGE FOR OPERABLE PORTIONS OF WINDOWS AND TO VERIFY NATURAL VENTILATION PER CRC R303, AND EGRESS PER CRC R310.
 - ALL WINDOW GLAZING SHALL BE LOW-E.
 - CONTACT ARCHITECT, OWNER & INTERIOR DESIGNER FOR SPECIFICATION & APPLICATION, PRIOR TO MANUFACTURING.

WINDOW TYPE



REVISION	No.
REVISED 1/21/16 & 2/23/16	1
REVISED 3/30/16	2
CITY COUNCIL REV. 9/16/16	5

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WINDOW SCHEDULE
 JOB NAME: **Chadwick Residence**
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-312-026-000

DATE: 9/16/16
 SCALE: AS NOTED
 DRAWN: C.J.H. BRW
 JOB NUMBER: 1434

A-4.2
 SHEET OF

THE USE OF THESE MATERIALS AND SPECIFICATIONS IS SOLELY THE RESPONSIBILITY OF THE ARCHITECT. THE ARCHITECT HAS NOT CONDUCTED VISUAL VERIFICATION OF THE MATERIALS OR SPECIFICATIONS. THE ARCHITECT HAS NOT CONDUCTED VISUAL VERIFICATION OF THE MATERIALS OR SPECIFICATIONS. THE ARCHITECT HAS NOT CONDUCTED VISUAL VERIFICATION OF THE MATERIALS OR SPECIFICATIONS.



CLAY TILE - FLAT LAY

10 CHIMNEY CAP TILES



7 DECK GUARD RAIL



4 METAL WINDOWS & DOORS



1 CLAY TILE
CLAY TILE ROOF



11 DRIVEWAY STONE PAVERS



LAMP - 25 WATT
FINISH - BROWN RUST
GLAZING - HEAVY SEEDY

8 EXTERIOR WALL SCONES



5 WOOD - BROWN STAIN
PAIR OF DOOR
GARAGE DOOR



2 COPPER GUTTER & DOWNSPOUT



DRAIN COVER
URBAN ACCESSORIES-OT



TRENCH GRATE
URBAN ACCESSORIES-OT

9 DRAINAGE GRATES



6 EXTERIOR STONE



3 STUCCO - MEDIUM CAT FACE
EXTERIOR COLORS

12 -

FOR REFERENCE ONLY

REVISION	No.

CONSULTANT:



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MATERIAL SAMPLES

JOB NAME: **Chadwick Residence**
 Scenic 2 NW of 8th Avenue
 Carmel, CA 93923
 A.P.N. 010-312-026-000

DATE: 3/30/16
 SCALE: NO SCALE
 DRAWN: CJH
 JOB NUMBER: 1434

A-7.1
 SHEET OF