

VISIT CARMEL
Board of Directors Meeting Agenda

Thursday, February 25, 2016 – 1:00 PM
Bingham Room, Sunset Center, Carmel CA

1. WELCOME AND INTRODUCTIONS..... Mark Watson
2. BOARD OF DIRECTORS TRAINING Melanee Cottrill, Civitas
3. PROCESS OVERVIEW
4. ARTICLES OF INCORPORATION
5. REVIEW DRAFT BYLAWS
6. ADOPTION OF RESOLUTIONS
7. ELECTION OF OFFICERS
8. NEXT STEPS
 - A. FINALIZE BYLAWS
 - B. FILE FOR FEDERAL TAX EXEMPTION
 - C. FILE FOR STATE TAX EXEMPTION
9. SET NEXT MEETING
10. ADJOURNMENT..... Amy Johnson

The Board of Directors for Visit Carmel, Inc. will meet on the 1st Thursday of the month at 3 p.m.

NEXT SCHEDULED MEETING: March 3, 2016 at Sunset Center

To be placed on the agenda distribution list, please email:
Berit Keeble, Secretary, at berit@tradewindscarmel.com

NOTICE TO PUBLIC

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Mark Watson at (831) 625-8718 at least 48 hours prior to the meeting. You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.