



CITY OF CARMEL-BY-THE-SEA

FOREST AND BEACH COMMISSION

Chair David Refuerzo, Commissioners Mo Massoudi
Al Saroyan, Christopher Bolton, and Michael Caddell

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

REGULAR MEETING 10/12/2017 MEETING 3:30 p.m.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC APPEARANCES Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Commission. Matters not appearing on Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Persons are not required to give their names, but it is helpful for speakers to state their names so that they may be identified in the minutes of the meeting.

ANNOUNCEMENTS

A. Announcements from Chair and Commissioners.

CONSENT AGENDA Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Commission or the public may ask that any items be considered individually for purposes of Commission discussion and/ or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

1. Approval of the minutes for the 09/14/17 regular meeting.

ORDERS OF BUSINESS Orders of Business are agenda items that require Commission discussion, debate, direction to staff, and/or action.

2. Report on the downtown street tree improvement collaboration with the Friends of Carmel Forest.
3. Report from the 2017 Arbor Day event committee.
4. Report on tree inventory software.
5. Receive the City Forester's Report.
 - a. September tree data
 - b. Parks activities
 - c. Beach activities
 - d. Other items of interest to the Commission

FUTURE AGENDA ITEMS

ADJOURNMENT

This agenda was posted at City Hall located on Monte Verde Street between Ocean and 7th Avenues, Harrison Memorial Library located on the NE corner of Ocean Avenue and Lincoln Street, and the Carmel-by-the-Sea Post Office located on 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us/carmel/> on 10/9/2017 in accordance with the applicable legal requirements.



Mike Branson, City Forester

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Community Activities and Cultural Commission members regarding any item on this agenda, received after the posting of the agenda will be available for public review in the Public Works Department Office located on the east side of Junipero Avenue between Fourth and Fifth Avenues during normal business hours.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2007 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of Carmel-by-the-Sea is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Carmel-by-the-Sea, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

The next regular meeting is November 9, 2017
Tour of Inspection – as required
3:30 p.m. – Regular Agenda

**CITY OF CARMEL-BY-THE-SEA
FOREST AND BEACH COMMISSION – MINUTES
REGULAR MEETING
THURSDAY, SEPTEMBER 14, 2017**

CALL TO ORDER AND ROLL CALL

TOUR OF INSPECTION

1. Blocks 74, 75, 76, between San Carlos and Monte Verde Streets and Ocean Ave. to Seventh Ave. - Friends of Carmel Forest street tree improvement project area

COMMISSION MEMBERS PRESENT: David Refuerzo, Chair
Karen Ferlito,
Mo Massoudi
Al Saroyan

COMMISSION MEMBERS ABSENT: None

STAFF PRESENT: Mike Branson, City Forester
Matt Feisthamel, Assistant City Forester
Bob Harary, Public Works Director
Yvette Oblander, Admin Coordinator, Commission Secretary

PLEDGE OF ALLIGIANCE

Chair Refuerzo led the audience in the Pledge of Allegiance

PUBLIC APPERANCES

Ramie Allard spoke on behalf of the Friends of Carmel Forest, they are motivated to get the project going for the PG&E grant, and get a plan so that they can receive the money.

ANNOUNCEMENTS

Commissioner Ferlito announced that the Carmel Residents Association will be presenting the movie "Intelligent Trees" at the Sunset Center, in Carpenter Hall on September 27, 2017 at 5:00 PM. Coastal ecologist Nikki Nedeff will also be speaking after the movie.

Commissioner Ferlito attended the Tree Walk sponsored by the Friends of Carmel Forest. It was a new look at the interesting trees in our community.

CONSENT AGENDA

1. Approval of the minutes from the August 10, 2017 regular meeting

Commissioner Ferlito, moved to approve the minutes for the August 10, 2017 regular meeting, seconded by Commissioner Massoudi.

AYES: Ferlito, Massoudi, Saroyan, Refuerzo
NOES: None
ABSTAIN: None
ABSENT: None

ORDERS OF BUSINESS

2. Review and comment on a downtown street improvement project proposed by the Friends of Carmel Forest.

Mr. Branson presented a review on the downtown street improvement project proposed by the Friends of Carmel Forest and a survey done by arborist Peter Quintanilla. The survey was submitted a part of an agreement for them to do some of the work on pilot basis. They looked at doing 3 blocks instead of doing the entire downtown area.

3. Report from the 2017 Arbor Day event committee

Mr. Feisthamel reported that the date for the Arbor Day event has been secured, October 21, 2017 and seven tree planting locations have been decided within Forest Hill Park. A flyer is still in draft phase and will be completed by next meeting for posting and distribution to the public. Food options are still being finalized.

Ramie Allard volunteered to assist with activities for children.

4. Report on the tree inventory software

Mr. Branson said that iWorQ is still an option and is being considered.

5. Receive the City Forester Report
 - a. August tree data
9 tree removal permits issue
4 new trees planted
 - b. Parks Activities
New bike racks have been installed
 - c. Beach Activities
Agnes Topp, the ECM for the City is currently working with volunteers to complete a Trash Survey. They are all working on the beaches along with City staff.
 - d. Other items of interest to the Commission
Chair Refuerzo, thanked Commissioner Ferlito for her years of volunteer service to the Forest and Beach Commission.

FUTURE AGENDA ITEMS

Commissioner Saroyan would like to see progress reports each month on the FOCF pilot planting program.

Commissioner Ferlito suggested that Save the Dates be sent out for the Arbor Day event.

Mr. Harary announced that on October 3, 2017 at 5:30 pm will be a City Council Work Shop, and he will present the 1st Annual Public Works Report Card. Commissioner Massuodi asked about touring the Ocean Avenue medians.

ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 5:05 pm

David Refuerzo, Chair

ATTEST:

Yvette Oblander, Administrative Coordinator/Commission Secretary

The Carmel-by-the-Sea Forest and Beach Commission
invites you to an

ARBOR DAY CELEBRATION

Help us revitalize Forest Hill Park

We'll be planting new trees and drought tolerant shrubs

Forest Hill Park Playground at the corner of Camino Del Monte and Junipero

Saturday, October 21 • 10am to 1pm

Water, food, tools, and music to be provided. Volunteers should bring work gloves and sturdy shoes.

If you have questions please contact Assistant City Forester Matt Feisthamel
at mfeisthamel@ci.carmel.ca.us, or call (831) 620-2071



City Trees Removed (upper/lower)	September 7/4/3	YTD 124(107/17)	2016 143	City Trees Planted (upper/lower)	September 0(0/0)	YTD 25(14/11)	2016 46
e/ Carmelo bet. 12th & 13th w/ Guadalupe bet. 4th & 5th w/ Carmelo bet. 7th & 8th 26010 Ridgewood w/ Lopez bet. 2nd & Jane Powers							
9" Monterey pine 9" coast live oak 14" Monterey pine 30", 32" Monterey pines 12", 10" coast live oaks							
Private Removal Permits (upper/lower)	4(1/10)	75(42/58)	117	Private Planting Requirements	3(0/4)	30(12/21)	68
e/ San Carlos bet. 2nd & 3rd w/ Carmelo bet. 3rd & 4th sw Junipero & Alta w/ Torres bet. 10th & 11th				21" eucalyptus 14", 11", 8", 12" black acacia; 7" Pittosporum 12" coast live oak 12", 14", 14", oak; 10" black acacia			
24" box coast live oak 2 - 15 gal. coast live oaks 15 gal. coast live oak							
Construction Permits (remove/prune)	3(1/2)	14(11/10)	24	Construction Planting Requirements	0	6	13
e/ Guadalupe bet. 3rd & 4th e/ Vizcaino bet. Flanders & Mt. View e/ Dolores bet. 1st & 2nd				8", 6" Monterey cypress limbs 9", 7", 4" Monterey pine limbs 7" oak			
Private Pruning Permits	2	24	24	Trees Under Care			
e/ Guadalupe bet. 4th & 5th w/ Monte Verde bet. 4th & Ocean				FOCF trees planted City watered City irrigated			86 182 23
12" London plane limb 9", 4" oak limbs; 5" Mayten limb				Construction Final			Planted
City Pruning by contractors	3	16	22				
level I - total tree							
level II - hazard /emergency	1	41	5				
level III - specific purpose		14	0				
Trees planted / removed 2013 to date	312 / 625 (49%)						

r = replacement planting