

**CITY OF CARMEL-BY-THE-SEA  
HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES  
AGENDA**

Regular Meeting  
City Hall  
East Side of Monte Verde  
between Ocean & Seventh

Wednesday  
October 28, 2015  
9:00 AM

Nancy Collins  
Richard Flower, President  
Martha Mosher, Vice President  
Niels Reimers  
Tara Twomey, Treasurer

**I. Roll Call**

**II. Announcements from Board Members and Director**

**III. Appearances**

Anyone wishing to address the Library Board on items within its jurisdiction may do so now. Please rise, state your name and the matter on which you wish to speak. Matters not appearing on the Library Board agenda will not receive action at this meeting. Presentations will be limited to three minutes, or as established by the Library Board of Trustees.

**IV. Approval of Minutes of the September 23, 2015 Regular Meeting (pp. 1 – 2)**

**V. Orders of Business**

1. Receive report from the Carmel Public Library Foundation regarding CPLF activities
2. Receive report from Ad Hoc Committee members Flower and Twomey on facilities planning meetings and community workshops
3. Discuss November 2015 and December 2015 Library Board of Trustees meeting date and provide direction (p. 3)
4. Accept reimbursement from the City of Carmel-by-the- Sea in the amount of \$1,852.84 and consider Fiscal Year 2015/16 budget amendment allocating the funds to the Information Systems Equipment Budget (p. 4 - 5)

**VI. Librarian's Report**

5. Review of Monthly Statistics
6. Update on CalREN Broadband Network project (pp. 6 - 7)
7. Local History Librarian Recruitment
8. Library staff vacancies
9. Fiscal Year 2014/15 Audit

**VII. Treasurer's Report:**

10. Receive Treasurer's Report
11. Accept September 30, 2015 Check Register and Financial Statements

**VIII. Adjournment**

**The next regularly scheduled Library Board of Trustees meeting will be held November 25, 2015**

Any writings or documents provided to a majority of the Harrison Memorial Library Board of Trustees regarding an item on this agenda will be made available for public inspection in the Library Director's office at the Park Branch library at the corner of Mission & Sixth Streets during normal business hours.

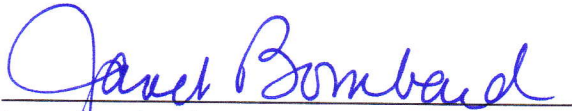
**CITY OF CARMEL-BY-THE-SEA  
HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES  
AGENDA**

The City of Carmel-by-the-Sea does not discriminate against persons with disabilities. Carmel-by-the-Sea City Hall is an accessible facility. The City of Carmel-by-the-Sea telecommunications device for the Deaf/Speech Impaired (T.D.D.) number is 1-800-735-2929.

**AFFIDAVIT OF POSTING**

*I, Janet Bombard, Library and Community Activities Director for the City of Carmel-by-the-Sea, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Carmel-by-the-Sea City Hall bulletin board, posted at the Harrison Memorial Library on Ocean and Lincoln Avenues and the Carmel Post Office and distributed to members of the media on October 21, 2015.*

Dated this 21st, day of October 2015 at the hour of 1:00 p.m.



Janet Bombard

Library and Community Activities Director

**MINUTES  
HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES  
CITY OF CARMEL-BY-THE-SEA**

**September 23, 2015**

**I. CALL TO ORDER**

The regular meeting of the Harrison Memorial Library Board of Trustees was held on the above date at 9:00 a.m. President FLOWER called the meeting to order.

**II. ROLL CALL:**

<b><u>PRESENT:</u></b>	COLLINS, FLOWERS, MOSHER, REIMERS, TWOMEY
<b><u>ABSENT:</u></b>	NONE
<b><u>STAFF PRESENT:</u></b>	Janet Bombard, Library Director Carolina Lopez, Library Office Assistant

**III. ANNOUNCEMENTS FROM LIBRARY BOARD & DIRECTOR:**

Library Director Janet Bombard informed the Board that the Carmel Sand Castle contest will be Sunday October 4<sup>th</sup>. The theme is Postcards from the Sea.

**IV. APPEARANCES:**

No appearances.

**V. APPROVAL OF MINUTES:**

Board Member MOSHER moved to, **Approve the Minutes of the August 26, 2015 Regular Meeting**, seconded by Board Member COLLINS and carried by the following roll call vote:

AYES:	COLLINS, FLOWER, MOSHER, REIMERS, TWOMEY
NOES:	NONE
ABSENT:	NONE
ABSTAIN:	NONE

**VI. ORDERS OF BUSINESS:**

**A. Receive report from the Carmel Public Library Foundation regarding CPLF activities**

CPLF Executive Director Amy Donohue reviewed the outcome of the CPLF board retreat, where they welcomed four new board members. Ben Heinrich will continue as Board President for a second year.

**B. Receive report from Ad Hoc Committee members Flower and Twomey on facilities planning meeting with Library Consultant Susan Kent**

Board Members Flower and Twomey reported on the meeting held with Library consultant Susan Kent.

**C. Consider a request to close the Main Library at 6:00 p.m. on Wednesday, November 25, 2015, the day before Thanksgiving**

Board Member MOSHER moved to, Approve the request to close the Main Library at 6:00 p.m. on Wednesday, November 25, 2015, the day before Thanksgiving, seconded by Board Member REIMERS and carried by the following roll call vote:

AYES: COLLINS, FLOWER, MOSHER, REIMERS, TWOMEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**D. Consider request a request from the Carmel Public Library Foundation to hold two events in the Library: the Annual Donor Salute in the Main Library on Sunday March 21, 2016 and the Sterling Circle Reception for Planned Giving Donors in the Park Branch on Sunday, June 19, 2016**

Board Member REIMERS moved to, Approve the request from the Carmel Public Library Foundation to hold two events in the Library: the Annual Donor Salute in the Main Library on Sunday March 21, 2016 and the Sterling Circle Reception for Planned Giving Donors in the Park Branch on Sunday, June 19, 2016, seconded by Board Member MOSHER and carried by the following roll call vote:

AYES: COLLINS, FLOWER, MOSHER, REIMERS, TWOMEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**VII. LIBRARIAN'S REPORT:**

The Library Director reviewed the monthly statistics with the Board.

**VIII. TREASURERS REPORT:**

Board Treasurer Twomey reviewed the August financial statements and check register with the Board. There were no extraordinary expenses that needed special attention from the Board.

Board Member REIMERS moved to, Accept the August Financial Statements and Check Register, seconded by Board Member COLLINS and carried by the following roll call vote:

AYES: COLLINS, FLOWER, MOSHER, REIMERS, TWOMEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**X. ADJOURNMENT:**

There being no further business to come before the Board, President Flower declared the meeting adjourned at 10:03 am. The next regular meeting is scheduled for October 28, 2015.

Respectfully submitted,  
Carolina Lopez, Administrative Assistant

HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES  
Staff Report  
October 28, 2015

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**To:** Harrison Memorial Library Board of Trustees

**From:** Janet Bombard, Library Director

**Subject:** Discuss November 2015 and December 2015 Library Board of Trustees meeting date and provide direction

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**SUMMARY:**

The regular November meeting will fall on Wednesday, November 25<sup>th</sup>, one day before Thanksgiving. The regularly scheduled December meeting falls on Wednesday, December 23<sup>rd</sup>, two days before Christmas.

Last year, due to Trustees' personal holiday schedules, both the November and December Library Board meetings were cancelled. The November meeting was rescheduled to early December so that the Board could hold its annual elections and conduct other matters of business.

There are several matters of business again this year, including the annual elections, that will need to be taken care of before the January meeting. Staff, therefore, is requesting that the Board discuss holiday schedules and provide direction regarding cancelling and/or rescheduling meetings for the remainder of the year.

HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES  
Staff Report  
October 28, 2015

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**To:** Harrison Memorial Library Board of Trustees

**From:** Janet Bombard, Library Director

**Subject:** Accept reimbursement from the City of Carmel-by-the- Sea in the amount of \$1,852.84 and consider Fiscal Year 2015/16 budget amendment allocating the funds to the Information Systems Equipment Budget

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**SUMMARY:**

All City computers, including library computers, are ordered through the City's IT department. The library then receives and pays its own invoices.

In Fiscal Year 2014/15 the library inadvertently paid a bill for computers that were for other City departments. Staff discovered the error while reviewing end of fiscal year financial statements, and the City has reimbursed the library in the amount of \$1,852.84.

This fiscal year (2015/16), staff budgeted \$18,000 for Information Systems equipment. The majority of the budget will be allocated to replacing 18 staff and public computers in the two buildings. Remaining funds will be used to fund other small IT equipment needs as they arise.

For some time library staff and patrons have experienced problems with the wifi in both buildings. Issues include spotty reception, the inability to print wirelessly at the Main Library and library patrons getting dropped from the network. IT Manager Joel Staker investigated the problems and determined that in order to fix the wifi issues we will need to replace and significantly upgrade the wireless routers in both buildings, which will cost approximately \$1,200.

Staff, therefore, is requesting that the Trustees 1. accept the reimbursement in the amount of \$1,852.84, and 2. allocate the reimbursement to the Information Systems Equipment budget in the form of a Fiscal Year 2015/16 budget amendment.

Vendor Vendor Name Date 10/08/15 Ck # 131523

HAR01 HARRISON MEMORIAL LIBRARY

Invoice ID	Inv Date	Invoice Description	Gross Amount	Disc. Amount	Total Amount
IM2960- 67049	09/29/15	PO #67-004032 PURCHASE ORDER REIMBURSE FOR IT EQUIPMENT DELL INV XJMW29CW1	1,852.84	.00	1,852.84
Totals			1,852.84	.00	1,852.84

PRODUCT DLB162 USE WITH 91500 ENVELOPE

PRINTED IN U.S.A.

A



Carmel-By-The-Sea  
California 93921

Wells Fargo Bank, N.A.

\*\*\*\*\*1,852\*DOLLARS\*AND\*84\*CENTS\*\*

10/08/15

\*\*\*\*\*1,852.84\*

**VOID**

PAY TO THE ORDER OF

HARRISON MEMORIAL LIBRARY  
CARMEL CA

DATE AMOUNT

BY ORDER OF CITY COUNCIL

*Douglas J. Schmitz*  
CITY ADMINISTRATOR

*Michael L. ...*  
AUTHORIZED SIGNATURE  
CHIEF OF POLICE

Security features. Details on back.

## Janet Bombard

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**From:** infopeople California Public Library Directors <CSL\_INFO@LISTS.INFOPEOPLE.ORG> on behalf of Maginnity, Gerald@CSL <Gerald.Maginnity@LIBRARY.CA.GOV>  
**Sent:** Tuesday, October 13, 2015 4:50 PM  
**To:** CSL\_INFO@LISTS.INFOPEOPLE.ORG  
**Subject:** [CSL\_INFO] \_Eligible libraries, Year 2, Broadband Project

TO: Public Library Directors

FROM: Gerry Maginnity, Deputy State Librarian

The California State Library will announce the application process in a few days regarding the Broadband equipment grant program for libraries participating in Year 2.

Later in January, 2016 we will release information on how libraries connected to, or in the process of connecting to, CalREN can apply for funds to connect additional branches.

Also in January we will provide information on how CVIN Project libraries can request equipment upgrades.

We have been working very diligently with our two partners Califa and the Southern California Library Cooperative(SCLC) to review all that went on in year one and improve the process.

During this past summer regional meetings and webinars were held to better explain how libraries could join the project.

Interested libraries were asked to confirm their participation in Year 2 of the project by September 15, 2015 and, if needed, complete the Letter of Agency (LOA) by October 1.

Below is a list of libraries that are eligible for grants in Year 2.

If you have questions, please contact [Broadband@socallibraries.org](mailto:Broadband@socallibraries.org)

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### **Year 2: eligible libraries for the Broadband equipment grant program**

Belvedere-Tiburon Library  
Blanchard/Santa Paula Pub. Lib. District  
Calabasas City Library  
Carlsbad City Library  
Chula Vista Public Library  
Coalinga-Huron District Library  
Covina Public Library  
Del Norte County Library District  
El Dorado County Library  
Folsom Public Library  
Fullerton Public Library  
Glendale Public Library  
Glendora Library & Cultural Center  
Harrison Memorial Library (Carmel)  
Lemet Public Library  
Imperial County Library  
Inyo County Free Library  
Lake County Library



Larkspur Public Library  
Livermore Public Library  
Lompoc Public Library  
Los Angeles Public Library  
Marin County Free Library  
Mariposa County Library  
Mill Valley Public Library  
Monterey County Free Libraries  
Moorpark City Library  
Newport Beach Public Library  
Oceanside Public Library  
Ontario City Library  
Orland Free Library  
Pacific Grove Public Library  
Palo Alto City Library  
Palo Verde Valley Library District  
Palos Verdes Library District  
Paso Robles Public Library  
Placentia Library District  
Pleasanton Public Library  
Plumas County Library  
Rancho Cucamonga Public Library  
Redondo Beach Public Library  
Riverside County Library System  
Riverside Public Library  
Sacramento Public Library  
Salinas Public Library  
San Anselmo Public Library  
San Diego Public Library  
San Jose Public Library  
San Luis Obispo City-County Library  
San Rafael Public Library  
Santa Barbara Public Library  
Santa Cruz Public Libraries  
Santa Fe Springs City Library  
Santa Maria Public Library  
Sausalito Public Library  
Sierra Madre Public Library  
Signal Hill Public Library  
Siskiyou County Free Library  
South Pasadena Public Library  
Stanislaus County Free Library  
Stockton-San Joaquin County Pub. Library  
Torrance Public Library  
Trinity County Free Library  
Upland Public Library  
Victorville City Library  
Willows Public Library  
Yorba Linda Public Library

# LIBRARIAN'S MONTHLY REPORT

September 30, 2015

CIRCULATION	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
<b>Adult Circulation Transactions:</b>					
Fiction	-14.07	2,339	2,504	8,100	9,426
Non-Fiction	-19.19	1,336	1,307	4,556	5,638
Magazines	-34.78	103	102	377	578
Audio/Video	-22.49	2,150	2,470	7,782	10,040
<b>ADULT CIRCULATION TOTAL:</b>	<b>-18.95</b>	<b>5,928</b>	<b>6,383</b>	<b>20,815</b>	<b>25,682</b>
<b>Juvenile Circulation Transactions:</b>					
Fiction	-17.87	1,837	1,870	7,486	9,115
Non-Fiction	-36.73	248	263	968	1,530
Magazines	32.61	33	46	122	92
Audio/Video	-23.63	383	339	1,432	1,875
<b>JUVENILE CIRCULATION TOTAL:</b>	<b>-20.65</b>	<b>2,501</b>	<b>2,518</b>	<b>10,008</b>	<b>12,612</b>
<b>CIRCULATION TOTAL:</b>	<b>-19.51</b>	<b>8,429</b>	<b>8,901</b>	<b>30,823</b>	<b>38,294</b>
<b>Reserve Requests:</b>		<b>834</b>	<b>924</b>	<b>2,633</b>	<b>2,029</b>
<b>Patron Visit Count</b>					
HML Building	-4.09	5,691	6225	17,717	18,472
Park Branch Building	-22.69	1,560	1,566	5,575	7,211
Local History	-47.98	39	42	129	248
Youth Services Dept.	-21.79	1,521	1524	5,446	6,963
<b>PATRON VISIT TOTAL:</b>	<b>-9.31</b>	<b>7,251</b>	<b>7,791</b>	<b>23,292</b>	<b>25,683</b>
<b>PATRON REGISTRATION:</b>					
Patron Data Base Purge 08/15					
Carmel by-the-Sea Residents	30.19	16	28	69	53
Monterey City Residents	-13.73	17	17	44	51
Unincorp. Monterey City Residents	-13.04	36	36	120	138
Visitor Cards	26.32	5	7	24	19
Other Borrowers	5.00	14	12	42	40
<b>REGISTRATION TOTAL:</b>	<b>-0.66</b>	<b>88</b>	<b>100</b>	<b>299</b>	<b>301</b>
<b>TOTAL # OF CARDHOLDERS:</b>	<b>-0.86</b>		<b>11,241</b>	<b>11,329</b>	<b>11,427</b>

# LIBRARIAN'S MONTHLY REPORT

September 30, 2015

CIRCULATION BY BORROWERS		YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
<b>PLACE OF RESIDENCE</b>						
<b>Residents:</b>						
Carmel-by-the-Sea	-8.42	2,578	2,529	8,931	9,752	
Outreach	-69.27	47	42	122	397	
<b>RESIDENTS TOTAL:</b>	<b>-10.80</b>	<b>2,625</b>	<b>2,571</b>	<b>9,053</b>	<b>10,149</b>	
<b>Non-Residents:</b>						
Other Monterey County Cities		1,092	1,095	4,057	4,794	
Unincorporated Monterey County		4,432	4,741	16,376	21,560	
Other Zip Codes		220	370	1,223	1,616	
<b>NON-RESIDENTS TOTAL:</b>	<b>-22.57</b>	<b>5,744</b>	<b>6,206</b>	<b>21,656</b>	<b>27,970</b>	
<b>OUTREACH SERVICES:</b>						
Visits		4	4	12	14	
Circulation		47	42	122	397	
<b>LOCAL HISTORY:</b>						
Visitors		39	42	129	248	
Digital Items Added	#DIV/0!	0	0	0	0	
Physical Items Added	#DIV/0!	0	0	0	0	
Programs Attendance	#DIV/0!	0	0	0	0	
<b>TELEPHONE CALLS:</b>						
Reference Desk	-7.08	315	295	945	1,017	
Youth Services Desk	-61.99	75	79	214	563	
Local History Desk	-70.72	18	15	53	181	
Circulation Desk	-12.18	930	1,176	3,072	3,498	
<b>TOTAL TELEPHONE CALLS:</b>	<b>-18.54</b>	<b>1,338</b>	<b>1,565</b>	<b>4,284</b>	<b>5,259</b>	

# LIBRARIAN'S MONTHLY REPORT

September 30, 2015

REFERENCE SERVICES	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
<b>Reference Questions Answered:</b>					
Reference Desk	-41.44	618	617	1235	2109
Youth Services Desk	-58.12	223	232	745	1779
Local History Desk	-37.37	133	145	434	693
Circulation Desk	-34.14	801	716	2201	3342
<b>TOTAL REFERENCE QUESTIONS:</b>	<b>-20.62</b>	<b>1775</b>	<b>1710</b>	<b>4615</b>	<b>5814</b>
<b>Information Questions Answered:</b>					
Reference Desk	-33.55	247	209	513	772
Youth Services Desk	-80.38	125	114	439	2238
Local History Desk	-44.74	28	26	84	152
Circulation Desk	-38.66	768	692	2139	3487
<b>TOTAL INFORMATION QUESTIONS:</b>	<b>-45.98</b>	<b>1168</b>	<b>1041</b>	<b>3175</b>	<b>5877</b>
<b>INTERLIBRARY LOAN:</b>					
MOBAC ILL to Other Libraries	-49.63	26	20	68	135
MOBAC ILL from Other Libraries	43.18	18	18	63	44

# LIBRARIAN'S MONTHLY REPORT

September 30, 2015

ELECTRONIC SEARCH ACTIVITY	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
Public in-Library Computer Use:	-47.42	828	813	1641	3121
Electronic Search/Visits Total:	-22.78	3,276	3,495	10,587	13,711
Public WiFi Use	-31.45	389	248	887	1,294
Use of HML Web Page Averages:					
Number of Pages Viewed Per Day:	-19.24	201	200	638	790
Number of Pages Viewed Per Visit:		2	2		
Length of Visit		1.5 MIN	1.5 MIN		
<b>YOUTH SERVICES PROGRAMS</b>					
Storytime Programs:	66.67	4	0	4	6
Summer Reading/Special Programs:	0.00	1	0	4	4
<b>TOTAL PROGRAMS:</b>	<b>-20.00</b>	<b>5</b>	<b>0</b>	<b>8</b>	<b>10</b>
Attendance At Programs:					
Storytime-Children:	-23.44	98	0	98	128
Summer Reading/Special-Children:	-59.31	10	0	83	204
<b>TOTAL CHILDREN'S ATTENDANCE:</b>	<b>-45.48</b>	<b>108</b>	<b>0</b>	<b>181</b>	<b>332</b>
<b>TOTAL ADULT ATTENDANCE:</b>	<b>-41.92</b>	<b>91</b>	<b>0</b>	<b>133</b>	<b>229</b>
<b>TOTAL YS PROGRAM ATTENDANCE :</b>	<b>-44.03</b>	<b>199</b>	<b>0</b>	<b>314</b>	<b>561</b>
<b>PROGRAMS FOR 9 - 12 YEAR OLDS:</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>TOTAL ATTENDANCE:</b>	<b>39.53</b>	<b>0</b>	<b>0</b>	<b>19</b>	<b>43</b>
<b>ADULT PROGRAMS:</b>	<b>-30.00</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>10</b>
<b>TOTAL ATTENDANCE:</b>	<b>-39.46</b>	<b>29</b>	<b>0</b>	<b>158</b>	<b>261</b>
<b>TEEN PROGRAMS:</b>	<b>100.00</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>
<b>TOTAL ATTENDANCE:</b>	<b>#DIV/0!</b>	<b>23</b>	<b>0</b>	<b>31</b>	<b>0</b>
<b>CLASS VISITS</b>					
Children's Visits: X Teen Visits: X					
<b>TOTAL CHILDREN'S ATTENDANCE</b>	<b>#DIV/0!</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL TEEN ATTENDANCE</b>	<b>#DIV/0!</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ATTENDANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# LIBRARIAN'S MONTHLY REPORT

September 30, 2015

TECHNICAL SERVICES	DATA BASE MAINTENANCE	ITEMS ACQUIRED	TITLES ACQUIRED	YTD ITEMS	YTD TITLES
<b>BOOKS CATALOGED:</b>					
Adult		191	191	371	371
Leased		125	93	443	344
Reference		8	8	25	25
Youth Services		69	69	266	266
Audio		31	31	66	66
Video		36	36	68	68
<b>TOTAL:</b>		<b>460</b>	<b>428</b>	<b>1,239</b>	<b>1,140</b>
<b>HOLDINGS TO DATE</b>					
HML Main Library Building		50,860	65,755 titles		
Park Branch Library		20,348	held in both bldgs		
<b>TOTAL ITEMS HELD:</b>		<b>71,208</b>	<b>65,755</b>		
<b>TOTAL TITLES HELD:</b>					
<b>DATA BASE MAINTENANCE:</b>					
Corrections Made to Bibliographic & Item Databases	5 this month, 12 YTD				
Titles Retrospectively Converted to Machine Readable Cataloging	5 this month, 9 YTD				

# LIBRARIAN'S MONTHLY REPORT

September 30, 2015

<b>VOLUNTEER HOURS:</b>	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
Circulation	136.11	38.00	38.00	85.00	36.0
Local History	-57.81	16.00	20.00	54.00	128.0
Reference	33.33	4.00	2.00	8.00	6.0
Technical Services	9.30	19.00	12.00	47.00	43.0
Youth Services	-75.00	0.00	0.00	2.00	8.0
<b>TOTALS:</b>	<b>-24.90</b>	<b>77.00</b>	<b>72.00</b>	<b>196.00</b>	<b>261.0</b>
<b>OVERDRIVE</b>					
Patron Registrations	-52.11	10	13	34	71
Checkouts	-61.02	123	144	405	1039
<b>OTHER DIGITAL RESOURCES</b>					
Checkouts	#VALUE!	571	516	1301	N/A
Total electronic checkouts		694	660	1706	N/A
<b>BRAINFUSE:</b>	<b>-34.62</b>	<b>4</b>	<b>15</b>	<b>34</b>	<b>52</b>
Scienceflix:		14	N/A	N/A	N/A
<b>SELF CHECK PATRONS :</b>					
Main Library	-27.86	393	440	1339	1856
Youth Services	-36.11	81	140	361	565
<b>TOTAL:</b>	<b>-29.78</b>	<b>474</b>	<b>580</b>	<b>1700</b>	<b>2421</b>

**FINANCIAL STATEMENTS**

**of**

**HARRISON MEMORIAL LIBRARY**

**For the Period Ended September 30, 2015**



**HARRISON MEMORIAL LIBRARY**  
**STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS**  
**September 30, 2015**

**CURRENT ASSETS**

Wells Fargo Checking	132,119.19
Petty Cash Main	260.00
Petty Cash Park Branch	200.00
LAIF	368,119.58
LAIF-Operating Reserve	175,127.25
LAIF-Bradney	46,747.05
LAIF-Equipment Replacement	100,000.00
LAIF-Evans Restricted Fund	<u>226,000.00</u>

**Total Current Assets** 1,048,573.07

**TOTAL ASSETS** 1,048,573.07

**LIABILITIES AND NET ASSETS**

**NET ASSETS**

LAIF-Operating Reserve	175,127.25
LAIF-Equipment Replacement	103,379.77
WF-Designated Gifts	104.80
Permanently Restricted	46,747.05
Unrestricted Net Assets	740,214.49
Net Income / Loss	<u>(17,000.29)</u>

**Total Net Assets** 1,048,573.07

**TOTAL LIABILITIES AND NET ASSETS** 1,048,573.07

**Harrison Memorial Library**  
**Statement of Revenues and Expenses - Cash Basis**  
For the Period Ended September 2015

	September 2015 Actual	YTD Actual	Annual Budget	Budget Balance
<b>Income</b>				
41000 · California State Library	-	-	-	-
43000 · CPLF Revenue	-	-	-	-
43200 · CPLF-Children's Services	-	-	-	-
43400 · CPLF-Library Materials/Support	-	72,775.00	280,000.00	(207,225.00)
43600 · CPLF-Senior Outreach	-	-	-	-
43700 · CPLF-Designated Gift	-	-	-	-
43000 · CPLF Revenue - Other	-	-	-	-
<b>Total 43000 · CPLF Revenue</b>	<b>-</b>	<b>72,775.00</b>	<b>280,000.00</b>	<b>(207,225.00)</b>
<b>44000-HML Donations-Unrestricted</b>				
44100-HML Donations-Youth Services	-	-	-	-
44400-HML Donations-Unrestricted	-	-	500.00	(500.00)
44500-HML Donations-Materials	-	-	-	-
<b>Total 44000-HML Donations-Unrestricted</b>	<b>-</b>	<b>-</b>	<b>500.00</b>	<b>(500.00)</b>
<b>45000 · Interest Income</b>				
45100 · Interest-Bradney	-	107.71	1,000.00	(892.29)
45000 · Interest Income - Other	-	968.98	-	968.98
<b>Total 45000 · Interest Income</b>	<b>-</b>	<b>1,076.69</b>	<b>1,000.00</b>	<b>76.69</b>
<b>46000 · Friends of HML</b>				
48000 · Library Operations	1,505.66	5,302.81	14,450.00	(9,147.19)
48005 - Books 4 U Grant	-	-	-	-
<b>Total Income</b>	<b>1,505.66</b>	<b>79,154.50</b>	<b>316,950.00</b>	<b>(237,795.50)</b>
<b>Expense</b>				

**Harrison Memorial Library**  
**Statement of Revenues and Expenses - Cash Basis**  
For the Period Ended September 2015

	September 2015	YTD	Annual	Budget Balance
	Actual	Actual	Budget	
<b>60000 · ADMINISTRATION</b>				
60010 · Cash (Over)/ Short	1.85	(6.00)	-	(6.00)
60015 · Over-Ring Cash	-	-	-	-
60020 · Documents-Refunds/Lost	-	-	75.00	(75.00)
60030 · Telephone	671.61	1,983.23	9,400.00	(7,416.77)
60040 · Facility Maintenance	-	-	-	-
60041 · Cleaning Services	-	-	-	-
60043- Furnishings-Repair/Maintenance	-	-	500.00	(500.00)
60050 · Donor Acknowledgement/Signs	-	-	1,000.00	(1,000.00)
60060 · Bank Charges/Returned Checks	61.00	107.00	125.00	(18.00)
60070 · Supplies	221.80	1,193.30	11,700.00	(10,506.70)
60080 · Postage	46.44	180.27	1,500.00	(1,319.73)
60100- Contractual Services	-	-	-	-
60130 · Bookkeeping Services	325.00	975.00	4,225.00	(3,250.00)
60140- Audit Services	-	-	-	-
60150 · Building Alarm & Fees	195.00	195.00	1,650.00	(1,455.00)
60160 · Copy Services	105.91	203.67	14,000.00	(13,796.33)
60170 · Overdue Materials Collection	-	-	700.00	(700.00)
60180 · Advertising	-	-	1,550.00	(1,550.00)
60185 · P.G. Self Storage	200.00	600.00	2,400.00	(1,800.00)
60190 · Courier Services	100.00	300.00	1,800.00	(1,500.00)
60195 · Professional Services	-	-	-	-
60100 · Contractual Services	-	-	-	-
60205 · MOBAC/PLP Membership	-	8,641.00	8,641.00	-
60210 · Staff Training	86.61	214.93	3,500.00	(3,285.07)
60220 · Mileage	8.05	138.70	1,000.00	(861.30)
60230 · Professional Memberships	-	-	1,700.00	(1,700.00)
60240 · Administration- Contingency	-	-	-	-

**Harrison Memorial Library**  
**Statement of Revenues and Expenses - Cash Basis**  
For the Period Ended September 2015

	September 2015 Actual	YTD Actual	Annual Budget	Budget Balance
<b>Total 60000 · ADMINISTRATION</b>	2,023.27	14,726.10	65,466.00	(50,739.90)
<b>61000 · EQUIPMENT</b>				
61050 · Other Professional Services	-	-	600.00	(600.00)
61100 · Equipment Maintenance/Contracts	772.78	7,948.72	14,700.00	(6,751.28)
61105- Equipment-Maint/Supply-PB	-	-	-	-
61200 · Equipment-New	1,191.82	1,567.68	13,960.00	(12,392.32)
61300-Equipment-Replacement	-	-	-	-
<b>Total 61000 · EQUIPMENT</b>	<b>1,964.60</b>	<b>9,516.40</b>	<b>29,260.00</b>	<b>(19,743.60)</b>
<b>62000 · DOCUMENTS</b>				
62005 - Books 4 U Grant Expense	-	-	-	-
62105 · MAIN-Audio Visual	1,304.64	2,417.83	22,000.00	(19,582.17)
62110 · MAIN-Book rental	-	31,625.40	29,661.00	1,964.40
62115- MAIN-McNaughton Buyback	-	-	500.00	(500.00)
62120 · MAIN-Large Print	-	98.02	2,500.00	(2,401.98)
62130 · MAIN-Fiction	597.86	739.08	5,300.00	(4,560.92)
62140 · MAIN-NF-Travel Cont.	622.62	2,061.71	5,000.00	(2,938.29)
62150 · MAIN-Non Fiction	2,420.09	3,446.04	23,000.00	(19,553.96)
62155 - MAIN-Online Subscription	-	-	2,100.00	(2,100.00)
62160 · MAIN-Ebooks/Additional Titles	-	-	5,500.00	(5,500.00)
62180 · MAIN-Special Category	-	-	100.00	(100.00)
62190 · MAIN-Teen Fiction	116.06	202.41	1,200.00	(997.59)
62200- MAIN-Amazon Prime Membership	-	107.54	120.00	(12.46)
62205- MAIN-Adult Graphic Novel	-	-	1,000.00	(1,000.00)
62210- MAIN-Teen Nonfiction	-	67.76	800.00	(732.24)
62215-MAIN-Teen DVD	-	-	200.00	(200.00)

**Harrison Memorial Library**  
**Statement of Revenues and Expenses - Cash Basis**  
For the Period Ended September 2015

	September 2015	YTD	Annual	Budget Balance
	Actual	Actual	Budget	
62220- MAIN- Teen Audio	-	-	200.00	(200.00)
62310 · REF-Database	1,535.00	14,722.87	23,030.00	(8,307.13)
62320 · REF-Continuation	796.70	1,762.97	16,000.00	(14,237.03)
62330 · REF-General	360.64	360.64	4,000.00	(3,639.36)
62340-HML Designated Gift-Materials	-	-	-	-
62400 · YS-Collection	1,505.35	3,301.73	13,000.00	(9,698.27)
62410 · YS-DataBases	-	2,294.00	2,250.00	44.00
62420 · YS-Audio/Video	528.90	593.68	4,500.00	(3,906.32)
62510 · LH-Conservation Supplies	-	35.60	2,500.00	(2,464.40)
62520 · LH-Documents/ Digital Preserv.	164.95	188.84	2,500.00	(2,311.16)
62600 · Serials Subscriptions	585.61	816.16	12,450.00	(11,633.84)
62700 · Professional Collection	-	-	250.00	(250.00)
62800- HML Designated Gift-YS	-	-	-	-
62530- LH-Restricted gift	-	-	-	-
<b>Total 62000 · DOCUMENTS</b>	<b>10,538.42</b>	<b>64,842.28</b>	<b>179,661.00</b>	<b>(114,818.72)</b>
<b>66000 · PROGRAMS AND CATALOGING</b>				
66100 · Adult/LH Programming	-	325.59	1,500.00	(1,174.41)
66300 · YS-Summer Reading Program	111.54	961.54	5,000.00	(4,038.46)
66400 · YS-Reading Programs	357.93	617.69	6,000.00	(5,382.31)
66600 · Teen Programs	51.28	51.28	400.00	(348.72)
66700 · OCLC Cataloging	591.91	3,133.70	9,000.00	(5,866.30)
66750 · Library Cards	-	-	800.00	(800.00)
66760- IFM for ILL	-	-	50.00	(50.00)
66800 · Programs/Cataloging Contingency	-	-	-	-
<b>Total 66000 · PROGRAMS/SUPPLIES</b>	<b>1,112.66</b>	<b>5,089.80</b>	<b>22,750.00</b>	<b>(17,660.20)</b>
<b>67000 · INFORMATION SYSTEMS</b>				
67100 · IS-Equipment	837.49	837.49	18,000.00	(17,162.51)

**Harrison Memorial Library**  
**Statement of Revenues and Expenses - Cash Basis**  
For the Period Ended September 2015

	September 2015 Actual	YTD Actual	Annual Budget	Budget Balance
67200 · IS-Hosting and Maintenance	-	-	8,750.00	(8,750.00)
67300 · IS-Supplies	-	-	-	-
67400 · IS-Telecom Provider	140.66	426.73	2,415.00	(1,988.27)
67500 · IS-Software	94.99	165.99	500.00	(334.01)
67600- IS-Website Development	550.00	550.00	2,200.00	(1,650.00)
67700 - IS-ILS Modification/Support	-	-	-	-
67800 - IS-Other Technical Support	-	-	1,000.00	(1,000.00)
<b>Total 67000 · INFORMATION SYSTEMS</b>	<b>1,623.14</b>	<b>1,980.21</b>	<b>32,865.00</b>	<b>(30,884.79)</b>
<b>68000 - RESERVE EXPENDITURES</b>				
61260-LH-Air Conditioning	-	-	-	-
61300-Equipment-Replacement Reserve	-	-	-	-
<b>Total 68000- RESERVE EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expense</b>	<b>17,262.09</b>	<b>96,154.79</b>	<b>330,002.00</b>	<b>(233,847.21)</b>
<b>Net Income</b>	<b>(15,756.43)</b>	<b>(17,000.29)</b>	<b>(13,052.00)</b>	<b>(3,948.29)</b>

Harrison Memorial Library  
**Check Detail**  
 September 2015

10:13 AM  
 10/15/15

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3209	09/02/2015	BAKER & TAYLOR		10000 · Wells Fargo...		-1,665.94
Bill	5013...	09/02/2015			62140 · MAIN-NF-T...	-221.45	221.45
Bill	4011...	09/02/2015			62150 · MAIN-Non ...	-693.11	693.11
					62130 · MAIN-Fiction	-202.75	202.75
					62400 · YS-Collection	-65.38	65.38
					62330 · REF-General	-292.64	292.64
Bill	5013...	09/02/2015			62140 · MAIN-NF-T...	-22.80	22.80
Bill	4011...	09/02/2015			62400 · YS-Collection	-37.58	37.58
					62150 · MAIN-Non ...	-112.04	112.04
					62130 · MAIN-Fiction	-18.19	18.19
TOTAL						-1,665.94	1,665.94
Bill Pmt -Check	3210	09/02/2015	COPIES BY THE S...		10000 · Wells Fargo...		-105.91
Bill	1063	09/02/2015			60160 · Copy Servi...	-105.91	105.91
TOTAL						-105.91	105.91
Bill Pmt -Check	3211	09/02/2015	THE SALINAS CAL...		10000 · Wells Fargo...		-46.26
Bill	SC30...	09/02/2015			62600 · Serials Sub...	-46.26	46.26
TOTAL						-46.26	46.26
Bill Pmt -Check	3212	09/03/2015	GOLDEN GATE B...		10000 · Wells Fargo...		-325.00
Bill	6496	09/03/2015			60130 · Bookkeepin...	-325.00	325.00
TOTAL						-325.00	325.00
Bill Pmt -Check	3213	09/03/2015	INFORMATION TO...		10000 · Wells Fargo...		-305.53
Bill	1575...	09/03/2015			62320 · REF-Contin...	-305.53	305.53
TOTAL						-305.53	305.53
Bill Pmt -Check	3214	09/03/2015	ORIENTAL TRADI...		10000 · Wells Fargo...		-128.95
Bill	6730...	09/03/2015			66400 · YS-Readin...	-128.95	128.95
TOTAL						-128.95	128.95

Harrison Memorial Library  
Check Detail  
September 2015

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3215	09/03/2015	PROQUEST		10000 · Wells Farg...		-550.00
Bill	7034...	09/03/2015			67600 · IS-Website ...	-550.00	550.00
TOTAL						-550.00	550.00
Bill Pmt -Check	3216	09/03/2015	XEROX		10000 · Wells Farg...		-74.38
Bill	0811...	09/03/2015			61100 · Equipment ...	-37.19	37.19
Bill	0811...	09/03/2015			61100 · Equipment ...	-37.19	37.19
TOTAL						-74.38	74.38
Bill Pmt -Check	3217	09/03/2015	OFFICE DEPOT		10000 · Wells Farg...		-17.78
Bill	7891...	09/03/2015			60070 · Supplies	-17.78	17.78
TOTAL						-17.78	17.78
Bill Pmt -Check	3218	09/03/2015	OFFICE DEPOT		10000 · Wells Farg...		-28.72
Bill	7891...	09/03/2015			60070 · Supplies	-28.72	28.72
TOTAL						-28.72	28.72
Bill Pmt -Check	3219	09/03/2015	AT&T CALNET 2		10000 · Wells Farg...		-594.44
Bill	6972...	09/03/2015			60030 · Telephone	-19.44	19.44
Bill	6972...	09/03/2015			60030 · Telephone	-575.00	575.00
TOTAL						-594.44	594.44
Bill Pmt -Check	3220	09/03/2015	KAL-WEST		10000 · Wells Farg...		-100.00
Bill	Septe...	09/03/2015			60190 · Courier Ser...	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Check	3221	09/03/2015	REDSHIFT		10000 · Wells Farg...		-14.95
Bill	1699...	09/03/2015			67400 · IS-Telecom...	-14.95	14.95
TOTAL						-14.95	14.95



## Harrison Memorial Library Check Detail September 2015

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3222	09/08/2015	BAKER & TAYLOR		10000 · Wells Farg...		-422.89
Bill	4011...	09/08/2015			62105 · MAIN-Audi...	-352.07	352.07
Bill	5013...	09/08/2015			62420 · YS-Audio/V...	-33.48	33.48
TOTAL					62320 · REF-Contin...	-37.34	37.34
						-422.89	422.89
Bill Pmt -Check	3223	09/08/2015	GALE		10000 · Wells Farg...		-50.00
Bill	5579...	09/08/2015			62310 · REF-Datab...	-50.00	50.00
TOTAL						-50.00	50.00
Bill Pmt -Check	3224	09/08/2015	MERCURY NEWS		10000 · Wells Farg...		-120.90
Bill	511463	09/08/2015			62600 · Serials Sub...	-120.90	120.90
TOTAL						-120.90	120.90
Bill Pmt -Check	3225	09/15/2015	BAKER & TAYLOR		10000 · Wells Farg...		-2,229.98
Bill	4011...	09/15/2015			62400 · YS-Collection	-213.96	213.96
Bill	5013...	09/15/2015			62130 · MAIN-Fiction	-224.85	224.85
Bill	5013...	09/15/2015			62150 · MAIN-Non ...	-363.38	363.38
Bill	5013...	09/15/2015			62320 · REF-Contin...	-57.18	57.18
Bill	4011...	09/15/2015			62140 · MAIN-NF-T...	-183.58	183.58
Bill	4011...	09/15/2015			62105 · MAIN-Audi...	-106.40	106.40
Bill	4011...	09/15/2015			62420 · YS-Audio/V...	-38.19	38.19
Bill	4011...	09/15/2015			62150 · MAIN-Non ...	-109.43	109.43
TOTAL					62130 · MAIN-Fiction	-683.20	683.20
					62190 · MAIN-Teen...	-88.37	88.37
					62400 · YS-Collection	-107.55	107.55
						-53.89	53.89
						-2,229.98	2,229.98
Bill Pmt -Check	3226	09/15/2015	BRODART		10000 · Wells Farg...		-127.01
Bill	409426	09/15/2015			60070 · Supplies	-83.57	83.57
TOTAL					61200 · Equipment...	-43.44	43.44
						-127.01	127.01

**Harrison Memorial Library**  
**Check Detail**  
 September 2015

10:13 AM  
 10/15/15

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3227	09/15/2015	MELADY, GRACE		10000 · Wells Farg...		-78.98
Bill	9/11/15	09/15/2015			66400 · YS-Readin...	-78.98	78.98
TOTAL						-78.98	78.98
Bill Pmt -Check	3228	09/15/2015	WELLS FARGO B...		10000 · Wells Farg...		-86.61
Bill	09/02...	09/15/2015			60210 · Staff Training	-33.63	33.63
TOTAL					60210 · Staff Training	-52.98	52.98
Bill Pmt -Check	3229	09/15/2015	ZMACK CREATIVE		10000 · Wells Farg...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	3230	09/15/2015	WELLS FARGO		10000 · Wells Farg...		-1,097.43
Bill	09/02...	09/15/2015			62520 · LH-Docum...	-164.95	164.95
TOTAL					67100 · IS-Equipment	-837.49	837.49
					67500 · IS-Software	-94.99	94.99
						-1,097.43	1,097.43
Bill Pmt -Check	3231	09/15/2015	ZMACK CREATIVE		10000 · Wells Farg...		0.00
TOTAL						0.00	0.00
Bill Pmt -Check	3232	09/15/2015	ZMACK CREATIVE		10000 · Wells Farg...		-150.00
Bill	1525	09/15/2015			66400 · YS-Readin...	-150.00	150.00
TOTAL						-150.00	150.00
Bill Pmt -Check	3234	09/16/2015	COPY KING		10000 · Wells Farg...		-111.54
Bill	161139	09/16/2015			66300 · YS-Summe...	-111.54	111.54
TOTAL						-111.54	111.54

**Harrison Memorial Library  
Check Detail  
September 2015**

10:13 AM  
10/15/15

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3235	09/16/2015	PROQUEST		10000 · Wells Fargo...		-418.45
Bill	6099...	09/16/2015			62600 · Serials Sub...	-418.45	418.45
TOTAL						-418.45	418.45
Bill Pmt -Check	3236	09/22/2015	BAKER & TAYLOR		10000 · Wells Fargo...		-705.96
Bill	5013...	09/22/2015			62320 · REF-Contin...	-36.55	36.55
Bill	5013...	09/22/2015			62140 · MAIN-NF-T...	-108.15	108.15
Bill	5013...	09/22/2015			62320 · REF-Contin...	-14.96	14.96
Bill	4011...	09/22/2015			62320 · REF-Contin...	-124.42	124.42
Bill	4011...	09/22/2015			62105 · MAIN-Audi...	-335.01	335.01
Bill	4011...	09/22/2015			62420 · YS-Audio/V...	-86.87	86.87
TOTAL						-705.96	705.96
Bill Pmt -Check	3237	09/22/2015	COMCAST		10000 · Wells Fargo...		-125.71
Bill	09/04...	09/22/2015			67400 · IS-Telecom...	-125.71	125.71
TOTAL						-125.71	125.71
Bill Pmt -Check	3238	09/22/2015	OCLC		10000 · Wells Fargo...		-591.91
Bill	415702	09/22/2015			66700 · OCLC Cata...	-591.91	591.91
TOTAL						-591.91	591.91
Bill Pmt -Check	3239	09/22/2015	OFFICE DEPOT		10000 · Wells Fargo...		-1,148.38
Bill	7899...	09/22/2015			61200 · Equipment...	-1,148.38	1,148.38
TOTAL						-1,148.38	1,148.38
Bill Pmt -Check	3240	09/22/2015	PACIFIC GROVE S...		10000 · Wells Fargo...		-200.00
Bill	25572	09/22/2015			60185 · P. G. Self St...	-200.00	200.00
TOTAL						-200.00	200.00
Bill Pmt -Check	3241	09/22/2015	PROQUEST		10000 · Wells Fargo...		-1,485.00
Bill	7034...	09/22/2015			62310 · REF-Datab...	-1,485.00	1,485.00
TOTAL						-1,485.00	1,485.00

## Harrison Memorial Library Check Detail September 2015

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	3242	09/22/2015	RECORDED BOOKS		10000 · Wells Fargo...		-41.07
Bill	7520...	09/22/2015			62420 · YS-Audio/V...	-41.07	41.07
TOTAL						-41.07	41.07
Bill Pmt -Check	3243	09/22/2015	BRODART		10000 · Wells Fargo...		-56.95
Bill	410700	09/22/2015			60070 · Supplies	-56.95	56.95
TOTAL						-56.95	56.95
Bill Pmt -Check	3244	09/22/2015	OTIS ELEVATOR		10000 · Wells Fargo...		-698.40
Bill	SJM6...	09/22/2015			61100 · Equipment ...	-376.08	376.08
Bill	SJM6...	09/22/2015			61100 · Equipment ...	-322.32	322.32
TOTAL						-698.40	698.40
Bill Pmt -Check	3245	09/22/2015	SENTRY		10000 · Wells Fargo...		-195.00
Bill	2017...	09/22/2015			60150 · Building Ala...	-195.00	195.00
TOTAL						-195.00	195.00
Bill Pmt -Check	3246	09/24/2015	AMAZON		10000 · Wells Fargo...		-1,082.84
Bill	2747...	09/24/2015			62130 · MAIN-Fiction	-11.01	11.01
Bill	0987...	09/24/2015			62420 · YS-Audio/V...	-76.31	76.31
Bill	2443...	09/24/2015			62420 · YS-Audio/V...	-83.46	83.46
Bill	2747...	09/24/2015			62150 · MAIN-Non ...	-49.72	49.72
Bill	1684...	09/24/2015			62420 · YS-Audio/V...	-98.28	98.28
Bill	1834...	09/24/2015			62105 · MAIN-Audi...	-9.05	9.05
Bill	1834...	09/24/2015			62105 · MAIN-Audi...	-13.78	13.78
Bill	1834...	09/24/2015			62105 · MAIN-Audi...	-58.04	58.04
Bill	1834...	09/24/2015			62105 · MAIN-Audi...	-58.96	58.96
Bill	1834...	09/24/2015			62105 · MAIN-Audi...	-119.07	119.07
Bill	2570...	09/24/2015			66600 · Teen Progr...	-51.28	51.28
Bill	1907...	09/24/2015			62150 · MAIN-Non ...	-9.12	9.12
Bill	1646...	09/24/2015			62150 · MAIN-Non ...	-74.05	74.05
Bill	2255...	09/24/2015			62150 · MAIN-Non ...	-13.94	13.94
Bill	1843...	09/24/2015			62105 · MAIN-Audi...	-20.68	20.68
Bill					62190 · MAIN-Teen...	-8.51	8.51
Bill					62130 · MAIN-Fiction	-17.29	17.29
Bill	0724...	09/24/2015			62150 · MAIN-Non ...	-47.22	47.22
Bill	0724...	09/24/2015			62105 · MAIN-Audi...	-124.25	124.25
					62105 · MAIN-Audi...	-14.11	14.11

## Harrison Memorial Library Check Detail September 2015

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	0724...	09/24/2015			62105 · MAIN-Audi...	-89.93	89.93
Bill	2106...	09/24/2015			60070 · Supplies	-24.00	24.00
Bill	0701...	09/24/2015			60070 · Supplies	-10.78	10.78
TOTAL						-1,082.84	1,082.84
Bill Pmt -Check	3247	09/24/2015	BAKER & TAYLOR		10000 · Wells Fargo...		-231.80
Bill	4011...	09/24/2015			62130 · MAIN-Fiction	-18.20	18.20
					62150 · MAIN-Non ...	-28.02	28.02
Bill	0440...	09/24/2015			62400 · YS-Collection	-149.83	149.83
TOTAL					62105 · MAIN-Audi...	-35.75	35.75
Bill Pmt -Check	3248	09/24/2015	AMAZON		10000 · Wells Fargo...		-35.75
Bill	0440...	09/24/2015			62105 · MAIN-Audi...	-35.75	35.75
TOTAL						-35.75	35.75
Bill Pmt -Check	3249	09/29/2015	AT&T		10000 · Wells Fargo...		-77.17
Bill	8316...	09/29/2015			60030 · Telephone	-37.71	37.71
Bill	8316...	09/29/2015			60030 · Telephone	-39.46	39.46
TOTAL						-77.17	77.17
Bill Pmt -Check	3250	09/29/2015	BAKER & TAYLOR		10000 · Wells Fargo...		-1,617.16
Bill	4011...	09/29/2015			62330 · REF-General	-68.00	68.00
					62400 · YS-Collection	-48.43	48.43
Bill	4011...	09/29/2015			62150 · MAIN-Non ...	-308.87	308.87
					62130 · MAIN-Fiction	-17.20	17.20
					62150 · MAIN-Non ...	-37.42	37.42
Bill	5013...	09/29/2015			62400 · YS-Collection	-936.28	936.28
Bill	5013...	09/29/2015			62140 · MAIN-NF-T...	-134.84	134.84
Bill	5013...	09/29/2015			62140 · MAIN-NF-T...	-28.98	28.98
TOTAL					62320 · REF-Contin...	-37.14	37.14
						-1,617.16	1,617.16