

**CITY OF CARMEL-BY-THE-SEA
HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES
AGENDA**

Regular Meeting City Hall, East Side of Monte Verde between Ocean & Seventh	Wednesday July 25, 2012 9:00 AM	Nancy Collins, President Elisabeth Ungaretti, Vice President Martha Mosher Glen Mozingo Niels Reimers, Treasurer
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I. Roll Call

II. Announcements From Board Members and Director

III. Appearances

Anyone wishing to address the Library Board on items within its jurisdiction may do so now. Please rise, state your name and the matter on which you wish to speak. Matters not appearing on the Library Board agenda will not receive action at this meeting. Presentations will be limited to three minutes, or as established by the Library Board of Trustees.

IV. Approval of Minutes of May 23, 2012 Regular Meeting and Minutes of June 27, 2012 Regular Meeting (pp. 1 – 6)

V. Orders of Business

- A. Receive Report From City Administrator Jason Stilwell Regarding Proposed Changes to Library Audit Process and Procedures and Provide Policy Direction**
- B. Receive Report From the Carmel Public Library Foundation Regarding CPLF Activities**
- C. Receive Report From Local History Librarian Ashlee Wright Regarding New HistoryPin Project**
- D. Review of FY 11/12 Library Budget (pp. 7 – 10)**

VI. Librarian's Report

**Devendorf Collection Update
Friends of the Library Memorial Plaque Update (p. 11)
Monthly Statistics**

VII. Treasurer's Report: Accept May 31, 2012 Financial Statement and June 30, 2012 Check Register

VIII. Adjournment

The next regularly scheduled Library Board meeting will be held August 22, 2012

Any writings or documents provided to a majority of the Harrison Memorial Library Board of Trustees regarding an item on this agenda will be made available for public inspection in the Library Director's office at the Park Branch library at the corner of Mission & Sixth Streets during normal business hours.