



CITY OF CARMEL-BY-THE-SEA

HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES

President Tara Twomey,
Timothy Blomgren, Richard Flower,
William Godwin, and Niels Reimers

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

SPECIAL MEETING 5/8/2017 9:30 a.m.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC APPEARANCES Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Trustees. Matters not appearing on Trustees' agenda will not receive action at this meeting but may be referred to staff for a future meeting. Persons are not required to give their names, but it is helpful for speakers to state their names in order they may be identified in the minutes of the meeting.

ORDERS OF BUSINESS Orders of Business are agenda items that require Commission discussion, debate, direction to staff, and/or action.

1. Approve a request from the Carmel Public Library Foundation to hold the Sterling Circle event at the Main Library if the Park Branch Library is still closed for renovation. (p.1)
2. Accept a proposal from the Carmel Public Library Foundation to renovate the Park Branch Library lobby and make a recommendation to the City Council. (pp. 2 – 9)

FUTURE AGENDA ITEMS

ADJOURNMENT

This agenda was posted at City Hall located on Monte Verde Street between Ocean and 7th Avenues, Harrison Memorial Library located on the NE corner of Ocean Avenue and Lincoln Street, and the Carmel-by-the-Sea Post Office located on 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us/carmel/> on 5/4/2017 in accordance with the applicable legal requirements.

Carolina Lopez, Administrative Assistant

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Harrison Memorial Library Board of Trustees members regarding any item on this agenda, received after the posting of the agenda will be available for public review in the Library and Community Activities Director's Office located at the Park Branch Library at the NE corner of Mission Street and Sixth Avenue during normal business hours.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2007 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of Carmel-by-the-Sea is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Carmel-by-the-Sea, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.



CITY OF CARMEL-BY-THE-SEA

Harrison Memorial Library Board of Trustees Staff Report

May 8, 2017
Orders

TO: Harrison Memorial Library Board of Trustees

FROM: Janet Bombard, Library Director

SUBJECT: Approve a request from the Carmel Public Library Foundation to hold the Sterling Circle event at the Main Library if the Park Branch Library is still closed for renovation.

RECOMMENDATION

Approve the request from the Carmel Public Library Foundation to hold the Sterling Circle event at the Main Library if the Park Branch Library is still closed for renovation.

BACKGROUND / SUMMARY

At its February 22, 2017 meeting the Board of Trustees approved a request from the Carmel Public Library Foundation to hold its annual Sterling Circle event on Sunday, June 11, 2017 at the Park Branch Library.

Should the Park Branch Library still be closed at that time, the Carmel Public Library Foundation is requesting approval from the Library Board to hold the Sterling Circle event at the Main Library instead.



CITY OF CARMEL-BY-THE-SEA

Harrison Memorial Library Board of Trustees

Staff Report

May 8, 2017
Orders

TO: Harrison Memorial Library Board of Trustees

FROM: Janet Bombard, Library Director

SUBJECT: Accept a proposal from the Carmel Public Library Foundation to renovate the Park Branch Library lobby and make a recommendation to the City Council.

RECOMMENDATION

Accept the proposal from the Carmel Public Library Foundation (CPLF) to renovate the Park Branch Library lobby and recommend to the City Council that it authorize the work.

BACKGROUND / SUMMARY

The Carmel Public Library Foundation (CPLF) has established an Innovation Fund to help pay the costs associated with projects to update and refurbish the library buildings. As part of this initiative, CPLF wishes to renovate the Park Branch Library lobby. CPLF is working with Group 4 Architects, the architectural firm that developed the facilities assessments and short and long-term development strategy options for renovating both buildings.

The proposed lobby renovation will include an interactive Feature Wall opposite the front door where display and storage cabinets are currently located. The Feature Wall will include two iPad stations, a large vertical screen that will display the local history movies currently installed on the Carmel Stories iCell machine, and a smaller informational screen featuring library and CPLF programs, information and sponsors. Colorful, modular, family friendly furniture will replace the present lobby furniture.

The proposed scope of work consists of the following:

- removing the display cabinets in the lobby to create the interactive Feature Wall
- adding electrical outlets behind the interactive Feature Wall
- new furniture
- new blinds for the front windows

The intent of creating the feature wall and seating in the lobby is to provide a sense of arrival at the library and to add functionality and use to an underutilized space. The project is also intended to serve as a preliminary step in the long-term development strategy for renovating the Park Branch Library, providing library patrons with an example of updated, relevant library buildings and services.

Because this work is being done on a City building, City Council authorization will be necessary to move forward with the project. Staff therefore recommends that the Library Board of Trustees approves the project and makes a recommendation to the City Council that it authorize the renovation of the Park Branch Library lobby.

CPLF will fund the project through its Innovation Fund and a \$40,000 Grant received from the Carmel Rotary Club.

ATTACHMENTS

1. Carmel Library Park Branch Interior – Group 4 Architects



Carmel Library Park Branch

4

Interior Meeting
04.19.2017



GROUP 4

EXPLORE

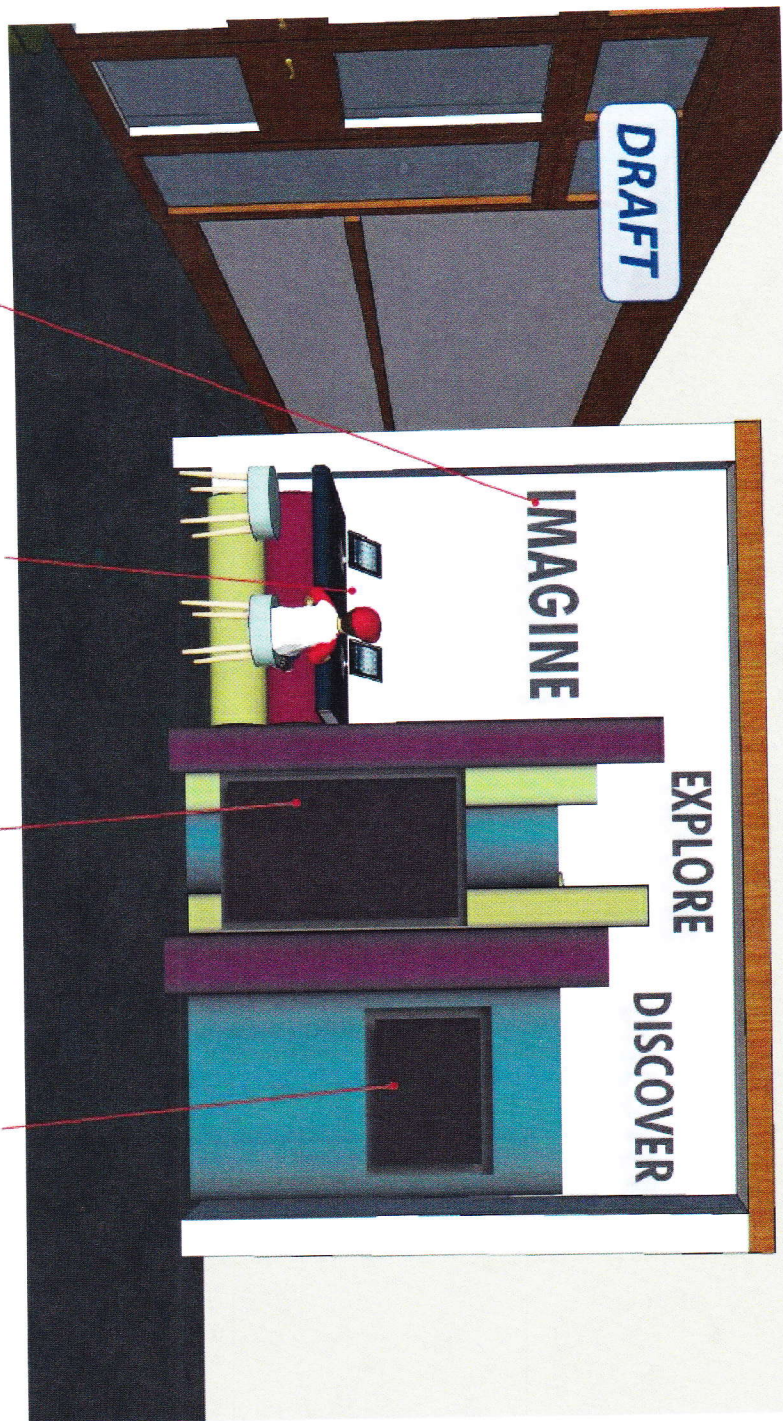


GROUP 4

CARMEL LIBRARY - PARK BRANCH

ATTACHMENT 1

EXPLORE - FEATURE WALL



WALL GRAPHICS

- In addition to "EXPLORE", incorporate the words "DISCOVER" & "IMAGINE" somewhere on the feature wall

iPAD STATIONS

- 2 stations on the left side of "Carmel Story"
- 2 puddle stools

CARMEL STORY

- Large vertical screen in the center
- No tilt
- Reachable for kids
- Recessed in book spines

INFO SCREEN

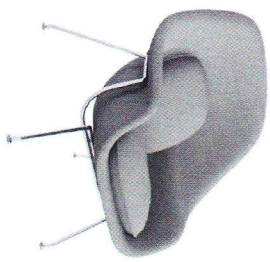
- Smaller informational screen to the right of "Carmel Story"
- Recessed in a book cover

Note: colors and details of book spine/cover images to be refined

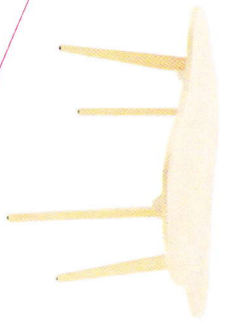
EXPLORE - FURNITURE



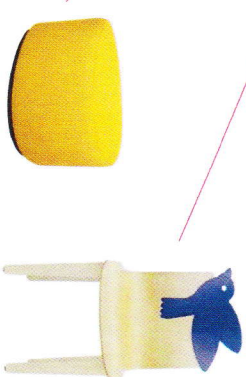
TMC
LAKE LOUNGE
Small: W 56-1/2" D 30-1/4" H 27" SH 17"



Knoll
WOMB CHAIR
Medium Size

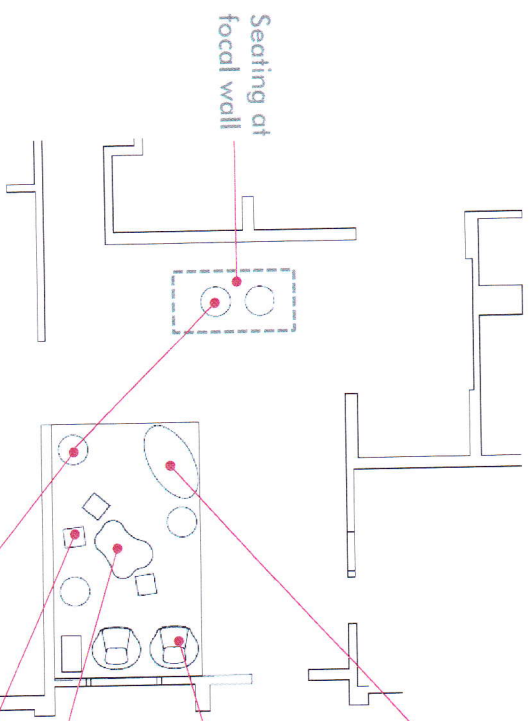


Knoll
CHILD RISOM AMOEBA TABLE
42" w x 32" d x 20" h



TMC
PUDDLE STOOL
Little Puddle: W 55" D 24" SH 12", 14" 16"

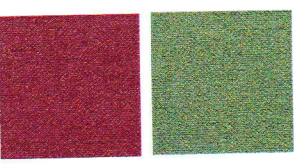
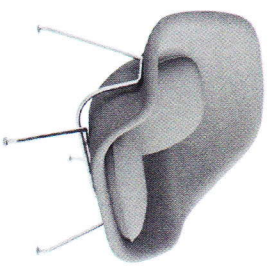
TMC
KRESTREL PERIMETER CHAIR
Bird, Squirrel, and Frog



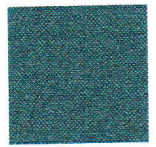
QUANTITIES

- Womb Chair: 2
- Lake Lounge: 2
- Puddle Stool: 3-5
- Amoeba Table: 1
- Krestrel Perimeter Chair: 3

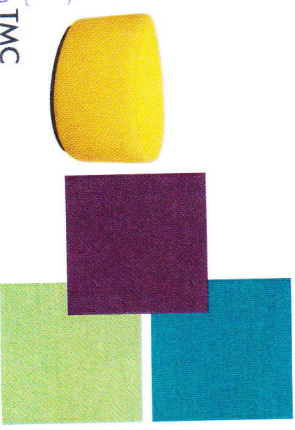
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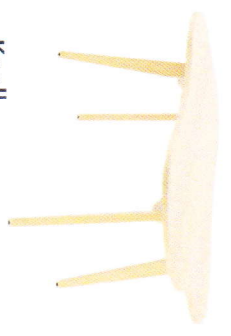
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WOMB CHAIR
Medium Size



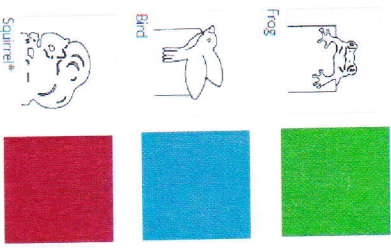
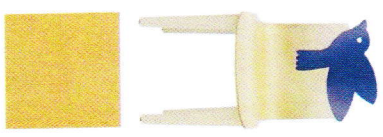
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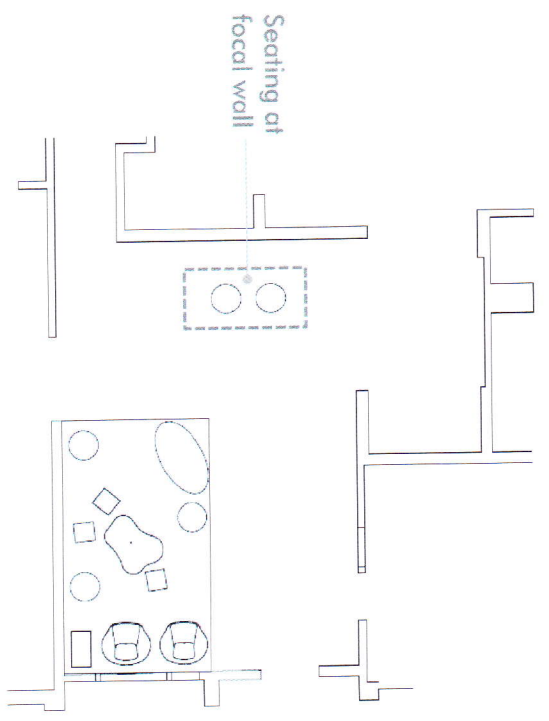
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KRESTREL PERIMETER CHAIR
Bird, Squirrel, and Frog



QUANTITIES

- Womb Chair: 2
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Note: see samples for actual colors of fabric

